

2023 - 2024

# **FEES AND CHARGES**

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## 1. Building Control

### 1.1 Standard charges – for the creation or conversion of New Housing

(Fees include VAT)

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
	2 Dwellings	1,326.00	1,326.00
	3 Dwellings	1,669.00	1,669.00
	4 Dwellings	2,012.00	2,012.00
	5 Dwellings	2,356.00	2,356.00
	6 Dwellings	2,698.00	2,698.00

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application deposits of approximately 25% of the above rates are collected with application; and the balance is invoiced after commencement.

For 7 or more dwellings or if the floor area exceeds 300m<sup>2</sup> the charge is individually assessed.

### 1.2 Building Notice Charge – Domestic Extensions to a Single Building

(Fees include VAT)

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Single Storey Extensions – Building Charge Notice	Single storey extension floor area not exceeding 10m <sup>2</sup>	590.00	590.00
	Single storey extension floor area exceeding 10m <sup>2</sup> but not exceeding 40m <sup>2</sup>	785.00	785.00

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Single Storey Extensions – Building Charge Notice	Single storey extension floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	981.00	981.00
Two Storey Extensions	Two storey extension floor area not exceeding 40m <sup>2</sup>	834.00	834.00
	Two storey extension floor area exceeding 40m <sup>2</sup> but not exceeding 200m <sup>2</sup>	1,030.00	1,030.00
Loft Conversions	Loft Conversion that does not include the construction of a dormer up to 60m <sup>2</sup>	638.00	638.00
	Loft Conversion that includes the construction of a dormer up to 60m <sup>2</sup>	737.00	737.00
Garages and Carports	Erection or extension of a non-exempt attached or detached domestic single storey garage or carport up to 100m <sup>2</sup>	492.00	492.00
	Erection or extension of a detached garage building with a first floor over with combined internal floor area not exceeding 150m <sup>2</sup> (non-sleeping use)	590.00	590.00
Other	Conversion or partial conversion of a garage to a habitable room (s)	442.00	442.00

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £250 is collected with application; the balance is invoiced after commencement.

### 1.3 Building Notice Charge – Domestic Alterations to a Single Building

(Fees include VAT)

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Underpinning		737.00	737.00
Renovation of a thermal element to a single dwelling		351.00	351.00
Alterations, Installation of Fittings (not electrical) and/or Structural Alterations  (if ancillary to the building of the extension – no additional charge)	Estimated cost less than £1,000*	238.00	238.00
	Estimated cost between £1,001 and £5,000*	356.00	356.00
	Estimated cost between £5,001 and £25,000	491.00	491.00
	Estimated cost between £25,001 and £50,000	834.00	834.00
	Estimated cost between £50,001 and £75,000	1,030.00	1,030.00
	Estimated cost between £75,001 and £100,000	1332.00	1332.00
Window and Door Replacement	Per 1-4 window/ door installations*	227.00	227.00
	Per installation over 5 but less than 20 windows/ doors*	284.00	284.00

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £250 is collected with application (exceptions as per below); the balance is invoiced after commencement.

\*Full charge collected on application.

## 1.4 Standard Charges – All other Non-Domestic work – extensions and new build

(Fees include VAT)

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Other Residential (Institutional and Other)/ Assembly and Recreation Use/ All Other Use Classes	Floor area not exceeding 10m <sup>2</sup>	1,080.00	1,080.00
	Floor area exceeding 10m <sup>2</sup> but not exceeding 40m <sup>2</sup>	1,285.00	1,285.00
	Floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	1,491.00	1,491.00
Industrial and Storage Usage	Floor area not exceeding 10m <sup>2</sup>	770.00	770.00
	Floor area exceeding 10m <sup>2</sup> but not exceeding 40m <sup>2</sup>	873.00	873.00
	Floor area exceeding 40m <sup>2</sup> but not exceeding 100m <sup>2</sup>	1,080.00	1,080.00

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £300 is collected with application; the balance is invoiced after commencement.



## 1.5 Standard charges – All other Non-Domestic work – alterations

(Fees include VAT)

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Underpinning Works (with an estimated cost of works less than £50,000)		770.00	770.00
Window and Door Replacement	1-10 Installations per property*	227.00	227.00
	10-20 Installations per Individual Property*	284.00	284.00
Renovation of a Thermal Element (with an estimated cost of works less than £50,000)		664.00	664.00
Alterations not described elsewhere	Estimated cost less than £5,000	411.00	411.00
	Estimated cost between £5,001 and £25,000	565.00	565.00
	Estimated cost between £25,001 and £50,000	873.00	873.00
	Estimated cost between £50,001 and £100,000	1,080.00	1,080.00
Installation of Raised Storage Platform (Mezzanine Floor) less than 300m <sup>2</sup>		977.00	977.00
Office or Shop Fit Out less than 300m <sup>2</sup>		567.00	567.00

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application a deposit of £250 is collected with application (exceptions as per below); the balance is invoiced after commencement. \*Full charge collected on application.

## 1.6 Other charges/ reductions/ exemptions

(Fees include VAT)

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Exemption	Works provided for the sole purpose of providing access, accommodation or facilities for disabled persons relating to dwellings and public buildings do not attract an application charge.	N/A	N/A
Regularisation Charge	Work carried out without permission attracts a charge equal to 140% of the corresponding Building Notice Net Charge	N/A	N/A
Reduction in Plan Charges	Repetitive work may attract a reduction of 25% per application.	N/A	N/A
Supplementary Charges	Certified notifiable electrical work	156.00	156.00
	Non certified notifiable electrical work	296.00	296.00
	Structural check	272.00	272.00

## 2. Cemetery Fees (for Magdalen Hill Cemetery) (Town Forum)

For children less than 18 years of age there are no charges.

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
New Graves Dug to Single Depth	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,478.00	1,625.00
	Residents residing within the remaining Winchester District	2,956.00	3,251.00
	Residents outside of the Winchester District	4,223.00	4,645.00
New Graves Dug to Double Depth	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,900.00	2,090.00
	Residents residing within the remaining Winchester District	3,800.00	4,180.00
	Residents outside of the Winchester District	5,279.00	5,806.00
New Cremation Casket Area	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	633.00	696.00
	Residents residing within the remaining Winchester District	1,267.00	1,392.00
	Residents outside of the Winchester District	2,530.00	2,783.00
New Cremation Casket into Burial Grave	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,055.00	1,160.00
	Residents residing within the remaining Winchester District	2,112.00	2,323.00
	Residents outside of the Winchester District	3,167.00	3,483.00

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Simple Adult Grave at a Date After Burial	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,055.00	1,160.00
	Residents residing within the remaining Winchester District	1,055.00	1,160.00
	Residents outside of the Winchester District	2,640.00	2,904.00
Simple Adult Grave (or Public Health Burial) (unpurchased dug to single depth)	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,055.00	1,160.00
	Residents residing within the remaining Winchester District	2,112.00	2,323.00
	Residents outside of the Winchester District	2,167.00	2,383.00
Re-open Grave to Single Depth	Residents within the Winchester District	1,373.00	1,510.00
	Residents outside of the Winchester District	2,956.00	3,251.00
Re-open Grave to Double Depth	Residents within the Winchester District	1,795.00	1,974.00
	Residents outside of the Winchester District	3,590.00	3,949.00
Re-open for Cremation Casket Area	Residents within the Winchester District	316.00	344.00
	Residents outside of the Winchester District	652.00	717.00
Re-open for Cremation Casket into Burial Grave	Residents within the Winchester District	316.00	347.00
	Residents outside of the Winchester District	652.00	717.00
Ashes	Interring of Ashes with Coffin (or 2 sets of Ashes at the same time)/ Scattering of Ashes (with information in the register)	80.00	88.00

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Miscellaneous Burial Fees	Premium rate for larger than standard coffin i.e. American Casket	Price on request	Price on request
	Preparation of a special plot		
	Providing a 24 hour service		
	Charge for choosing Grave Space at time of arranging interment, with Cemetery Manager	80.00	88.00
	Charge for attending and assisting at families request for ashes burial	N/A	N/A
	Top-up and re-turf or re-seed sunken grave over 5 years at customer's request	N/A	N/A
	Transfer of Burial Grants	80.00	88.00
Miscellaneous Burial Fees	Grant renewal for 10 years	80.00	88.00
Tree Memorial Plaque		206.00	232.00
Headstone for Purchased Grave	Residents of the Winchester District	264.00	277.00
	Residents Outside of the Winchester District	527.00	553.00
Plaque for Purchased Grave or Purchased Cremation Area	Residents of the Winchester District	126.00	132.00
	Residents Outside of the Winchester District	232.00	244.00
Replacement or Additional Headstone, Plaque or Vase	Residents of the Winchester District	126.00	132.00
	Residents Outside of the Winchester District	232.00	244.00
Secondary Inscription	Residents of the Winchester District	82.00	86.00
	Residents Outside of the Winchester District	169.00	177.00
Wooden Cross	Wooden Cross (simple grave)300mm x 600mm (No Grant)	106.00	111.00

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Memorial Benches	Includes: provision of bench, plaque installation and maintenance for a period of 10 years	1,500.00	POA
	Words carved into the bench (price for 30 characters, additional fee thereafter)	70.80	POA
	Images or bespoke designs carved into the bench	Price on request	Price on request

### 3. Historic Environment

Winchester City Council will normally impose a charge for commercial requests. This charge is levied to cover the cost of staff time and other related costs and overheads. The rates currently charged are set out below.

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Commercial Enquiries: Historic and Conservation Matters.	Minimum Charge is 2 hour.	99.00 (hourly rate)	220.00
Hourly rate (including VAT)	Additional hourly charge per hour thereafter.	99.00	110.00

## 4. Engineering

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Brown Tourist Sign Scheme	Application fee	129.00	Not offered from 01/04/2023
	Administration fee	20% of the works cost, minimum charge £100.00	Not offered from 01/04/2023
	Supervision fee	10% of the works cost, minimum charge £50.00	Not offered from 01/04/2023
	Maintenance fee	10% of the works cost, minimum charge £50.00	Not offered from 01/04/2023
Professional Engineering Services Charge Rates (per hour)	Project Manager	46.35	51.00
	CAD Technician	26.75	29.00
	Engineering Technician	30.90	34.00
Street Name Plates (for developers and for private streets)	Cost of the name plate plus admin and installation fees	Individually priced	Individually priced
Temporary Road Closures (for profit making events)  <i>Council may cover this cost for non-profit making events in 2023/24</i>	Temporary Traffic Regulation Order – Technical & legal costs	1,751.00	1,926.00
Access protection marking	The same charge applies for repainting	124.00	Not offered from 01/04/2023
Developer Funded Traffic Regulation Orders	The cost of provision and advertising (Site works are additional and are charged at cost plus 15% admin charge)	5,150.00	Not offered from 01/04/2023



## 5. Environmental Services (formally set through Environmental Services Contract)

### 5.1 Waste and recycling

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Garden waste service	140 litre bin	39.00	43.00
	240 litre bin	59.00	65.00
Bins* (price includes delivery)	New or replacement refuse bin	32.00*	33.98
	Replacement or addition recycling bin	32.00*	33.98
Bulky household collections	240 litre bin and bulky delivery	32.00*	33.98
	Bulky waste single items	18.00*	18.40
	Bulky waste two/three items	30.00*	31.53
	Fridge/freezer	35.00*	36.58
	Bulky waste 1m <sup>3</sup>	42.00*	44.16
	Bulky waste 2m <sup>3</sup>	72.00*	75.68
	Bulky waste 3m <sup>3</sup>	106.00*	110.91
	Bulky waste 4m <sup>3</sup>	120.00*	126.12
	Full load	227.00*	237.71

\* Charges set in Environmental Services Contract and payable to the waste contractor Biffa. Price subject to increase every February in line with the February Retail Price Index.

## 6. Estates

### 6.1 Market Stalls

Description	Details/ Type (if applicable)			2022/23 Fee £	2023/24 Fee £
Winchester Market Stall Rents	1 x 3m x 3m Gaze bo	High Street	Wed – Sat Jan - March April - Oct Nov - Dec	45.00	45.00 50.00 60.00
		Middlebrook Street	Wed – Sat Jan - March April - Oct Nov - Dec	45.00	45.00 50.00 60.00
	1 x 3m x 4.5m Gaze bo	High Street	Wed - Sat Jan - March April – Oct Nov - Dec	65.00	65.00 70.00 80.00
			Sunday Jan – Dec		45.00

## 7. General Fund Housing

### 7.1 Houses in Multiple Occupation licence

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Houses in Multiple Occupation (HMO) licence	Licensing fee*	984.00	1082.00
	Re-licensing fee*	776.00	854.00
	Accreditation	138.00	150.00
	Accreditation Renewal	90.00	99.00
	Immigration visit	87.00	96.00

### 7.2 Park Homes Annual Fees (Relevant Protected Sites only)

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
First application to be on Fit and Proper Person Register of site managers	Existing licence holders and new licence applications	FREE	FREE
Subsequent applications	Within the period of the original registration	129.00	142.00
Site line Annual Fee	Charges to site owners of 1 to 5 pitches	169.00	186.00
	Charges to site owners of 6 to 15 pitches	194.00	213.00
	Charges to site owners of 16 to 45 pitches	255.00	280.00

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
	Charges to site owners of 66 to 75 pitches	339.00	373.00
	Charges to site owners of 76 plus pitches	421.00	463.00
New site licence application – fee charges	Charges to site owners of 1 to 5 pitches	384.00	422.00
	Charges to site owners of 6 to 15 pitches	402.00	442.00
	Charges to site owners of 16 to 45 pitches <sup>415</sup>	422.00	464.00
	Charges to site owners of 66 to 75 pitches	440.00	484.00
	Charges to site owners of 76 plus pitches	460.00	506.00
Application to transfer a site licence – fee charges Application to vary a site licence – fee charges	Charges to site owners of 1 to 5 pitches	129.00	142.00
	Charges to site owners of 6 to 15 pitches	129.00	142.00
	Charges to site owners of 16 to 45 pitches	129.00	142.00
	Charges to site owners of 66 to 75 pitches	129.00	142.00
	Charges to site owners of 76 plus pitches	129.00	142.00
Deposit and publishing of site rules – fee charge	Charges to site owners of 1 to 5 pitches	56.00	62.00
	Charges to site owners of 6 to 15 pitches	56.00	62.00
	Charges to site owners of 16 to 45 pitches	56.00	62.00

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
	Charges to site owners of 66 to 75 pitches	56.00	62.00
	Charges to site owners of 76 plus pitches	56.00	62.00

### 7.3 Community safety and neighbourhood services

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Fixed penalty notices together with set penalties for offences	Littering	75.00	75.00
	Dog fouling	50.00	50.00
	Fly posting	75.00	75.00
	Fly tipping	400.00*	400.00*
	Cycling on footpaths	30.00	30.00
	Breach of community protection notice	100.00	100.00
	Breach of public spaces protection	100.00	100.00

\* Where perpetrators of low level fly tipping are identified, the penalty has been set to reflect the damage to the environment, local community and the cost to the local authority in clearing the waste material and detecting the offence.

## 8. Guildhall

### 8.1 Room Hire

Rooms/Charges marked \* are not currently available for hire as leased to Her Majesty's Courts and Tribunals service

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Bapsy Hall*	6 hours	N/A	N/A
	8 hours	N/A	N/A
	Full day	2,000.00	2,000.00
King Charles Hall & Keats*	4 hours	N/A	N/A
	6 hours	N/A	N/A
	8 hours	N/A	N/A
	Full day	1,200.00	1,500.00
Walton Suite	4 hours	N/A	N/A
	6 hours	N/A	N/A
	8 hours	500.00	550.00
	Full day	1,000.00	1,000.00
The Courtyard	4 hours	N/A	N/A
	6 hours	N/A	N/A
	8 hours	500.00	700.00
	Full day	900.00	1000.00
King Alfred Conference Chamber*/ Wintonian Bar*	4 hours	N/A	N/A
	6 hours	N/A	N/A
	8 hours	N/A	N/A
	Full day	850.00	850.00
Wykeham/ Eversley	4 hours	150.00	150.00
	6 hours	N/A	N/A
	8 hours	300.00	300.00
	Full day	N/A	N/A

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
The Green Room	4 hours	110.00	110.00
	8 hours	250.00	250.00
Mayor's Parlour	4 hours	125.00	125.00
	6 hours	N/A	N/A
	8 hours	280.00	280.00
	Full day	N/A	N/A
Kingsgate	4 hours	110.00	110.00
	6 hours	N/A	N/A
	8 hours	250.00	250.00
	Full day	N/A	N/A

Charity Rates are available at 75% of above price

## 9. Housing Revenue Account

### 9.1 Lifeline Rental Charges

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Standard Cover	Weekly	4.05	4.25
	Monthly	17.56	18.44
	Quarterly	52.96	55.32
	Annual	210.76	221.30
Telecare Standard	Weekly	5.34	5.61
	Monthly	23.14	24.29
	Quarterly	69.41	72.88
	Annual	277.66	291.54
Telecare Standard – Extra Pendant	Weekly	0.75	0.79
	Monthly	3.26	3.43
	Quarterly	9.81	10.31
	Annual	39.28	41.24
Telecare Standard – Safe Socket	Weekly	1.15	1.20
	Monthly	4.97	5.21
	Quarterly	14.91	15.64
	Annual	59.60	62.58

All charges include VAT. Replacement Pendant one off cost £99.62



## 9.2 Garages (weekly charges)

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Central Winchester	Tenanted	11.65	12.23
	Private	21.12	22.17
	Leaseholder	17.60	18.48
Rest of District	Tenanted	10.95	11.28
	Private	17.20	18.05
	Leaseholder	14.33	14.76
	Large Garage	11.98	12.58

All charges include VAT where applicable. The garages that are subject to VAT are the ones let to people who are not tenants or leaseholders unless it is to a charitable organisation.

## 9.3 Guest Room Hire

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Guest Room Hire (Sheltered Schemes)	Price per night (Excludes VAT)	35.00	36.75
1 <sup>st</sup> night			
Rest of stay		15.90	16.70
Common Room Booking (Sheltered Schemes, Non Resident)	Price per session (Excludes VAT)	26.52	27.85

## 10. IMT

### 10.1 Street naming and numbering

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
New development	Individual plot	76.00	80.00
	2-5 plots	153.00	160.00
	6-10 plots	273.00	280.00
	11-20 plots	437.00	450.00
	Over 20 plots	22.00	25.00
Property name change		71.00	75.00

## 11. Land Charges Fees with VAT

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Full Search (LLC1 + Con29)		202.80	213.17
LLC1 only		30.00	*30.00
	Each additional parcel of land	5.15	*5.15
Con29 Required (Part I)		172.80	183.17
	Each additional parcel of land	12.80	13.62
Con29 Optional (Part II)	When submitted separately, an administration fee will be charged, plus the fee for each question asked	27.80	31.20
	Each Con29 Optional (Part II) enquiry Questions 5-20	28.30	31.72
	Each Con29 Optional (Part II) enquiry Questions 4, 21 & 22	28.60	32.11

\* Not liable for VAT

## 12. Legal Services

Minimum charges are shown – actual charge will be determined with reference to standard hourly rates.

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Standard Hourly Rates	Legal Officer 8+	230.00	253.00
	Legal Officer 4+	204.00	224.00
	Legal Officer	171.00	188.00
	Paralegal/ legal executives/ trainees	125.00	138.00
Redemption of Mortgages		149.00	164.00
Completing Mortgage Questionnaire	Short questionnaire	106.00	117.00
	Long questionnaire	143.00	157.00
Noting Re-mortgage of Leasehold Property		27.00	30.00
Deed of Postponement		202.00	222.00
Commercial Leases		1,050.00	1,155.00
Deeds of Variation of Residential Leases Granting Tenants Additional Rights		796.00	876.00
Licenses – Garden Land		371.00	408.00
Easement Access		499.00	549.00
Sale of Land	Small plots of garden land ( <u>not</u> part of public open space)	711.00	782.00
Sale of Land	Small plots of garden land (part of public open space)	732.00	805.00

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Sale of Freehold Reversion	straightforward	520.00	572.00
	More complex and/ or multiple	1,050.00	1,155.00
Pension Certification	Check ID and stamping of form provided	5.40	6.00
	Preparation of letter on confirmation	10.50	12.00
	Home visit (exceptional circumstances)	10.00	12.00
Footpath Orders	Minimum charge of officer time plus advertising costs	1,061.00	1,167.00
S106 Agreements and Deeds of Variation	Minimum charge plus officer time for additional work	2,225.00	2,500.00
Research (Retrieving file, collation etc.)	For first sheet	7.40	8.00
	Each extra sheet	0.80	1.00
	Each coloured plan	6.40	7.00
	Large coloured plans	17.00	19.00

## 13. Natural Environment & Recreation (Town Forum)

### 13.1 Sports Pitches - Fees include VAT

Description	Type	2022/23 Fee £	2023/24 Fee £
Football Pitch Fees	Adult	69.00	76.50
	Junior	34.50	38.00
	Mini	16.00	17.50
	Adult (without changing )	35.00	38.50
	Junior (without changing)	17.50	19.50
Cricket Pitch Fees	Adult weekend	92.00	101.00
	Junior weekend	46.00	51.00
	Adult evening	47.50	53.00
	Junior evening	23.50	26.00
	Adult net	24.00	26.50
	Junior net	12.00	13.00
Rugby Pitch fees	Adult/ junior	26.50	29.00
	Mini	16.00	17.50
Rugby Pitch Fees	Use of pavilion	34.00	37.50
American Football	Price per match	44.00	48.50
	Price for training (pitch)	34.00	38.00
	Price for training (no pitch)	17.50	19.50
Fitness/ Outdoor Training	Large group training (>10) (per month)	50.00	55.00
	Small group training (<10) (per month)	25.00	27.50
	Individual training (other) (per annum)	50.00	55.00
Pavilion (Chilcomb – District)	Social hire (per hour)	25.00	27.50
River Park Tennis	Court hire	6.70	7.00
	Court hire with floodlights	8.70	9.50
	Annual membership	36.00	39.00

Description	Type	2022/23 Fee £	2023/24 Fee £
River Park 3G ATP	Annual membership (concession)	26.00	27.50
	Pitch hire off peak (half) Junior	17.50	14.00
	Pitch hire off peak (full) Junior	26.50	28.00
	Pitch hire off peak (half) Adult	23.00	25.00
	Pitch hire off peak (full) Adult	45.50	49.00
	Pitch hire peak (half) Junior	25.00	28.00
	Pitch hire peak (full) Junior	52.00	56.00
	Pitch hire peak (half) Adult	43.00	46.00
	Pitch hire peak (full) Adult	86.00	92.00

### 13.2 Other Charges

Description	Type	2022/23 Fee £	2023/24 Fee £
Roundabout Sponsorship (per annum)		1,375.00	1,513.00

### 13.3 Special Events

Description	Type	2022/23 Fee £	2023/24 Fee £
Commercial Events	Small < 500 people	382.00	421.00
	Medium 500 to 100 people	484.00	533.00
	Large 1000 to 5000 people	572.00	630.00
	Large >5000 people	On application	On application
	Set up days	254.00	280.00
	Deposit	356.00	392.00

Description	Type	2022/23 Fee £	2023/24 Fee £
Fairs	Small (<10 equipment items)	483.00	532.00
	Set up days	191.00	211.00
	Deposit	509.00	560.00
	Large (>10 equipment items)	572.00	630.00
	Set up days	254.00	280.00
	Deposit	636.00	700.00
Circuses	Operating Day	445.00	490.00
	Set up days	204.00	225.00
	Deposit	598.00	658.00
Community/Charity Events (refundable deposit)	Small < 500 people	165.00	182.00
	Medium 500 to 100 people	254.00	280.00
	Large 1000 to 5000 people	344.00	379.00
	Large >5000 people	On application	On application

### 13.4 Filming / Media Work

Fees shown exclude VAT

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
<b>Documentary/ Educational</b>			
Full Day	Small production (one to five crew)	250.00	250.00
	Medium production (six to 11 crew)	500.00	650.00
	Large production (12+ crew)	1,000.00	1,200.00
Half Day (4 hours or less)	Small production (one to five crew)	100.00	150.00



Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
	Medium production (6 to 11 crew)	250.00	300.00
	Large production (12+ crew)	500.00	600.00
<b>Promotion / Marketing</b>			
Full Day	Small production (one to nine crew)	550.00	605.00
	Medium production (ten to 19 crew)	1,000.00	1,100.00
	Large production (20+ crew)	2,000.00	2,200.00
Half Day (4 hours or less)	Small production (one to nine crew)	250.00	275.00
	Medium production (ten to 19 crew)	500.00	555.00
	Large production (20+ crew)	1,000.00	1,100.00
<b>Commercial</b>			
Full Day	Small production (one to five crew)	550.00	900.00
	Medium production (six to 11 crew)	1,000.00	1,450.00
	Large production (12+ crew)	2,000.00	2,900.00
Half Day (4 hours or less)	Small production (one to five crew)	250.00	420.00
	Medium production (six to 11 crew)	500.00	750.00
	Large production (twelve+ crew)	1,000.00	1,500.00
Photography	Half day (4 hours or less)	250.00	275.00
	Full day	500.00	555.00

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
<b>Drama / Film</b>			
Full Day	Small production (one to nine crew)	250.00	***0.00- 275.00
	Medium production (ten to 19 crew)	500.00	**555.00-2,500.00
	Large production (20+ crew)	1,000.00	**2,500.00-10,000
Half Day (4 hours or less)	Small production (one to nine crew)	100.00	150.00
	Medium production (ten to 19 crew)	250.00	**275.00-1,250.00
	Large production (20+ crew)	500.00	**1,250.00-5,000.00
<b>Drone footage</b>			
Full Day	Footage captured on council land including parks and open spaces	500.00	*50.00-500.00
Half Day (4 hours or less)	Footage captured on council land including parks and open spaces	250.00	*50.00-500.00
<b>Other fees and charges</b>			
Office Site Visits	Site visit with specialist staff-e.g. Parks/Events officer		90.00
Cancellation fee	If less than 48 hours notice given	25% of filming fee	
Car Park Closure			Full day rate plus 10% surcharge will be added for cover signage/cone allocation costs.
Partial Car Park Clusures			Full day rate for area reserved. A 10% surcharge

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
			will be added for signage/cone allocation.
Road Closures			2,000.00
Vehicle fee	Car / Small vehicle	50.00	55.00
	Van / Luton	100.00	110.00
	7.5 tonne Truck	150.00	165.00
	Cherry Picker	150.00	165.00

\*Charge based on the level of additional administration involved at £50 per hour or partial hour (minimum charge £50 and max £500;

\*\*Allocated rate depends on complexity of booking – working with partners, organising parking, security road closures, media management etc;

\*\*\*Students, charitable and voluntary organisations may qualify for waived/discounted fees on a case- by- case basis

## 14. Pest Control

### 14.1 Residential

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Emergency response	In addition to any treatment costs	76.00	84.00
Assessment/advice fee	Taken off of treatment price if applicable	32.00	35.00
Rats and mice	Treatment includes up to 3 visits	103.00	113.00
	Further visits if necessary	31.00	35.00
Missed appointments	First missed appointment for booked treatments will be rebooked, but subsequent missed appointments will be charged	32.00	35.00
Wasps	Single treatment of first nest	66.00	73.00
	Price per additional nest (on the same visit)	25.00	28.00
Fleas	Single treatment of up to 3 rooms	118.00	130.00
	Price per additional room	32.00	35.00
Bed bugs, cockroaches, pharaoh ants, clothes moths, carpet beetles, autumn or cluster flies	More than one treatment may be required and subject to customer agreement following instructions provided.	Price given following assessment	Price given following assessment

## 14.2 Commercial

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Emergency response	In addition to any treatment costs	97.00	107.00
Assessment/advice fee	Taken off of treatment price if applicable	40.00	44.00
Rats and mice	Treatment includes up to 3 visits	128.00	141.00
	Further visits if necessary	38.00	42.00
Missed appointments	First missed appointment for booked treatments will be rebooked, but subsequent missed appointments will be charged	40.00	44.00
Wasps	Single treatment of first nest	82.00	90.00
	Price per additional nest (on the same visit)	32.00	35.00
Fleas	Single treatment of up to 3 rooms	156.00	172.00
	Price per additional room	40.00	44.00
Bed bugs, cockroaches, pharaoh ants, clothes moths, carpet beetles, autumn or cluster flies	More than one treatment may be required and subject to customer agreement following instructions provided.	Price given following assessment	Price given following assessment

## 15. Special Maintenance

Description	Type	2022/23 Fee £	2023/24 Fee £
Banner erection		132.00	145.00
Private cesspool	1,800 gallons	247.00	272.00
Day works rate per person including travel time		66.00	73.00
Skip disposal charges	Half load	295.00	317.00
	Full load	574.00	633.00
Bulky waste disposal per load (hourly charge)		132.00	144.00
Equipment hire	Internal ONLY	N/A	N/A
Sewer block clearance (hourly charge)	Up to 2 hours	197.00	216.00
	After hours	66.00	73.00
Materials		Cost +20%	Cost +20%

## 16. Visitor Information Centre

Description	2022/23 Fee £	2023/24 Fee £
Photocopying	0.12	0.35
Printing	0.12	0.20
Postage and packing	3.00	3.50
Accommodation booking fee – in person	6.00	N/A
Accommodation booking fee - over the phone	6.00	N/A
Online ticket service charge	2.50	N/A
Postage (tickets)	1.50	N/A
Leaflets (walking trails)	N/A	1.00
Leaflets (themed)	N/A	0.50
Leaflets (detailed)	N/A	2.50

## 17. Tourism and Marketing

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Discover Winchester (public relations contract)	Hotels	1,168.00	2,000.00
	Attractions	1,384.00	2,000.00
	Independents Advisory Group	2,678.00	3,000.00
Website and "Visitor Guide" advertising Ppckage (12 months)	Bronze – DMP member	149.00	n/a – no DMP membership
	Bronze – non DMP member	159.00	240.00
	Silver – DMP member	279.00	n/a – no DMP membership
	Silver - non DMP member	319.00	600.00
	Gold – DMP member	549.00	n/a – no DMP membership
	Gold – non DMP member	619.00	900.00
	Gold Plus – DMP member	1,069.00	n/a – no DMP membership
	Gold Plus – non DMP member	1,129.00	1,900.00
"Visitor Guide" advertising	Inside front or back cover	2,000.00	2,000.00
	Back cover	3,000.00	3,000.00
Web listings (DMP members 10% discount)		16.00 per month	24.00 per month
Website banner advertising (DMP members 10% discount)		150.00 per month	165.00
Broadway window advertising		100.00 for two weeks	Arranged income from WSA
M&S poster site		100.00 for two weeks	110.00
TIC screens advertising		40.00 per month	50.00
"Visitor Map" advertising		350.00	400.00



## 18. Development Management

### 18.1 Pre Planning Application Fees (including VAT)

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Householder advice	Householder (enlargement, improvement, alteration to an existing dwelling or development proposed within the curtilage (not including replacement dwelling but is including an annex).	127.30	140.00
Householder Listed building advice	Householder (enlargement, improvement, alteration to an existing dwelling or development proposed within the curtilage (not including replacement dwelling but is including an annex).	127.30	140.00
Minor 1	New Dwellings 1	286.00	315.00
Minor 2	New Dwellings 2-9	983.00	1,081.00
Minor 3	Non-householder, non- major, non-residential	590.00	649.00
Major	(As defined by central government) •10+ dwellings / over half a hectare •General industrial - 1000+ m <sup>2</sup> / 1+ hectare	25% of planning fee	25% of planning fee

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
	<ul style="list-style-type: none"> <li>•Office / light industrial - 1000+ m<sup>2</sup> / 1+ hectare</li> <li>•Retail - 1000+ m<sup>2</sup>/ 1+ hectare</li> <li>•Gypsy/traveller site - 10+ pitches</li> </ul>		
Planning Performance Agreements	Major projects where a project team of officers from the Council is required and delivered over a programme of meetings.	Price given following assessment	Price given following assessment
Advert enquiries	For all advertisement enquiries	127.30	140.00
Change of Use	No external alterations and not major development	286.00	315.00
Application relating to disability adaption		Free	Free
"Do I need planning permission?" request		-	70.00
"Do I need listed building consent or repairs?" request		-	70.00
Planning history check		-	40.00

## 18.2 Planning Enforcement –the fees below are these including or excluding VAT

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
High hedge fee*	Fee for consideration of a formal complaint (under a provision of the Antisocial Behaviour act 2003).	477.40	525.00
Enforcement pre-app for house holder		-	140.00
Enforcement pre-app commercial, non-residential		-	649.00
Enforcement notice compliance check		-	350.00
Solicitor's fee with S106 obligation check		-	350.00
Listed building consent pre-app (extensions, alterations) additional add on fee to pre-app	For Historic advice only	-	140.00
	For House Holder and listed building pre-app	-	315.00
	For Minor 3 commercial, non-residential planning and listed building advice		649.00

\*Fees are reduced to £100 for complainants in receipt of certain benefits

## 19. Public Protection and Licensing Services

### 19.1 Miscellaneous

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Stray Dogs	Statutory fee	25.00	25.00
Dog Fouling	Fixed Penalty Notice	50.00	50.00
Special Treatments	Premise	133.00	136.00
	Practitioner	42.00	44.00
	Change to Special Treatment Registration	12.00	12.00
Stray Dogs	Administration fee	26.00	30.00
	Three oaks payment charge	10.00	10.00
	Daily/ part daily fee	28.00	32.00
Animal Licensing	Animal boarding	266.00	281.00
	Home boarding	220.00	242.00
	Dog breeding establishment	281.00	293.00
	Pet shop licence	222.00	242.00
Dangerous Wild Animals		60.00	100.00
Horse Riding Establishment	1-5 horses	254.00	281.00
	6-10 horses	281.00	285.00
	11-20 horses	311.00	323.00
	21+ horses	361.00	365.00
Scrap Metal Licensing	Site licence	451.00	460.00

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
	Collectors licence	232.00	235.00
	Amendment to existing licence	37.00	40.00
Private Water Supplies	Risk assessment	N/A	N/A
	Sampling	78.00	80.00
	Investigation	78.00	80.00
Contaminated Land	Historic land use enquiry	66.00	73.00
Miscellaneous	Hire of banner site	43.50	48.00
	Street trading permit (daily charges)	45.50	50.00
	Street trading permit (annual charges)	109.00	120.00
Food premises	Re-inspection request	185.00	244.20

## 19.2 Taxi and Private Hire Licenses

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Taxi and Private Hire Licenses	Private hire operator (one year)	227.00	227.00
	Private hire operator ( five years)	514.00	514.00

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
	Private hire vehicle	173.00	173.00
	Hackney carriage	173.00	173.00
	Hackney driver initial	116.00	116.00
	Hackney driver renewal (one year)	86.00	86.00
	Hackney driver renewal (three years)	245.00	245.00
	Private driver – initial	117.00	117.00
	Private hire renewal (one year)	86.00	86.00
	Private hire renewal (three year)	245.00	245.00
	Knowledge retest	30.00	30.00
	Replacement plate	30.00	30.00
	Change of vehicle licence	42.00	42.00
	Transfer of interest	39.00	39.00
	Replacement licence	13.00	13.00
	Temporary vehicle	85.00	85.00

## 20. Parking

### 20.1 Off-Street car parks (to note 2023/24 charges are not planned to be implemented until July 2023)

Charges Monday - Sunday, 8am – 7pm.

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
'Central' car parks	Up to 1 hour	1.60	1.80
	Up to 2 hours	3.00	3.30
	Up to 3 hours	4.50	5.00
	Up to 4 hours	6.00	6.6
	Over 4 hours	15.50	17.00
	Up to 6 hours* (Sat only)	6.40	7.00
	All day flat fee (Sunday)	2.10	Normal Tariff
'Park and walk' car parks	Up to 1 hour	0.80	0.80
	Up to 2 hours	1.50	1.50
	Up to 3 hours	2.20	2.20
	Up to 4 hours	2.90	2.90
	Over 4 hours	7.30	7.30
River Park Leisure Centre (9am-5pm)	Up to 1 hour	0.80	0.80
	Up to 2 hours	1.00	1.00
	Up to 3 hours	2.20	2.20
	Up to 5 hours	2.90	2.90
	Over 5 hours (Mon – Fri)	15.50	15.50
	Over 5 hours (Sat)	7.30	7.30
'Park and ride' car parks Barfield park and ride St. Catherine's park and ride	Peak Mon-Sat**	3.50	3.50
	Off Peak (>10:30 Mon-Fri)	3.00	3.00

South Winchester EV park and ride Pitt park and ride	Barfield, St Catherine's (Saturday only – 3 hr max.; free after 4pm)	1.80	1.80
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\*\*Only applies to the brooks and middle brook street car parks

\*\*E-wallet available for discounted parking at £3.15 per day

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Rural Area	Up to 1 hour (Lower Lane/ Basingwell St/ Arlebury Park)	0.00	0.00
	Up to 1 hour (The Square/ Perins)	0.30	0.50
	Up to 2 hours	0.60	0.80
	Up to 2 hours (Arlebury Park)	0.00	0.00
	Up to 3 hours	0.80	1.00
	Up to 4 hours	1.20	1.40
	Over 4 hours	1.50	2.00
Alresford Station	Up to 1 hour	1.00	1.00
	Up to 2 hours	2.00	2.00
	Up to 3 hours	3.00	3.00
	Up to 4 hours (only available for railway users)	4.00	4.00

## 20.2 Off-Street Car Parks – Season Tickets

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Annual - Group B	Mon-Sat	2,760.00	3,128.00



Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
	4 Days	2,208.00	2,502.00
	3 Days	1,656.00	1,877.00
	2 Days	1,104.00	1,251.00
	75% discount for electric vehicles/or to 75 CO <sub>2</sub> g/km	690.00	782.00
	50% discount vehicles 76-90 CO <sub>2</sub> g/km	1,380.00	1,564.00
Annual – Group D	Mon-Sat	1,343.00	1,343.00
	4 Days	1,030.00	1,030.00
	3 Days	773.00	773.00
	2 Days	515.00	515.00
Annual – Group D	75% discount for electric vehicles up to 75 CO <sub>2</sub> g/km	335.75	335.75
	50% discount vehicles 76-90 CO <sub>2</sub> g/km	671.50	671.50
Annual - Group E	Mon-Sat	644.00	644.00
	4 Days	442.00	442.00
	3 Days	331.00	331.00
	2 Days	221.00	221.00
	75% discount for electric vehicles/or to 75 CO <sub>2</sub> g/km (Barfield close ONLY)	161.00	161.00
	50% discount vehicles 76-90 CO <sub>2</sub> g/km (Barfield close ONLY)	322.00	322.00
Annual - Group F	Mon-Sat	275.00	275.00
	4 Days	220.00	220.00

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
	3 Days	165.00	165.00
	2 Days	110.00	110.00
	75% discount for electric vehicles/or to 75 CO <sub>2</sub> g/km	68.75	68.75
	50% discount vehicles 76-90 CO <sub>2</sub> g/km	137.50	137.50
Annual - Park & Ride		664.00	664.00
Annual – Park & Cycle	(Does not include bus travel)	130.00	130.00
Quarter – Group B	Mon-Sat	750.00	850.00
	4 Days	600.00	680.00
	3 Days	450.00	510.00
	2 Days	300.00	340.00
Quarter – Group D	Mon-Sat	365.00	365.00
	4 Days	280.00	280.00
	3 Days	210.00	210.00
Quarter - Group D	2 Days	140.00	140.00
Quarter – Group E	Mon-Sat	175.00	175.00
	4 Days	120.00	120.00
	3 Days	90.00	90.00
	2 Days	60.00	60.00
Quarter – Group F	Mon-Sat	75.00	75.00
	4 Days	60.00	60.00
	3 Days	45.00	45.00
	2 Days	30.00	30.00
Quarter – Group FB Residents of High Street, Bishops Waltham for parking in Basingwell street car park	Mon-Sat	37.50	37.50

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Residents car park season ticket (Cattle Market, Chesil multi-storey, The Lido, Crowder Terrace, Worthy Lane and Barfield Close only)	Available only for Inner Area Parking Zone residents whose property qualifies within the residents On-Street Parking permit scheme	240.00	240.00
30% Residents discount on car park season tickets	Available to any resident of a property that qualifies for On-Street Parking Permits	901.60 – 1,932.00	901.60-1,932.00
Lost season ticket or bus pass	Duplication fee	10.00	10.00
Residents Off Street (Off-Peak) Car Park Season Ticket (Cattle Market, Chesil multi-storey, St Peters and Worthy Lane only)  Parking times: Mon to Fri 8am – 9am, 4pm -6pm Saturday and Sunday All day	Available to residents whose property does not qualify for On-Street parking permits.	100.00	100.00

## 20.3 Permits

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
Wickham square – resident Off-Street Permits	First and second resident permit (each)	10.00	10.00
	Third permit	30.00	30.00
	10 Visitor scratch card permits	5.00	5.00
Residents on-street parking*	First annual permit (each)	50.00	50.00

Description	Details/ Type (if applicable)	2022/23 Fee £	2023/24 Fee £
	Additional annual permit	70.00	70.00
	Visitor scratch cards (set of 10)	13.00	13.00
Permits for businesses	Customer parking permit for businesses in zones (B,C,M,P,Q,R,S) – 1hr max parking (Max of 1 issued)	75.00	75.00
	Customer Parking Permit for businesses in all other permit zones – 4hr max parking (Max of 5 issued)	75.00	75.00
	Customer parking permit for businesses in zone V – 24hr max parking (Max of 6 issued)	75.00	75.00
	Business all zone permits (2 hours max.)	300.00	300.00
	Business Staff permits (zone 3A only)	50.00	50.00
	Business Staff permits (zones F,V, Z1, Z2, Z3 and Z6 only)	300.00	300.00
Other permits	Amenity Groups (max of 20)	25.00	25.00
	Guest Houses (max of 6)	50.00	50.00
Lost or stolen	Replacement permits (although free if a valid police crime reference is provided)	10.00	10.00
Bay suspensions		40.00	40.00
Parking waivers	Subject to conditions. Price per day	8.00	8.00

- \* If you own a qualifying low emission vehicle, you can apply for a discount on the cost of your resident permit for this vehicle. The discount will be either 50% or 75%. To qualify, your vehicle must show 90 CO2 g/km or less within the Vehicle Registration document or be an electric vehicle.

## 21. Meadowside leisure centre (Core Fees)

### 21.1 Facilities and activity

Description	Details/ Type	2022/23 Fee £	2023/24 Fee £
Gym adult session		8.30	9.15
Fitness classes		6.45	7.10
Exercise referral session		3.40	3.75
Badminton Court hire - peak		12.90	13.55

## 22. Winchester Sport and Leisure Park (Core Fees)

### 22.1 Gym Sessions

Description	Details/ Type	2022/23 Fee WS&LP £	2023/24 Fee £
Gym adult session		9.80	10.75
Junior session		5.70	6.25
Disabled session		5.50	6.00
Fitness classes		8.80	9.70
Exercise referral sessions/classes		4.00	4.40

### 22.2 Swimming

Description	Details/ Type	2022/23 Fee WS&LP £	2023/24 Fee £
Adult session		4.90	5.40
Junior session		3.00	3.30
Senior session		3.10	3.40
Disabled session		3.00	3.30

### 22.3 Other charges

Description	Details/ Type	2022/23 Fee WS&LP £	2023/24 Fee £
Badminton Court Hire *Peak		12.50	13.75
Squash Court Hire Adult *Peak		8.90	9.80
Squash Court Hire Junior *Peak		6.40	6.75

## 23. Development Management (Statutory Fees)

### 23.1 Planning Applications

Description	Details/ Type		2023/24 Fee £
Outline applications	Site area	Not more than 2.5 hectares	462.00 per 0.1 hectare
		More than 2.5 hectares	11,432.00 plus 138.00 per 0.1 hectare up to a maximum of 150,000.00
Householder applications	Alterations / extensions to a single dwelling/house, including works within boundary	Single dwelling/house	206.00
Full applications (and First Submissions of Reserved Matters; or technical details consent)	Alterations / extensions to dwelling/houses, including works within boundaries	Single dwelling/house (or single flat)	206.00
		Two or more dwelling/houses (or two or more flats)	407.00
	New dwelling houses	Not more than 50 new dwelling/house	462.00 per dwelling house
		More than 50 new dwelling/house	22,859.00 plus 138.00 per additional dwelling/house (max 300,000.00)
	Erection of buildings (not dwelling houses, agricultural, glasshouses, plant nor machinery). Gross floor space to be created by the development	No increase in gross floor space or no more than 40 m <sup>2</sup>	234.00
		More than 40 m <sup>2</sup> but no more than 75 m <sup>2</sup>	462.00
		More than 75 m <sup>2</sup> but no more than 3,750 m <sup>2</sup>	462.00 for each 75 m <sup>2</sup> or part thereof
		More than 3,750 m <sup>2</sup>	22,859.00 plus 138.00 for each additional 75 m <sup>2</sup> in excess of 3,750 m <sup>2</sup> (max 300,000.00)
		Not more than 465 m <sup>2</sup>	96.00

Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)	The erection of buildings (on land used for agriculture)	More than 465 m <sup>2</sup> but no more than 540 m <sup>2</sup>	462.00
	Gross floor space to be created by the development	More than 540 m <sup>2</sup> but no more than 4,215 m <sup>2</sup>	462.00 for the first 540 m <sup>2</sup> plus 462.00 for each 75 m <sup>2</sup> (or part thereof) in excess of 540 m <sup>2</sup>
		More than 4,215 m <sup>2</sup>	22,859.00 plus 138.00 for each 75 m <sup>2</sup> (or part thereof) in excess of 4,215 m <sup>2</sup> (max. 300,000.00)
	Erection of glasshouses (on land used for agriculture) Gross floor space to be created by the development	Not more than 465 m <sup>2</sup>	96.00
		More than 465 m <sup>2</sup>	2,580.00
	Erection/ alterations/ replacement of plant and machinery Site area	Not more than 5 hectares	462.00 for each 0.1 hectare (or part thereof)
		More than 5 hectares	22,859.00 plus additional 138.00 for each 0.1 hectare (or part thereof)
Applications other than Building Works	Car parks, service roads or other accesses For existing uses		234.00
	Waste (use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of materials)	Not more than 15 hectares	234.00 for each 0.1 hectare (or part thereof)
		More than 15 hectares	34,934.00 plus 138.00 for each 0.1 hectare (or part thereof) in excess of 15 hectares (max. 78,000.00)
	Operations connected with exploratory drilling for oil or natural gas. Site area	Not more than 7.5 hectares	508.00 for each 0.1 hectare (or part thereof)
Applications other than Building Works	Operations connected with exploratory drilling for oil or natural gas. Site area	More than 7.5 hectares	38,070.00 plus additional 151.00 for each hectare (or part thereof) > 7.5 hectares (max. 300,000.00)
Applications other than Building Works		Not more than 15 hectares	257.00 for each 0.1 hectare (or part thereof)



	Operations (other than exploratory drilling) for the winning and working of oil or natural gas. Site area	More than 15 hectares	38,250.00 additional 151.00 for each 0.1 in excess of 15 hectares up to a maximum of 78,000.00
	Other operations (winning and working of minerals) excluding oil and natural gas	Not more than 15 hectares	234.00 for each 0.1 hectare (or part thereof)
		More than 15 hectares	34,934.00 plus additional 138.00 for each 0.1 excess in excess of 15 hectares up to a maximum of 78,000.00
	Other operations (not coming within any of the above categories)	Any site area	234.00 for each 0.1 hectare (or part thereof) up to a maximum of 2,028.00
Lawful Development Certificate	Existing use or operation		Same as Full
	Existing use or operation- lawful not to comply with any condition or limitation		234.00
	Proposed use or operation		Half the normal planning fee
Prior Approval	Larger home extensions		96.00
	Agricultural and forestry buildings & operations		96.00
	Demolition of buildings		96.00
	Communications		462.00
	Change of use from Shops (Class A1), Professional and Financial services (Class A2), Takeaways (Class A5), Betting Offices, Pay Day Loan Shops or Launderettes to Offices (class B1a)		96.00
	Change of use to a building and any land within its curtilage from Business (Use Class B1), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) or Assembly and Leisure (Use Class D2) to a State Funded School or Registered Nursery		96.00
Prior Approval	Change of use to a building and any land within its curtilage from an Agricultural Building to a State Funded School or Registered Nursery		96.00

	Change of use of a building and any land within its curtilage from an Agricultural Building to a flexible use within Shops (Use Class A1) , Financial and Professional services (Use Class A2), Restaurants and Cafes (Use Class A3), Business (Use Class B1), Storage or Distribution (Use Class B8), Hotels (Use Class C1), or Assembly or Leisure (Use Class D2)	96.00
	Change of use of a building and any land within its curtilage from Offices (Use Class B1a) to Dwelling/houses (Use Class C3)	96.00
	Change of use to a building and any land within its curtilage from an Agricultural Building to Dwelling/houses (Use Class C3)	96.00; or
		206 if it includes building operations in connection with the change of use
	Change of use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops, Launderette; or mixed use combining one of these uses and use as a dwelling/house to Dwelling/houses (Use Class C3)	96.00; or
		206.00 if it includes building operations in connection with the change of use
	Change of use to a building and any land within its curtilage from Light Industrial (Use Class B1c) to Dwelling/houses (Use Class C3)	96.00
Prior Approval	Change of use to a building and any land within its curtilage from Amusement Arcades/ Centres and Casinos (Sui Generis Uses) to Dwelling/houses (Use Class C3)	96.00; or
		206.00 if it includes building operations in connection with the change of use
	Change of use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafes (Use Class A3)	96.00; or
		206.00 if it includes building operations in connection with the change of use
	Change of use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Use Class D2)	96.00
	Change of use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops or Launderettes to Offices (Class B1a)	96.00

	Development consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	96.00
	Temporary use of buildings or land for the purpose of Commercial Film-Making and the associated temporary structures, works, plant or machinery required in connection with that Use	96.00
	Installation, alteration or replacement of other solar photovoltaics equipment on the roofs of non-domestic buildings up to a capacity of 1 megawatt	96.00
Reserved Matters	Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then 462.00 due
Approval/ Variation/ Discharge of Condition	Application for removal or variation of a condition following grant of planning permission	234.00
	Request for confirmation that one or more planning conditions have been complied with	34.00 per request for Householder otherwise 116.00 per request
Change of Use of a building to use as one or more separate dwelling/houses, or other cases	Not more than 50 dwelling/houses	462.00 each
	More than 50 dwelling/houses	22,859.00 plus 138.00 for each in excess of 50 houses up to a maximum of 300,000.00
	Other changes of use of a building or land	462.00
Advertising	Relating to the business on the premises	132.00
	Advance signs which are not situated on or visible from the site, directing the public to a business	132.00
	Other advertisements	462.00
Application for a non-material amendment following a grant of planning permission	Applications in respect of householder developments	34.00
	Applications in respect of other developments	234.00
Application for Permission in Principle	Site area	402.00 for each 0.1 hectare (or part thereof)

## 23.2 Exemptions/ Reductions

Description	Details/ Type	
Concessions (not all concessions are valid for all application types, the applicability will be checked on receipt of application)	Exemptions from payment	An application solely for the alteration or extension of an existing dwelling/house; or works in the curtilage of an existing dwelling/house (other than the erection of a dwelling/house) for the purpose of providing: - Means of access to or within it for a disabled person who is resident in it, or is proposing to take up residence in it; or - Facilities designed to secure that person's greater safety, health or comfort
		An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
		Listed Building Consent
		Planning permission for relevant demolition in a Conservation Area
		Works to trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
Concessions (not all concessions are valid for all application types, the applicability will be checked on receipt of application)	Exemptions from payment	If the application is the first revision of an application for development of the same character or description on the same site by the same applicant: - For a withdrawn application: within 12 months of the date the application was received - For a determined application : within 12 months of the date the application was granted, refused or appeal dismissed For an application where an appeal was made on the grounds of non-determination: within 12 months of the period when the giving of notice of a decision on the earlier valid application expired
		If the application is for a lawful development certificate , for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any planning fee regulation
		If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person

Description	Details/ Type	
		If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 of the advertisement in question
		If the application is for alternative proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class V of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)
		If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area
		If the application is for a Certificate of Lawfulness of Proposed Works to a listed building
Concessions (not all concessions are valid for all application types, the applicability will be checked on receipt of application)	Exemptions from payment	If an application for planning permission (for which a fee is payable) being made by the same applicant on the same date for the same site, buildings or land as the prior approval application (for larger home extensions or changes of uses)
	Reductions to payments	If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £462
		If the application is being made on behalf of a parish or community council then the fee is 50%
		If the application is an alternative proposal being submitted on the same site by the same applicant on the same day where this application is of lesser cost then the fee is 50%
		In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462
		If the application is for a Lawful Development Certificate for a Proposed Use or Development, then the fee is 50%
		If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee plus half sum of the others
	Fees for cross boundary applications	Where an application crosses one or more local or district planning authorities, the Planning Portal Fee Calculator will only calculate a cross

Description	Details/ Type	
		<p>boundary application fee as 150% of the fee that would have been payable if there had only been one application to a single authority covering the entire site.</p> <p>If the fee for this divided site is smaller when the fees payable for each part of the site are calculated separately, you will need to contact the lead local authority to discuss the fee for this divided site.</p> <p>The fee should go to the authority that contains the larger part of the application site.</p>

## 24. Environmental Licencing

### 24.1 Local Air Pollution Prevention and Control

Description	Details/ Type	2023/24 Fee £
Application Fees	Standard process	1,650.00
	PVR I & II combined	257.00
	Vehicle refinishers & other reduced fee activities	362.00
	Additional fee for operating without a permit for reduced fee activities	71.00
	Mobile screening and crushing plant for first and second permits	1,650.00
	Mobile screening and crushing plant for the third to seventh applications	985.00
	Mobile screening and crushing plant for the eighth and subsequent applications	498.00
Annual Subsistence Charge	Substantial variation	1,650.00
	Transfer	169.00
	Partial transfer	497.00

Description	Details/ Type	Low Risk Fee £	Medium Risk Fee £	High Risk Fee £
Subsistence Fees	Standard process	772.00	1,161.00	1,747.00
	PVR I, SWOBs and dry cleaners	79.00	158.00	237.00
	PVR I & II combined	113.00	226.00	341.00
	Vehicle refinishers & other reduced fee activities	228.00	365.00	548.00
	Mobile screening and crushing plant for first and second permits	626.00	1,034.00	1,551.00

Description	Details/ Type	Low Risk Fee £	Medium Risk Fee £	High Risk Fee £
	Mobile screening and crushing plant for the third to seventh applications	385.00	617.00	924.00
	Mobile screening and crushing plant for the eighth and subsequent applications	198.00	314.00	473.00

## 24.2 Premises (Statutory fee)

Description	Details/ Type (if applicable)	Band A (0-£4,300)  Fee £	Band B (£4,301- £33,000)  Fee £	Band C (£33,001- £87,000)  Fee £	Band D (£87,000- £125,000)  Fee £	Band E (£125,001+)  Fee £
Non Domestic Rateable Value Premises Licences	New application and variation	100.00	190.00	315.00	450.00	635.00
	Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises annual charge	N/A	N/A	N/A	950.00	1,905.00
	Annual Charge	70.00	180.00	295.00	320.00	350.00
	Annual charge multiplier applied to premises used exclusively for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	640.00	1,050.00
Club Premises Certificates	New application and variation	100.00	190.00	315.00	450.00	635.00
	Annual charge	70.00	180.00	295.00	320.00	350.00



Description	Details/ Type	2023/24 Fee £
Premises Licences Other Fees	Minor variation	89.00
	Application for a new personal licence	37.00
	Temporary event notice	21.00
	Theft/ loss of (premises licence/ personal licence/ temporary event notice)	10.50
	Notification of change of name or address	10.50
	Application for a provisional statement where premises being built	315.00
	Notification of change of name or address	10.50
	Application to vary licence to specify individual as premises supervisor	23.00
	Application for transfer of premises licence	23.00
	Interim authority notice following death etc. of licence holder	23.00
	Notification of change of name or alteration of rules of club/ change of relevant registered address of club	10.50
	Right of freeholder to be notified of licensing matters	21.00
	5,000 – 9,999	1,000.00
Additional Premises Licence Fee Based on Capacity > 5,000 People	10,000 – 14,999	2,000.00
	15,000 – 19,999	4,000.00
	20,000 – 29,999	8,000.00
	30,000 – 39,999	16,000.00
	40,000 – 49,999	24,000.00
	50,000 - 59,999	32,000.00
	60,000 – 69,999	40,000.00
	70,000 – 79,999	48,000.00
	80,000 – 89,999	56,000.00
	90,000 and over	64,000.00

Description	Details/ Type	2023/24 Fee £
Additional Annual Fee Payable if Applicable Based on Capacity > 5,000 People	5,000 – 9,999	500.00
	10,000 – 14,999	1,000.00
	15,000 – 19,999	2,000.00
	20,000 – 29,999	4,000.00
	30,000 – 39,999	8,000.00
	40,000 – 49,999	12,000.00
	50,000 - 59,999	16,000.00
	60,000 – 69,999	20,000.00
	70,000 – 79,999	24,000.00
	80,000 – 89,999	28,000.00
	90,000 and over	32,000.00

### 24.3 Gambling Act 2005 Fees (Statutory fees)

Description	Details/ Type	Bingo Club Fee £	Betting Premises Fee £	Tracks Fee £
Application Fees	Transitional fast-track application	NA	115.00	NA
	Transitional non fast-track application	NA	1,130.00	NA
	New application	1,990.00	2,390.00	2,260.00
	Annual fee	1,000.00	600.00	1,000.00
	Application to vary	840.00	840.00	840.00
	Application to transfer	600.00	600.00	600.00
	Application for re-instatement	620.00	620.00	620.00
	Application for provisional statement	780.00	780.00	780.00
Application Fees	Licence application (provisional statement holders)	890.00	890.00	890.00

Description	Details/ Type	Bingo Club Fee £	Betting Premises Fee £	Tracks Fee £
Application Fees Fees for Permits	Copy licence	25.00	25.00	25.00
	Notification of change	50.00	50.00	50.00
	Family entertainment centre	100.00	300.00	300.00
Fees for Permits	Prize gaming permit	100.00	300.00	300.00
	Alcohol licensed gaming machine permit	100.00	150.00	N/A
	Alcohol licensed premises notification	50.00	N/A	N/A
	Club gaming and club machine permits (existing holders of registrations or CPC holders)	100.00	N/A	N/A
	Club gaming and club machine permits (all other cases)	N/A	200.00	200.00
	Small society lottery	N/A	40.00	20.00

## 25. Roads and highways

### 25.1 Abandoned Vehicles (Statutory fees)

Vehicle Position and Condition	Details/ Type	Details/ Type	Details/ Type	Details/ Type
	Vehicle equal to or less than 3.5 tonnes MAM*	Vehicle exceeding 3.5 tonnes MAM BUT equal to or less than 7.5 tonnes MAM*	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM*	Vehicle exceeding 18 tonnes MAM*
	£	£	£	£
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle (whatever its condition or position on or off road).	150.00	200.00	350.00	350.00
Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both	250.00	650.00	Unladen-2,000.00 Laden-3,000.00	Unladen-3,000.00 Laden-4,500.00
Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged	200.00	400.00	Unladen-1,000.00 Laden-1,500.00	Unladen-1,500.00 Laden-2,000.00
Vehicle, excluding a two wheeled vehicle, off road but either not upright or substantially damaged or both	300.00	850.00	Unladen-3,000.00 Laden-4,500.00	Unladen-4,500.00 Laden-6,000.00

\*MAM stands for maximum authorised mass  
ees for 2023/24 are those which the operator submitted in their tender documents