GAMBLING ACT 2005

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| **RETURN FORM FOR SMALL SOCIETY LOTTERIES**  **Please read the following information before completing this form:**  The promoting society of a small society lottery has a duty to accurately reflect the results of any lottery it holds. This is done by submitting a statutory ‘return’ to the local authority within three months of the date of each draw.  The return must be signed by two members of the society who are appointed for the purpose in writing by the society or, if it has one, its governing body.  The form must be returned to [licensing@winchester.gov.uk](mailto:licensing@winchester.gov.uk)or posted to Licensing Section, Winchester City Council, City Offices, Colebrook Street, Winchster, SO23 9LJ. |
| **SECTION A –**  **Details of Society** |
| 1. Name of society:  2. Registration number:  3. Address (including postcode) of head office of society:  Postcode:  4. Telephone:  5. Email address: |
| **SECTION B –**  **Details of lottery** |
| 6. Dates tickets available: From: dd/mm/yyyy To: dd/mm/yyyy  7. Date of lottery draw: dd/mm/yyyy  8. Number of tickets printed:  9. Number of tickets sold:  10. Price of individual tickets: £ 0.00 |

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| **SECTION C –**  **Distribution of proceeds** |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | 11. Total ticket sales | £ | 0.00 | = | £ | 0.00 | **A** | |  |  |  |  |  | **TOTAL SALES** |  | | Less costs incurred: |  |  |  |  | |  | |  |  |  |  |  | |  | | 12. Total expenses: | £ | 0.00 | = | £ | 0.00 | **B** | |  |  |  |  |  | **TOTAL COSTS** |  | | 13. Total expenses **not** deducted from proceeds of lottery: | £ | 0.00 |  |  | |  | |  |  | |  |  |  |  |  | |  |   13(a). Please specify how and where those costs in question 13 (if any) were otherwise met:   |  | | --- | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Less Prizes:** | | | | | | | | 14. Total prizes: | £ | 0.00 |  |  | |  | |  |  |  |  |  | |  | | 15. Total rollover prizes (if any) | £ | 0.00 | = | £ | 0.00 | **C** | |  |  |  |  |  | **TOTAL PRIZES** |  | | 16. Donated prizes: | £ | 0.00 | = | £ | 0.00 |  | |  |  |  |  |  | **TOTAL DONATED**  **PRIZES** |  | |  |  | |

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| **SECTION D –**  **Summary of total proceeds** |
| |  |  |  |  | | --- | --- | --- | --- | | 19. Total ticket sales: | £ | 0.00 | **A** | |  |  |  |  | | 20. Total expenses: | £ | 0.00 | **B** | |  |  |  |  | | 21. Total prizes: | £ | 0.00 | **C** | |  |  |  |  | | 22. Balance to society: | £ | 0.00 | **D** |   **PLEASE NOTE: The combined cost of prizes and expenses must not exceed 80% of the total value of ticket sales.** |

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| **SECTION E –**  **Declaration** |
| 23. Please complete the following declaration and checklist:  (a) This return is submitted on behalf of the society referred to in Section A and has been checked and verified by the following two members of the society (who are over 18 years of age) and who have been appointed in writing for this purpose, or alternatively the governing body for the society.  (b) A copy of the written authorisation referred to in (a) above is enclosed.  (c) We confirm that, to the best of our knowledge, the information contained in this return statement is true. We understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this return statement.  **Details of authorised society member (1):**  Full name:  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:  Position held in society:  **Details of authorised society member (2):**  Full name:  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:  Position held in society: |

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| **OR:**  **Details of governing body of society:**  Name of body:  Authorised signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: |

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| **LICENSING AUTHORITY USE ONLY:**  Return received (date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Return checked by (name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |