## Winchester District Older Person’s Partnership

Terms of Reference. Updated July 2021

**What we are for**

The Winchester District Older Person’s Partnership is a networking group of interested organisations and individuals working together to improve the lives of older people in the Winchester District, meeting with the support and encouragement of Winchester City Council.

**Aims**

* To share knowledge of and promote activities, initiatives, projects and events designed to support and benefit older people in the Winchester District
* Look for opportunities to share resources, data, collaborate and avoid duplication of effort around the support of older people in the Winchester District.
* Engage with Winchester City Council with a view to making it aware of, and securing its support for activities, initiatives, projects and events designed to support and benefit older people in the Winchester District.

**Membership**

Any charity, voluntary organisation, not-for-profit or public sector agency or individual based, working or living in the Winchester District sharing the stated aims and goals and whose participation is supported by the WDOPP. Any private sector company/business which supports and works to improve the lives of older people in Winchester, with the understanding and agreement that the partnership is not a forum for the promotion of commercial success.

**Winchester City Council Participation/Support**

The Council has confirmed its support for the WDOPP. Meetings will take place at the Guildhall, and WCC will be represented by a member of the Council and an officer with an appropriate role in the Council.

**Meeting Organisation**

* Venue – Guildhall or via Zoom
* Frequency – once every four months
* Agenda – brief talk from up to three organisations/individuals, updates from all to be submitted to secretary and included in minutes, AOB
* Rotating Meeting Chair – minimum of one year, maximum of three
* Current Chair – Anna Miles (MHA Communities - Winchester) since September 2019
* Data Protection – agreement to share email list within group
* Communications – any events, notices etc. via. Admin, supported by St John’s Winchester.
* List of current participants and copy of most recent meeting minutes to be found on WCC website [www.winchester.gov.uk/community-recreation/health-wellbeing/winchester-district-older-person-s-partnership](http://www.winchester.gov.uk/community-recreation/health-wellbeing/winchester-district-older-person-s-partnership)
* Terms of reference to be reviewed when chair changes (max 3 years)
* Terms of reference last reviewed: September 2019.