**Air Quality Steering Group – Meeting 6**

**14th December 2016**

**Future Monitoring, Validation and Miscellaneous**

**Present:**

Cllr James Byrnes (JB) WCC Portfolio Holder for Transport

 and Professional Services

Frank Pearson (FP) WCC Portfolio Holder for Environment,

 Health and Wellbeing

Steve Miller (SM) WCC Portfolio Holder for Estates and

 Economy

Cllr Eleanor Bell (EB) WCC Shadow Portfolio Holder for

 Environment

Phil Gagg (PG) WinACC

Dan Massey (DM) WCC Engineering and Transport

David Ingram (Chair) (DI) WCC Environmental Health and Licensing

Mike Slinn (MS) WTSP Transport Group

Phil Tidridge (PT) WCC Environmental Health and Licensing

1. **Welcome and Apologies**

It was noted that apologies for absence had been received from Sam Clarke, HCC Strategic Transport.

1. **Minutes of the last Meeting 3rd November – Highways and Infrastructure Improvements**

**Matters arising from the minutes:**

Clarification was requested on the data requirements that had been identified under minute 4 and any discussions with HCC. It was considered that there was a need to undertake traffic modelling and a vehicle movement study was required.

DI reported that a bid for a DEFRA grant had been submitted and if successful, would provide £25,000 towards the cost of traffic profiling. The results of the funding bid were expected in January.

A meeting on the data requirements had been held with HCC and there had been an agreement that traffic profiling data would be needed to inform and support the development of the City of Winchester Transport Strategy.

The Steering Group considered that Air Quality should form a material part of the City of Winchester Transport Strategy and that there should be a further recommendation that Air Quality should be included in the Terms of Reference.

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| **Further Recommendation AQ 5/5**That Air Quality be considered a material consideration and included in the Terms of Reference of the City of Winchester Transport Strategy. |

With reference to recommendation AQ 5/1, it was considered that as the travel plan was a number of years old, this recommendation needed to be strengthened so that the travel plan was updated rather than just implemented.

Amended recommendation to read:

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| **Amended Recommendation AQ 5/1**That the Winchester City’s Workplace travel plan review should be refreshed and implemented. |

**RESOLVED**

That subject to the above amendments, the minutes of the last meeting be agreed.

1. **Update on Progress – Cabinet Meeting and Progress with TRL**

DI reported that the report on the “Approval of Key Measures for Winchester Air Quality Action Plan” had been approved at the Cabinet meeting on 7th December 2016,

The six measures set out at paragraph 8.10 of the report would therefore form the core of the new Air Quality Action Plan.

DI reported that a meeting was being held with TRL to discuss the measures and to finalise the details of how these should be reflected in the Draft Air Quality action Plan ready for public consultation in the New Year.

The Air Quality Action Plan Timescale was circulated for information.

1. **Future Monitoring, Validation and Miscellaneous Matters**

DI reported that two new Air Quality Action Monitoring Stations were being installed. One station would be installed at the top end of St George’s Street and the other station would be located in Old Station approach.

1. **Future Meetings – Draft AQAP**

It was agreed that the next meeting would be held on Tuesday 17th January 2017 at 1pm.