

Winchester District Gypsy Traveller and Travelling Showpeople Development Plan Document

‘Traveller DPD’

Submission Statement

(Regulation 22(1)(c) of the Town and Country Planning (Local
Planning) (England) Regulations 2012 as amended

Winchester City Council

May 2018



Winchester District Gypsy, Traveller and Travelling Showpeople Development Plan Document 'Traveller DPD'

Statement of Representations Made and Key Issues Raised (May 2018)

1.0 Introduction

- 1.1 This statement sets out which bodies and persons were invited to make representations on the Traveller DPD, how they were invited to comment and a summary of the main issues raised in accordance with Regulation 22 (1)(c) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) . Various documents are appended to this statement to illustrate how the Council has complied with these requirements.
- 1.2 Regulation 22(1)(c) of The Town and Country Planning (Local Planning (England) Regulations 2012 (as amended), requires a local planning authority, when submitting a development plan document, to also submit a statement setting out the following:
 - (i) which bodies and persons the local planning authority invited to make representations under regulation 18,
 - (ii) how those bodies and person were invited to make representations under regulation 18
 - (iii) a summary of the main issues raised by the representations made pursuant to regulation 18,
 - (iv) how any representations made pursuant to regulation 18 have been taken into account;
 - (v) if representations were made pursuant to regulation 20, the number of representations made and a summary of the main issues raised in those representations.
- 1.3 This document is therefore set out in two parts, the first covering those matters in para 1.2 parts (i) – (iv) – known as draft plan stage under Regulation 18 and the second summarising the key issues raised under the publication consultation (Regulation 19) as per point (v) above.

2.0 Part 1: Consultation under Regulation 18

- 2.1 The Council published a [Regulation 18 Consultation Statement](#) when it published its draft DPD during July to September 2017. The statement sets out all the stages and methods of public engagement up until the draft DPD was issued for a six week consultation period commencing on 10 July 2017.
- 2.2 Prior to this the Council, held a six week consultation period on the scope and content of the DPD during October – December 2016 – this is covered in sections 2.1 to 2.6 of the Reg 18 Consultation Statement. This was followed by an ‘options’ consultation during March – May 2017 which is set out at sections 2.7 to 2.16 of the Reg 18 Consultation Statement. In addition the Council has undertaken a ‘call for sites’ throughout the process.
- 2.3 After each consultation the Council has reported to its Cabinet (Local Plan) Committee to feedback representations received to the consultations and consequent changes to the document:-
- [CAB2837\(LP\)](#) Gypsy and Traveller Needs/Site Allocations Development Plan Document. 5 October 2016
- [CAB2904\(LP\)](#) Gypsy, Traveller and Travelling Showpeople site Allocations Development Plan Document Update. 27 February 2017
- [CAB2947\(LP\)](#) Traveller Development Plan Document – Approval of draft for Consultation. 30 June 2017
- 2.4 These reports set out how the Council has considered the representations received and any matters arising and consequential changes and updates to the emerging DPD.
- 2.5 With regard to the representations to the Regulation 18 consultation, some 99 representations were received from both statutory agencies and individuals and were reported to the Council’s Cabinet (Local Plan) committee on 4 December 2017, where a number of amendments were agreed in response to the matters raised. [CAB 2965\(LP\)](#) Committee refers.

Key Issues raised through Regulation 18 publication consultation undertaken during July to September 2017.

- 2.6 **General comments –**
- A number of representations were received from statutory consultees raising no objection.
 - National Federation of Gypsy Liaison Groups commented on the ORS study querying reference to an assumption that 10% of households interviewed by ORS since implementation of the definition in the PPTS, actually meet the new definition. This

group considers that the GTAA under represents the actual requirement and sees this as a device for not providing the appropriate provision.

- Historic England requested more details on potential impacts on heritage assets, of sites listed under Policies TR1 and TR7.
- Comment on the lack of provision for Travelling Showpersons

2.7 Policy TR1

- East Hants DC suggested the policy should be clarified to ensure that the intention is to meet the identified needs of 'travellers'.
- Various general comments relating to the nature of the sites; distribution of the sites and behaviour of occupants.
- Historic England raised concern about the lack of clarity as to how the impact of the site on heritage assets has been assessed.
- Over half of the representations to Policy TR1, relate to the proposed safeguarded site (W008) at Travellers Rest, Bishops Sutton. Representations cover detailed site comments - access, landscaping, site unsuitable for traveller occupation, impact of site on proposed businesses area and a history of alleged anti – social behaviour
- Micheldever PC refer to the existing site at Carousel Park, Micheldever. This site has an extensive planning history and is currently the subject of a public inquiry regarding enforcement action taken by the Council in relation to its alleged use for non-travelling showpersons purposes which are in breach of the planning permission given.

2.8 Policy TR2

- Comments were received in relation to the site at Ourlands, Knowle on the basis that the site lies within a Strategic Gap and the consequent harm to the character and appearance of the countryside
- Shedfield PC object to the allocation of land adjacent to Gravel Hill for permanent occupation, on the basis of location of the site within a defined Settlement Gap; alleged abuse of planning laws; impact on local residents.

2.9 Policy TR3

- Micheldever Parish Council is keen to see the site reinstated for its original purpose to address the needs of travelling showpeople.

2.10 Policy TR4

- Comments on the basis that unauthorised pitches should not be authorised as a matter of principle
- Shedfield PC supports the policy.

2.11 **Policy TR5**

- a number of detailed representations were received, stating that the policy is not deliverable and there is doubt over the capacity of the Council to deal with the various issues on the site given the scale of occupation.
- Natural England advise that the site lies within 5.6km of the Solent SPA and will need to contribute to the Mitigation Strategy

2.12 **Policy TR6**

- A number of parish councils and others have raised issue with the capacity of the Council to deal with unauthorised activity on sites.
- Others support the policy in terms of it allowing for additional provision within the parameters of the policy to be treated on a case by case basis.

2.13 **Policy TR7**

- Support has been received from neighbouring local authorities and specifically from the Environment Agency in terms of the reference to the treatment of waste water.
- Historic England and Natural England request more details relating to both heritage and biodiversity matters.

3.0 Part 2: Publication under Regulation 19

- 3.1 Therefore on 4 December 2017, the Council ([Cabinet CAB 2965\(LP\)](#)) Committee and subsequently full Council on [10 January 2018](#), agreed a revised version of the DPD to be published under Regulation 19, prior to submission for examination.

Who was invited and how were they invited to be involved at this stage?

- 3.2 All 'statutory' and 'general' consultees, as listed at Appendix A, together with everyone who had previously commented on the DPD and all those who had registered to receive the 'LDF e-newsletter' were notified of the consultation.
- 3.3 Traveller organisations and site owners/occupants were also informed. Social media was used to reach those that may not use more traditional methods of communication. A press release was sent out on 23 January 2018 regarding the consultation to 43 local media contacts including print, on-line and broadcast media. The WCC webpage it appeared on has had 86 views to date. It was also tweeted out on 23 January 2018. It reached 1,388 Impressions and was retweeted 4 times.
- 3.4 All consultees were notified by email or letter, which included a link to the Council's Traveller DPD web pages, and where the documents could be inspected, including details of how to comment and a statement of the representation procedure. In addition the Council specifically wrote to traveller sites and included a copy of the DPD. The letter issued to site owners / occupants is set out in Appendix B.

All pre-submission documents were also listed :-

[Regulation 19 Public Notice](#)

[Regulation 18 Consultation Statement](#)

[Duty to Cooperate Statement](#)

[Equalities Impact Assessment](#)

[Sustainability Appraisal/SEA and Habitats Regulations Assessment Update](#)

[Local Development Scheme](#)

[Statement of Community Involvement](#)

- 3.4 A sample of the letter/email issued is set out at Appendix B, together with the comment form and guidance note. In total 1646 emails and approximately 330 letters were issued inviting representations at the Publication stage of the DPD.
- 3.5 'E-newsletters' were issued (by email), informing people of the publication of the DPD, together with a reminder nearer the closing of the consultation period. Appendix C includes all the e-newsletters circulated during this period; the circulation figures were:
- Live for the Future (Issue 54) January 2018 was sent to 1572 recipients
 - Live for the Future (Issue 55) Feb 2018 was sent to 1652 recipients

Regulation 19 Notice

- 3.6 A public notice was published in the Mid Hampshire Observer for 2 weeks on 17 January 2018, (Appendix D).

A press release was issued on 23 January 2018, (Appendix E).

Where to view the documents

- 3.7 A paper copy of the DPD and non-technical summary of the SA/SEA/HRA were made available to view at the following locations, together with an explanation that all documentation could be viewed on the Council's website:

Winchester City Council's City Offices

Colebrook Street, Winchester, SO23 9LJ

Monday to Thursday 8.30am - 5.00pm and Friday 8.30am - 4.30pm.

At local libraries:-

Winchester Discovery Centre, Jewry Street, Winchester

Stanmore Community Library, Carroll Centre, Somers Close

Alresford Library, Broad Street, New Alresford

Bishops Waltham Library, Free Street, Bishops Waltham

Waterlooville Library, The Precinct, Waterlooville

Eastleigh Library, The Swan Centre, Eastleigh

Fareham Library, Osborn Road, Fareham

With a note to advise that opening times can be viewed on [Hampshire County Council](#) website.

- 3.8 Copies of the representation form and guidance note were also available at these locations, (Appendix F).

Winchester City Council's Website

- 3.9 The Traveller DPD publication version, supporting documents and evidence base studies were published on the Council's website:
<http://www.winchester.gov.uk/planning-policy/traveller-dpd/publication-pre-submission-consultation-traveller-dpd>

- 3.10 The website stated that representations could be made by post, email or using the Council's online consultation form.

Key Issues raised through Regulation 19 publication consultation undertaken during January to February 2018.

- 3.11 In total 16 responses were received to the publication plan consultation.
- 3.12 A [Background Paper](#) has been prepared to cover the key issues around identified needs and supply.
- 3.13 The Sustainability Appraisal also receives some criticism on the basis of an alleged lack of detail, with vague conclusions. The Council has however, prepared and consulted on its Sustainability Appraisal throughout the Plan making process as required by the Regulations. A [SA/SEA/HRA Note](#) has been prepared to accompany the Submission DPD.
- 3.14 The following provides a summary of the key matters raised on a policy by policy basis of the DPD:
- 3.15 **Policy 1 – Safeguarding Permitted Sites**

- Highways England have no comment to make, but request to be consulted if sites are identified as having direct/indirect impact on the strategic road network
- Historic England reiterate comments in relation to the impact of sites on the historic environment
- Natural England support inclusion of a list of sites within 5.6km of the Solent SPAs.
- Health and Safety Executive raise detailed matters in relation to the location of sites in proximity to hazardous installations.
- Fareham BC and Denmead PC make no comment
- General challenge to the GTAA in terms of the identified need and the definition used to calculate need requirements on the basis lack of consistency with national policy, therefore the DPD is unsound.
- Allegation of discrimination against travellers and failure to comply with Public Sector Equality Duty and breaches to Human Rights.

- East Hants DC request that the policy is expressed to provide greater flexibility given potential needs across District boundaries
- Site W006 owner supports the policy
- Objection to Site W008 - unsuitable for traveller purposes

3.16 Policy 2 – Sites with Temporary Consent

- Historic England – no objection
- Fareham BC – no objection
- HCC countryside officer query allocation of W014 and impact on the adjacent right of way
- Site W014 – allocation covers much smaller area than that in previous version of DPD under Policy TR5 – support retention of this part of the site but request that the larger area of the site is reinstated into policy as this seems to have been deleted without any sound planning reasons.

3.17 Policy 3 – Carousel Park, Micheldever

- Historic England – no objection
- Natural England – support reference to Black Wood and landscaping around the site
- Fareham BC – no objection

3.18 Policy 4 - The Nurseries, Shedfield

- Historic England – no objection

3.28 Policy 5 – expansion and intensification within existing sites

- Fareham BC – no objection
- Promotion of additional sites for gypsy and traveller purposes as the GTAA is alleged to be flawed and under represents the real extent of need
- Support elements of the policy but concern that the policy limits new pitches to where there is an identified need – request that reference in the Policy to ‘Policies TR1 – TR4’ is removed.
- Site W014 owner – support the policy

3.29 Policy 6 - Design Guidance and Site Layout

- Fareham BC – no objection
- Historic England – support requirement under ‘environmental’ which refers to heritage assets
- Environment Agency – support policy and reference to waste water, suggest additions to the policy to strengthen requirement for foul drainage assessments

- W014 – policy should be more positively worded and request the first and second bullets under environmental are amended and ‘detrimental’ is replaced by ‘negative’
- HCC – Countryside Officer – suggest policy also includes reference to access and parking and protect/enhancement of rights of way

3.30 **SA/SEA/HRA**

- Natural England – amend HRA and DPD to refer to revised 2017 Regulations
- Link between site and crime issues should be acknowledged
- Sites W006 and W011 have identified environmental constraints but are included in Policy TR1, yet sites W014, W019 and W081 have no constraints and the latter two are no longer referenced in the DPD.

Appendices

Appendix A : list of statutory and general consultees invited to make representations

Appendix B ; sample letter/email issued inviting representations

Appendix C : e- newsletter published

Appendix D ; notice published in local press

Appendix E : press release

Appendix F ; Representation form and guidance note.

Appendix A : List of all those invited to make representations:

South Downs National Park Authority	Popham Parish Council
Eastleigh Borough Council	Overton Parish Council
Fareham Borough Council	Laverstoke Parish Council
Havant Borough Council	Leckford and Longstock Parish Council
Portsmouth City Council	Little Somborne Parish Council
Test Valley Borough Council	Robert Tutton Town Planning Consultants Ltd
East Hampshire District Council	Hazeley Developments Ltd
Basingstoke & Deane Borough Council	Alfred Homes
Partnership for Urban South Hampshire (PUSH)	Trustees of Jenkyns
Hordean Parish Council	Turley Associates
Clanfield Parish Council	Bloombridge
Froxfield Parish Council	Crest Strategic Projects
Ropley Parish Council	RPS / CgMs
Medstead Parish Council	Savills
Wield Parish Council	CLH Pipeline System Ltd
Candovers Parish Council	WYG Planning & Environment
Steventon Parish Council	Rapleys on behalf of Summerbrook Ltd
Whitchurch Town Council	Robert Tutton Town Planning Consultants Ltd
Hurstbourne Priors Parish Council	Goadsby Professional Services
Bullington Parish Council	Edgars Ltd on behalf of Portico Property Ltd
Barton Stacey Parish Council	Vail Williams
Chilbolton Parish Council	Stratus Environmental Limited
Kings Somborne Parish Council	Tetlow King (Bristol)
Braishfield Parish Council	Shrimplin Brown Planning & Development
Ampfield Parish Council	Turnberry Planning on behalf of University of Southampton
Bishopstoke Parish Council	Boyer on behalf of Linden Homes
Fair Oak and Horton Heath Parish Council	Knight Frank LLP
Botley Parish Council	Terence O'Rourke
East Meon Parish Council	Space Strategy
West Tisted Parish Meeting	

GL Hearn	Royal Winchester Golf Club
Knights Professional Services	M25 Group (S Brown, Solent Planning)
GL Hearn	The Carroll Centre
Barton Willmore LLP	Community First
Murdoch Planning Limited	Oliver's Battery Community Centre
Bryan Jezeph Consultancy Ltd	Alresford Professional Group
Linden Homes South	Winchester Town Forum
Bargate Homes Ltd	Winchester Muslim Cultural Association
GL Hearn	Central Hampshire Filipino Association
Savills	Winchester Action on Climate Change (WinACC)
Wessex Planning	The Wickham Society
Deloitte	Action Hampshire
Aston Mead	Winchester Area Community Action (WACA)
Rapleys LLP on behalf of Summerbrook Ltd	Kilmeston Village Hall Management Committee
Carter Jonas LLP	Winchester and District Mencap Society
Pro Vision Planning	Age UK
Wessex Planning	Waltham Chase Women's Institute
Rapleys LLP	Winchester Fit for the Future Campaign
Southcott Homes	Carroll Centre and Stanmore Community Association
Foreman Homes	Upper Itchen Valley Society
Vail Williams	Bishop's Waltham Society
Linden Homes	Thames Water Utilities
Thakeham	Pure Town Planning
Winchester BID	Adams Hendry
Hampshire Chamber of Commerce	The Planning Bureau/Yourlife management Services/McCarthy&Stone
M3 Enterprise LEP	City of Winchester Trust
Solent LEP	Theatres Trust
Alresford Chamber of Commerce	Drew Smith Limited
Alresford and District Partnership	Foreman Homes
Aldi Stores (Swindon)	Pennyfarthing Homes
Winchester Business Improvement District	
Hampshire Chamber of Commerce	

Linden Limited	Hampshire County Council
HAB Housing	Office of the Rail Regulator
Bloombridge Development Partners	Marine Management Organisation
Taylor Wimpey	Forestry Commission
Iberian Investments Ltd	Hampshire Probation Trust
Lightwood Property	Equality and Human Rights Commission
Reedrent Ltd	Civil Aviation Authority
Martindale Homes	NATS
Bargate Homes	NHS England (Wessex)
Southcott Homes (Fareham) Ltd	NHS West Hampshire CCG
Foreman Homes Limited	NHS South East Hampshire CCG
Croudace	Winchester and Eastleigh NHS Trust
Orchard Homes	South Central Ambulance Service NHS Trust
Persimmon Homes South Coast	The Alresford Surgery
Gladman Developments Ltd	NHS Property Services (NHSPS)
Winchester University	Lainston Estate
Sun Hill Junior School	The Hospital of St Cross
University of Winchester	South West Defence Estates
Peter Symonds College	Atisreal UK
Southern Gas Networks	King Sturge
Southern Electricity Plc	Avington Associates
EDF Energy Networks	Bryan Jezeph Consultancy
Eon Energy	Broadway Malyan
Npower	Mapledean Developments Ltd
Centrica Plc	Persimmon Homes
National Grid	Highbridge Properties
National Grid Plant Protection	Bovis Homes and Heron Land Developments
Highways England	Heron Land Developments
Environment Agency	Winchester College
Historic England	Taylor Wimpey - Re Waterlooville
Natural England	Chalkbank Estates Ltd
The Planning Inspectorate (PINS)	Tichbourne Estate
Homes and Communities Agency	

Eagle Star Estates Ltd	Crest Strategic Projects Ltd
Weatherstone Properties Ltd	Linden Homes
Gleeson Homes	London & Henley (Winchester) Ltd
Grainger Plc	Portico Property
Taylor Wimpey UK Ltd (PUSH)	Lone Star Land Ltd
CALA Homes	Abbotswood Properties
Laney Properties	Kebbell Homes
Trehaven Group Ltd	PC Ltd
The Grange Estate	Barrett David Wilson
Orchard Homes	Romberg Investments Ltd
Cavendish and Gloucester PLC	Swifts Property Ltd
Southcott Homes	Bellway Homes
Heine Planning	Steeple Court Estate
Malcolm Scott Consultants	Harley (Winchester) Ltd
Summerbrook Ltd	Trustees of Tier
BBC Pension Trust	David Wilson Homes
Blue Cedar Homes Limited	Barratt David Wilson Southampton
Firstplan	Bewley Homes
Dev Plan	J S Bloor (Newbury) Ltd
SSA Planning	Byng's Business Development Ltd
Burton Property	BST Group
Edgehill Battersea Ltd	The Gray Family
Frobisher Ltd	Whiteley Co-Ownership
Seaward Properties and Langtons Farm	Portsmouth Diocesan Board of Finance (c/o Cluttons)
Forest Holidays	CALA (c/o G L Hearn)
Laishley Developments Ltd	Bargate Homes
International Group	Tichborne Estate (Upex G)
The Church Commissioners	on behalf of Portico Property Ltd
Holmes & Sons	Vail Williams
Landmark Development AG	Turley Associates
Huxley (UK) Ltd	Quick Move Properties
Welbeck Land LLP	A R B Mechanical Engineering
Bargate Homes	

Longacre Properties Limited	People's Trust for Endangered Species
Whiteley Developments Ltd	RSPB
Croudace Strategic	Home Builders Federation (HBF)
C Morgan and Sons Ltd (c/o agent)	Natural England
Bargate Homes	Badger Farm Parish Council
Arcus Consultancy Services Ltd (Planning Division)	Bighton Parish Council
Deloitte	Bishops Sutton Parish Council
Rapleys	Bishops Waltham Parish Council
Thakeham	Boarhunt Parish Council
Wessex Planning	Bramdean and Hinton Ampner Parish Council
Dean Lewis Estates Limited	Cheriton Parish Council
Gladman Developments Ltd	Colden Common Parish Council
The Coal Authority	Compton and Shawford Parish Council
Hampshire & IOW Local Nature Partnership	Corhampton and Meonstoke Parish Council
Hampshire Fire and Rescue	Crawley Parish Council
Winchester Friends of the Earth	Curdrige Parish Council
Hampshire and Isle of White Wildlife Trust	Denmead Parish Council
Winchester Action On Climate Change	Droxford Parish Council
Adjutant General Corps	Durley Parish Council
Army Training Regiment	Hambledon Parish Council
The National Trust - London & South East Region	Headbourne Worthy Parish Council
BAA Southampton	Hursley Parish Council
Health and Safety Executive	Itchen Stoke and Ovington Parish Council
RSPB	Itchen Valley Parish Council
Royal Mail Group	Kilmeston Parish Council
National Federation of Gypsy Liaison Groups (NFGLG)	Kingsworthy Parish Council
Defence Science and Technology Laboratory (DSTL)	Littleton and Harestock Parish Council
CPRE Hampshire	Micheldever Parish Council
CPRE	New Alresford Town Council
Marine Management Organisation	Northington Parish Council
	Old Alresford Parish Council
	Olivers Battery Parish Council

Otterbourne Parish Council
 Owslebury Parish Council
 Shedfield Parish Council
 Soberton Parish Council
 South Wonston Parish Council
 Southwick and Widley Parish Council
 Sparsholt Parish Council
 Swanmore Parish Council
 Tichborne Parish Council
 Twyford Parish Council
 Upham Parish Council
 West Meon Parish Council
 Whiteley Town Council
 Wickham Parish Council
 Wonston Parish Council
 Beauworth Parish Meeting
 Chilcomb Parish Meeting
 Exton Parish Meeting
 Warnford Parish Meeting
 Chairman, Kilminster Parish Council
 Hampshire Constabulary
 Hampshire Police Liaison
 Police and Crime Commissioner
 A2 Dominion Housing
 Radian Group
 Sovereign Kingfisher
 First Wessex
 Hyde Housing Association
 Sentinel Housing Association
 Sovereign Housing Association
 Alresford Society
 Bishops Waltham Society
 Wickham Society

Alresford Society
 Winchester City Residents Association
 Bishops Waltham Residents Association
 Bishops Waltham Society
 Denmead Village Association
 Save Barton Farm Group
 The Dever Society
 St Giles Hill Residents Association
 St Swithun Street and Symonds Street
 Res Assoc
 Badger Farm and Olivers Battery
 Residents Associat
 Twyford Residents Association
 Sleepers Hill Association
 Stanmore and District Community Centre
 Shawford Village Residents Association
 Funtley Village Society
 St Swithun St and Symonds St Residents
 Association
 Residents of Forest Close, Waltham
 Chase
 Shedfield Parish Residents' Group
 St Swithun Street & Symonds' Street
 Resident's Ass
 South Downs Society
 Curbridge Preservation Society
 Residents of East Stratton
 The Nursery Road Residents Group
 Sun Hill and Tichborne Residents
 Wickham Community Land Trust
 Wickham Residents Association
 Sleepers Hill Association
 Perins School
 Sport England (South East Region)
 The Lawn Tennis Association

Winchester City Football Club

Sport England

The Winchester Sport Art and Leisure
Trust

Winchester Rugby Club

Winchester & District Athletics Club

BT Openreach

Vodafone and O2 c/o EMF Enquires

EE

Three

Railtrack Plc - Southern Zone

Network Rail

South West Trains

Network Rail

English Welsh and Scottish Railway Ltd

Highways England

Highways England

South East Water

Southern Water

Portsmouth Water Company

Thames Water

Albion Water



Adjutant General Corps
Worthy Down Station Winchester Garrison
Worthy Down
Winchester
SO21 2RG

Enq to: Jenny Nell
Direct Line: 01962 848278
Email: LDF@winchester.gov.uk

15 January 2018

Dear Sir/Madam

Public Consultation on Traveller Development Plan Document

Notification under the Town and Country Planning (Local Planning) (England) Regulations 2012

Winchester City Council has been working to develop a Traveller Development Plan Document (Traveller DPD). The Plan covers the Winchester City Council area, excluding the part in the South Downs National Park, and follows the policies set out in [Local Plan Part 1 \(2013\)](#) and [Local Plan Part 2 \(2017\)](#). In particular, it aims to meet needs for Gypsy and Traveller accommodation as required by Local Plan Part 1 (Policy CP5) and detailed in Local Plan Part 2 (Policy DM4).

The Traveller Plan, together with the Sustainability Appraisal / Strategic Environmental Assessment (SA/SEA) and the Habitats Regulations Assessment (HRA), is available for comment for a period of 6 weeks from **15th January until midnight Monday 26 February 2018**, these documents can be viewed at:

- Online on the City Council's website – <http://www.winchester.gov.uk/planning-policy/traveller-dpd>

A paper copy of the Traveller Plan and non-technical summary of the SA/SEA can be inspected at:

- At Winchester City Council's City Offices, Colebrook Street, Winchester, SO23 9LJ Monday to Thursday 8.30am - 5.00pm and Friday 8.30am - 4.30pm.
- At local libraries
 - Winchester Discovery Centre, Jewry Street, Winchester
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Opening times can be found at [Hampshire County Council](#) website.



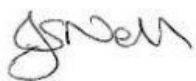
As well as commenting on the Traveller DPD, there is an opportunity to suggest other sites for traveller accommodation. As it has not been possible to identify sufficient sites to meet in full the need for Travelling Showperson's accommodation, suggestions of sites that are suitable and available for this type of accommodation will be particularly useful.

You can complete an online comment form at: <https://winchester.citizenspace.com/policy-and-planning/winchesterg-t-dpd-pre-sub>. Alternatively, you can comment using the form provided on the website or by email to LDF@winchester.gov.uk. Paper copies, for return to City Offices at the above address, are available at the places where the Plan can be inspected.

Please be aware that we cannot accept anonymous comments – all comments we receive will be included on our website (including your name but not your address or email details).

Following completion of this consultation, it is the intention to submit the DPD to the Planning Inspectorate for Examination during May 2018.

Yours Faithfully,

A handwritten signature in dark ink, appearing to read 'Jenny Nell', is positioned above the printed name.

Jenny Nell
Head of Strategic Planning

Dear Sir/Madam

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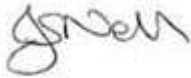
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Jenny Nell
Head of Strategic Planning

Letter to occupants of traveller sites

Publication of Traveller Plan for Winchester District

Dear Sir/Madam

You may be interested to know that progress has been made with the preparation of the Traveller Plan for Winchester District, and the City Council is now consulting on the next version.

Your site or land that you own, may be specifically referred to in the document, which can be viewed on line at <http://www.winchester.gov.uk/planning-policy/gypsy-and-traveller-development-plan/>

This stage of the preparation of the Plan focusses on specific 'tests' that the local authority must meet to ensure that the document can be found 'sound' by a planning inspector in due course.

You can comment on the Plan by completing the on-line questionnaire or you can visit the Council offices or local libraries to look at the document and pick up a comment form and return to the City Council at the following address:-

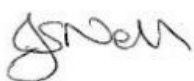
- At Winchester City Council's City Offices, Colebrook Street, Winchester, SO23 9LJ Monday to Thursday 8.30am - 5.00pm and Friday 8.30am - 4.30pm.
 - At local libraries
 - Winchester Discovery Centre, Jewry Street, Winchester
 - Stanmore Community Library, Carroll Centre, Somers Close
 - Alresford Library, Broad Street, New Alresford
 - Bishops Waltham Library, Free Street, Bishops Waltham
 - Waterloooville Library, The Precinct, Waterloooville
 - Eastleigh Library, The Swan Centre, Eastleigh
 - Fareham Library, Osborn Road, Fareham
- Opening times can be found at [Hampshire County Council](http://www.hampshire.gov.uk) website.

You can also email any comments direct to LDF@winchester.gov.uk.

All comments must be received no later than midnight on Monday 26 February 2018.

Please be aware that we cannot accept anonymous comments – all comments we receive will be included on our website (including your name but not your address or email details).

Yours Faithfully,



Jenny Nell, Head of Strategic Planning

Notification under the Town and Country Planning (Local Planning) (England)
Regulations 2012



Issue 54 January 2018

Publication (Pre-Submission) consultation Traveller DPD

The Traveller Development Plan Document has been published for a further round of consultation. This follows changes being made to the document following consultation on the draft during summer 2017.

The Publication (Pre-Submission) version and all supporting documents can be viewed at <http://www.winchester.gov.uk/planning-policy/traveller-dpd>

This consultation focusses on specific 'tests' that the local authority must meet to ensure that the document can be found 'sound' by a planning inspector in due course.

A paper copy of the document, including the non-technical summary of the Sustainability Appraisal, comment form and guidance notes can also be viewed at:

- At Winchester City Council's City Offices, Colebrook Street, Winchester, SO23 9LJ Monday to Thursday 8.30am - 5.00pm and Friday 8.30am- 4.30pm.
- At local libraries:
- Winchester Discovery Centre, Jewry Street, Winchester
- Stanmore Community Library, Carroll Centre, Somers Close
- Alresford Library, Broad Street, New Alresford
- Bishop's Waltham Library, Free Street, Bishop's Waltham
- Waterlooville Library, The Precinct, Waterlooville
- Eastleigh Library, The Swan Centre, Eastleigh
- Fareham Library, Osborn Road, Fareham
- Opening times can be found on the Hampshire County Council website.

You can complete an online comment form at:

<https://winchester.citizenspace.com/policy-and-planning/winchesterg-t-dpd-pre->

[sub](#). Alternatively, you can comment using the form provided on the website or by email to LDF@winchester.gov.uk

Please be aware that we cannot accept anonymous comments - all comments we receive will be included on our website (including your name but not your address or email details).

All comments must be received by midnight Monday 26 February 2018, after which the document will be submitted for examination in May.

Brownfield Register

The Government published new guidance last year to require Local Authorities to assess and record land in their District that can be categorised as brownfield i.e. previously developed.

Winchester has published its register and accompanying map and these can be viewed at:

<http://www.winchester.gov.uk/planning-policy/brownfield-land-register>

Authorities' Monitoring Report

The Councils' monitoring report published in December 2017, can now be viewed at:

<http://www.winchester.gov.uk/planning-policy/annual-monitoring-report-amr>

Strategic Planning Team

ldf@winchester.gov.uk

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Our mailing address is:

LDF@winchester.gov.uk

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Issue 55 February 2018

Important information regarding your contact details

The strategic planning team at Winchester City Council have a database of people and organisations that we contact when we consult on local plan matters. We currently have your details on this database. This could be because you have previously responded to a consultation or you have asked to be kept informed of the progress on the local plan and associated documents.

Due to new data protection rules we are reviewing our database to make sure that everybody whose details we hold wish to continue to receive our local plan

updates and consultations. If you want to continue to receive updates on local plan matters then you must respond to us to let us know this. We will only use your contact details to keep you up to date on local plan matters and will not pass your contact details to third parties without your consent. You can ask us to remove you at any time if you no longer want to hear from us.

If you do want to be kept on the local plan database, please email us at kevans@winchester.gov.uk

If you do not respond to this email to say you want to be on our database your details will be removed and you will not receive future updates.

Publication (Pre-Submission) consultation Traveller DPD - REMINDER closing date for comments 26 February 2018

The Traveller Development Plan Document was published in January for a further round of consultation. The Publication (Pre-Submission) version and all supporting documents can be viewed at <http://www.winchester.gov.uk/planning-policy/traveller-dpd/publication-pre-submission-consultation-traveller-dpd>

The consultation focusses on specific 'tests' that the local authority must meet to ensure that the document can be found 'sound' by a planning inspector in due course. A paper copy of the document, including the non-technical summary of the Sustainability Appraisal, comment form and guidance notes can also be viewed at

:

At Winchester City Council's City Offices, Colebrook Street, Winchester, SO23 9LJ
Monday to Thursday 8.30am - 5.00pm and Friday 8.30am - 4.30pm, or
alternatively at local libraries. Opening times can be found at Hampshire County

Council website.

You can complete an online comment form at:

<https://winchester.citizenspace.com/policy-and-planning/winchesterg-t-dpd-pre-sub/> Alternatively, you can comment using the form provided on the website or by email to LDF@winchester.gov.uk.

Please be aware that we cannot accept anonymous comments – all comments we receive will be included on our website (including your name but not your address or email details).

All comments must be received by midnight Monday 26 February 2018, after which the document will be submitted for examination in May.

Strategic Housing and Economic Land Availability Assessment (SHELAA) ‘Call for Sites’ launched

To inform the pending Winchester Local Plan Review, a ‘Call for Sites’ has been launched – referred to as the Strategic Housing and Economic Land Availability Assessment SHELAA . The purpose is to request organisations and individuals who have a parcel of land that they wish to be considered for potential development through the local plan process, to submit details to us by Friday **6 April 2018**.

All details including forms and guidance notes can be accessed at <http://www.winchester.gov.uk/planning-policy/evidence-base/housing/shlaa-strategic-housing-land-availability-assessment>

The SHELAA will replace the existing SHLAA (Strategic Housing Land Availability Assessment) and it will up date all details with regard to land availability that will

feed into the local plan process. Land included within the SHELAA does not equate to an allocation in the local plan or that the site will be granted planning permission. This exercise will provide the Council with information on which to progress consideration of locations of potential growth to explore through the local plan review. We are aiming to be able to publish the SHELAA during the summer and this will provide the opportunity for engagement with parishes and local communities to commence.

Strategic Planning Team
LDF@winchester.gov.uk

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Our mailing address is:

LDF@winchester.gov.uk

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Appendix D: Notice of Publication (Reg 19)

The Town and Country Planning (Local Planning) (England) Regulations 2012: Preparation of a Local Plan (Regulation 19) Public Consultation on Traveller Development Plan Document

Winchester City Council is consulting on its Traveller Development Plan Document (Traveller DPD). The Traveller DPD safeguards and allocates sites to meet identified traveller accommodation needs for the District, outside of the South Downs National Park. This stage of the preparation of the DPD focusses on specific 'tests' that the local authority must meet to ensure that the document can be found 'sound' by a planning inspector in due course

The Traveller DPD, Sustainability Appraisal (incorporating Strategic Environmental Assessment [SEA] and Habitats Regulations Assessment [HRA]), and other supporting documents can be viewed:

- Online on the City Council's website – <http://www.winchester.gov.uk/planning-policy/traveller-dpd>
- At Winchester City Council's City Offices, Colebrook Street, Winchester, SO23 9LJ Monday to Thursday 8.30am - 5.00pm and Friday 8.30am - 4.30pm.
- At local libraries:
 - Winchester Discovery Centre, Jewry Street, Winchester
 - Stanmore Community Library, Carroll Centre, Somers Close
 - Alresford Library, Broad Street, New Alresford
 - Bishops Waltham Library, Free Street, Bishops Waltham
 - Waterlooville Library, The Precinct, Waterlooville
 - Eastleigh Library, The Swan Centre, Eastleigh
 - Fareham Library, Osborn Road, Fareham

Opening times can be found at Hampshire County Council website.

You can complete an online comment form at <https://winchester.citizenspace.com/policy-and-planning/winchesterg-t-dpd-pre-sub/>. Alternatively, you can comment using the form provided on the website or by email to LDF@winchester.gov.uk. Paper copies, for return to City Offices at the above address, are available at the places where the Plan can be inspected. All comments must be received no later than **midnight Monday 26 February 2018**.

Please be aware that anonymous comments will not be accepted – all comments received will be included on our website (including your name but not your address or email details).

Jenny Nell
Head of Strategic Planning, January 2018


Appendix E: Press release 23 January 2018


Traveller Development Planning document consultation reaches key stage | Winchester City Council - Internet Explorer

http://www.winchester.gov.uk/news/2018/jan/traveller-development-planning-document-consultation-reaches-key-stage

File Edit View Favorites Tools

www.winchester.gov.uk Show Display options

 What would you like to do?

Login All Services 

Home / News / 2018 / January / Traveller Development Planning document consultation reaches key stage

Traveller Development Planning document consultation reaches key stage

Winchester City Council has reached a key stage with publication of its Traveller Development Planning Document (Traveller DPD).

Local authorities are required to plan for the accommodation needs of gypsies and travellers in accordance with Government guidance. The Traveller DPD safeguards and allocates sites to meet identified traveller accommodation needs for the District - outside of the South Downs National Park. Following consultation on the draft plan during summer 2017, the Council has amended the DPD following feedback from local people. At Full Council it was agreed by members that the DPD could now be published for consultation.

Cllr Caroline Brook, Portfolio Holder for the Built Environment said:

Having consulted on a draft plan during the summer we have made a number of changes to the document in response to comments received and can now progress to the next stage which focusses on specific 'tests' that the local authority must meet to ensure that the document can be found 'sound' by a planning inspector in due course. Our traveller plan takes a pragmatic approach to identifying sites and we are pleased to be able to publish this for further consultation over the following weeks.

The consultation period starts on Monday 15 January for 6 weeks until midnight Monday 26 February 2018, for all documents and how to comment go to <http://www.winchester.gov.uk/planning-policy/traveller-dpd>, documents can also be inspected at the Councils' office and in local libraries.


Last Updated: Tuesday 23 January 2018

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Winchester City Council
City Offices
Colebrook Street
Winchester

GUILDHALL WINCHESTER
VISIT WINCHESTER

MY COUNCIL HOUSE

Start  Desktop 12:33 25/04/2018

Publication (Pre-Submission) Winchester District
Gypsy, Traveller and Travelling Showpeople
Development Plan Document (DPD) **Comment Form**

Please return to: Head of Strategic Planning, Winchester City Council, City Offices, Colebrook Street, Winchester, Hampshire SO23 9LJ or email: LDF@winchester.gov.uk

No later than midnight Monday 26th February 2018

The comment form has five parts:-

- Part A – Personal Details
- Part B – Legal Compliance and Duty to Cooperate (questions about the whole DPD)
- Part C – Soundness (fill in a separate Part C for each part of the DPD you wish to comment on)
- Part D – Future Involvement
- Data Protection Act 1998 and Freedom of Information Act 2000

We recommend that you read the 'Comment Form Guidance Notes' before filling in the form, as this will explain the process and terms used.

Your representation should succinctly cover all the information, evidence and supporting information necessary to support/justify your representation and any suggested changes. There is not normally another opportunity to make further representations. **After this stage, further submissions will only be at the invitation of the Inspector, based on the matters they identify during the examination.**

We cannot accept anonymous representations. Therefore please fill in Part A and sign the Data Protection Act section at the end of the form, before sending it to us.

Part A

1.	Personal Details*	Agent's Details (if applicable)
<p><i>*If an agent is appointed, please complete only the Name and Organisation boxes for the client in Personal Details, but complete the full contact details of the agent.</i></p>		
Name	<input type="text"/>	<input type="text"/>
Organisation (where relevant)	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>	<input type="text"/>
Post Code	<input type="text"/>	<input type="text"/>
Telephone Number	<input type="text"/>	<input type="text"/>
E-mail Address	<input type="text"/>	<input type="text"/>

Part B – Legal Compliance and ‘Duty to Cooperate’

2a. Do you consider the DPD is legally compliant?

Yes ☐

No ☐

2b. If you answered 'No' please give details of why you consider the DPD is not legally compliant.

(Continue on a separate sheet /expand box if necessary)

2c. What change(s) do you consider necessary to make the DPD legally compliant? *It would be helpful if you are able to put forward suggested revised wording of any policy or text.*

(Continue on a separate sheet /expand box if necessary)

3a. Do you think the DPD complies with the 'Duty to Cooperate'?

Yes ☐

No ☐

3b. If you answered 'No' please give details of why you consider the DPD fails to comply with the 'Duty to Cooperate'. *NB Please note that any non-compliance with the 'Duty to Cooperate' cannot be corrected at the Examination.*

(Continue on a separate sheet /expand box if necessary)

Part C – ‘Soundness’ *Please use a separate sheet for each representation*

4a. On which policy or paragraph you are commenting? *Use a separate sheet for each comment. You can find the references in the DPD online, or in the Council’s main offices:*
<http://www.winchester.gov.uk/planning-policy/traveller-dpd>

Paragraph Policy Map

4b. Do you consider the DPD is sound? *See guidance note for information on definitions*

Yes ☐ No ☐

4c. If you selected 'No', please indicate which 'test(s) of soundness' it does not meet.

Positively Prepared.....	<input type="checkbox"/>
Justified	<input type="checkbox"/>
Effective	<input type="checkbox"/>
Consistent with national policy.....	<input type="checkbox"/>

4d. Please give details of why you consider that this part of the DPD has not met the tests of 'soundness'. If you wish to support the 'soundness' of this part of the DPD, please also use this box to set out your comments. Please be as precise as possible in your response, and refer to the relevant policy or paragraph you are commenting on.

(Continue on a separate sheet /expand box if necessary)

4e. What change(s) do you consider necessary to make this part of the DPD 'sound'? You need to say why this change will make the DPD 'sound'. It would be helpful if you are able to put forward your suggested revised wording of any policy or text.

(Continue on a separate sheet /expand box if necessary)

Part D – Future involvement

5a. If your representation is seeking a change, do you wish to participate by speaking at the hearing sessions of the examination? The Inspector will determine who will be invited to speak at the hearing sessions.

Yes, I wish to speak at the hearing sessions.

☐

No, I do not wish to speak at the hearing sessions. I will rely on my written representations

☐

5b. If you wish to speak at the hearing sessions of the examination, say why you consider this is necessary.

5c. We will keep you informed of subsequent stages towards adoption of the DPD. Please tick in the box on the right if you do not wish to be kept informed.

I do not wish to be kept informed

☐

Data Protection Act 1998 and Freedom of Information Act 2000

Representations cannot be treated in confidence. The Town and Country Planning (Local Planning) (England) Regulations 2012, requires copies of all representations to be made publically available. The Council will also publish names and associated representations on its website but will not publish personal information such as telephone numbers, or email addresses. By submitting a representation on the Gypsy, Traveller and Travelling Showpeople Development Plan Document you confirm that you agree to this and accept responsibility for your comments.

Signature: _____

Date: _____

Gypsy and Traveller and Travelling Showpersons Development Plan Document 'Traveller DPD'

Publication (Pre-Submission) - Comment Form Guidance Notes

If you (or someone you know) would like the information contained in this document in an alternative format, please contact the Council's Customer Service team on telephone number: 01962 840 222.

Introduction

Before making your representation on the Publication (Pre-Submission) Traveller DPD we would encourage you to read the following guidance, as it explains about the type of representations which can be considered at this stage.

About this consultation

This consultation is on the Publication version of the Traveller DPD, this is the document that the Council considers ready for examination and this is your opportunity to comment on the Plan's "soundness", legal compliance and compliance with the Duty to Cooperate before it is submitted to an independent Inspector to be examined in due course.

Why we are consulting

Planning Regulations require that before submitting the DPD for examination, the local planning authority must make a copy of the document and other supporting papers available for inspection and invite representations for a period of not less than 6 weeks (15 January – 26 February 2018). Representations made at this stage must relate to the Plan's "soundness", compliance with legal requirements, and the Duty to Cooperate. These terms are explained more fully later in this note.

Confidentiality

Please note: Representations cannot be treated in confidence. The Town and Country Planning (Local Planning) (England) Regulations 2012, requires copies of all representations to be made publically available. The Council will also publish names and associated representations on its website but will not publish personal information such as telephone numbers, or email addresses, we can not accept anonymous responses. By submitting a representation on the Plan you confirm that you agree to this and accept responsibility for your comments, all comments will be published on the Council's website and submitted to the Inspector.

What happens next

Once the consultation has closed, the Council will summarise the main issues raised and send these, the representations, supporting documents and the DPD for examination by an independent Planning Inspector appointed by the Government. The examination Inspector will assess whether the Plan meets the relevant legal requirements, complies with the Duty to Cooperate, and is sound. The examination will include public hearing sessions where interested parties may be invited by the

Inspector to discuss the Plan. The Comment Forms ask whether you would like to participate in these, if invited.

After the hearings, the Inspector will produce a report setting out their findings and recommendations. The Council may publish modifications to the Plan before this and there will be consultation on these.

If the Inspector finds the Plan to be sound and legally compliant, with or without modifications, the Council can proceed to adopt the Plan.

The expected programme for the key stages is;

- Submission of the Plan to the Secretary of State for examination – May 2018
- Examination Hearings - June 2018
- Inspector's Report – October/November 2018
- Adoption and publication of Traveller DPD December 2018

Scope of representations made on the Publication Plan

Representations should relate to **legal compliance**, **Duty to Cooperate** or **soundness** (soundness is broken down further into four areas, explained later on).

As a guide:

- If you are making representations on how we prepared or consulted on the Plan then the issue will be one of **legal compliance**
- If you want to comment on how the Council has worked with other public bodies in developing the policies, then your comments should be made under **Duty to Cooperate**
- If it is the policies or supporting text you wish to make a representation on or object to, then this relates to **soundness**.

Legal Compliance

The Inspector will first check that the Plan meets all the necessary legal and procedural requirements and compliance with the Duty to Cooperate before considering the tests of soundness.

If you think your representation is about legal compliance you need to consider answering the following questions:

1. Is the Plan consistent with the Council's production timetable known as the Local Development Scheme (LDS)?

The Council should have complied with the key stages set out in the LDS. You can find a copy of the LDS on our website at:-

<http://www.winchester.gov.uk/n/planning-policy/core-strategy-timetable-lds/>

2. How has the community been involved in the process and has the Council met its Statement of Community Involvement (SCI)?

The SCI sets out Winchester City Council's strategy for involving the community in the preparation of planning policies. You can find this on our website by visiting:-

<http://www.winchester.gov.uk/planning-policy/statement-community-involvement/>

3. Does the Plan comply with the relevant regulations such as the Town and Country Planning (Local Planning) (England) Regulations 2012)?

You can view Town and Country Planning Regulations 2012 by visiting:-

<http://www.legislation.gov.uk/ukxi/2012/767/contents/made>

The Local Planning Authority must publish the documents prescribed in the regulations, and make them available at their principal offices and on their website. The Local Planning Authority must also place local advertisements and notify the 'Development Plan Document' (DPD) bodies (as set out in the regulations) and any persons who have requested to be notified.

4. Was a Sustainability Appraisal (SA) Report produced and how it has been carried out?

Sustainability Appraisal is a tool for appraising policies to ensure they reflect social, environmental and economic factors. The local planning authority is required to carry out a Sustainability Appraisal alongside the development of the Plan. The Sustainability Appraisal Report should identify the process by which the Sustainability Appraisal has been carried out, the baseline information used to inform the process and the outcomes of the process.

You can view the Sustainability Appraisal documents on our website at:-

<http://www.winchester.gov.uk/planning-policy/sustainability-appraisals/sa-hra-lpp2-publication/>

5. Does the Plan have regard to the Council's Strategy?

The Council's Strategy can be found at:-

<http://www.winchester.gov.uk/about/strategies>

Duty to cooperate

The duty to cooperate is a legal test that requires cooperation (not agreement) between public bodies (set out in S33A Planning and Compulsory Purchase Act 2004 (local development)) with the aim of delivering effective, strategic policies to deliver growth. If the duty has not been complied with, the Inspector will not be able to recommend that the Plan is adopted and the examination will not proceed any further.

We have produced a Duty to Cooperate Statement which demonstrates how Winchester City Council had complied with the duty. This can be viewed on the following webpage:-

<http://www.winchester.gov.uk/planning-policy/local-plan-part-2/lpp2-pre-submission-plan/>

Soundness

There are four areas to consider when looking at whether or not the Plan is sound. To be sound the Plan should be:

1. Positively Prepared;
2. Justified;
3. Effective; and
4. Consistent with national policy

Soundness is explained fully in paragraph 182 of the National Planning Policy Framework.

"Examining Local Plans"

The Local Plan will be examined by an independent inspector whose role is to assess whether the plan has been prepared in accordance with the Duty to

Cooperate, legal and procedural requirements, and whether it is sound. A local planning authority should submit a plan for examination which it considers is “sound” – namely that it is:

- ***Positively prepared*** – the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development;
- ***Justified*** – the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence;
- ***Effective*** – the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities;
- ***Consistent with national policy*** – the plan should enable the delivery of sustainable development in accordance with the policies in the Framework.