

## River Park 3G Pitch Use

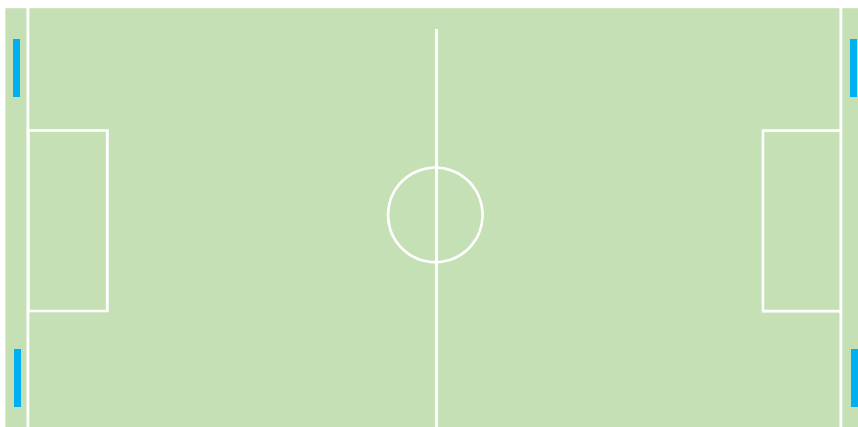
In order for the 3G pitch at River Park to operate without staff being based on site, hirers will now be responsible for moving the 5-a-side goals on and off the pitch where bookings require a change from full pitch to 5-a-side and vice versa.

The following information provides guidance on where goals must be stored, how the goals should be moved safely and instructions on how to operate the levered wheels. Please read this information thoroughly and share with all members of your booking group to ensure all understand the process. If you have any questions about this arrangement or would like further explanation of what is required of you (the hirer) please contact [sbookings@winchester.gov.uk](mailto:sbookings@winchester.gov.uk).

### Goal positions

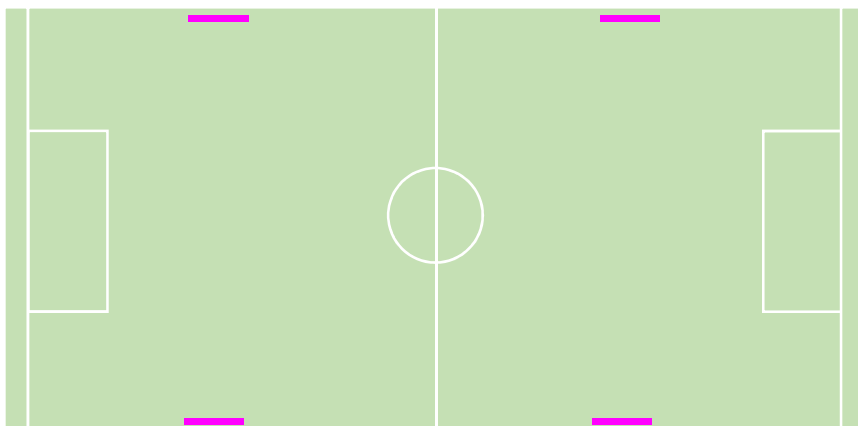
The 5-a-side goals must be stored either side of the full size goals (at both ends of the pitch) when not in use, identified by blue lines as per Fig.1 below:

Fig.1



Bookings that require use of 5-a-side goals (half pitch hire) must move goals in to position identified by pink lines as per Fig. 2 below:

Fig.2

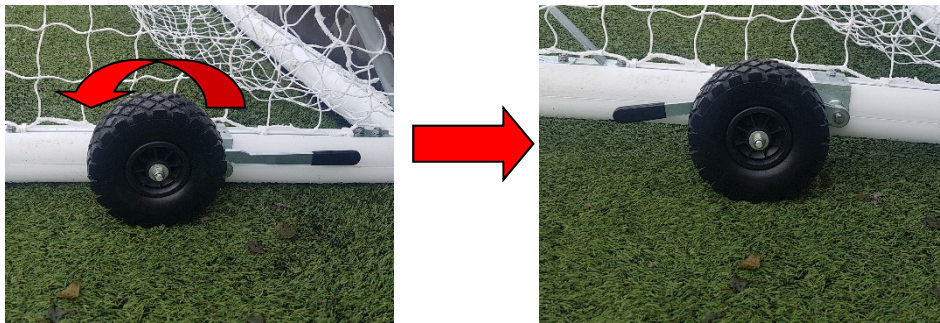


## Procedure

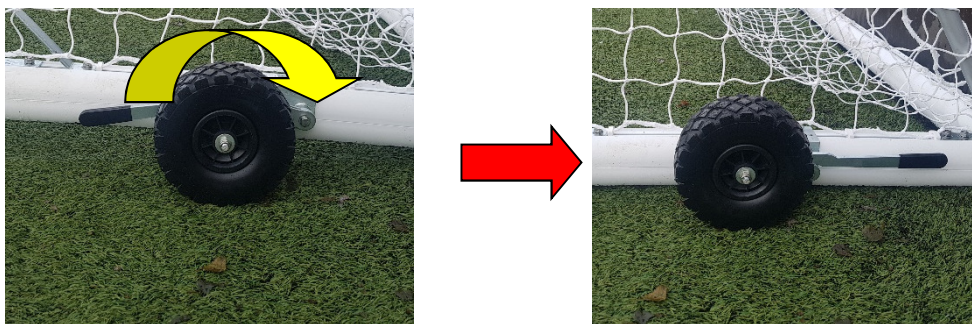
- 2 persons needed to move the goals
- The goals are self-weighted

When moving the 5-a-side goals please ensure that a minimum of two people are present.

1. One person at either side of the goal and raise the goal onto its wheels.
2. To raise the goal onto the wheels, move the lever forward as shown below



3. Once both wheels are raised, move the goal into position. Be aware that the goal may tip forward during movement, so keep the goal balanced to avoid the front digging into the pitch.
4. Once the goal is in position, lower it off the wheels by moving the lever backwards as shown



**To avoid damage to the goals, do not move them sideways or drag them without raising them onto their wheels.**

## 5. Final position.

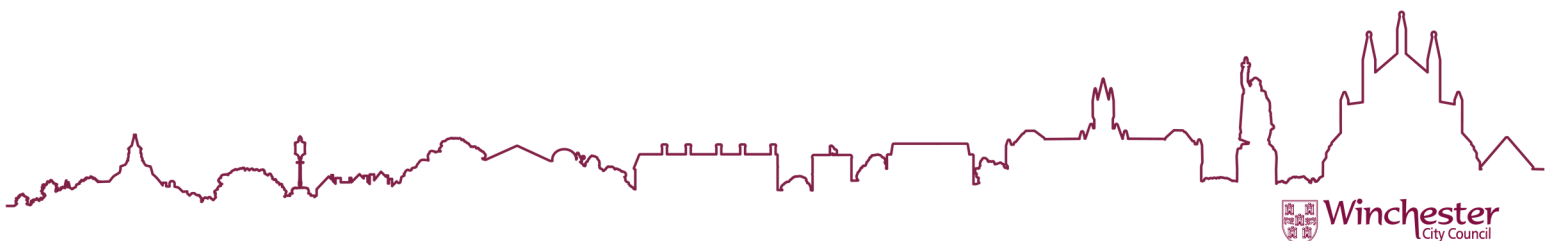


### Equipment monitoring

Our sports facilities and equipment are inspected daily to ensure safe and in working order. If during your booking you discover any damaged equipment please report to [sbookings@winchester.gov.uk](mailto:sbookings@winchester.gov.uk) where we will arrange for necessary repair work to be carried out.

### Booking terms

All bookings will continue to run for 55 minutes, allowing 5 minutes to change over from one hirer to the next. This change over window will also be where hirers move the goals in to position or back to the storage area as required.



## Terms & Conditions

<b>BOOKINGS</b>	All bookings must be made via the online booking system at least 48 hours before a pitch is required. In special circumstances, please contact the Natural Environment and Recreation Team on 01962 848405 Monday to Friday 0800hrs to 1600hrs or email <a href="mailto:sbookings@winchester.gov.uk">sbookings@winchester.gov.uk</a> to check for availability.
<b>INSURANCE</b>	City Council policy requires organised leagues and clubs hiring Council pitches to have £5million public liability insurance. A certificate of insurance must be provided prior to any pitch hire taking place on the Council's sports pitches. This does not apply to casual use.
<b>CANCELLATIONS</b>	If a booked pitch is no longer required, all cancellations must be made at least 48 hours before the scheduled starting time or the charge will not be refundable. If Winchester City Council needs to cancel your booking we will contact you at the email address provided at the time of booking.
<b>PLAYING CONDITIONS</b>	The Council have the right to declare the pitch unplayable due to weather conditions prior to or on the day of scheduled bookings.
<b>PAYMENT</b>	Payment must be made at the time of booking via the online system. Any refunds will be made manually by WCC. Payment for block bookings must be made in advance via monthly invoice.
<b>TIME OF PLAY</b>	Bookings run on the half hour for 55mins. The 5 minute break must be observed to allow one booking to finish and the next to start promptly.
<b>EMERGENCIES</b>	The Council will have the right to cancel any booking forthwith in the event that the Venue is affected by an emergency of any kind. The Council will consider refunding part or all of any fees and charges paid and the amount shall be at the Council's sole discretion.
<b>LITTER</b>	The Hirer shall keep the Venue clean and tidy and shall ensure that the Venue is regularly litter picked during the event and shall ensure that all arisings are removed from the Venue by the Hirer. The Hirer shall further ensure that the Council's obligations under the Environmental Protection Act 1990 – Code of Practice on Litter and Refuse or any other legislation relevant at the time of hire are discharged.
<b>DAMAGE</b>	Damage caused whilst on the grounds is chargeable to the offender(s).
<b>EQUIPMENT</b>	Equipment must not be used if damaged and or if safety devices have been removed. Hirer must notify the Council if the equipment becomes damaged during use.
<b>RESPONSIBILITY</b>	To the extent permitted by law, the City Council will not accept responsibility for any injuries incurred during play on the Grounds in any weather/ground conditions.
<b>DAMAGE/ LOSS OF PROPERTY</b>	The Council accepts no liability for damage to, or loss of, any property whatsoever, placed or left in the grounds or any part thereof by an organisation or member of an organisation.
<b>3G PITCH USE</b>	<p>Hirers are responsible for moving the 5-a-side goals in and out of position as bookings require. Please find guidance for safe use under the Terms of Use section of the website</p> <p>No food or drink (other than water intended for normal refreshment of players) is allowed on the 3G area. Chewing gum and smoking is not permitted on the 3G pitch.</p> <p>For the benefit of all our customers and local residents we would ask that you do not use abusive language whilst at the facility.</p> <p>Players should wear appropriate footwear.</p>

