

Section 1 - Eligibility

If you are unable to answer 'Yes' to the following questions you may not be eligible for this grant scheme. Please contact the Funding and Development Officer to discuss your application further (grants@winchester.gov.uk).

This grant scheme is aimed at organisations delivering activities for the benefit of residents who live in Winchester City (by this we mean in the 5 unparished town wards - see our [ward map](#) for further details).

If your grant is deemed eligible and suitable for funding, where possible we would like you to attend a virtual panel meeting in order for us to have a brief discussion with regards to your application. You will be advised shortly afterwards if your organisation will receive the funding you requested.

Please note that Town/Parish Councils are not eligible for grants under this scheme.

1. Are you a not for profit organisation?

- Yes
- No

2. What type of organisation are you?

Please note that Parish/Town Councils are **not** eligible for grants under this scheme.

- Registered charity
- Community Group
- Not for profit ie. CIO, CIC, Social Enterprise
- Other

3. Does your organisation have a constitution or statement of aims including how you make decisions?

- Yes
- No

4. Is this grant required for a one off expenditure i.e. a piece of equipment, set up costs for a new group, or a one off project or event?

- Yes
- No

5. Are you able to provide copies of estimates or evidence of expenditure?

- Yes
- No

6. Do you have the relevant policies and insurance in place?

- Yes
- No

7. Do you have a bank account for the organisation with 2 signatories?

- Yes
- No

8) Do you have the necessary licences and/or permissions (e.g. landlord permission, planning permission) in place in order to proceed with your project?

- Yes
- No

9. Does your project benefit people who live in the Winchester Town wards (St Barnabas, St Bartholomew, St Luke, St Michael and St Paul)?

Please check the ward map to ensure your application fits within this criteria. If you have any questions around eligibility, please email grants@winchester.gov.uk.

- Yes
- No

10. Panel meeting attendance

Will you or someone from your organisation be able to attend the MS Teams panel meeting?

- Yes
- No

Section 2 - Contact Details

PRIMARY APPLICANT DETAILS

Title	Mrs
Name	Rachael
Surname	Corrie
Tel (Work)	07980732135
Email (Work)	rcorrie@winchester.gov.uk
Address	United Kingdom of Great Britain and Northern Ireland (the)

GMS ORGANISATION

No Response

Section 3 - Project Details

Grant size

What size of grant are you applying for?

- Up to £1,000
- £1,001-£3,000

Project Explanation

In no more than 250 words please provide a clear explanation of what you require the funding for.

This is your opportunity to "sell" your project. Describe what it is you will do and how you will do it. Include details of when/where it will take place and who will be involved. Outline who will benefit and how they will benefit from the project (what difference will it make and what would be the impact if it didn't happen).

No Response

What is the evidence of need for the project?

What evidence do you have that demonstrates your project is needed? Have you consulted the people who will directly benefit? You have a maximum of 200 words in this section.

Types of evidence may include: be a project that supports local or national strategies; is there a lack of service/activity in the local area? Have you got a waiting list of people wishing to participate? Have you surveyed people who are likely to use the service or attend the activity?

No Response

Funding themes

Please tick the outcome that you believe best describes what your project will help to achieve. For further information please refer to the funding priorities published on our website.

- Developing or improving spaces where people come together
- Developing or improving local outdoor spaces that matter to communities
- Increasing access to local activities and events and empowering communities to deliver them
- Helping more people to walk, cycle and wheel around their local neighbourhood
- Increasing access to local goods and services

Please explain how your project will support the funding theme(s) selected above. How will you measure the success of your project in meeting this priority?

You have a maximum of 250 words for this section.

No Response

What is the proposed start and completion date for your project?

Please note that the start date for projects should be after 01/06/2026 and should be complete by 31/03/2027

Start date

No Response

End date

No Response

Community plan

Does this appear within the community plan developed for your neighbourhood? Please refer to our website to see if your local area has a Community plan.

- Yes
- No
- Don't know
- We don't have a community plan

Project ward

Please select the place where you will carry out your project or activity. You can view a ward map on our website here: [ward map](#)

No Response

Beneficiaries

How many unique people (from within the Winchester City wards) are likely to benefit from this project? To view the Winchester Ward map click [here](#).

Total unique beneficiaries

No Response

How will you make people aware of your project?

Please describe how you will make people aware of your project so that as many and as broad a demographic as possible can benefit. We are particularly interested in ensuring that those with protected characteristics are not excluded. Protected characteristics include age, disability, race, sex, gender reassignment, marriage and civil partnership, pregnancy and maternity, religion or belief (or lack of belief), sexual orientation.

No Response

Charge for services or activities

Will participants be charged to take part in your project, activities or services?

If you are a sports club which charges for membership, please indicate this.

- Membership Fee
- Yes
- No

Licences or permissions needed

Please tell us about any licences or permissions that have been granted in relation to your project.

For example landlord permission for work, planning permission, event licences. You can upload documents to support this at the end of the form. Please note that we are unable to provide the grant until all the relevant permissions have been granted.

If these are not required please state Not Applicable.

No Response

Section 4 - Finance/Budget

Grant Requested

Please note that the maximum grant within this scheme is £3,000. We reserve the right to approve a grant of less than the value requested.

No Response

Project cost breakdown

Please provide a breakdown of costs for the overall project. You can use the '+' symbol to add more lines as required. For each item please indicate where you intend to obtain the item from and enclose one estimate/quote. We do need to see evidence for the costs you are outlining so please do not just submit a list of costs - you could submit a previous invoice, website links or quotations as evidence.

Item	Cost	Estimate included?
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
Total project cost	<i>No Response</i>	
Is your Organisation VAT registered?	<input type="radio"/> Yes <input type="radio"/> No	

Other funding

Please detail the other sources of funding for the project.

If you are applying for over £1,000 please use this section to tell us about your match funding - this should be 25% of the total budget.

	Name	Amount
Confirmed Grants	<i>No Response</i>	<i>No Response</i>

Grants awaiting decision	<i>No Response</i>	<i>No Response</i>
Fundraising and other income	<i>No Response</i>	<i>No Response</i>
Total other funding amount		<i>No Response</i>

Please explain how any shortfall would be met

No Response

Reduced funding

What would happen if your application was only partially awarded or unsuccessful

No Response

Section 5 - Supporting Information

Have you submitted an application within the last 6-12 months?

- Yes
- No

1. Please upload the following documentation

Constitution/statement of aims (this must be signed & dated) *No Response*

Projected budget
If you are a new applicant to this grant scheme please provide a basic budget forecast for this financial year 2026/27 *No Response*

Please upload copies of any permissions or licences granted if applicable to your project *No Response*

Recent bank statement (dated within the last three months) *No Response*

2. Please tick to confirm that you have the following documentation

- Public liability insurance
- Indemnity insurance
- Adults safeguarding policy
- Volunteer policy
- Child protection policy
- Health and safety policy
- Equality and diversity policy

Environmental policy

3. Please indicate whether your organisation specifically targets people with one or more of the protected characteristics listed below:

a) Age Not targeted
 Yes

b) Sex Not targeted
 Yes

c) Disability (physical/emotional/mental) Not targeted
 Yes

d) Sexual orientation Not targeted
 Yes

e) Race (including ethnic or national origins, colour or nationality) Not targeted
 Yes

f) Religion or belief Not targeted
 Yes

g) Marriage and Civil Partnership Not targeted
 Yes

h) Pregnancy and maternity Not targeted
 Yes

i) Gender Reassignment Not targeted
 Yes

Monitoring Details

If you have answered YES to any of the above, please give details.

No Response

Section 7 - Declaration

Declaration Text

I confirm that I am aware of the Council's general policies and criteria for grant support, and I have read the policies and criteria for the Winchester City Community Grant Scheme 2026-27.

I understand that the receipt of this application by Winchester City Council does not in any way signify that the City Council has agreed the project is eligible for or will receive grant funding.

I confirm that I am authorised by the applicant organisation to submit this request for grant funding.

I confirm that the information I have provided in this application is accurate, complete and truthful to the best of my knowledge. I understand that providing false or misleading information may result in the withdrawal of my application or termination of subsequent agreement.

By checking this box you are signing this form electronically. In doing so you confirm that your electronic signature is the legal equivalent of your manual signature on this form.

Unchecked

Date of signature

No Response

Name of signature

No Response

Position of signatory

No Response

Data Protection Statement

Any personal data you supply on this application form will only be used for purposes in connection with the Winchester City Council Grant Scheme.

In line with our transparency reporting procedures, we would however, publish a list on our website (<http://www.winchester.gov.uk/grants/voluntary-and-community-grants-awarded>) of organisations to which we have awarded grants.

The Council's data protection and privacy policy was detailed upon registration of this system. Should you require a refresh of this information please see links below:

- Winchester City Council - Privacy Policy
- Winchester City Council - Data Protection and Privacy protocol

Section 8 - Completion

This is the final page of the application form.

Please press the "**Save current page**" button below.

If the progress bar at the top of the page is marked as "**100% complete**" you may now submit your application form using the "**Submit Application**" button located towards the top right of the page, beneath the % complete bar.

If the application is **not marked a 100%** complete please press the '**return to summary**' button above and it will show you which section is incomplete.

Your application will not be reviewed until you click to submit it.