



Winchester
City Council

Corporate
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(Governance)

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FORWARD PLAN OF KEY DECISIONS

July 2011

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 July 2011 to 31 October 2011. It is only valid for the month of July 2011. It will be replaced on 15 July 2011. Changes from the June 2011 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett
Leader of the Council

16 June 2010

Cabinet Members:	Portfolio Held:
• Cllr George Beckett	Leader – and lead on Economy and Tourism, Communications, and Major projects
• Cllr John Cooper	Deputy Leader and Communities, Safety and Public Health
• Cllr Keith Wood	Finance and Estates
• Cllr Stephen Godfrey	Administration, Innovation and Improvement
• Cllr Tony Coates	Strategic Housing and Landlord Services
• Cllr Patricia Stallard	Culture, Heritage and Sport (including Landscape and Open Spaces)
• Cllr Victoria Weston	Environment and Transport
• Cllr Rob Humby	Planning and Enforcement

KEY TO ABBREVIATIONS

CMT Corporate Management Team

Comprises of:

Chief Executive - Simon Eden

Corporate Director (Governance) - Stephen Whetnall

Corporate Director (Operations) - Steve Tilbury

ADs Assistant Directors

Comprises of:

Assistant Director (Active Communities) – Jen Anderson

Assistant Director (High Quality Environment) – Robert Heathcock

Assistant Director (Economic Prosperity) – Eloise Appleby

SMG Senior Managers Group

Comprises of all Heads of Operational Teams

HE Head of Estates – Kevin Warren

TACT Tenants and Council Together

N/K Not Known

N/A Not Applicable

KEY DECISIONS – JULY 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affect-ed	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Leader	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designat-ed Finance staff, daily	
2.	Capital Outturn 2010/11	Leader	c.£13m	All	CMT, Members	Draft Report	Alexis Garlick 22 June 2011	Committee Report	Cabinet 6 July 2011	June 2011
3.	Revenue Outturn 2010/11	Leader	c.£13m	All	CMT, Members	Draft Report	Alexis Garlick 22 June 2011	Committee Report	Cabinet 6 July 2011	June 2011
4.	Financial Strategy	Leader	N/A	All	CMT, Portfolio Holder, Members	Draft Strategy	Alexis Garlick 22 June 2011	Committee Report	Cabinet 6 July 2011	July 2011

KEY DECISIONS – JULY 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
5.	Capital Strategy	Leader	N/A	All	CMT, Portfolio Holder, Members	Draft Strategy & revised programme	Alexis Garlick 22 June 2011	Committee Report	Cabinet 6 July 2011	July 2011
6.	Winchester Town Access Plan	Environment And Transport	TBC	Town area wards	CMT, Portfolio Holders, Members	Draft Report	Andy Hickman 22 June 2011	Committee Report	Cabinet 6 July 2011	June 2011
7.	English Project: Recent Developments	Leader	N/A	All	CMT, Portfolio Holders, Members	Draft Report	Eloise Appleby, 22 June 2011	Committee Report	Cabinet 6 July 2011	June 2011
8.	Updated Safeguarding Children and Vulnerable Adults Policy	Deputy Leader	N/A	All	SMT	Draft Report	Jen Anderson, 22 June 2011	Committee Report	Cabinet 6 July 2011	April 2011
9.	Land disposal – Micheldever Rural Exception Site	Strategic Housing and Landlord Services	TBC	Wonston & Micheldever	CMT, Portfolio Holders, Members	Draft Report	Andy Palmer 22 June 2011	Committee Report	Cabinet 6 July 2011	February 2011

KEY DECISIONS – JULY 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
10	Future of Winchester Museums	Culture, Heritage and Sport	TBC	All	CMT, Portfolio Holder, Members	Draft Report	Eloise Appleby, 22 June 2011	Committee Report	Cabinet 6 July 2011	July 2011
11	Re Letting of Public Convenience Contract	Environment and Transport	EXEMPT	All	CMT, Portfolio Holder, Members	Draft Committee Report	David Boardman, 22 June 2011	Committee Report	Cabinet 6 July 2011	July 2011
12	Review of Constitution	Leader	N/A	All	CMT, Portfolio Holders and Members	Committee Report	Stephen Whetnall, 22 June 2011	Committee report	Cabinet 6 July 2011	May 2011
13	Hockley Viaduct and National Cycle Route Network	Environment and Transport	TBC	Compton and Otterbourne	CMT, Portfolio Holders and Members	Draft Committee Report	Andy Hickman, 22 June 2011	Committee Report	Cabinet 6 July 2011	April 2011
14	Asset Management Plan	Leader	N/A	All	CMT, Portfolio Holder, Members	Draft Committee Report	Kevin Warren 22 June 2011	Committee Report	Cabinet 6 July 2011	April 2011

KEY DECISIONS – JULY 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
15	Residents Parking Review Consultation responses	Environment and Transport	TBC	All	CMT, Portfolio Holder, Members	Draft Committee Report	Andy Hickman, 22 June 2011	Committee Report	Cabinet 6 July 2011	July 2011
16	Purchase of 6 Leaseholder Maisonettes at Lower Brook Street, Winch'tr	Finance and Estates	EXEMPT	St Batholomew	CMT, Portfolio Holder, Members	Draft Committee Report	Kevin Warren 22 June 2011	Committee Report	Cabinet 6 July 2011	March 2011

KEY DECISIONS – AUGUST 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Leader	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2	Upgrade of Core Financial System – Post Implementation Review	Leader	£220,000	All	CMT, Portfolio Holders, Members	Draft Report	Alexis Garlick July 2011	Committee Report	Cabinet August 2011	June 2011

KEY DECISIONS – SEPTEMBER 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Leader	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Treasury Management Annual Stewardship Report 2010/11	Leader	Not yet known	All	Members, CMT	Committee Report	Alexis Garlick 31.08.11	Committee Report	Cabinet 14.09.11	Sept 2011
3.	General Fund Revenue Budget – Revised Estimate 2011/12	Leader	circa £14m	All	CMT, Portfolio Holder, Members	None	Alexis Garlick 31.08.11	Committee Report	Cabinet 14.09.11	Sept 2011
4.	Pest Control Charging Structure	Environment and Transport	NA	All	CMT, Portfolio Holder, Members	None	David Boardman 31.08.11	Committee Report	Cabinet 14.09.11	Sept 2011

KEY DECISIONS – SEPTEMBER 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
5	Re-classification of Sheltered Housing schemes	Housing	N/A	All	CMT Members TACT Residents at specific schemes	Draft Report Meetings	Richard Botham 31.08.11	Committee Report	Cabinet (Housing) Ctte 22.09.11	June 2011
6	Housing Revenue Account 2011/12- Revised Budget	Housing	£24.5m	All	CMT Members TACT Residents at specific schemes	Draft Report Meetings	Richard Botham 31.08.11	Committee Report	Cabinet (Housing) Ctte 22.09.11	Sept 11
7	Housing Finance Reform – Implications for HRA and General Fund	Housing	N/A	All	CMT Members TACT Residents at specific schemes	Draft Report Meetings	Richard Botham 31.08.11	Committee Report	Cabinet (Housing) Ctte 22.09.11	Sept 11

KEY DECISIONS – SEPTEMBER 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affect-ed	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
8.	Installing Solar Photo Voltaic Panels onto Council Owned Homes and Corporate Buildings – next stages	Leader, High Quality Environment	TBC	All	CMT, Portfolio Holder, Members	Draft Committee Report	Richard Botham, 31.08.11	Committee Report	Cabinet 14.09.11	May 2011

KEY DECISIONS – OCTOBER 2011

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affect-ed	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Leader	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	LDF Core Strategy 'Pre-Submission' version	Planning and Enforcement	NA	All	Members, LDF Committee	Committee Report	Steve Opacic 26 Sept 2011	Committee report and Core Strategy document	Cabinet 12 Oct recommendation to Council 2 Nov 2011 following consideration by LDF Cttee (Sept 2011)	Oct 2011
3.	Car Parking Charges Review	Environment and Transport	NA	All	CMT, Portfolio Holder, Members	Committee Report	Andy Hickman 26 Sept 2011	Committee Report	Cabinet 12 Oct 2011	Oct 2011