

## Sports Pitch Booking Terms & Conditions

|                           |   |
|---------------------------|---|
| <b>BOOKINGS</b>           | ALL bookings must be made via the online booking system at least 48 hours before a pitch is required. In special circumstances, please email: <a href="mailto:sbookings@winchester.gov.uk">sbookings@winchester.gov.uk</a> to check for availability.   |
| <b>INSURANCE</b>          | City Council policy requires all hirers of Council pitches to have £5million public liability insurance. A certificate of insurance must be uploaded prior to any game taking place on the Council's sports pitches.  |
| <b>CANCELLATIONS</b>      | If a booked pitch is no longer required, ALL cancellations must be made via the online booking system at least 48 hours before the scheduled starting time or the charge will not be refundable. The exception is Sunday bookings which must be cancelled by midday on Thursday. If Winchester City Council needs to cancel your booking we will contact you at the email address provided at the time of booking.  |
| <b>PLAYING CONDITIONS</b> | The decision of the grounds staff in attendance as to whether play is possible is final both before and during matches. For weekday ground conditions enquiries for King George V, The Garrison Ground and River Park, please email <a href="mailto:sbookings@winchester.gov.uk">sbookings@winchester.gov.uk</a> . On a few occasions at weekends during both the Football and Cricket season, a further inspection for afternoon matches may be made.  |
| <b>PAYMENT OF CHARGES</b> | Payment must be made at the time of booking by any credit/debit card (excluding Amex) via the online system. Any refunds will be made manually by WCC.  |
| <b>CAR PARKING</b>        | <p>Cars must be parked in specified areas <b>ONLY</b>.</p> <p>River Park – No cars are to be parked at River Park other than in designated car parks. Parking is available in Hillier Way and at the River Park Car Park. It is also available at St Peters Car Park just off Gordon Road.</p> <p>King George V/Garrison – 20 designated parking spaces for managers, officials and disability parking <b>ONLY</b>. All others <b>MUST</b> use Barfield and St Catherine Park and Ride car parks.</p> |

| <b>TIME OF PLAY</b>       | <p>All matches should start at times shown (or later) and must finish by times shown (or before). NB: An extra time surcharge will be invoiced should the games run over their associated times.</p> <p><u>Cricket</u></p> <table border="0"> <thead> <tr> <th></th> <th><u>Start</u></th> <th><u>Finish</u></th> </tr> </thead> <tbody> <tr> <td>Day</td> <td>1100 hours</td> <td>2000 hours</td> </tr> <tr> <td>Evening</td> <td>1800 hours</td> <td>2100 hours/dusk (whichever sooner)</td> </tr> </tbody> </table> <p><u>Football</u></p> <p>Mornings 0930 hours    1230 hours</p> |                                    | <u>Start</u> | <u>Finish</u> | Day | 1100 hours | 2000 hours | Evening | 1800 hours | 2100 hours/dusk (whichever sooner) |
|---------------------------|--|------------------------------------|--------------|---------------|-----|------------|------------|---------|------------|------------------------------------|
|                           | <u>Start</u>   | <u>Finish</u>                      |              |               |     |            |            |         |            |                                    |
| Day                       | 1100 hours   | 2000 hours                         |              |               |     |            |            |         |            |                                    |
| Evening                   | 1800 hours   | 2100 hours/dusk (whichever sooner) |              |               |     |            |            |         |            |                                    |
| <b>PRE MATCH PRACTICE</b> | <p>Football: No player should use the match grounds for 'pre-match warm-up' prior to 15 minutes before the kick off.</p> <p>Cricket: No player should use the cricket square for 'pre-match warm-up'.</p>  |                                    |              |               |     |            |            |         |            |                                    |
| <b>CHANGING ROOMS</b>     | <p>Changing rooms will be cleared no later than approximately 30 minutes from the end of the match otherwise an extra charge will be made.</p>   |                                    |              |               |     |            |            |         |            |                                    |
| <b>BOOTS</b>              | <p>No footwear should be placed on the seating in the changing room and we respectfully request that any studded/spiked boots or shoes are not worn in the changing room at any time.</p>  |                                    |              |               |     |            |            |         |            |                                    |
| <b>EQUIPMENT</b>          | <p>No equipment of any sort may be stored by Clubs at the grounds unless otherwise agreed in writing with the City Council.</p>  |                                    |              |               |     |            |            |         |            |                                    |
| <b>EMERGENCIES</b>        | <p>The Council will have the right to cancel any booking forthwith in the event that the venue is affected by an emergency of any kind. The Council will consider refunding part or all of any fees and charges paid and the amount shall be at the Council's sole discretion.</p>   |                                    |              |               |     |            |            |         |            |                                    |
| <b>LITTER</b>             | <p>The Hirer shall keep the Venue clean and tidy and shall ensure that the Venue is regularly litter picked during the event and shall ensure that all arisings are removed from the venue by the Hirer.</p>   |                                    |              |               |     |            |            |         |            |                                    |
| <b>DAMAGE</b>             | <p>Damage caused whilst on the grounds is chargeable to the offender(s).</p>   |                                    |              |               |     |            |            |         |            |                                    |
| <b>RESPONSIBILITY</b>     | <p>To the extent permitted by law, the City Council will not accept responsibility for any injuries incurred during play on the Grounds in any weather/ground conditions.</p>  |                                    |              |               |     |            |            |         |            |                                    |

**DAMAGE TO OR LOSS  
OF PROPERTY**

The Council accepts no liability for damage to, or loss of, any property whatsoever, placed or left in or on the changing room accommodation or ground or any part thereof by an organisation or member of an organisation.