

Project Title:
WCC & UoS Partnership – Steering Group Meeting
Author:
Emma Taylor

Meeting Information

Date, Time & Location:
1 September 2022, 4.00 pm, The Boardroom, Guildhall
Attendees:
Dawn Adey (DA), Geoff Coe (GC), Emma Taylor (ET), Ellen Simpson (ES), [REDACTED]
Apologies:
Richard Botham (RB)

Minutes from meeting

	Agenda item & actions identified:	Owner (initials)
1	<p><u>Welcome and Introductions</u> DA welcomed everyone to this first Steering Group meeting and introductions made.</p>	
2	<p><u>Scope of Steering Group</u> The draft terms of reference (circulated with the agenda) were discussed. It was agreed that the Steering Group should cover Phase 1 and the Guildhall as well as former RPLC site. The name should be rebranded to the WCC and UoS Partnership.</p> <p>GC suggested that it would be helpful to set out the process for each organisation to get things done/approval process to assist new members to the team.</p> <p>[REDACTED] advised that they had appointed [REDACTED] to their position of [REDACTED] [REDACTED] will commence on 10th October – early meetings to be set up with WCC.</p> <p>ET to update Terms of Reference</p>	ET

<p>3</p>	<p><u>Legal update on JR challenge</u></p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	
<p>4</p>	<p><u>Guildhall Contract</u></p> <p>[REDACTED]</p>	
<p>5</p>	<p><u>Phase 1 Plans</u></p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>There was a discussion on whether there would be a separate masterplan for Former RPLC site [REDACTED]</p> <p>[REDACTED] Might need to revisit Heads of Terms.</p> <p>DA emphasised that WCC want to support and are keen to support the University. [REDACTED] stressed the importance of having buy-in from WCC.</p>	<p>[REDACTED] /GC</p>
<p>6</p>	<p><u>Comms and Engagement</u></p> <p>[REDACTED] reported that the Comms and Engagement Plan had been drafted and was currently being reviewed. Once finalised would be circulated to WCC.</p>	<p>[REDACTED]</p>

Meeting Minutes

	<p>It was envisaged that an initial engagement event would take place in October 22 – 2 hours in the evening on campus.</p> <p>█ advised that he intended to establish separate stakeholder interest groups.</p> <p>GC recommended meeting with groups individually ahead of a public event and offered to meet UoS separately to talk of his experience of stakeholder engagement in Winchester. Also not to underestimate the planning time required ahead of public events.</p> <p>ES mentioned that the Council's Station Approach project had had success with offering walkabouts to residents.</p> <p>ET advised of the importance of building/rebuilding trust with residents and key stakeholders by taking them on the journey from the outset and throughout the various stages of the project.</p>	
7	<p><u>Student Accommodation</u> No update today but very important in terms of being able to house students appropriately. Keep on the agenda.</p>	
8	<p><u>AOB</u> None</p>	

Next Meeting

Date, Time & Location:

TBC

Project Title:
WCC and UoS Partnership Steering Group
Author:
Emma Taylor

Meeting Information

Date, Time & Location:
02 February 2023, 15:00, St Giles Room, City Offices
Attendees:
Dawn Adey (DA), Ellen Simpson (ES), Neil McArthur (NM), Sue Robbins (SR), Julie Pinnock (JP), Emma Taylor (ET), ██████████ Eze Ekeledo (EE)
Cllr Martin Tod (MT) & Cllr Paula Ferguson (PF) – Items 1 & 2
Apologies:
Geoff Coe (GC)

Minutes from meeting

	Agenda item & actions identified:	Owner (initials)
1	<u>Welcome and Introductions</u> DA welcomed everyone to the meeting and introductions made	
2	<u>UoS walk through of engagement material</u> UoS had circulated draft boards for public engagement session prior to the meeting. ██████ advised that they had taken the brief from the council to bring the community on the journey. The boards explain that the UoS have been in Winchester for a long time - over 150 years, that they is a need to improve the campus and also highlights that the university already do a lot in the city. ██████ explained that there is a lot to fix across the campus and this needs to be priority. ██████ advised that working together with the council and the community is very important and they are supporting a lot of activities. Just signed a MOU with playhouse to provide probono Winchester poetry weekends. Need to demonstrate what we can do when working in partnership.	

	<p>█ advised they are intending to do an in person drop-in event. Date and timings to be agreed but probably evening and weekend to capture working people as well as on-line. They will send an invite to 250 households near campus as well as an advert in the Chronicle.</p> <p>ET asked how people could feedback their comments.</p> <p>█ stated there would be an email address and form on the day.</p> <p>PF stated after reviewing the Boards they seemed to focus on the existing campus whilst the community were interested in what was happening with the derelict former Riverpark Leisure Centre.</p> <p>MT referred back to commitments that were made by the UoS regarding engaging with the community. We understand that the UoS needs to undertake works to existing campus but needs to ask community their views on the whole existing and potential.</p> <p>MT explained the model that the council had used for Station Approach where views were gathered on what people liked in the area and what needed improving. People put post it notes on a map of the area. UoS also need to add in a timeline and show at what points they will engage with stakeholders.</p> <p>ET said she would share the journey timeline the council had used for SA.</p> <p>MT and PF stressed the importance of the connectivity with the park but emphasising that the UoS were not building on the park.</p> <p>ES advised that there was a board missing for the former river park leisure centre. Currently there is a disconnect and she is very worried if this is not addressed. ES asked if the UoS intended to do a walkabout.</p> <p>█ said they weren't as there was nothing to show as when you were at the campus you were there.</p> <p>█ suggested that as the boundary is such a hot topic a walkabout could be used to show what is in and out. To show people you are not building on the park.</p> <p>There is a park plan that had consultation - DA to provide to █.</p> <p>DA stated that we know these projects take time and that is why we have given 5 years to see if UoS can bring forward a project.</p> <p>█ stated that the UoS had not placed emphasis that their proposal did not reach outside the red line agreed and that is something they can address.</p> <p>█ advised that their intention was to have dedicated comms advice to support █ and the internal team.</p>	<p>ET</p> <p>DA</p>
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	It was agreed that the engagement event needs to be held by the end of February.	
3	<u>Student Accommodation</u> [Redacted] [Redacted]	
4	<u>AOB</u> None	

Next Meeting

Date, Time & Location:
26 April 2023, 1 pm WCC Offices