Winchester City Council

Environmental Services
Parking Services & CCTV
City Offices
Colebrook Street
Winchester
Hampshire SO23 9LJ
tel 01962 848 346

Telephone calls may be recorded
e-mail seasons@winchester.gov.uk
website www.winchester.gov.uk

SEASON TICKET APPLICATION FORM
(for Season Tickets to start from 1st November 2026)

Season Tickets are available for parking within the groups of car parks below. They are available for use on passenger or goods vehicles with an unladen weight not exceeding two tonnes and so long as the vehicle can park wholly within a marked parking bay.

SEASON TICKET CAR PARK GROUPS			
GROUP B	**GROUP D**	**GROUP E**	**GROUP F**
Gladstone Street, St Peters, Tower Street *(& car parks in Groups D, E, F)*	Cattle Market, Chesil Multi-Storey, Coach Park, Crowder Terrace, The Lido, Worthy Lane *(& car parks in Groups E, F)*	Barfield Close **(Only)**	**(Alresford)** Alresford Station *(in overflow parking only),* Perins, Arlebury Park **(Bishops Waltham)** Lower Lane

Season Tickets can be purchased for 12 month or 3 month periods. Season Tickets are available for full time users to park anytime Monday to Sunday. There are also options for part time users to purchase a season ticket valid for either 2, 3 or 4 days per week on the specific days of your choice. Prices and options are detailed overleaf. **A space is not guaranteed in any car park.**

A Season Ticket will be valid for parking within the car parks in the car park group until the expiry date shown on the ticket and if a part-time ticket, only for use on the days of the week specified on the ticket. A season ticket is only valid once received and displayed following issue. Without display, published parking charges will apply when parking in our car parks. A valid Season ticket must be displayed clearly on the dashboard or windscreen of the vehicle so that all the details are visible. **Failure to correctly display a valid Season ticket may result in the issue of a Penalty Charge Notice (PCN)**

To obtain a Season Ticket complete this form including the declaration below along with including details for making a payment. If you want to make an online application go to www.winchester.gov.uk\apply and click on **Parking permits and season tickets.** Your season ticket will be posted to you once your application has been approved and payment made.

For postal applications, post to the address at the head of this form, payment may be made by cheque **(payable to Winchester City Council)** or via credit/debit card payment over the phone with a member of the Parking Admin Team **(please provide the best contact telephone number on the form overleaf). Do not send cash by post.**

Declaration (this section must be completed for the application to be considered)

The following conditions apply to the issuing of Season Tickets: -

I **declare** that

- **I understand that it is my responsibility to apply for the renewal of any Season Ticket, when necessary.**
- **The Season Ticket will only be used on a passenger or goods vehicle of an unladen weight not exceeding two tonnes and that will fit wholly within a marked parking bay.**
- **I understand that a valid Season Ticket must be clearly displayed on my vehicle at all times when parked and with all details visible, and that failure to do so may result in the issue of a Penalty Charge Notice (PCN)**
- **I am aware that the Season Ticket does not guarantee me a space within any car park.**
- **I understand that if my season ticket was purchased for either 2, 3 or 4 days use per week, that the ticket will only be valid for use on the days of the week stated on the ticket. Should I require parking on any other week day, relevant payment should be made at the time of arrival at the car park.**
- **I understand that there will be a £10.00 charge should I wish to apply for a replacement season ticket to permanently change the days of the week that the ticket is valid on.**
- **If a valid Season Ticket is not available for use in any car park, then the appropriate payment for parking to cover the intended stay must be purchased by either coins, card or phone, immediately following arrival and parking.**
- **I understand that if I no longer require the Season Ticket, I shall be entitled to apply for a refund calculated pro rata for each full month unused. Refund value of any surrendered Season Ticket is calculated from time of receipt by Winchester City Council Parking Services and will be issued provided the calculated value is £10.00 or more.**
- **I understand that if any application for renewal of Season Ticket is not made prior to the expiry date printed on the Ticket, it should not be used after its expiry, and any use may be subject to the issue of a Penalty Charge Notice.**
- **I acknowledge that there is a Season Ticket duplication cost of £10.00 in the case of loss, damage, mutilation or theft of the Season Ticket and that any duplication is at the discretion of Parking Services.**
- **I acknowledge that the Council may withdraw any Season Ticket should any cheque, cash, credit/debit card or electronic transfer from the payee, as payment for the Season Ticket, be subsequently dishonoured.**
- **I understand that Winchester City Council reserves the right to refuse any application if not made on the appropriate form current at the time of application.**
- **I understand that Winchester City Council reserves the right to change these conditions by one month notice.**

Signature of **Applicant:**	Date:

1. Your Details

Mr/Mrs/Miss/Ms: _____ **Forenames:** _____

Surname: _____

Business Name: (if applicable) _____

Address: _____

_____

Post Code: _____

Phone: _____ **Mobile/Work phone:** _____

Email Address: _____

Your email address may be used by Parking Services to send you emails relating to season ticket matters.

2. Please indicate which ticket(s) you would like below - either a tick or the number of tickets required. Indicate your choice in either the annual or quarterly section and the number of days you would like to park. If applying for a part-time 2, 3 or 4 day ticket, please also indicate which days of the week you would like to park in the third section below.

Annual (12 Months)	Mon-Sat (✓)		4 Days (✓)		3 Days (✓)		2 Days (✓)	
Group B Annual	£3680.00		£2944.00		£2208.00		£1472.00	
Group D Annual	£1840.00		£1472.00		£1104.00		£736.00	
Group E Annual	£828.00		£662.00		£497.00		£331.00	
Group F Annual	£275.00		£220.00		£165.00		£110.00	

Quarterly (3 Months)	Mon-Sat (✓)		4 Days (✓)		3 Days (✓)		2 Days (✓)	
Group B Quarter	£1000.00		£800.00		£600.00		£400.00	
Group D Quarter	£500.00		£400.00		£300.00		£200.00	
Group E Quarter	£225.00		£180.00		£135.00		£90.00	
Group F Quarter	£75.00		£60.00		£45.00		£30.00	

If you are purchasing a 2, 3 or 4 Day use ticket, indicate which days you require the Season Ticket to be valid for. Your ticket will only be valid for use on these days each week: *(Please note, if applying for multiple part-time tickets and you wish them to be for use on different days of the week, you will need to complete a separate application form)*	Indicate 4 Days (✓)		Indicate 3 Days (✓)		Indicate 2 Days (✓)	
	Monday		Monday		Monday	
	Tuesday		Tuesday		Tuesday	
	Wednesday		Wednesday		Wednesday	
	Thursday		Thursday		Thursday	
	Friday		Friday		Friday	
	Saturday		Saturday		Saturday	

Ticket number(s) to be renewed: (if applicable)	
Preferred Season Ticket start date: (if applicable)	
Total to pay:	£

All above prices are inclusive of V.A.T. V.A.T. No. 189 4084 24

What we do with your information

The personal information that you supply in this application form will only be used to enable us to process your application.

We will not share your details with any third parties unless the law requires that we do so. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Further information about how Winchester City Council uses your personal information can be found in our Privacy Policy: https://www.winchester.gov.uk/strategies-and-policies/privacy-policy

Office Use Only	Payment Method	Paye360 input Date:	S/Ticket No.(s):	Date of issue:	Issued by:
	Card ☐ Chq ☐				