

## Application for Approval of Reserved Matters following outline approval

### NATIONAL REQUIREMENTS

- Completed form or application in writing containing sufficient information to enable the authority to identify the outline planning permission in respect of which it is made
- Such particulars as are necessary to deal with the matters reserved in the outline planning permission
- Such plans and drawings as are necessary to deal with the matters reserved in the outline planning permission including:
  - Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
  - Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
  - Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
  - Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)
  - Roof plans (e.g. at a scale of 1:50 or 1:100)
- Three copies of the application and three copies of the plans and drawings submitted with it (unless the local planning authority indicate that a lesser number is required or the application is submitted electronically). **PLEASE NOTE:** [OS Copyright requirements](#).
- The appropriate fee

## LOCAL REQUIREMENTS

Additional Mandatory Documents	<a href="#">Planning Statement</a>
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Conditional Documents Required	Document Type	Circumstances when document should be submitted
	<a href="#">Affordable housing statement</a>	When development incorporates affordable housing provision. This will be when the development is for 15 dwellings or 0.5 hectares in large settlements, and 5 or more dwellings or 0.17 hectares in small settlements.
	<a href="#">Air quality</a>	All development within, or affecting, the <a href="#">Winchester Air Quality Management Area</a> (AQMA).
	<a href="#">Biodiversity survey and report</a>	Please see the <a href="#">Biodiversity Checklist</a> and the <a href="#">Landscape Checklist for New Developments</a> for further information and guidance. <b>NOTE: It will become a MANDATORY REQUIREMENT for the Biodiversity checklist to be completed and submitted with the application from December 1st 2008.</b>
	<a href="#">Environmental Statement</a>	Refer to <a href="#">EIA regulations</a>
	<a href="#">Flood risk assessment</a>	Planning applications for development proposals of 1 hectare or greater in Flood Zone 1 and all proposals for new development located in Flood Zone 2 and 3. see link <a href="http://www.environment-agency.gov.uk/aboutus/512398/908812/1351053/571633/?lang=e">http://www.environment-agency.gov.uk/aboutus/512398/908812/1351053/571633/?lang=e</a>
	<a href="#">Foul sewage and Utilities statement</a>	If the proposed development results in any changes or replacement to an existing system, or the creation of a new system.
	<a href="#">Heritage Statement</a> (including Historical, archaeological features & Scheduled Ancient Monuments)	Heritage Statements will be required for validation purposes where development proposals will affect areas of significant archaeological remains and historic landscapes, including Scheduled Ancient Monuments, Registered Park & Gardens and Registered Battlefields. Further help can be found in the <a href="#">Heritage Guidance Note</a> .
	<a href="#">Landscaping details</a>	Any application which relates to one or

		<p>more of the following criteria:</p> <ul style="list-style-type: none"> <li>- erection of 1 or more dwelling;</li> <li>- erection/extension of commercial/business building with a gross floor area of 500 sq.m and above;</li> <li>- an application relating to agricultural, forestry or equestrian building or development;</li> <li>- a Reserved Matters or Removal/Variation of Condition application relating to a landscape condition.</li> </ul> <p>Please see the <a href="#">Landscape Checklist for New Developments</a> for further guidance.</p>
	<a href="#">Lighting assessment</a>	Only where significant external lighting is proposed, i.e. flood lighting, lit areas of car parking, new street lighting.
	<a href="#">Noise assessment</a>	Noisy uses, including all B2 applications; Noise sensitive developments, e.g. housing located near to a source of noise, e.g., motorway, industrial site.
	<a href="#">Open Space assessment</a>	Where the proposed development is on existing public open space.
	<a href="#">Statement of Community Involvement</a>	See guidance on <a href="#">Statement of Community Involvement</a> webpage.
	<a href="#">Travel plan</a>	Required for food and non-food retail, cinema and conference facilities, other leisure (D2) uses (excluding stadium) from and above 1000 sq.m gross floorspace; B1 (including office, higher and further education establishments from and above 2500 sq.m gross floorspace; stadia of 1500+ seats. Other service developments such as hospitals, smaller traffic attracting developments in rural areas, and in <a href="#">Winchester Air Quality Management Area</a> .
	<a href="#">Tree survey/ arboricultural implications</a>	When the development involves the loss of trees, or is proposed adjacent to existing trees
	<a href="#">Ventilation/ extraction statement</a>	Use classes A3, A4 and A5 and where there is any proposal involving mechanical ventilation or extraction