**Air Quality Steering Group – Meeting 8**

**9th May 2017**

**Present:**

Cllr Eleanor Bell (EB) WCC Shadow Portfolio Holder for

 Environment

Simon Finch (SF) Assistant Director, Built Environment

Phil Gagg (PG) WinACC

Dan Massey (DM) WCC Engineering and Transport

Chris Holloway (CH) WinACC

David Ingram (Chair) (DI) WCC Environmental Health and Licensing

Councillor S Miller (SM) WCC Portfolio Holder for Estates

Councillor Frank Pearson (FP) WCC

Mike Slinn (MS) WTSP Transport Group

Councillor Jan Warwick (JW) WCC Portfolio Holder for Environment

1. **Apologies for Absence**

It was noted that apologies for absence had been received from Sam Clark, HCC Strategic Transport and Phil Tidridge, WCC Environmental Health and Licensing

1. **Minutes of the last Meeting 14th February**

It was noted that Sam Clark’s attendance at meetings would be invaluable and it was requested that her attendance be facilitated wherever possible.

**RESOLVED**

That the minutes of the last meeting be agreed.

1. **Update and feedback on the AQAP – Cabinet Meeting 26th April**

DI reported that the Air Quality Action Plan had been approved at the Cabinet Meeting held on 26th April. Defra approval was still needed but the actions contained within the plan were being progressed.

**RESOLVED**

1. That DI remind Defra that sign-off was still required on the Air Quality Action Plan and that the actions contained within the plan were being progressed;
2. that DI and his team be congratulated on having produced the Air Quality Plan;
3. that the consultants be requested to provide the calculations that lead them to concluding the 18% figure shown on page 4 of the Air Quality Action Plan referring to the anticipated reduction in Nox levels on St Georges Street;
4. that a standing item be included on future agenda on the latest emission figures so that trends can be monitored; and
5. that DI and CH liaise over plans to promote the Air Quality Plan in June and in conjunction with Clean Air Day.
6. **Update on the recently published draft government plan to improve air quality in the UK**

DI gave a presentation on the Defra consultation concerning “Tackling nitrogen dioxide in our towns and cities.”

**RESOLVED**

1. That DI be thanked for his presentation;
2. that the notes from the presentation be circulated to Steering Group Members;
3. that a copy of WinAcc’s response to the consultation be forwarded to JW.
4. **Proposals for Task and Finish Groups**

The draft terms of reference for the Task and Finish Groups were circulated and the following points were made:

* That as core measure one was already being implemented, the Steering Group be kept informed of progress and, in particular, of any mid term review;
* that WinAcc be included in the membership for core measure 7 – developing an air quality supplementary planning document;
* that representatives of the freight transport industry be invited to assist the Task and Finish Groups for Core Measures 2 and 5;
* that any costings for the core measures be included within the final reports of the Task and Finish Groups prior to submission to the Steering Group;
* that updates on progress from the Task and Finish Groups be requested on a quarterly basis;
* that the objective for core measure 3 be changed to reflect the delivery of additional P&R spaces to the north of Winchester; and
* that the draft TOR be updated and recirculated to Steering Group Members.

1. **Plans for National Clean Air Day – 15th June 2017**

DI reported on the plans for National Clean Air Day on the 15th June. It was noted that WCC was liaising with researchers at Southampton University who had been developing “Raspberry Pi’s” to monitor air pollution. It was intended that these mini devices would be loaned to schools in the Air Quality Management Area such as St Beads and Peter Symonds College. A launch of the initiative was being planned through the Council’s Communication Team.

1. **Date of Future Meetings**

It was agreed that meetings of the Steering Group would continue on a quarterly basis and would be held on Tuesdays at 1pm:

Tuesday 18th July 2017 at 1pm – St Giles Room

Tuesday 10th October 2017 at 1pm – Boardroom

Tuesday 12th December 2017 at 1pm – Boardroom

Tuesday 13th March 2018 at 1pm – Boardroom

Tuesday 19th June 2018 at 1pm - Boardroom