

<b>FOI REF:</b>	14515
<b>RESPONSE SENT:</b>	14/08/2024

**Request:**

1 Please could you provide the organisational structure charts (including names, job title, email address & contact numbers for the following teams please:

- Revenues and Benefits
- Financial Assessments
- Income Maximisation
- Homelessness
- Adult Social Services
- Mental Health and Wellbeing

This may also include commissioning teams covering the following job titles:

Director, Assistant Director, Head of Service, Service Manager / Senior Managers.

It would be very interesting to know the following information for these teams:

2 How often do these teams carry out training within their departments to ensure they are up-to-date with their areas (legislative, procedural and soft skills)?

2a Does the training take place in-house or is this delivered by external companies?

2b Is there a system in place where they can access up-to-date information/documents?

2c How much is spent annually on training and any system to store policies/documents for these departments?

**Response:**

1 Winchester City Council does not maintain organisational charts at team level. The high-level organisation chart which Winchester City Council does maintain can be found via a link on the website to '[Open Data](#)' pages. Please note that some of the teams you mention are located within Hampshire County Council.

2 Depends on training needs and will vary between teams and over time.

2a Mixture of both.

2b Teams have access to an online learning system and will also use relevant websites.

2c The total training budget for the Council is £190k per annum and teams request funding from HR as required from this budget.

