

Ref	What will we do?	Greener Faster	Thriving Places	Healthy Communities	Good Homes for All	Efficient and Effective	Listening and Learning	Council Plan - What we want to achieve (if relevant) select from drop down	Project Stage (if req'd) select from drop down	Key Milestones	Key Milestone Target Date	Project Delivery Date	Project Progress select from drop down	Cabinet Member	Lead Officer	Resources	TC25	Comments
LEG001	Local Government Reorganisation - all services will actively contribute to collaborative efforts as required by the Transition Plan to prepare and be ready before April 2028 to ensure a smooth transition to a new Unitary Authority.						✓	Improved engagement with under-represented groups	Delivery	March'26 - Government decision March'26 - April'28 - implementation	Apr-28	Apr-28	On Track	Cllr Cutler	Gareth John	PMO being stood up and resource requirements being identified for approval via budget process		
LEG002	Digital Transformation - All services will actively contribute to delivering the organisation's Digital Strategy by adopting modern technologies, streamlining processes, and strengthening digital capabilities to drive greater efficiency, improve accessibility, and deliver an enhanced customer experience						✓	High accessibility and usage of our services – with a strong shift to digital for those who prefer it	Delivery	Milestones as set out in Strategy and individual roadmaps	Various	Apr-28	On Track	Cllr Cutler	Digital Programme Manager	Existing Team Resources		
Legal																		
GOV001	Compete review of all paper files held in Guildhall archive and store with a view to destroying all that are older than 6 years unless there is a business need to keep and (b) review/destruction of all expired ontract documents						✓	A balanced budget and stable council finances	Delivery			31/03/2027	On Track	Cllr Becker	Fiona Sutherland	Existing		
GOV002	Review of internal and external legal charging rates to maximise income and to ensure rates accord with current staff grades						✓	A balanced budget and stable council finances	Delivery		31/12/2025		Not started/Behind	Cllr Becker	KM and FS	Existing		
GOV004	Community Governance Review: creation of a Winchester Town Council – legal support						✓	Thriving Places	Initiation	Phase 1 Consultation	22/12/2025	06-May-27	Started	Cllr Becker	GJ	Up to £400k in respect of consultation costs, asset transfer costs, legal fees, initial election costs		Currently at Stage 1 consultation
GOV005	Provide legal support throughout the Local Plan process, including now for the 2026-2044 Local Plan (the next Local Plan)		✓					Increased investment in our district	Delivery	Local Plan Examination	Mar-26	31-Mar-26	On Track	Cllr Porter	Gareth John/ Fiona Sutherland	Budgeted		Legal support is continuing for the 2040 Local Plan through to adoption in March 2026. Work has started on the next Local Plan.
GOV006	Local Government Reorganisation and Devolution – Legal support		✓					Thriving Places	Initiation	Detailed proposal submitted to MHCLG September 2025. Decision awaited. Work to compile service information for March 2026	March 2026 - MHCLG decision on LGR/May 2026 Elections to Hants & Solent CA	2027/2028	Started	Cllr Becker	Gareth John	£2.2m allocated for LGR overall. Most legal support expected to be provided from internal resources but some external advice required on Civic matters and asset transfers		Work to compile information/ actions on MHCLG checklist by March 2026.
GOV008	Improvements in use of IKEN Legal Case Management System						✓	A balanced budget and stable council finances	Initiation	Review/refinement of charging codes to enable time to be more accurately codes to service areas			Complete	Cllr Becker	Gareth John Fiona Sutherland Karen Murphy			Relates to TC25 Digital First agenda. IKEN Legal Case Management System is in use since 2021. A range of functionality is available and a review should identify what further areas can be utilised in eth software that may enhance capacity and effectiveness in the team. The review of functionality and training will be carried out alongside implementation of the Iken Cloud project.
GOV009	Supporting the legal provision to the wider Council and Corporate projects						✓	Improved satisfaction for our services	Delivery	Note - This support spans the full variety of projects and projects across the Council including regeneration,	Ongoing	Ongoing	On Track	Cllr Becker	Fiona Sutherland Karen Murphy	Inhouse and External legal provision if required		A full range of projects and programmes are supported by Legal Services. Some key ones are: the TC25 programme, Central Winchester Regeneration Project, the Local Plan, nitrate and phosphate mitigation schemes, waste
Land Charges and Cemeteries																		
GOV010	Review of Cemetery fees and charges							An open, transparent, inclusive and enabling council	Initiation				Started/ Behind	Cllr Becker	Marriam Baxendale			Held at present as TC25 paper with regard to pre purchasing burial plots could ater charging structure

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GOV011	Transfer of Land Charges data to Land Registry in line with national timetable and associated review of resources (TC25Action - TC021)							An open, transparent, inclusive and enabling council	Initiation	awaiting data transfer discovery day - project now pushed back by Land Registry			On Track	Cllr Becker	Marriam Baxendale			Latest update due to our data quality and other LA's requesting to hold transfer we have been advised our delivery date will be 3rd quarter of 2025 - ongoing cleansing work to continue, transfer date pushed back by HMLR unlikely to take on our data until 27/28 at earliest therefore increased hours will cease at end of March 24	
GOV012	Investigation into provision of a natural burial area at cemetery							Improved satisfaction for our services					On Track	Cllr Becker	Marriam Baxendale			Fact finding with natural burials organisations / undertakers at present	
Electoral Services																			
GOV013	Carry out absent voter renewal in accordance with the Elections Act 2022 - contact our 17,000 who are required to renew their absent vote with an emphasis on completing online forms via government portal (to be run in phases with completion required by January 2026.)								Delivery		Commence Mid February 2025								
Democratic Services																			
GOV014	Provide a comprehensive member induction and development programme								Initiation				Not started		David Blakemore				Need to review content to ensure meets needs considering devolution, researching courses for members on the requirements for members in Unitary authorities.
Procurement																			
GOV015	Continue embedding the Procurement Act 2023 and Procurement Regulations 2024 as the Cabinet Office refines aspects of the Act. To ensure the council contracts compliantly and maximises the benefits of the new legislation.							A balanced budget and stable council finances	Delivery				On-going		Procurement Manager	Existing budget provision			
GOV016	Support procurement activity to provide best value and continue to support TC25 and the digital programme across the organisation. Outcomes aligned to council priorities.							A balanced budget and stable council finances	Delivery				On-going		Procurement Manager	Existing budget provision			
GOV017	Support colleagues to improve contract management; striving for best value from our contracts.							A balanced budget and stable council finances	Delivery				On-going		Procurement Manager	Existing budget provision			
GOV018	Continue to embed sustainable procurement across our contracts and supply chain to support the carbon neutrality programme.							Greener Faster	Delivery				On-going		Procurement Manager	Existing budget provision			
GOV019	A light touch update to the Procurement and Contract Management Strategy so its fully aligned with council priorities and new legislation.							Good value compared to other similar authorities	Not Started			1st August 2026			Procurement Manager	Existing budget provision			
GOV020	Support procurement activities, including promoting transparency of the council's contract landscape, to assist with the Community Governance Review and Local Government Reorganisation.							Efficient and Effective	Delivery				On-going		Procurement Manager	Existing budget provision			