

# Winchester District **Local Development Scheme**

March 2005

Part of the  
Winchester District Local  
Development Framework



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Price: £10.00



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# 1 INTRODUCTION

## The New Planning Policy System

- 1.1 The Government has introduced the Planning and Compulsory Purchase Act, 2004 which has made major changes to the operation of the planning policy system. The former combination of Structure Plans, Local Plans and Supplementary Planning Guidance has now been replaced by a new system. Planning policy is now produced, at the national level, in the form of Planning Policy Statements, at regional level in the form of Regional Spatial Strategy (RSS) and, at the local level, in the form of Local Development Frameworks (LDF).
- 1.2 Hampshire County Council will cease to produce Structure Plans. This means that Winchester City Council will be responsible for much of the new planning policy system at the local level, although the County Council will still have responsibility for preparing a minerals and waste development plan and advising on the Regional Spatial Strategy.
- 1.3 Each District is required to produce a Local Development Framework. This Framework will be guided and managed by a Local Development Scheme (LDS). This document is the Local Development Scheme for Winchester District. It also gives details of the transitional arrangements which have been made for 'saving' certain planning documents in current use.
- 1.4 Local Development Frameworks will consist of a variety of documents, in contrast to the current system where a single Local Plan is produced. These documents are to be called Local Development Documents (LDDs) and their production and adoption will be a continuous process, with new Local Development Documents adopted and included within the Local Development Framework at different stages.
- 1.5 There are to be two kinds of Local Development Documents: statutory and non-statutory. The statutory documents will be Development Plan Documents (DPDs). These will be subject to examination and may themselves take a number of different forms. Other Local Development Documents will be non-statutory, such as Supplementary Planning Documents (SPDs), although they will be subject to public consultation.

## The Local Development Scheme

- 1.6 This Local Development Scheme shows a three-year rolling programme of Local Development Document production. All the Development Plan Documents that the Council intends to produce in the next three years are listed. Details are included about the intended content of these documents and also the timescales for production. The local community and other stakeholders are thus able to view the intended processes and timetables for development of the Local Development Framework and the likely dates for consultation and involvement in the plan-making process.
- 1.7 Under the new system there is a greater emphasis on achieving sustainable development. This will involve strengthening community involvement and more regularly assessing the effects of development policies against specified objectives. Two features of the new system are designed to ensure this. One is the production of a Local Development Document that will be known as a 'Statement of Community Involvement'. The other is the continuing monitoring that will be undertaken in the form of an Annual Monitoring Report. As part of that Monitoring Report, it will be decided whether any changes need to be made to the Local Development Scheme. The first of these Reports will be completed by December 2005 and will assess the period from April 2004 to March 2005.
- 1.8 The Local Development Scheme will be publicised and is available from the Council and also on the Council's website at [www.winchester.gov.uk](http://www.winchester.gov.uk).

## **Purpose of the Winchester District Local Development Scheme**

1.9 This Local Development Scheme has 3 main purposes:

- To inform the public of the Local Development Documents that the Council intends to produce, as part of the Local Development Framework, including details of the subject matter and geographical area for each of the documents and a timetable for publication;
- To set a work programme for the preparation of these Local Development Documents;
- To set a timetable for the review of the documents once they have been prepared.

1.10 The LDS also enables the Government Office for the South East to see the documents to be produced, their intended status and the time-scales for production. The Government Office has assessed whether the proposed time-scales are reasonable and realistic, in deciding whether to accept the LDS. The timescales given for the public examination process have been the subject of consultation with the Planning Inspectorate, to ensure that these are achievable. Overall, a clear and robust Local Development Scheme will give a good basis for the production of documents and help to ensure their soundness.

## 2 PROPOSED LOCAL DEVELOPMENT DOCUMENTS AND PROGRAMME

### Relationship with existing planning policy documents

- 2.1 Once adopted, the Local Development Documents will provide the new planning policy framework for the District. However, during the period when these new documents are being put in place, the Council has the option of 'saving' existing adopted documents, which means that they can still be used to determine planning applications. The Local Development Scheme sets out which documents will be saved and when they will be replaced. The "saved" period would normally be for three years, although, where the Authority can demonstrate to the Secretary of State that the saved policies reflect the principles of local development frameworks, this period may be extended.
- 2.2 Until the new Regional Spatial Strategy is adopted, the statutory strategic planning framework will continue to be provided by RPG 9, published in March 2001, and the Hampshire County Structure Plan Review (1996-2011), which was adopted in March 2000 and will be a 'saved plan' under the terms of the new Planning Act.
- 2.3 At the local level, Winchester City Council will initially 'save' its existing, adopted Local Plan (1998). In addition, authorities such as Winchester, which are well advanced towards the adoption of their emerging Local Plan Reviews, are advised to take the Plan through to completion. Therefore, work on the emerging Local Plan Review will continue. The Public Inquiry into the emerging Winchester District Local Plan Review closed in March 2005 and the intention is that the new Plan, incorporating any further amendments which may be required, will be adopted by July 2006.
- 2.4 When the new Local Plan Review is statutorily adopted it will replace the existing, adopted Local Plan and will then be saved, as part of the Local Development Framework. Thus, it is expected that the adopted and emerging Plans will form a significant part of the Local Development Framework for some time to come.
- 2.5 The existing statutory development plans which will be saved and remain in force are as follows:
  - The Hampshire County Structure Plan, covering the period 1996-2011 (to be replaced by the Regional Spatial Strategy);
  - The Adopted Winchester District Local Plan 1998 (to be replaced by Winchester District Local Plan Review).
  - The Hampshire Minerals and Waste Plan, adopted 1998 and covering the period to 2001 (to be replaced by Hampshire Minerals and Waste Development Framework);
- 2.6 The purpose of saving documents is to bridge the gap between finalising production of the now-superseded style of documents and the adoption of new Local Development Documents. It is not necessarily the case that the whole of a saved document will be replaced by a single new Local Development Document. Therefore, with each new Local Development Document, a schedule will be produced outlining which of the saved documents will be replaced and, if so, to what extent. New Proposals Maps will be produced to show which policies apply and the areas covered by them.

### Local Development Documents

- 2.7 The new Development Plan Documents that the City Council intends to produce are shown in Table 1 below, as well as the documents that will be saved to become part of Winchester District's Local Development Framework. A description is given which briefly outlines the intended content of these documents and the geographic area to which they will relate. It also shows the Statement of Community Involvement, a Special Local



Development Document. Initially, the Local Development Framework is expected to consist mainly of saved documents. It should also be noted that, as each DPD is adopted, corresponding revisions to the Proposals Map will be made.

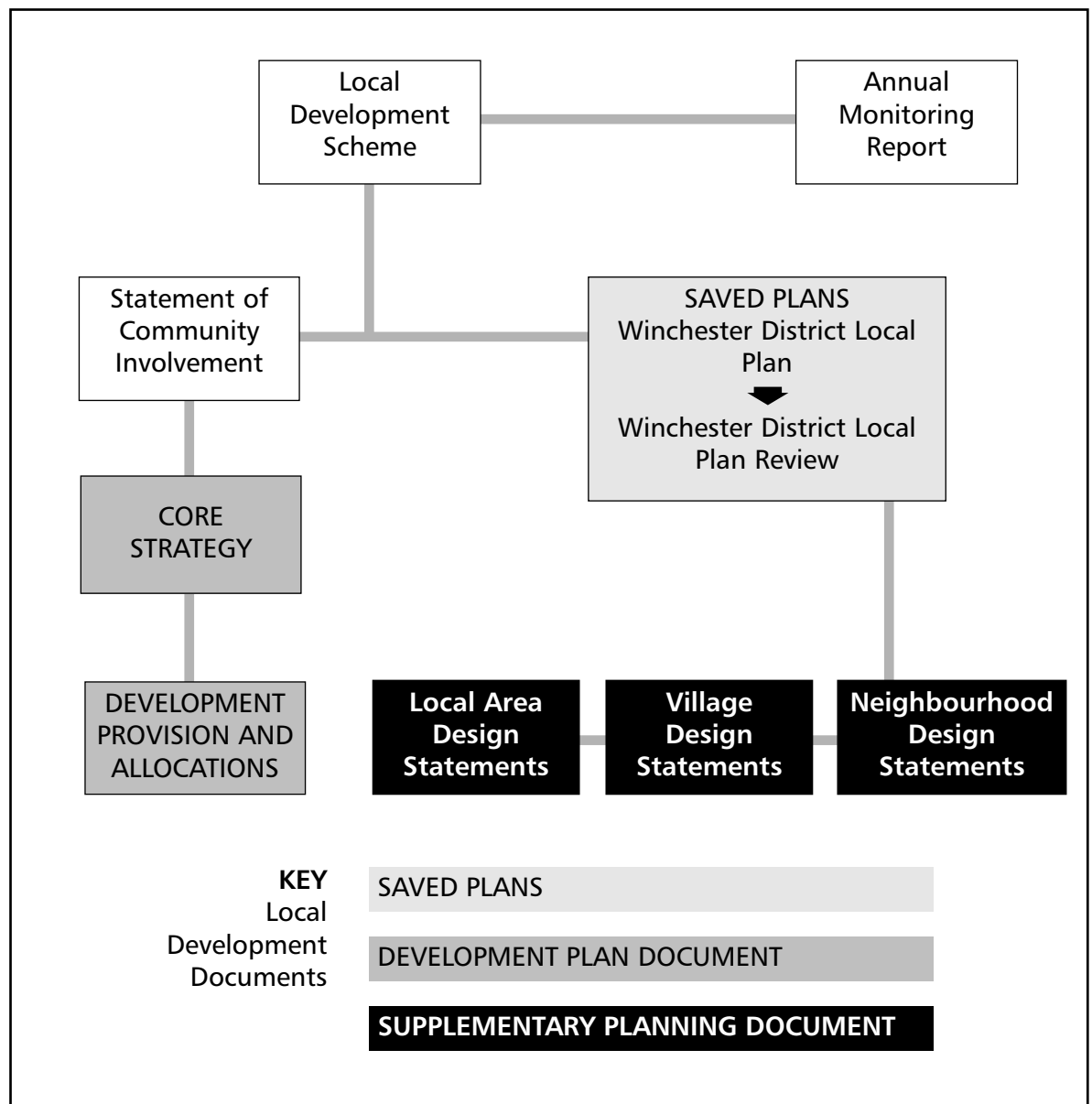
- 2.8 The Core Strategy will set out the key elements of the District's Local Development Framework and, once adopted, all other Development Plan Documents must be in conformity with it.

**Table 1: Schedule of proposed Development Plan Documents and (Saved) Local Plans**

Document title	Status	Brief description	Chain of Conformity
Winchester District Local Plan (1991 - 2001) (adopted 1998)	Saved Local Plan	Old style Local Plan to be saved until replaced by Winchester District Local Plan Review	Hampshire County Structure Plan
Winchester District Local Plan Review (2001 - 2011)	Emerging Plan - Saved Local Plan	To be saved from date of adoption (2006)	Hampshire County Structure Plan Review, unless directed by Secretary of State
Statement of Community Involvement	Special Local Development Document	Sets standards for community engagement on LDDs and major planning applications	Planning Regulations
Core Strategy	Development Plan Document	To provide the vision and key policies for the planning and development of the District for about 15 years ahead.	Consistent with national policy and general conformity with Regional Spatial Strategy
Development Provision and Allocations	Development Plan Document	To reflect development requirement of South East Plan (RSS) and meet other development requirements.	Regional Spatial Strategy/Core Strategy

## Relationships between documents in the LDF

### LOCAL DEVELOPMENT FRAMEWORK



### Programme of Document Production and Local Development Document Profiles

2.9 A chart showing the Council's programme for document production over the next three years is attached at Appendix 1. The schedules on the following pages set out the Council's work programme for Local Development Documents for the next 3 years, but where the production of a document is likely to extend beyond this three-year time-scale, an indication is given of the likely programme up to the expected date of adoption.

## LOCAL DEVELOPMENT DOCUMENT PROFILES

Winchester District Local Plan Review	
<b>Document Details</b>	
Role and content	The Local Plan Review will, when adopted, become the statutory Local Plan for the District, replacing the 1998 Winchester District Local Plan. It contains proposals to guide development in the District in the period up to 2011.
Geographical coverage	Winchester District
Status	Development Plan Document (DPD) ( When adopted, it will automatically become the "saved plan").
Chain of Conformity	With Regional Planning Guidance (RPG 9) and the Hampshire County Structure Plan Review
<b>Timetable of Key Stages</b>	
Public Local Inquiry to consider objections	8 June 2004 - 17 March 2005
Receipt of Inspector's Report	October 2005
Consideration of Inspector's recommendations and publication of Proposed Modifications document	January 2006
Formal objection period and consideration of them. Subject to no further Inquiry being necessary, publication of notice of intention to adopt the Plan.	January - May 2006
Formal adoption of the Plan	July 2006
<b>Arrangements for Production</b>	
Process management (Departmental Responsibility)	Strategic Planning Division with input from other Council services
Management arrangements	Overall project management by Cabinet. Day to day management by the Head of Strategic Planning working in conjunction with other Council officers.
Internal resources	Strategic Planning Division working in conjunction with other Council officers. There is budget provision for completion of the Local Plan's procedures in the Local Plan Reserve.
External resources	Use of County Council officers and specialist consultants as required.
Community and stakeholder involvement	The preparation of the Plan has been subject to major public consultation procedures, aimed at involving a wide cross-section of the community.

Statement of Community Involvement	
<b>Document Details</b>	
Role and content	Sets out the Council's policy for involving the community in the preparation of local development documents and planning applications.
Geographical coverage	Winchester District
Status	Special Local Development Document
Chain of Conformity	With requirements of regulations
<b>Timetable of Key Stages</b> (Key Milestones shown in Italics)	
<b>Pre-production period:</b> <i>Including commencement of document preparation.</i>	March - June 2005
<b>Production:</b> Preparation of draft statement of community involvement with required consultation.	July 2005 - February 2006
<i>Public participation on draft statement.</i>	February - March 2006
Preparation of submission statement	April - July 2006
<i>Submission of Statement to Secretary of State</i>	August 2006
<b>Examination:</b> Pre-examination consideration of representations.	September - October 2006
<i>Pre-examination meeting.</i>	October 2006
<i>Commencement of the examination, followed by the examination period</i>	November 2006
Receipt of Inspector's binding report	January 2007
<b>Adoption:</b> <i>Adoption and publication of document</i>	March 2007
<b>Arrangements for Production</b>	
Process management (Departmental Responsibility)	Strategic Planning Division with input from other Council services
Internal resources	Overall project management by Local Strategic Partnership and Cabinet. Day to day management by the Head of Strategic Planning working in conjunction with other Council officers through a Steering Group
External resources	Use of specialist consultants as required.
Community and stakeholder involvement	Taking account of the Council's Corporate and Communications Strategies, public consultation throughout the process, aimed at involving all sectors of the community, and key links with the Local Strategic Partnership.

<b>Core Strategy</b>	
<b>Document Details</b>	
Role and content	The Core Strategy will provide the vision and key policies for the planning and development of the District and the framework for the preparation of other Development Plan Documents. It will also set out how development requirements are to be met.
Geographical coverage	Winchester District
Status	Development Plan Document (DPD)
Chain of Conformity	Consistent with national planning policy and in general conformity with the Regional Spatial Strategy (South East Plan).
<b>Timetable of Key Stages</b> (Key Milestones shown in Italics)	
<b>Pre-production:</b> <i>Including commencement of document preparation.</i>	July - December 2006
<b>Production:</b> Early Community and Stakeholder involvement on issues and alternative options, and preparation of initial sustainability appraisal report.	January - May 2007
<i>Consultation on preferred options and consideration of responses. Preparation of formal sustainability report.</i>	June - November 2007
<i>Submission of Development Plan Document and sustainability appraisal report to the Secretary of State</i>	December 2007
Public consultation period on the submitted Core Strategy and sustainability appraisal report	December 2007 - February 2008
<b>Examination:</b> Pre-examination consideration of representations.	April - June 2008
<i>Pre examination meeting.</i>	July 2008
<i>Commencement of the examination followed by the examination period</i>	September - October 2008
Receipt of the Inspector's binding report	January 2009
<b>Adoption:</b> <i>Adoption and publication of document and revised proposals map</i>	June 2009
<b>Arrangements for Production</b>	
Process management (Departmental Responsibility)	Strategic Planning Division with input from other Council services
Management arrangements	Overall project management by Local Strategic Partnership and Cabinet. Day to day management by the Head of Strategic Planning working in conjunction with other Council officers through a Steering Group
Internal resources	Strategic Planning Division working in conjunction with other Council officers. Progress subject to adequate budget provision.
External resources	Use of County Council officers and specialist consultants as required.
Community and stakeholder involvement	As set out in the Statement of Community Involvement, including key links with the Local Strategic Partnership.

<b>Development Provision and Allocations</b>	
<b>Document Details</b>	
Role and content	This Development Plan Document will allocate sites required to meet development requirements.
Geographical coverage	Winchester District
Status	Development Plan Document (DPD)
Chain of Conformity	With the Regional Spatial Strategy (South East Plan) and the Local Development Framework's Core Strategy.
<b>Timetable of Key Stages</b> (Key Milestones shown in Italics)	
<b>Pre-production:</b> <i>Including commencement of document preparation.</i>	July 2007 - October 2008
<b>Production:</b> Preparation of issues and alternative options, and initial sustainability appraisal report.	October 2008 - May 2009
<i>Consultation on preferred options and consideration of responses. Preparation of formal sustainability report.</i>	June - October 2009
<i>Submission of Development Plan Document and sustainability appraisal report to the Secretary of State</i>	December 2009
Public consultation period on the submitted document and sustainability appraisal report	December 2009 - February 2010
<b>Examination:</b> Pre-examination consideration of representations	February - May 2010
<i>Pre examination meeting</i>	June 2010
<i>Commencement of the examination followed by the examination period</i>	July - November 2010
Receipt of the Inspector's binding report	February 2011
<b>Adoption:</b> <i>Adoption and publication of document and revised proposals map</i>	May 2011
<b>Arrangements for Production</b>	
Process management (Departmental Responsibility)	Strategic Planning Division with input from other Council services.
Management arrangements	Overall project management by Local Strategic Partnership and Cabinet. Day to day management by the Head of Strategic Planning working in conjunction with other Council officers through a Steering Group.
Internal resources	Strategic Planning Division working in conjunction with other Council officers. Progress subject to adequate budget provision.
External resources	Use of County Council officers and specialist consultants as required.
Community and stakeholder involvement	As set out in the Statement of Community Involvement, including key links with the Local Strategic Partnership.

Local Area Design Statements	
<b>Document Details</b>	
Role and content	Provide detailed guidance on the character, layout and design of new development.
Geographical coverage	Chilbolton Avenue, Winchester Sleepers Hill, Winchester Compton Down, Compton Springvale Road, Kings Worthy
Status	SPD
Chain of Conformity	With policies EN.1, EN.4, EN.5, EN.7, H.1, H.5 and H.7 of the adopted Local Plan and, when adopted, policies DP.1, DP.3, DP.5, H.2, H.5 and H.7 of the Winchester District Local Plan Review.
<b>Timetable of Key Stages</b> (Key Milestones shown in <i>Italics</i> )	
<b>Pre-production period:</b> <i>Including commencement of document preparation.</i>	Chilbolton Avenue, Winchester Jan - 2005 Sleepers Hill, Winchester March - 2005 Compton Down, Compton February - 2005 Springvale Road, Kings Worthy March - 2005
<b>Production:</b> Preparation of draft Supplementary Planning Document and sustainability appraisal report.	Chilbolton Avenue, Winchester Feb - March 2005 Sleepers Hill, Winchester April - May 2005 Compton Down March - April 2005 Springvale Road, Kings Worthy April - May 2005
<i>Draft Supplementary Planning Document and sustainability appraisal report issued for public consultation.</i>	Chilbolton Avenue, Winchester April - May 2005 Sleepers Hill, Winchester June - July 2005 Compton Down, Compton May - June 2005 Springvale Road, Kings Worthy June - July 2005
Consideration of representations and amendment of document if required.	Chilbolton Avenue, Winchester June - August 2005 Sleepers Hill, Winchester July - September 2005 Compton Down, Compton July - August 2005 Springvale Road, Kings Worthy July - September 2005
<b>Adoption:</b> <i>Adoption and publication of document</i>	Chilbolton Avenue, Winchester September 2005 Sleepers Hill, Winchester October 2005 Compton Down, Compton September 2005 Springvale Road, Kings Worthy October 2005
<b>Arrangements for Production</b>	
Process management (Departmental Responsibility)	Strategic Planning with input from Development Control Teams
Internal resources	Head of Strategic Planning working in conjunction with other Council officers.
External resources	Primarily use of specialist consultants, with input from other Council officers as required.
Community and stakeholder involvement	Involvement of local residents, Parish Councils, amenity groups and local architects/developers.

Village Design Statements	
Document Details	
Role and content	Provide guidance on the character and design of new development to be accommodated within villages.
Geographical coverage	Villages of: <ul style="list-style-type: none"> <li>● Denmead</li> <li>● Kings Worthy</li> <li>● New Alresford</li> <li>● Olivers Battery</li> </ul>
Status	SPD
Chain of Conformity	With policies EN.1, EN.4, EN.5, EN.7, H.1, H.5 and H.7 of the adopted Local Plan and, when adopted, policies DP.1, DP.3, DP.5, H.2, H.5 and H.7 of the Winchester District Local Plan Review.
Timetable of Key Stages (Key Milestones shown in Italics)	
<b>Pre-production period:</b> <i>Including commencement of document preparation.</i>	<ul style="list-style-type: none"> <li>● Denmead: April - September 2005</li> <li>● Kings Worthy: October 2003 - February 2005</li> <li>● New Alresford: August 2004 - February 2005</li> <li>● Olivers Battery: April - October 2005</li> </ul>
<b>Production:</b> Preparation of draft Supplementary Planning Document and sustainability appraisal report.	<ul style="list-style-type: none"> <li>● Denmead: October 2005 - February 2006</li> <li>● Kings Worthy: March - July 2005</li> <li>● New Alresford: March - August 2005</li> <li>● Olivers Battery: November 2005 - February 2006</li> </ul>
<i>Draft Supplementary Planning Document and sustainability appraisal report issued for public consultation.</i>	<ul style="list-style-type: none"> <li>● Denmead: March 2006</li> <li>● Kings Worthy: July 2005</li> <li>● New Alresford: September 2005</li> <li>● Olivers Battery: March 2006</li> </ul>
Consideration of representations and amendment of document if required.	<ul style="list-style-type: none"> <li>● Denmead: May - September 2006</li> <li>● Kings Worthy: September - December 2005</li> <li>● New Alresford: November 2005 - March 2006</li> <li>● Olivers Battery: June - August 2006</li> </ul>
<b>Adoption:</b> <i>Adoption and publication of document</i>	<ul style="list-style-type: none"> <li>● Denmead: September 2006</li> <li>● Kings Worthy: January 2006</li> <li>● New Alresford: April 2006</li> <li>● Oliver's Battery: September 2006</li> </ul>
Arrangements for Production	
Process management (Departmental Responsibility)	Strategic Planning Division (but day to day production / management by VDS Groups).
Internal resources	Head of Strategic Planning working in conjunction with other Council officers.
External resources	Primarily voluntary VDS Groups or Parish Councils with some use of specialist consultants, with input from other Council officers as required.
Community and stakeholder involvement	The documents are prepared by the community, with input by the Council's officers and design consultants.



<b>Neighbourhood Design Statements</b>	
<b>Document Details</b>	
Role and content	Provide guidance on the character and design of new development to be accommodated within neighbourhoods.
Geographical coverage	Areas within Winchester, known as: <ul style="list-style-type: none"> <li>● Fulflood</li> <li>● Teg Down</li> </ul>
Status	SPD
Chain of Conformity	With policies EN.1, EN.4, EN.5, EN.7, H.1, H.5 and H.7 of the adopted Local Plan and, when adopted, policies DP.1, DP.3, DP.5, H.2, H.5 and H.7 of the Winchester District Local Plan Review.
<b>Timetable of Key Stages</b> (Key Milestones shown in Italics)	
<b>Pre-production period:</b> <i>Including commencement of document preparation.</i>	<ul style="list-style-type: none"> <li>● Fulflood: May 2004 - February 2005</li> <li>● Teg Down: 2003 - February 2005</li> </ul>
<b>Production:</b> Preparation of draft Supplementary Planning Document and sustainability appraisal report.	<ul style="list-style-type: none"> <li>● Fulflood: March - May 2005</li> <li>● Teg Down: March - June 2005</li> </ul>
<i>Draft Supplementary Planning Document and sustainability appraisal report issued for public consultation.</i>	<ul style="list-style-type: none"> <li>● Fulflood: June 2005</li> <li>● Teg Down: July 2005</li> </ul>
Consideration of representations and amendment of document if required.	<ul style="list-style-type: none"> <li>● Fulflood: July - August 2005</li> <li>● Teg Down: September 2005 - February 2006</li> </ul>
<b>Adoption:</b> <i>Adoption and publication of document</i>	<ul style="list-style-type: none"> <li>● Fulflood: September 2005</li> <li>● Teg Down: March 2006</li> </ul>
<b>Arrangements for Production</b>	
Process management (Departmental Responsibility)	Strategic Planning Division (but day to day production / management by NDS Groups)
Internal resources	Head of Strategic Planning working in conjunction with other Council officers.
External resources	Primarily voluntary NDS Groups or Parish Councils with some use of specialist consultants, with input from other Council officers as required.
Community and stakeholder involvement	The documents are prepared by the community, with input by the Council's officers and design consultants

### 3 SUPPORTING STATEMENT

#### Rationale of overall approach

- 3.1 This Local Development Scheme shows the programme for production of the Local Development Framework for the next three years. For much of this time, until July 2006, work will still be taking place on the procedures leading to the adoption of the Winchester District Local Plan Review, which will then be saved for a 3-year period beyond the adoption date.

#### Strategic planning context

- 3.2 Currently, planning policies in Winchester District must be in conformity with the Hampshire County Structure Plan Review, and this is particularly significant for the District in terms of housing provision. As part of the new planning policy system, Structure Plans are to be phased out so that regional policy will no longer be filtered down through them. Regional Planning Guidance will be replaced by a statutory Regional Spatial Strategy (RSS). The Regional Spatial Strategy will be part of the Development Plan, which means that planning decisions must be made in accordance with this as well as the Development Plan Documents and other material considerations. The Regional Spatial Strategy (to be known as the South East Plan in this area) will have particular significance for district councils, in terms of allocating housing numbers. In future, it will be the Regional Spatial Strategy that identifies the scale and distribution of new housing provision. The Regional Spatial Strategy will also develop locational criteria for housing allocations of regional significance.
- 3.3 The timing of the preparation and adoption of this document has a significant influence on the programming of the first Development Plan Documents in this Local Development Scheme, as the housing and other development to be accommodated in the District cannot be confirmed until the South East Plan has reached an advanced stage. Its adoption is anticipated in mid 2007.

#### The Statement of Community Involvement (SCI)

- 3.4 In view of the need to complete the procedures on the Local Plan Review, the early emphasis for the production of new LDDs will be on the production of the Statement of Community Involvement. Once this key document is available, it will be used to inform the production of all other Local Development Documents.
- 3.5 Work will commence immediately on this special Local Development Document, with work on the pre-production phase taking place in the period in advance of the receipt of the Inquiry Inspector's Report for the Local Plan Review. The main part of the work on the production phase of the SCI will then take place alongside the completion of the Local Plan Review's procedures, leading to its examination in November 2006 and adoption in March 2007.

#### Development Plan Documents

- 3.6 Work is programmed to start first on the Core Strategy, starting in July 2006, following the adoption of the Local Plan Review. As the Core Strategy progresses through its consultation stages, the requirements of the Regional Spatial Strategy should be clarified, and provide a basis for the development of options for the LDF's Core Strategy. The proposed timing of the Core Strategy avoids it being submitted to the Secretary of State for examination before the Regional Spatial Strategy, with which it must conform, is adopted. Therefore, it is anticipated that the Core Strategy will be adopted beyond the 3-year period of this Local Development Scheme, in June 2009.

- 3.7 Work on the Development Provision and Allocations DPD is programmed to commence in July 2007, when the work on options for the Core Strategy should have reached a preferred option stage. It is not anticipated that significant progress will be made on this document during the next 3-year period, as the Regional Spatial Strategy will need to be adopted and the Core Strategy at an advanced stage before allocations, including sites being promoted for development, can be satisfactorily considered. The programme will therefore extend beyond the period programmed in this Local Development Scheme, with adoption anticipated in 2011.
- 3.8 No further Development Plan Documents are currently programmed, but this may need to be reviewed following the receipt of the Inquiry Inspector's Report for the Local Plan Review, and consideration of his recommendations, and as a result of monitoring. If major areas of change are recommended by the Local Plan Inquiry Inspector it may be more appropriate to address these through new Local Development Documents rather than delaying the adoption of the Local Plan Review. In addition, new Local Development Documents may be needed for other reasons, such as monitoring or the publication of new Government advice, and the new system allows the Local Development Scheme to be updated to accommodate this. Examples of additional Local Development Documents that may be needed include documents on Developer Contributions, Natural Resources and Affordable Housing.

### Supplementary Planning Documents

- 3.9 The Supplementary Planning Documents programmed into this Local Development Scheme include a number of Local Area Design Statements, Village Design Statements and Neighbourhood Design Statements which are expected to be adopted during the 3 - year period of this LDS.
- 3.10 In the case of Village and Neighbourhood Design Statements, which are community driven documents, a best estimate of the programme for production has been agreed with the document co-ordinators. Only those where the Parish or Neighbourhood are actively working on a Design Statement have been included, although others are currently considering the preparation of one, and therefore may be included in subsequent reviews of this LDS where firm progress on preparing a Design Statement is made. The chart at Appendix 1 therefore includes an element for future Village and Neighbourhood Design Statements.
- 3.11 A list of current Supplementary Planning Guidance is attached at Appendix 2. This includes details of guidance that is not proposed to be carried forward into the Local Development Framework, guidance to be retained to support saved Local Plan policies, and guidance to be revised as Supplementary Planning Documents in future revisions of the Local Development Scheme.

### Annual Monitoring Report

- 3.12 Under the new planning system there is a much greater emphasis on monitoring the effectiveness of planning policies and the Council is required to publish an Annual Monitoring Report, in December each year. Attention will be given to ensuring that the new policies incorporated in the Local Development Documents can be monitored effectively. Each Local Development Document produced will have targets, so that progress against these can be measured and assessed, and trajectories will be used to demonstrate past and likely future performance. Once a Core Strategy document is developed that contains the vision for the District, particular attention will be given to whether policies are being effective in meeting this vision. The purposes of the Annual Monitoring Report are to assess:
- whether the programme set by the Local Development Scheme is being adhered to;
  - the extent to which policies in Local Development Documents are being achieved;

- what impact the policies within the Local Development Documents are having on relevant national, regional or local targets;
- whether the targets contained in the Local Development Documents are being met;
- the reasons why any particular targets are not being met;
- whether it is necessary to replace any policies, so as to meet targets or sustainable development objectives, and what action needs to be taken if this is the case;
- whether it has become necessary to review any documents earlier than the initially scheduled date, for example, because their effectiveness has been limited or they have become out of date sooner than expected.

3.13 It is likely that the review of success in both meeting policy objectives and following the scheduled timescales for producing documents will show that some changes are needed. Therefore, each Annual Monitoring Report will contain an updated Local Development Scheme which, with the agreement of the Government Office for the South East, will be altered as necessary from the previous year's Scheme.

### **The Community Strategy and other relevant strategies**

3.14 The Local Development Framework should reflect the aims and objectives of the Community Strategy, other corporate strategies and strategies from other local bodies. The Winchester Community Strategy is kept under review each year. Where issues that arise from this have planning or land-use implications they may need to be addressed in the Local Development Documents. Other relevant corporate strategies are the Housing and Cultural Strategies and relevant strategies external to the Council include Health, Education and those of bodies such as the Hampshire Economic Partnership.

### **Evidence base**

3.15 All new documents that are produced should be based on sound evidence. However, any documents that are produced as part of the evidence base do not have statutory status. Instead, they are used to inform the development of documents that will have statutory status and which will be subject to public consultation and examination. Background evidence for the production of Local Development Documents will rely on various sources. For example, Hampshire County Council will provide much baseline data. Existing Winchester City Council statistics and studies that have already been produced by the Council or by consultants will still be used where relevant. It is also expected that some new consultants' studies will be required. Existing Documents that will be part of the evidence base include:

- Winchester District Housing Needs Survey (David Couttie Associates, 2002. Reviewed every 3 years);
- Winchester City and its Setting (Landscape Design Associates, 1998);
- Future of Winchester Study (Winchester City Council, 1999);
- Winchester District Urban Capacity Study (Winchester City Council, 2001) and annual Housing Monitoring Reports;
- Hampshire Local Transport Plan (Hampshire County Council, 2003);
- Winchester District Open Space Strategy (Winchester City Council, 2004. Re-published annually)
- Winchester District Landscape Character Assessment (Winchester City Council, 2004);
- Assessment of Retail Floorspace in Winchester (Nathaniel Lichfield, 2003)

- Winchester District Local Biodiversity Action Plan (Hampshire & Isle of Wight Wildlife Trust, 2005)

3.16 Most of these studies will require updating to provide the background to new Development Plan Documents, and additional documents are likely to be required, including in particular:

- Needs assessment for employment sites and office floorspace
- Assessment of recreational needs in accordance with the requirements of PPG 17
- Background material for the Strategic Environmental Assessment and Sustainability Appraisal

New studies, or updates of existing studies, forming part of the evidence base, will be programmed to be prepared at the earliest stage in the Development Plan Document they are required to support.

### **Strategic Environmental Assessment and Sustainability Appraisal**

3.17 Achieving sustainable development is at the heart of the new system. In preparing Local Development Documents, attention will be given to the expected environmental outcome of proposed plans. All Local Development Documents will contain a Sustainability Appraisal (SA). A new European Union Directive will come into force in July 2006. This will require that all plans, likely to have significant effects on the environment, must incorporate a formal Strategic Environmental Assessment (SEA). This will apply to all Development Plan Documents and, in certain circumstances, may also apply to Supplementary Planning Documents, depending on the likely significance of their environmental impact.

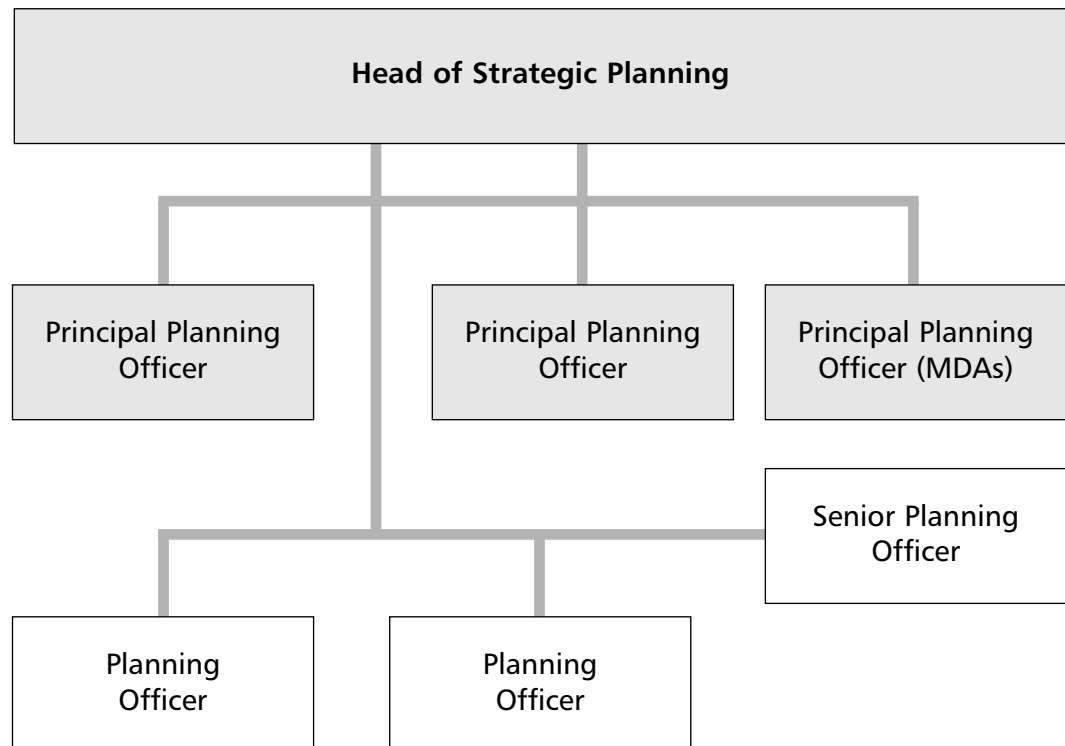
3.18 During the preparation of a Document, the authority is expected to: identify strategic alternatives; consider any likely significant effects of the options and; take these into account in drafting the Plan. Consultants may need to be employed to develop techniques to assess the environmental and sustainability impacts of Local Development Documents. These techniques can then be applied to the production of each document, at the appropriate stage. Greater consultation with public and environmental authorities is also expected to help achieve wider sustainability objectives. Environmental effects will then be monitored through the Annual Monitoring Report.

### **Resources, Programme Management and Responsibilities**

3.19 The programme will require inputs from many parts of the Council, although this will be co-ordinated at officer-level by the Strategic Planning Division. The Strategic Planning Division currently consists of seven full-time equivalent professional posts, although its responsibilities extend to cover areas additional to the Local Development Framework and, in particular, involvement in regional planning, supplementary planning documents and the planning and the implementation of major development. This LDS is based on the existing establishment of the Strategic Planning Division.

3.20 There has been a recent re-organisation within the Council, which has resulted in the Strategic Planning Division becoming part of the Chief Executive's Unit. This will help to strengthen links with the Community Strategy and with officers working in that area and other relevant areas, such as sustainable development. The current structure of the Strategic Planning Division is shown in the table on page 17.

- 3.21 There will continue to be a need to draw on specialist skills within Development Services (e.g. landscape, conservation, transportation), as well as from the Council as a whole. Staff recruitment and retention is a particular problem for the Department, but provided that a full establishment can be maintained, the programme set out in this Local Development Scheme is achievable. Hampshire County Council will assist where appropriate and, especially, in producing the evidence base and in information gathering. The County Council will also help in the monitoring process, for example in providing information on housing completions. The City Council will liaise with other groups, as necessary, and will seek inputs from the local Health and Education authorities.
- 3.22 The City Council established a 'Local Plan Reserve', to which it contributes £40,000 annually, to spread the cost of major development plan expenditure, i.e. the publication of documents and public inquiry. This level of funding will be maintained and monitored against the projected cost of producing and adopting the components of the Local Development Framework. There is a need, in the short term, to supplement the Reserve to cover the costs of the Local Plan Review Inquiry and the adequacy of the Reserve will be reviewed after the major costs associated with the adoption of the Local Plan Review have been dealt with.



### Risk Assessment

- 3.23 The main issues which may put the achievement of the Local Development Scheme at risk are:
- Experience of/changes to the planning system. This Local Development Scheme takes account of extensive advice and best practice guidance but it does seek to implement a major change to the planning system. Experience may show that further changes are needed or that certain aspects do not operate as currently envisaged. The Annual Monitoring Report provides the opportunity to monitor progress on achieving the programme set out in this LDS and to amend it if necessary.
  - Staff and skills availability. As mentioned elsewhere in this LDS, the programme set

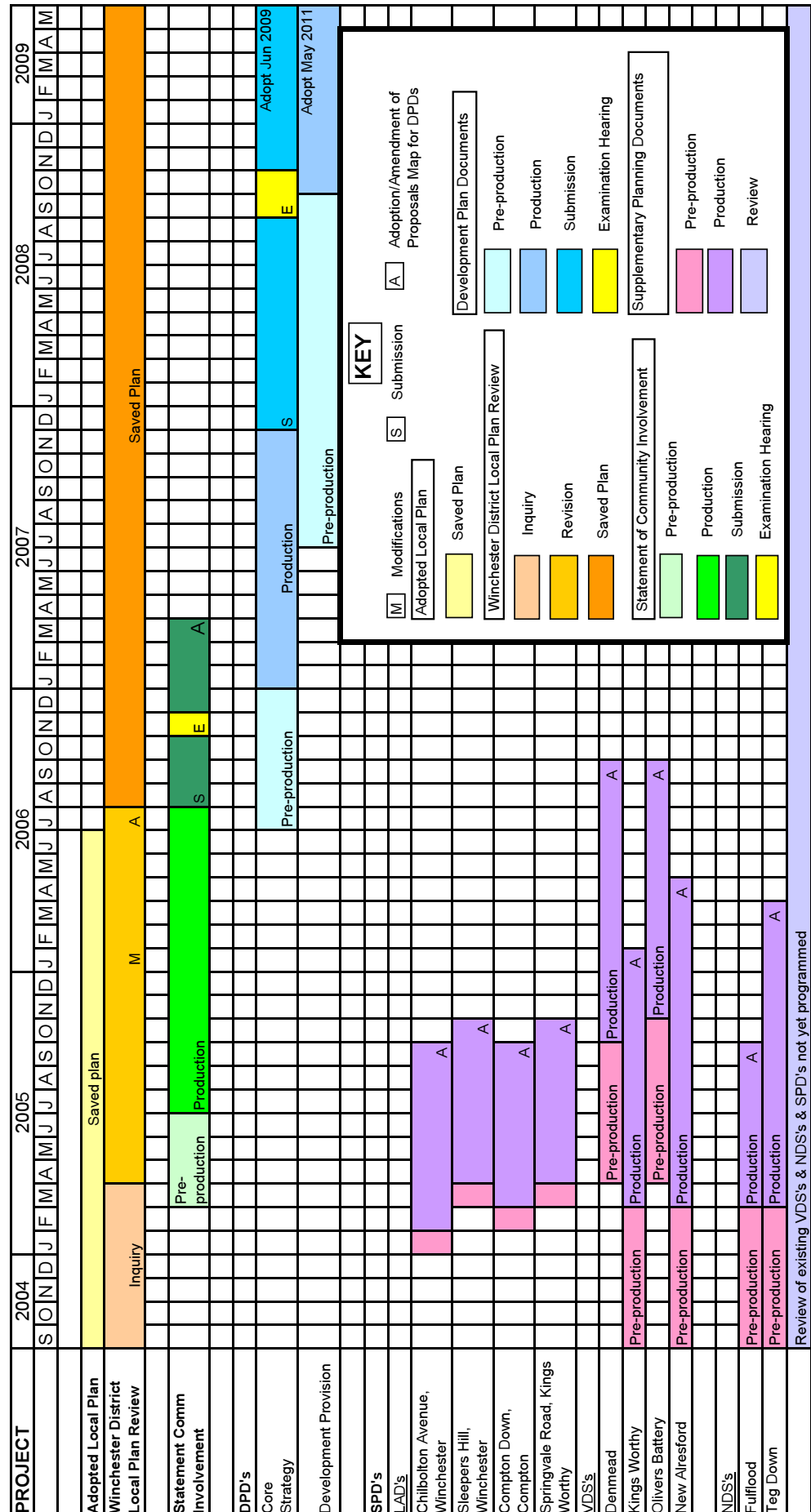
out assumes that the Strategic Planning Division and other key areas of the Council are staffed at the current level and with appropriately skilled personnel. Staff retention and recruitment in the planning field are particular issues, which are affecting the Strategic Planning Division as much as other planning services. If long-term vacancies do occur, or staff with adequate skills cannot be appointed, this may threaten the achievement of the LDS programme. The Council is seeking to improve recruitment and retention to address this issue and future monitoring would enable the LDS to be adjusted, if necessary, to reflect available staff resources.

- Adequacy of funding. As noted above, the Council sets aside funding for development plan production. Although the new planning system is intended to be faster and less resource-intensive than the old local plan system, there is an increased emphasis on aspects such as sustainability and environmental assessment and public involvement. These new areas in particular may require additional funding, for example for specialist consultancy and public consultation/publicity exercises. The monitoring process, along with further project management work should identify these areas sufficiently well in advance for appropriate action to be taken.

### **The Proposed South Downs National Park**

3.24 Part of the District is within the proposed South Downs National Park, and this may be confirmed or rejected in early 2006, and therefore the arrangements for the preparation of a Local Development Framework for it cannot be established at this stage. When this is clarified, it will be addressed in future reviews of Local Development Scheme. If confirmed, a National Park Authority will be appointed, which will have responsibility for producing its own Local Development Scheme and Local Development Framework. The City Council will liaise with any future National Park Authority and other relevant bodies to establish which existing/proposed documents will be saved or continued, and the programme for their replacement.

# APPENDIX 1 - WINCHESTER CITY COUNCIL LOCAL DEVELOPMENT FRAMEWORK - PROGRAMME







## APPENDIX 2

### SUPPLEMENTARY PLANNING DOCUMENTS AND OTHER NON - DEVELOPMENT PLAN DOCUMENTS

- 1 Existing Supplementary Planning Guidance to be retained to support saved policies in the 1998 Winchester District Local Plan and/or the Winchester District Local Plan Review, when adopted:

(Note: some of the Supplementary Planning Guidance listed below will need to be reviewed and formally adopted as Supplementary Planning Documents in order to carry weight in planning decisions)

	Date adopted	Adopted 1998 Plan Policy
<b>Specific issues</b>		
● Design Guidance for the control of Shopfronts and Signs	1998	HG.12 - HG.16
● Winchester District Landscape Character Assessment	2004	C.7, EN.7
● Winchester Conservation Area Project	2003	HG.5 - HG.11

#### Development Briefs and Master Plans

- Whiteley Business Park, Phase 2, Development Brief 1991 NC.7

#### Village Design Statements

● Boarhunt	2002	EN.1, EN.4, EN.5, EN.7, H.1, H.5, H.7
● Bramdean	2000	
● Corhampton & Meonstoke	2002	
● Crawley	2001	
● Curdridge	2002	
● Exton	2002	
● Itchen Abbas	2001	
● Littleton	2001	
● Micheldever	2002	
● Soberton	2002	
● Sparsholt	1999	
● Swanmore	2001	
● Upham	1999	
● West Meon	2002	
● Wickham	2001	

#### Neighbourhood Design Statements

- St Giles Hill, Winchester 2004

- 2 Supplementary Planning Guidance to be revised and adopted as Supplementary Planning Documents (programme to be included in future Local Development Schemes):

	Date adopted	Adopted 1998 Plan Policy
● Achieving a Better Mix in New Housing Developments	2000	H.7
● Equestrian Development	1999	RT.8

**The following section is included for information only:**

Existing Development Briefs and Master Plans not to be carried forward into the Local Development Framework:

	Date adopted
● Abbey Mill, Bishop's Waltham, Development Brief	1989
● Bar End Study (Part 1)	1993
● Broadway / Friarsgate: Urban Design Framework and Planning Brief (Draft)	1999
● Durley Sawmill Design and Development Brief	1998
● Forest Road, Denmead, Development Brief	2001
● Knowle Village Development Brief	1994
● Knowle Village: A Master Plan for Development	1998
● Knowle Village: An Urban Design Framework	1999
● Malt Lane, Bishop's Waltham, Development Brief	1991
● Potteries Site, Denmead, Development Brief	1984
● Whiteley Business Park, Phase 1, Development Brief	1984
● Whiteley Area 2 Development Brief	1987
● Whiteley Area 13 Development Brief	1991
● Whiteley Farm (Areas 4,5,6,8a) Development Brief	1991

## APPENDIX 3

### GLOSSARY OF TERMS USED

**Annual Monitoring Report (AMR):** Part of the Local Development Framework, the Annual Monitoring Report assesses the implementation of the Local Development Scheme and the extent to which policies in the Local Development Documents are being successfully applied.

**Area Action Plan (AAP):** Development Plan Documents which provide a planning framework for specific areas of change or areas of conservation.

**Core Strategy:** Development Plan Document which sets out the long-term spatial vision for the local planning authority area, spatial objectives and strategic policies to deliver that vision.

**Development Plan:** As set out in Section 38(6) of the Planning and Compulsory Purchase Act, 2004 an authority's development plan is made up of the Regional Spatial Strategy and the Development Plan Documents contained within its Local Development Framework (including 'saved' documents).

**Development Plan Document (DPD):** Spatial planning document that is subject to independent examination and, together with the relevant Regional Spatial Strategy, forms the Development Plan for the local authority area.

**Development Control Policies:** A suite of criteria-based policies which are required to ensure that all development within the local authority area meets the spatial vision and spatial objectives set out in the Core Strategy.

**Local Development Document (LDD):** Collective term for Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.

**Local Development Framework (LDF):** The name for the portfolio of Local Development Documents. These consist of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports.

**Local Development Scheme (LDS):** This sets out the programme for preparing Local Development Documents. All authorities must submit a Scheme to the Secretary of State, for approval, within six months of the commencement of the 2004 Act.

**Regional Spatial Strategy (RSS):** This sets out the region's strategic policies, in relation to the development and use of land and forms part of the development plan for each local planning authority area. For the South East region the RSS will be the South East Plan.

**Saved Plans or Policies:** Previously adopted development plans may be 'saved' for three years from the date of commencement of the new Act. Any policies in now superseded development plans, adopted after the commencement of the Act, will become 'saved' policies for three years from their adoption or approval. The Secretary of State can authorise the saving of policies beyond the normal 3 year period.

**Statement of Community Involvement (SCI):** Sets out the standards which authorities will achieve with regard to involving local communities in the preparation of Local Development Documents and development control decisions. The Statement is not itself a Development Plan Document, but is subject to public examination.

**Strategic Environmental Appraisal (SEA):** A generic term used to describe environmental assessment as applied to plans, policies and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.

**Supplementary Planning Document (SPD):** Provides additional information and guidance in regard to policies in Development Plan Documents. Does not form part of the Development Plan and is not subject to independent examination, but must have public consultation.

**Sustainability Assessment (SA):** A tool for appraising policies, to ensure that they reflect sustainable development objectives based on social, environmental and economic factors. The Act requires such an assessment for all Local Development Documents.

