



DRAFT PORTFOLIO HOLDER DECISION NOTICE

PROPOSED INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR **PLANNING AND ENFORCEMENT**

TOPIC – PLANNING AND ENFORCEMENT PORTFOLIO PLAN 2012/13

PROCEDURAL INFORMATION

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet.

In accordance with the Procedure Rules, the Corporate Director (Governance), the Chief Executive and the Head of Finance are consulted together with Chairman and Vice Chairman of The Overview and Scrutiny Committee and any other relevant overview and scrutiny committee. In addition, all Members are notified.

If five or more Members from those informed request, the Leader may require the matter be referred to Cabinet for determination.

If you wish to make representation on this proposed Decision please contact the relevant Portfolio Holder and the following Committee Administrator by 5.00pm on Friday 20 April 2012.

Contact Officer:

Rob Heathcock, Assistant Director (High Quality Environment) Tel 01962 848 476,

Email: rheathcock@winchester.gov.uk

Committee Administrator:

Nancy Graham, Tel: 01962 848 235, Email: ngraham@winchester.gov.uk

SUMMARY

Approval is sought for the attached Planning and Enforcement Portfolio Plan 2012/13.

The concept of producing Portfolio Plans was approved by Cabinet as part of the Change Plans 2012/13: Consultation Draft report ([CAB2249](#), 9 November 2011 refers).

Positioned alongside the four Change Plans which capture only the most significant actions to which the Council is committed, the Portfolio Plans include many of the other actions, though less significant that still contribute to the overall delivery of the three outcomes included in the Community Strategy and the Council's own outcome to be an "Efficient and Effective Council".

Portfolio Holders will be responsible for monitoring the actions included in their respective Portfolio Plan through their regular discussions with the relevant Heads of Team..

PROPOSED DECISION

That the Planning and Enforcement Portfolio Plan 2012/13 be approved as attached at Appendix 1.

REASON FOR THE PROPOSED DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

The attached Portfolio Plan forms part of a suite of Plans with one for each Portfolio Holder. Each Plan includes the significant actions put forward by Heads of Teams that have not been included in relevant Change Plans which were approved by the Council in January 2012.

RESOURCE IMPLICATIONS

The resources allocated to the delivery of individual actions are largely contained within existing resources commitments for individual teams as part of the budget setting process. However, where insufficient resources are available, including either capital or revenue funding, this may be the subject of a future growth bid which will require appropriate Member approval before the project can be progressed.

CONSULTATION UNDERTAKEN ON THE PROPOSED DECISION

The Portfolio Holder for Planning and Enforcement has been consulted on the projects and actions included in the attached Portfolio Plan.

FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION NOTICE

N/A

DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR OFFICER CONSULTED

N/A

DISPENSATION GRANTED BY THE STANDARDS COMMITTEE

N/A

Approved by: (signature)

Date of Decision

Councillor Rob Humby Portfolio Holder for Planning and Enforcement

Planning and Enforcement Portfolio Plan 2012/13



Building Control Team

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
BCD/BCD/005 Ensure implementation of Part B of Fire and Safety regulations	Implement Part B Fire and Safety in line with the Government's Regulatory Reform Order for the prevention of fire.	Buildings in the District are safer for people to frequent.	Ongoing	Ongoing	31-Mar-2015	Head of Building Control
BCD/BCD/006 Apply the Building Regulations to new, altered and extended buildings to increase living standards	Apply the Building Regulations to new, altered and extended buildings to increase living standards.	Better quality and more sustainable buildings measured nationally.	Ongoing	Ongoing	31-Mar-2015	Head of Building Control
BCD/BCD/009 Continue to implement part M of the Building Regulations	Continue to implement part M of the Building Regulations Access and use of buildings.	All new houses are accessible for all members of the community.	Ongoing	Ongoing	31-Mar-2014	Head of Building Control

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
Access and use of buildings						
BCD/BCD/010 Develop further partnerships between Building Control, local companies and other service providers	Develop further partnerships between Building Control, local companies and other service providers.	Increased number of partnerships with local businesses Increased joint working with other service providers.	Ongoing	Ongoing	31-Mar-2014	Head of Building Control

Planning Management Team

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
PDC/DEV/008 Silver Hill development	Continue to work on the Silver Hill redevelopment scheme following the granting of permission. Including discharging of conditions and planning obligations.	Smooth delivery of a development which would enhance the city centre.			01-Apr-2013	Head of Planning Management
PDC/DEV/011 Produce Planning	Produce planning charter and initiate new guidance	Improved customer service.	Review customer experience and undertake	01-Nov-2012	31-Mar-2013	Head of Planning Management

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
Charter	notes for customers/officers. Improve customer care.		satisfaction survey			
			Draft charter to be reported to PDCC/Portfolio Holder.	31-Jan-2013		
PDC/DEV/018 Development Management in the National Park (Phase 1 and 2)	Seek to agree arrangements for the handling of planning applications and enforcement functions in the national park.	Agreement of a delegated arrangement which is capable of delivering efficient and effective planning management services within the park area.	Go Live Phase 2.	02-Apr-2012	31-May-2012	
			Land Charges / Searches processes and procedures reviewed, system links set up and tested.	31-May-2012		
			Review of WCC's Enforcement processes and procedures in the light of SDNP's Uniform.	31-May-2012		
			Review of WCC's planning processes and procedures in the light of SDNP's Uniform.	31-May-2012		
			Review of WCC's specialist services and procedures in the light of SDNP's processes and procedures.	31-May-2012		

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
PDC/DEV/019 Barton Farm	Continue work on Barton Farm – determine new planning application if one is submitted or, if appeal case is allowed by the SOS following High Court challenge, deal with resultant reserved matters.	Determine application new and deal with the appeal case in an efficient and timely manner.			31-Mar-2013	Head of Planning Management
PDC/DEV/020 Local planning fees	Set local planning fees following abandonment of national fees regime.	Achieve income from fees which cover the costs of the planning service.	Public and Member consultations.	01-Jun-2012	31-Oct-2012	Head of Planning Management
			Adopt and operate new fee regime.	31-Oct-2012		
PDC/DEV/021 Investigate C-Plan system	Head of Planning Management to investigate whether C-Plan system developed and operated by Woking BC would deliver benefits for Winchester.	Improve the way sustainability matters are dealt with in relation to development proposals.	Implement pilot scheme for sustainability advice with Eastleigh BC.	30-Apr-2012	01-Oct-2012	Head of Planning Management
			Review pilot scheme with Eastleigh BC.	03-Sep-2012		
PDC/DEV/023 Review Planning Management in the National Park	To look at how the delegation arrangements are working post April 2011.	Provide an efficient and effective planning service for the SDNPA and our customers.	Agree SLA with SDNPA for delivery of Planning Management services.	30-Jun-2012	30-Oct-2012	Head of Planning Management

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
PDC/DEV/024 Localism Act 2011	Review Planning Management operation in light of Localism Act looking in particular at Neighbourhood Planning and changes to enforcement provisions.	Amend planning application/appeal/enforcement processes in line with new planning provisions brought in by the Localism Act.			01-Jul-2012	Head of Planning Management
PDC/DEV/025 Planning Performance Improvement Plan	Plan designed to improve the speed of decision making in relation to planning applications in line with NI157 performance indicators.	Improve speed of decision making.	Review of 1APP requirements (information required to validate applications) and dispatch of early acknowledgement letters to agents.	01-Sep-2012	01-Sep-2012	Head of Planning Management
PDC/DEV/026 West of Waterlooville	Contribute to the re-planning of the Grainger part of the MDA and to the post decision stages of the West of Waterlooville including discharging conditions, monitoring development, dealing with reserved matters and other related planning applications and working efficiently in conjunction with Havant Borough	Creation of a high quality and sustainable urban extension to Waterlooville.			31-Mar-2014	Head of Planning Management

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
	Council.					
PDC/DEV/027 Work on Major Development Areas	Continue work on North Whiteley MDA.	Creation of high quality and sustainable urban extensions to Waterloo/Winchester/Whiteley.			31-Mar-2013	Head of Planning Management
PDC/DEV/028 Review provision of planning enforcement resources	Involve Neighbourhood Wardens in planning enforcement and review Enforcement Team structure.	Enhanced ability to respond to complaints, including cases requiring urgent site visits, whilst reducing the costs of the Enforcement service.	Recruit new enforcement officer as a replacement for vacated senior enforcement officer post.	31-May-2012	01-Aug-2012	Head of Planning Management
			Train Neighbourhood Wardens to enable them to undertake initial investigation work in relation to enforcement complaints.	01-Aug-2012		

Strategic Planning Team

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
STP/STP/008 Consult on draft Village/Neighbourhood Design Statements	Consult on draft Village/Neighbourhood Design Statements and adopt as Supplementary Planning Documents, for: <ul style="list-style-type: none"> · Colden Common · South Wonston 	Achievement of key milestones for each document and successful adoption of VDS / NDSs			31-Mar-2014	Head of Strategic Planning
STP/STP/008a Colden Common Village Design Statement	Consult on Colden Common Village Design Statement.	Document adopted.	Village Design Statement Drafted.	30-Jun-2012	30-Sep-2012	Head of Strategic Planning
			Village Design Statement Adopted.	30-Sep-2012		
STP/STP/008d South Wonston Village Design Statement	Consult on South Wonston Village Design Statement.	Document adopted.	Village Design Statement Drafted.	30-Jun-2012	30-Sep-2012	Head of Strategic Planning
			Village Design Statement Adopted.	30-Sep-2012		
STP/STP/011 CIL Charging Schedule	Produce Community Infrastructure Levy (CIL) Charging Schedule.	Adopted CIL Charging Schedule.	Technical work to produce Preliminary Charging Schedule.	31-Oct-2012	30-Sep-2013	Head of Strategic Planning
			Publish and consult on Preliminary Charging Schedule.	30-Nov-2012		

Code & Title	What will we do?	Expected Outcome	Milestones	Milestone Due Date	Action Due Date	Who's Accountable
			Publish and consult on Draft Charging Schedule.	30-Jan-2013		
			Submit Charging Schedule for examination.	28-Feb-2013		
			Examination hearing and Inspector's Report.	31-Jul-2013		
			Adopt CIL Charging Schedule.	30-Sep-2013		