

Data Protection

Privacy Notice for the Self-build and Custom Housebuilding Register

Winchester City Council is committed to protecting your privacy when you use our services and will only use your personal information to administer your application and to provide the products and services you have requested. This privacy notice explains how we use information about you and how we protect your privacy.

The Self-build and Custom Housebuilding Act 2015 places a duty on the Council to keep a self-build and custom housebuilding register for the Winchester District.

You are being asked for some of your personal details so that we can process your application to be placed in the Register. This personal information will be used by the Council to process your application. If your application is accepted your name and address will be placed in the Register. The Register will not be published and personal details on the Register will not be made public.

The Council may, however, share your email address and other information given in your application with third parties to assist with delivering plots for self-build and custom housebuilding such as landowners, developers and agents.

All the personal information you provide may be used to enable the Council to report headline data, such as overall demand for self build and custom housebuilding in Winchester as part of the Council's evidence base, in its Annual Monitoring Report and in government statistical returns. The reports will contain anonymised data from which it will not be possible to identify you personally.

Your personal information will remain in the Register until you tell the Council you wish to be removed from the Register; or, the Council removes your entry because you are no longer eligible to be in the Register, or you have acquired land suitable for building a house. All the personal information you provide in your application will be retained by the Council while your entry is in the Register.

You have the right to request at any time:

1. To be given the personal information we hold about you;
2. That incorrect or out of date information about you be corrected;
3. That all the information from your application be removed from our records;
4. That the Council limits how it uses your information, including objecting to your personal information being shared;
5. To withdraw your details from the Register.

If you wish to take any of these actions please contact the council:

Email: selfbuild@winchester.gov.uk

Phone: 01962 848518

For more information about how the Council processes your personal information, please see the Council's privacy policy at: winchester.gov.uk/about/privacy-policy