



IMPORTANT – THIS COMMUNICATION AFFECTS YOUR PROPERTY

TOWN AND COUNTRY PLANNING ACT 1990
(as amended by the Planning and Compensation Act 1991)

WINCHESTER CITY COUNCIL

PLANNING CONTRAVENTION NOTICE

To: [Redacted]

(Copy to [Redacted]@gmail.com)

1. THIS NOTICE is served by the Council because it appears to them that there may have been a breach of planning control, within section 171A(1) of the above Act, at the land described below. It is served on you as a person who appears to be the owner or occupier of the land or has another interest in it, or who is carrying out operations in, on, over or under the land or is using it for any purpose. The Council require you, in exercise of their powers under section 171C(2) and (3), so far as you are able, to provide certain information about interest in, and activities on, the land.

2. THE LAND TO WHICH THE NOTICE RELATES

The Greenhouse, Gravel Hill, Shirrell Heath, SO32 2JQ, shown edged red on the attached plan.

3. THE MATTERS WHICH APPEAR TO CONSTITUTE THE BREACH OF PLANNING CONTROL

Without planning permission: Unauthorised dwelling

4. WHAT YOU ARE REQUIRED TO DO

Provide in writing, the following information:-

(1) Please state your interest in the land and give your full name and address

Your interest in the land is

Your name and address is.....

.....

.....

Your telephone number is.....

Your email address is.....

(2) Please give the name and address of any other person with an interest in the land

.....

.....

Bank/Building Society:	Other persons with interest:	Other persons with interest
Interest	Interest	Interest
Name.....	Name.....	Name
Address	Address	Address.....
.....
.....
.....

If there are any other persons with any interest in the land or the activities you should attach their details on a separate sheet.

- (3) Please mark on the attached plan all the land that you have an interest in. This should include land which extends beyond the area marked red on the plan.
- (4) It is apparent that since the siting of the caravan/mobile home in 2010, a number of changes have been made to the structure so that it can no longer be moved. Please give dates for the following changes having been completed:

Cladding in box section	Month.....	Year.....
Timber porch extension	Month.....	Year.....
Extension to Eastern end	Month.....	Year.....
End wall of mobile home removed	Month.....	Year.....
Concrete base	Month.....	Year.....
Other.....	Month.....	Year.....
Other.....	Month.....	Year.....
Other.....	Month.....	Year.....
Other.....	Month.....	Year.....
Other.....	Month.....	Year.....

- (5) Was planning permission sought for any of the alterations? **YES/NO**

If planning consent has been granted specify details:

Date of consent *Reference Number*

Date of consent *Reference Number*

Date of consent *Reference Number*

- (6) Does the dwelling have Building Regulations approved? **YES/NO** *If yes, provide evidence*

(7) What type of base does the dwelling sit on?

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.....
.....

(8) Is the decking surrounding the dwelling attached to it? **YES/NO**

If yes, give details.....
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.....

(9) Is the dwelling moveable? **YES/NO**

If yes, explain how it can be moved.....
.....

(10) Is anyone living in the dwelling? **YES/NO**

If yes, give details:

- Name.....
D.O.B (dd/mm/yyyy) __/__/____
Relationship to you.....
- Name.....
D.O.B (dd/mm/yyyy) __/__/____
Relationship to you.....
- Name.....
D.O.B (dd/mm/yyyy) __/__/____
Relationship to you.....
- Name.....
D.O.B (dd/mm/yyyy) __/__/____
Relationship to you.....

(11) State what accommodation is provided in the dwelling, e.g. lounge, how many bedrooms, kitchen, toilet, bathroom?

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.....

.....
.....

(12) Is the dwelling connected to main services?

Electric? YES/NO

Gas? YES/NO

Water? YES/NO

Sewerage? YES/NO

Telephone? YES/NO

(13) If 'No' to any of the above, how are these services provided?

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.....
.....
.....

(14) What are the dimensions of the dwelling?

Width.....metres (external)

Length.....metres (external, exclusive of any towbar)

Overall height.....metres (measured internally from the floor at the lowest level to the ceiling at the highest level)

(15) Where is post for the occupants delivered to?

.....
.....
.....

(16) On the attached plan indicate how cars access the land and where they are parked.

Signed..... Dated

Time within which the information must be provided:

within twenty-one (21) days, beginning with the day on which this notice is served on you, therefore by Friday 26th April 2019.

The notice must be returned to: Gill Cooper, Planning Enforcement, Winchester City Council, City Offices, Colebrook Street, Winchester, SO23 9LJ or gcooper@winchester.gov.uk

5. OPPORTUNITY TO MAKE REPRESENTATIONS IN RESPONSE TO THIS NOTICE

If you wish to make an offer to refrain from carrying out any operations or activities, or to undertake any remedial works; or to make any other representations about this Notice you should do so, in writing, when replying to the questions asked in the Notice.

(You should note that these arrangements do not remove the obligation on you to return the Notice fully completed, within the specified 21 day period).

6. WARNING

It is an offence to fail, without reasonable excuse, to comply with any requirements of this notice within twenty-one (21) days beginning with the day on which it was served on you. The maximum penalty on conviction of this offence is a fine of £1,000. Continuing failure to comply following a conviction will constitute a further offence.

It is also an offence knowingly or recklessly to give information, in response to this notice, which is false or misleading in a material particular. The maximum penalty on conviction of this offence is a fine of £5,000.

7. ADDITIONAL INFORMATION

If you fail to respond to this notice, the Council may take further action in respect of the suspected breach of planning control. In particular, they may issue an enforcement notice, under section 172 of the 1990 Act, requiring the breach, or any injury to amenity caused by it, to be remedied.

If the Council serve a stop notice, under section 183 of the 1990 Act, section 186(5)(b) of the 1990 Act provides that should you otherwise become entitled (under section 186) to compensation for loss or damage attributable to that notice, no such compensation will be payable in respect of any loss or damage which could have been avoided had you given the Council the information required by this notice, or had you otherwise co-operated with the Council when responding to it.

Date: 5th April 2019

Signed: *David Townsend*

David Townsend
Planning Enforcement Manager (Operations)

On behalf of: **WINCHESTER CITY COUNCIL, CITY OFFICES, COLEBROOK STREET,
WINCHESTER, HAMPSHIRE, SO23 9LJ**