



The Winchester Historic Environment Record User Declaration

I, the undersigned, in using the HER understand and accept that:

Winchester City Council holds copyright of the compiled HER information. No further reproduction in whatever form of the information will be allowed from any copy of the original supplied.

- ◆ While efforts have been made to verify the data held in the Winchester HER, Winchester City Council cannot accept responsibility for the accuracy of any particular data and its source.
- ◆ There may be information concerning sites of heritage interest which is not yet recorded in the HER.
- ◆ Appropriate acknowledgement of the Winchester HER should be made any publication or report which has made use of its data.
- ◆ The information obtained from the HER will be used only for the purpose stated and will not be stored beyond the life of the project for which it was collated.
- ◆ Users are requested to inform, and to make their research available to the Winchester HER where new archaeological sites or data are discovered as a result of their work.
- ◆ Winchester City Council shall have the right to withhold any information because of its confidentiality or because of the requirements of the General Data Protection Regulations and Data Protection Act (2018).
- ◆ Depending on the nature of the enquiry a charge may be made in accordance with the Winchester HER Access and Charging Policy.

Note: Although the HER is a public record, the inclusion of a site does not imply public access to that site. Permission must always be sought from the land owner.

Privacy Notice

Any personal information that you supply in connection with an HER enquiry will only be used to enable Winchester City Council to process your information request and, in connection with commercial enquiries, for invoicing purposes. Further information on how Winchester City Council uses personal information can be found on our website <https://www.winchester.gov.uk/about/privacy-policy>.

Once an enquiry has been completed and the matter closed, any personal information will be destroyed within 2 years of the date of the enquiry.
We will not share your details with any third party.

Name _____ **Organisation** _____

Signed _____ **Date** _____

