



FOI REF:	14637
RESPONSE SENT:	04/09/2024

Request:

I am writing to request information regarding previous tenders and prices for interpretation services awarded by the Borough Council. As part of our market research and analysis, we are keen to understand the historical pricing and tendering processes for these services within your council.

Specifically, I would like to request the following information:

1. When the last tender was issued by your council related to interpretation services
2. The names of the companies or service providers who were awarded these tenders.
3. The contract values or spend details associated with each awarded tender (this includes booking volumes and price per booking type).
4. When the contract ends and if there is any option to extend (and when the council is planning for the next tender)
5. Any available documentation or reports that outline the evaluation criteria and decision-making process for these tenders.

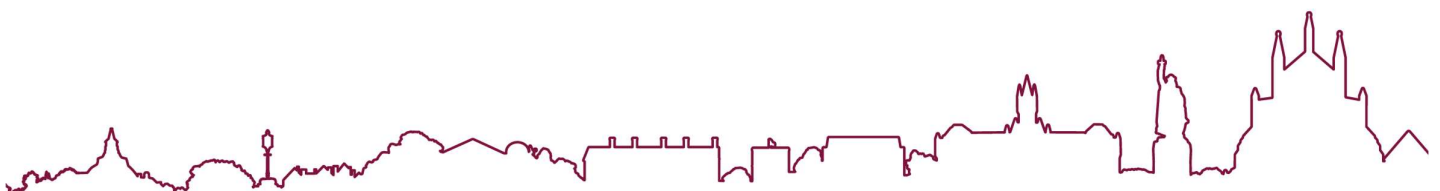
Understanding these aspects will greatly assist us in benchmarking and improving our service offerings to better align with the needs and standards set by your council.

If there are any forms or additional procedures required to access this information, please do let me know. I am happy to comply with any necessary protocols.

Response:**1. When the last tender was issued by your council related to interpretation services**

The council spend on these types of services is very low and therefore the provision of these services has not been tendered.

In 2021 and 2022 average spend was £1,700 per annum.



This has increased since, as the council provides support to Ukrainians to an average £3,150 per annum during the last 3 years.

2. The names of the companies or service providers who were awarded these tenders.

The council contracts with Link Up Mitaka Ltd T/a The Big Word

3. The contract values or spend details associated with each awarded tender (this includes booking volumes and price per booking type).

As detailed in question 1, the provision of these services has not been tendered.

4. When the contract ends and if there is any option to extend (and when the council is planning for the next tender)

If the contract values increase further the council may seek to undertake a competitive quotation process but there are no immediate plans in the pipeline.

5. Any available documentation or reports that outline the evaluation criteria and decision-making process for these tenders.

This is not applicable as no tender process has been necessary.

