

Sports Pitch Booking Terms & Conditions

From January 2019

BOOKINGS	ALL bookings must be made via the online booking system at least 48 hours before a pitch is required. In special circumstances, please contact Winchester City Council on 01962 848155 Monday to Thursday 0830hrs to 1700hrs and Friday 0830hrs to 1630hrs or email sbookings@winchester.gov.uk to check for availability.															
INSURANCE	City Council policy requires all hirers of Council pitches to have £5million public liability insurance. A certificate of insurance must be uploaded prior to any game taking place on the Council's sports pitches.															
CANCELLATIONS	If a booked pitch is no longer required, ALL cancellations must be made via the online booking system at <u>least</u> 48 hours before the scheduled starting time or the charge will not be refundable. The exception is Sunday bookings which must be cancelled by midday on Thursday. If Winchester City Council needs to cancel your booking we will contact you at the email address provided at the time of booking.															
PLAYING CONDITIONS	The decision of the grounds staff in attendance as to whether play is possible is final both before and during matches. For weekday ground conditions enquiries for King George V, The Garrison Ground and North Walls please contact Winchester City Council Monday to Thursday 0830hrs to 1700hrs and Friday 0830hrs to 1630hrs on 01962 848155 or email sbookings@winchester.gov.uk . For enquiries at the weekend please contact either the Grounds Attendant on 07384 238220 between 0930hrs and 1000hrs. On a few occasions at weekends during both the Football and Cricket season, a further inspection for afternoon matches may be made, information on which can be obtained from the Grounds Attendant's mobile from 12.15pm to 12.45pm for Football and 11.00am to 11.30am for Cricket.															
PAYMENT OF CHARGES	Payment must be made at the time of booking by any credit/debit card (excluding Amex) via the online system. Any refunds will be made manually by WCC.															
CAR PARKING	Cars must be parked in specified areas ONLY . North Walls – No cars are to be parked at North Walls other than in designated car parks. Parking is available in Hillier Way and at the River Park Leisure Centre. It is also available at St Peters car park just off Gordon Road. There are however exceptions for the Cricket season – the Council is prepared to allow the catering car through to unload, once unloaded it must be parked to the right (when leaving) the bar gate. No other cars will be allowed onto the grounds. It is these car parks that should be used and not the area immediately around the bar gate, which should be left clear to allow the access of emergency vehicles, should they be required. King George V – 20 designated parking spaces for managers, officials and disabled ONLY . All others MUST use Barfield and St Catherine Park and Ride car parks. Garrison Ground/ Stadium Changing – No car parking, other than disabled, is available on site. Car parking is provided at the Barfield and St Catherine Park and Ride car parks, and also at the Chesil Street car park.															
TIME OF PLAY	All matches should start at times shown (or later) and must finish by times shown (or before). NB: An extra time surcharge will be invoiced should the games run over their associated times. <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><u>Cricket</u></td> <td style="width: 35%;"><u>Start</u></td> <td style="width: 35%;"><u>Finish</u></td> </tr> <tr> <td>Day</td> <td>1100 hours</td> <td>2000 hours</td> </tr> <tr> <td>Evening</td> <td>1800 hours</td> <td>2100 hours/dusk (whichever sooner)</td> </tr> <tr> <td> <u>Football</u></td> <td></td> <td></td> </tr> <tr> <td>Mornings</td> <td>0930 hours</td> <td>1230 hours</td> </tr> </table>	<u>Cricket</u>	<u>Start</u>	<u>Finish</u>	Day	1100 hours	2000 hours	Evening	1800 hours	2100 hours/dusk (whichever sooner)	 <u>Football</u>			Mornings	0930 hours	1230 hours
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	Afternoons	1400 hours	1700 hours
PRE-MATCH PRACTICE	Football: No player should use the match grounds for 'pre-match warm-up' prior to 15 minutes before the kick off. Cricket: No player should use the cricket square for 'pre-match warm-up'.		
DRESSING ROOMS	Dressing rooms will be cleared no later than approximately 30 minutes from the end of the match otherwise an extra charge will be made.		
BOOTS	No footwear should be placed on the seating in the dressing room and we respectfully request that any studded/spiked boots or shoes are not worn in the dressing room at any time.		
EQUIPMENT	No equipment of any sort may be stored by Clubs at the grounds unless otherwise agreed in writing with the City Council.		
EMERGENCIES	The Council will have the right to cancel any booking forthwith in the event that the Venue is affected by an emergency of any kind. The Council will consider refunding part or all of any fees and charges paid and the amount shall be at the Council's sole discretion.		
LITTER	The Hirer shall keep the Venue clean and tidy and shall ensure that the Venue is regularly litter picked during the event and shall ensure that all arisings are removed from the Venue by the Hirer. The Hirer shall further ensure that the Council's obligations under the Environmental Protection Act 1990 – Code of Practice on Litter and Refuse or any other legislation relevant at the time of hire are discharged.		
DAMAGE	Damage caused whilst on the grounds is chargeable to the offender(s).		
RESPONSIBILITY	To the extent permitted by law, the City Council will not accept responsibility for any injuries incurred during play on the Grounds in any weather/ground conditions.		
DAMAGE TO OR LOSS OF PROPERTY	The Council accepts no liability for damage to, or loss of, any property whatsoever, placed or left in or on the changing room accommodation or ground or any part thereof by an organization or member of an organization.		