

<b>FOI REF:</b>	15033
<b>RESPONSE SENT:</b>	10/12/2024

**Request and Response (in bold)**

I hope this email finds you well. I am submitting a Freedom of Information (FOI) request to gather information about the council's management of Direct Payments and related services. Please could you provide the following information:

**1. Outsourcing of Services**

a) Does the council currently outsource the following services?

- Direct Payments Support Services (e.g., assisting individuals to manage direct payment funds and ensuring compliance with relevant regulations).
- Direct Payment Payroll Services (e.g., managing payroll for personal assistants or carers paid through direct payments).

**We do not use Direct Payment Support Services at Winchester City Council.**

b) If outsourced, please provide:

- Whether this is via a framework or sole supplier.
- The name of the provider(s).
- The start and end dates of the contract(s).
- The annual cost of each contract.

**Not applicable.**

**2. Functions Offered as Part of the Direct Payments Process**

a) Does the council offer the following functions as part of its Direct Payments process?

- Pre-paid card function for managing direct payment funds.
- Independent Service Fund (ISF) option for managing direct payment funds.
- Appointeeship scheme.

**Not applicable.**

b) If yes, please specify:

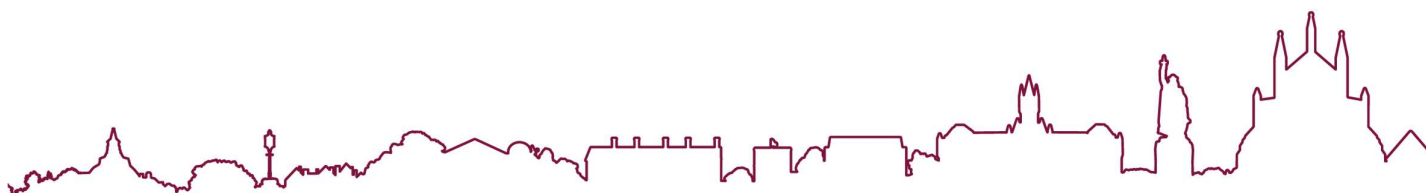
- Whether these functions are managed in-house or outsourced.
- The name of the provider (if outsourced).

**This is not applicable.**

**3. Service Delivery Details - If the above services or functions are delivered in-house, please provide:**

a) The internal team or department responsible for delivering:

- Direct Payments Support Services.



- Direct Payment Payroll Services.
- Pre-paid card functions (if applicable).
- Independent Service Fund management (if applicable).

**Not applicable.**

b) The annual budget allocated for these services and functions.

**Not applicable.**

4. Procurement and Contracting

a) How does the council procure these services and functions?

If procured through a framework agreement, please provide:

- The portal or website where the opportunities are advertised.
- Whether the council has any plans to re-tender these services.

If procured through a direct tender process, please provide:

- The date of the most recent tender issued for these services.
- Any plans or timelines for future tender opportunities.

**Not applicable.**

5. Contact Information

Could you provide the name, job title, and contact details of the person(s) responsible for:

- a. Commissioning Direct Payments Support Services.
- b. Commissioning Direct Payment Payroll Services.
- c. Commissioning pre-paid card or ISF functions (if applicable).
- d. Procurement or contract management of these services and functions.

**Not applicable.**

