



Winchester
City Council

**Planning
Control**

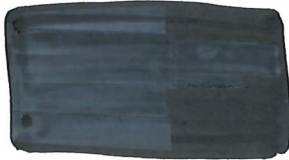
City Offices
Colebrook Street
Winchester
Hampshire
SO23 9LJ

tel 01962 840 222

fax 01962 841 365

telephone calls may be recorded

website www.winchester.gov.uk



Our Ref 16/00294/CARAVN
Your Ref:
Enq to: Mr Gareth Ball
Direct Dial: 01962 848 578
Email: gball@winchester.gov.uk

Please quote Our Ref: on all correspondence

23 November 2016

Dear 

**TOWN & COUNTRY PLANNING ACT 1990-SECTION 171C
PLANNING CONTRAVENTION NOTICE**

**Alleged Caravans Being Placed In Field Adjoining Gypsy Site at Land lying to the west of
Gravel Hill, Shirrell Heath, Southampton, Hampshire, SO32 2JQ.**

A land registry search has identified you as the owner of this land. You may or may not be aware of the situation, but it has come to the attention of the Local Planning Authority that there may be a breach of planning control at the above site.

If you have any questions regarding this situation, feel free to contact me on the above details.

In order for the Local Planning Authority to fully assess the planning issues, certain information is required. I therefore serve on you a Planning Contravention Notice under the above section of the Act as it would appear that you/your Company are the owner, occupier, or have another interest in the land, or are or have been allegedly involved in the carrying out of works or operations on the land or buildings or are using it for a purpose as detailed in the Notice.

Please ensure the completed document is returned directly to me within the statutory period.

Yours sincerely,



Mr Gareth Ball
Planning Enforcement

If you need information in a different format e.g. large print, Braille, electronically or a translation, contact our Customer Service Centre on 01962 840 222 or by email customerservice@winchester.gov.uk



IMPORTANT – THIS COMMUNICATION AFFECTS YOUR PROPERTY

TOWN AND COUNTRY PLANNING ACT 1990
(as amended by the Planning and Compensation Act 1991)

WINCHESTER CITY COUNCIL

PLANNING CONTRAVENTION NOTICE

To: [REDACTED]

1. **THIS NOTICE** is served by the Council because it appears to them that there may have been a breach of planning control, within section 171A(1) of the above Act, at the land described below. It is served on you as a person who appears to be the owner or occupier of the land or has another interest in it, or who is carrying out operations in, on, over or under the land or is using it for any purpose. The Council require you, in exercise of their powers under section 171C(2) and (3), so far as you are able, to provide certain information about interest in, and activities on, the land.

2. **THE LAND TO WHICH THE NOTICE RELATES**

The caravan located at Land lying to the west of Gravel Hill, Shirrell Heath, Southampton, Hampshire, SO32 2JQ, shown edged red on the attached plan. The approximate area of the caravan to which this PCN relates is marked blue on the map.

3. **THE MATTERS WHICH APPEAR TO CONSTITUTE THE BREACH OF PLANNING CONTROL**

Following up a complaint, a recent site inspection found a caravan on the site which appeared to be in residential use. The caravan was situated inside the greenhouse on site. You have been identified as the owner of the site.

4. **WHAT YOU ARE REQUIRED TO DO**

Provide in writing, the following information:-

(1) Please state your interest in the land and give your full name and address

Your Interest in the land is

Your Name and Address is.....

.....

Your Telephone number is.....

Your email address is.....

(2) Please give the name and address of any other person with an interest in the land.

.....
.....
.....

<u>Person with interest</u>	<u>Other person with interest</u>	<u>Other person with interest</u>
Interest.....	Interest.....	Interest.....
Name.....	Name.....	Name.....
Address:	Address:	Address:
.....
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.....

If there are any other persons with any interest in the land or the activities you should attach their details on a separate sheet.

(3) Please mark on the attached plan all the land that you have an interest in. This should include land which extends beyond the area marked red on the plan.

(4) Is the caravan being used as a dwelling?

YES/NO

If **Yes**, when did the use begin? MonthYear

If **No**, what is the caravan being used for and when did the use begin?

Current use

Date use began: Month.....Year

(5) What services were connected to the caravan when it was originally erected?

Electric? YES/NO

Gas? YES/NO

Water? YES/NO

Sewerage? YES/NO

Telephone? YES/NO

(6) Please state the names of any people occupying the caravan. If applicable, also state your relationship to the occupants.

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.....

(7) Please state what facilities the occupiers use in the caravan, e.g. cooking, washing, eating?

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.....

(8) Please state any rent or other payment agreement you have with any persons within the caravan or any owner of the caravan.

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.....

(9) Do you intend to submit a planning application for the use of the caravan as a dwelling?

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.....
.....

YES/NO

If, **Yes**, when? Day Month Year

If, **No**, how do you intend to rectify this breach of planning control?

.....
.....

(10) Do you have planning permission for such developments or any reason why planning permission is not required?

.....
.....
.....

(11) If planning consent has been granted specify details:

Date of consent*Reference Number*

Signed..... Dated

Time within which the information must be provided:

Within twenty-one (21) days, beginning with the day on which this notice is served on you.

The notice must be returned to:

Mr Gareth Ball
Planning Enforcement Officer

5. OPPORTUNITY TO MAKE REPRESENTATIONS IN RESPONSE TO THIS NOTICE

If you wish to make an offer to refrain from carrying out any operations or activities, or to undertake any remedial works; or to make any other representations about this Notice you should do so, in writing, when replying to the questions asked in the Notice.

(You should note that these arrangements do not remove the obligation on you to return the Notice fully completed, within the specified 21 day period).

6. WARNING

It is an offence to fail, without reasonable excuse, to comply with any requirements of this notice within twenty-one (21) days beginning with the day on which it was served on you. The maximum penalty on conviction of this offence is a fine of £1,000. Continuing failure to comply following a conviction will constitute a further offence.

It is also an offence knowingly or recklessly to give information, in response to this notice, which is false or misleading in a material particular. The maximum penalty on conviction of this offence is a fine of £5,000.


7. ADDITIONAL INFORMATION

If you fail to respond to this notice, the Council may take further action in respect of the suspected breach of planning control. In particular, they may issue an enforcement notice, under section 172 of the 1990 Act, requiring the breach, or any injury to amenity caused by it, to be remedied.

If the Council serve a stop notice, under section 183 of the 1990 Act, section 186(5)(b) of the 1990 Act provides that should you otherwise become entitled (under section 186) to compensation for loss or damage attributable to that notice, no such compensation will be payable in respect of any loss or damage which could have been avoided had you given the Council the information required by this notice, or had you otherwise co-operated with the Council when responding to it.

Date: 23rd November 2016

Signed:

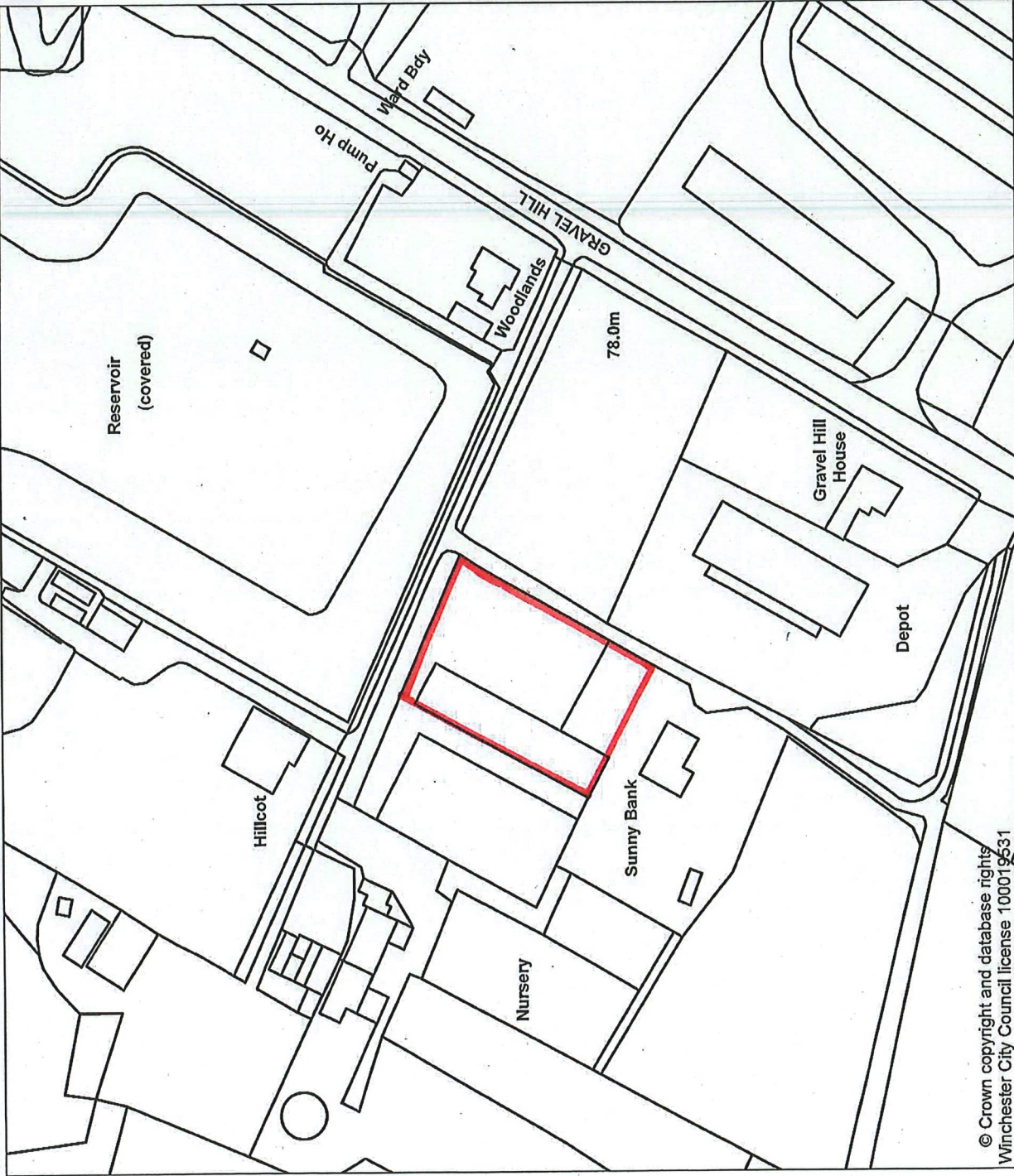


David Townsend
Planning Enforcement Manager (Operations)

On behalf of: **WINCHESTER CITY COUNCIL, CITY OFFICES, COLEBROOK STREET,
WINCHESTER, HAMPSHIRE, SO23 9LJ**

Site Plan

Land lying to the west of Gravel Hill



Legend

Scale: 0 0.0125 0.025 0.05 KM

Organisation	Winchester City Council
Department	Winchester GIS
Comments	Not Set
Date	21/11/2016
PSMA Number	100019531



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The Owner/ Occupier
Land lying to the west of Gravel Hill
Shirrell Heath
Southampton
Hampshire
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Enq to: Mr Gareth Ball
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WINCHESTER CITY COUNCIL

PLANNING CONTRAVENTION NOTICE

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2. **THE LAND TO WHICH THE NOTICE RELATES**

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Name.....	Name.....	Name.....
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Planning Enforcement Officer

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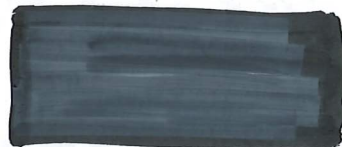
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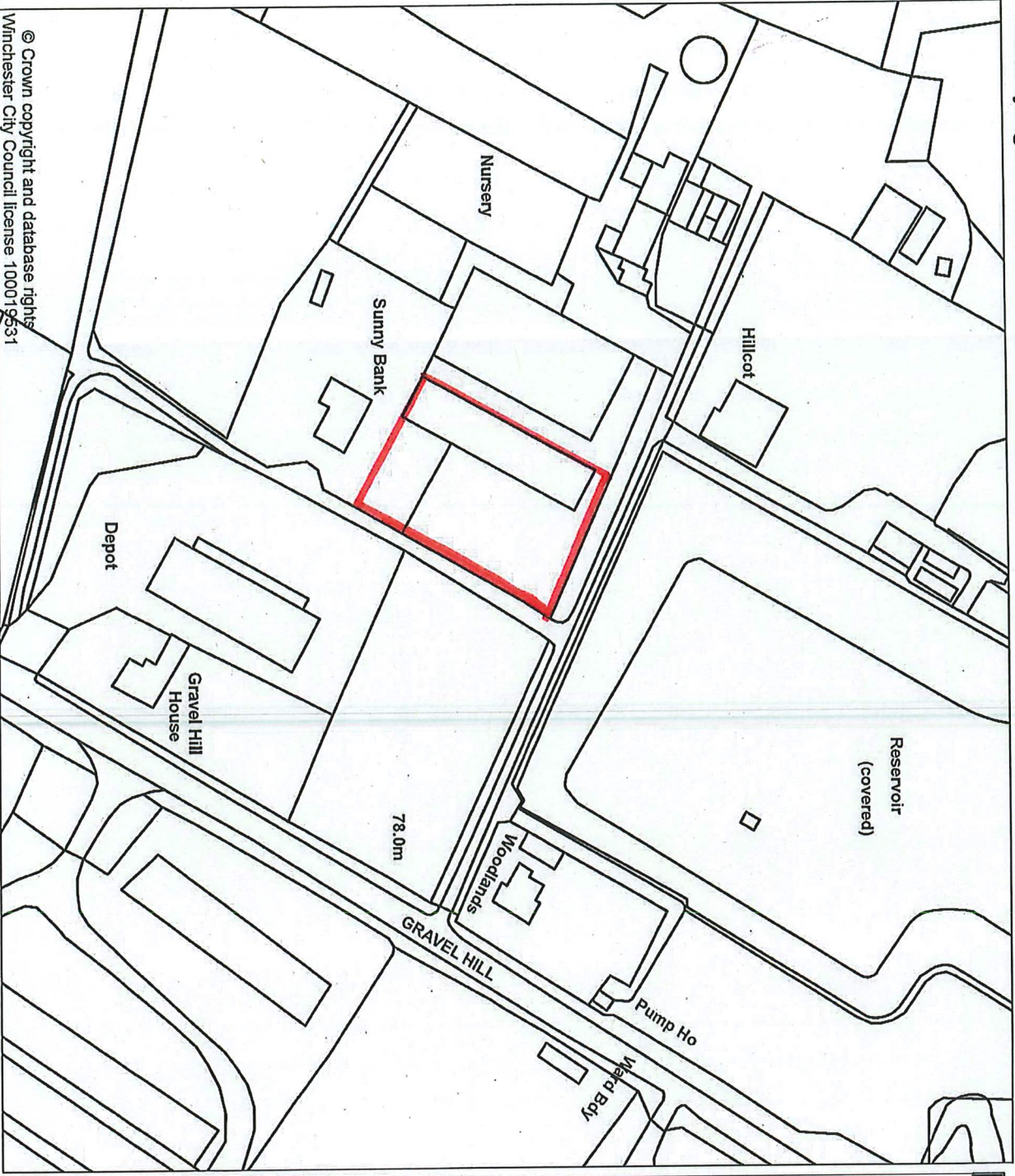


David Townsend
Planning Enforcement Manager (Operations)

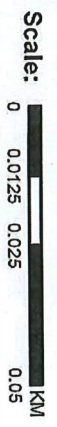
On behalf of: **WINCHESTER CITY COUNCIL, CITY OFFICES, COLEBROOK STREET,
WINCHESTER, HAMPSHIRE, SO23 9LJ**

Site Plan

Land lying to the west of Gravel Hill



Legend



Organisation	Winchester City Council
Department	Winchester GIS
Comments	Not Set
Date	21/11/2016
PSMA Number	100019531