

City Lets

Landlord Fit and Proper Person Declaration

Please carefully read the notes below and the guidance supplied.

When considering an offer under the City Lets Bond Guarantee Scheme, the Council must be satisfied that the proposed landlord is a “Fit and Proper” person to act in the capacity of landlord. It is therefore necessary that the following questionnaire is completed as part of the application process.

NOTE: The Council may enquire with the Police in respect to item i) below, and may undertake additional checks as appropriate.

All of the following questions must be answered:

- i) Have you committed any offence involving fraud or other dishonesty, or violence or illegal drugs, or any offence listed in Schedule 3 to the Sexual Offences Act 2003(2) (offences attracting notification requirements);

YES/NO

- ii) Have you practised unlawful discrimination on grounds of sex, race, age, disability, marriage or civil partnership, pregnancy or maternity, religion or belief, sexual orientation, gender identity or gender reassignment in, or in connection with, the carrying on of any business;

YES/NO

- iii) Have you contravened any provision of the law relating to housing (including landlord or tenant law);

YES/NO

- iv) Have you acted otherwise than in accordance with any applicable code of practice for the management of a house in multiple occupation, approved under section 233 of the Housing Act 2004(3);

YES/NO

- v) The accommodation is not a house in multiple occupation subject to licensing under section 55 of the Housing Act 2004 and is not licensed;

YES/NO

- vi) The accommodation is not a house in multiple occupation subject to additional licensing under section 56 of the Housing Act 2004 and is not licensed.

YES/NO

Landlord response to 'Fit and Proper' questionnaire

If you have responded 'Yes' to any of questions i) to vi) above, please provide details of any offences committed etc.

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Please sign and date the declaration below and return with the City Lets Landlord Application Form.

Declaration

I hereby declare that I have answered the above questions truthfully and honestly and to the best of my ability.

I also authorise the public disclosure of details relating to my City Lets application. I understand that information I provide may be used by the Council to enable it to provide statistics and may be shared with partner organisations and published - in which case any personally identifying details (e.g. name & address) will be removed.

Full name:

Home Address:

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Rental Property Address:

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Signature: Date: