

WINCHESTER TOWN FORUM

23 September 2015

TOWN FORUM SMALL GRANTS 2015/16: AWARDS SUMMARY

REPORT OF ASSISTANT DIRECTOR (ECONOMY AND COMMUNITIES)

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RECENT REFERENCES:

[WTF174](#) – Town Forum Grants – 7 June 2012

[WTF183](#) – Town Forum Small Grants Programme – 21 November 2012

[WTF191](#) – Town Forum Small Grants 2013/14: Awards Summary – 11 September 2013

[WTF204](#) - Town Forum Small Grants 2014/15: Awards Summary – 24 September 2014

[CAB2646](#) – Proposed Grant Allocations for 2015/16 – 11 February 2015

[WTF213](#) – Winchester Town Account Budget 2015/16 – 21 January 2015

EXECUTIVE SUMMARY:

In June 2012 Members agreed to establish a small grants programme independent of the General Fund grants schemes (Report – Town Forum Grants, [WTF174](#) refers). This was intended to mirror the kind of funding available from parish councils for voluntary and community organisations outside the Town.

The first round of Town Forum Small Grants took place in June 2013 (Report Town Forum Small Grants 2013/14: Awards Summary [WTF191](#) refers). The second round of Town Forum Small grants was conducted in June 2014 (Report Town Forum

Small Grants 2014/15: Awards Summary [WTF204](#) refers). Following the success of the first two rounds Members agreed a further sum of £5,000 to be allocated for grant awards in 2015/2016 (Report – Winchester Town Account Budget 2015/16 [WTF213](#) refers).

Authority was given to the relevant Assistant Director to assess and determine the grant allocations, in consultation with the Town Account Grants Informal Group.

It is suggested that Members consider their aspirations for the grants programme in 2016/2017, as the budget-setting cycle is now beginning.

#### RECOMMENDATIONS:

That:

- 1 the grants which have been awarded under the third round of the Town Forum Small Grants programme be noted;
- 2 comments relating to these allocations be referred to the Chair of the Town Account Grants Informal Group for consideration in making future awards;
- 3 the Assistant Director (Economy and Communities), in consultation with the Chair of the Group, be authorised *not* to make the recommended award, should Officers determine that there are reasonable grounds not to do so, and to reallocate any such monies to The Winchester Town Account reserve, which may be used for future emergency grant payments; and
- 4 confirmation be given that the Forum wishes to continue the Small Grants Programme, and that the existing budget of £5,000 per annum is considered by the Town Account Informal Budget Group as part of the Forum's 2016/17 budget-setting cycle.

## WINCHESTER TOWN FORUM

23 SEPTEMBER 2015

### TOWN FORUM SMALL GRANTS: AWARDS SUMMARY

#### REPORT OF THE ASSISTANT DIRECTOR (ECONOMY AND COMMUNITIES)

#### DETAIL:

##### 1 Introduction

- 1.1 In June 2012 Members agreed to establish a small grants programme independent of the General Fund grants schemes
- 1.2 The Small Grants programme provides funding of up to £500 for charitable, voluntary and not-for-profit organisations in the Winchester Town area. It is intended to mirror the kind of funding available from parish councils for similar organisations outside the Town.
- 1.3 Due to the success of the first two rounds of Town Forum Small Grants, a budget of £5,000 was allocated to the third round of the Small Grants Programme (Report Winchester Town Account Budget 2015/16 [WTF213](#) refers).
- 1.4 Following the procedures approved by Members in November 2012 (Report – Town Forum Small Grants Programme [WTF183](#) refers), officers made 10 awards in July 2015 totalling £4821.
- 1.5 This report summarises the awards made on behalf of the Town Forum.

##### 2 The Decision Process

- 2.1 The Town Forum agreed that the relevant Assistant Director would determine the grant awards, with the advice of the Town Account Grants Informal Group. To this end, the Group met with officers on 8 July 2015 to consider a total of 14 applications.
- 2.2 The Panel Members were referred to the criteria for the programme, which stated that:
  - a) organisations must serve the people of the six unparished Wards, although Town Forum would be open to partnership funding with surrounding parishes (eg Badger Farm);
  - b) applications must be for one-off items of expenditure, not overheads or ongoing costs;
  - c) applications must demonstrate the support of the local Ward Member (eg in the form of a letter);

- d) applicant organisations must be a constituted body or a new organisation working towards this status;
- e) organisations should demonstrate community benefit;
- f) other organisations can apply on behalf of or be the accountable body for smaller or temporary organisations.

2.3 In addition, the Town Account Grants Informal Group considered qualitative aspects of the bid including:

- value for money (eg consideration of the estimated number of beneficiaries);
- the level of credibility of the bid in terms of the way it was structured, evidenced and costed;
- the distinctiveness and creativity of the project proposed.

2.4 The views of the Group guided the final allocations of the Assistant Director (Economy and Communities) which can be seen in Appendix 1.

2.5 The total amount requested exceeded the sum available in the Small Grants budget. However, 4 grant applications were deemed either ineligible or were not prioritised for funding. This reduced the amount requested and therefore enabled all the applicants to receive the grant amounts applied for.

2.6 Members are asked to note the awards made following the assessment process. They are also invited to make any comments about the programme which they would like to be considered by officers in determining any future Town Forum grants.

### 3 Continuation of the Grants Programme

3.1 The sum allocated for Small Grants from the Town Account in 2015/16 was £5,000.

3.2 Members may wish to consider their ambitions for 2016/17, in relation to this Programme. It is suggested that Members' wishes for the Small Grants be referred to the Town Account Informal Budget Group for further consideration as part of the budget-setting cycle, with the existing budget of £5,000 proposed for continuation of the Small Grants Programme.

### OTHER CONSIDERATIONS:

#### 4 COMMUNITY STRATEGY AND PORTFOLIO PLANS (RELEVANCE TO):

4.1 The Town Forum Grants directly support the Active Communities outcome of the Community Strategy, enabling not-for-profit groups to provide services and volunteering opportunities for local residents.

5. RESOURCE IMPLICATIONS:

5.1 The Town Forum Small Grants budget for 2015/16 is £5,000. A total awarded is £4,821.

6. RISK MANAGEMENT ISSUES

6.1 There are no significant risks arising from this paper.

BACKGROUND DOCUMENTS:

None.

APPENDICES:

Appendix 1 – Town Forum Small Grants Awards Summary 2015/16

**TOWN FORUM SMALL GRANTS - JUNE 2015 - ALLOCATIONS**

Name of organisation	Location	Summary	Grant req	Project cost	Grant recommended	Community benefit / rationale
All Saints Preschool	Saint John & All Saints	To develop an outdoor area at the preschool to improve learning opportunities and meet OFSTED recommendations. The outdoor area will be sheltered from the sun, natural sensory area, children friendly accessible storage and a mud garden. This outdoor area is used by other community groups and hirers.	500	639.69	500	Community engagement
Caroll Centre	St Luke	Resources for focused self-awareness programme: Tooled Up. A set of 4 workshops for young people to be run in the summer to cover a range of issues such as drug and alcohol use, relationships, mental health, emotional wellbeing, community participation.	£500	£790	500	Community engagement and supporting health and wellbeing
Friends of the Family	St Michael	Friends of the family Mothers and U5s group provides a safe haven for mums with pre-school age children. Funding is for an annual educational trip, to Finkley Down. This will provide the children with an experience they may not be able to experience otherwise. It is also an opportunity for the parents in the support group to bond with each other. Plus purchase of additional play equipment for the U5s group.	430	430	430	Community engagement and supporting health and wellbeing
Loco Motive	St Michael	Funding for 6 months start up costs. To set up a weekly fitness club which aims to enable individuals with mental health problems to access sport and fitness in order to improve physical and mental health, self-confidence, social network and community inclusion.	460	460	460	Community engagement and supporting health and wellbeing

**TOWN FORUM SMALL GRANTS - JUNE 2015 - ALLOCATIONS**

Name of organisation	Location	Summary	Grant req	Project cost	Grant recommended	Community benefit / rationale
Read Easy Winchester	St Bartholomew	Set up costs for a Read Easy group in Winchester, helping adults to read. The monies would buy an annual subscription to Read Easy which covers training sessions, insurances and advice. It would also cover the Yes we can read manual in order to undertake the required training.	500	515	500	Community engagement and supporting education and training
St Paul's Preschool	St Paul	Outdoor equipment/fence in order to create a safe and stable environment. The area is also accessed by TOGs the local toddler group.	500	844.08	500	Community engagement
Street Reach	St Bartholomew	Funding for a portable tablet in order to offer young people instant access to employment information, CVs, college courses, advice etc when interacting with the youth worker teams. Additionally to purchase wristbands with Streetreach's contact details on them.	433.74	433.74	433	Community engagement
The Winchester Sport Art & Leisure Trust (Winchester SALT)	St John & All Saints	The Winchester Community games will be held on 27 September 2015 at Bar End Stadium. The funding is towards the cost of the project for venue hire, first aid course, promotional material, insurance and equipment.	500	1105	500	Community engagement and providing accessible sport/recreation
Winchester 7th Scouts	St Michael	Newly established scout group (were a satellite group of 8th Winchester Scout Group) running from St Faiths Church Hall. Funding for 6 person tent and cooking equipment.	500	510	500	Community engagement

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Name of organisation	Location	Summary	Grant req	Project cost	Grant recommended	Community benefit / rationale
Winchester Hub (University of Winchester)	St Johns, St Bartholomew, St Lukes	The grant will be spent on LinkAges, a student-led volunteering project that encourages (30) students to volunteer with older people in Winchester to alleviate loneliness and raise awareness of the issues facing an ageing population. The work will be around listening to memoirs and recording them. The grant will towards voice recorders / printed books. This is an extra curricular activity.	498.94	498.94	498	Community engagement and supporting health and wellbeing
Age UK Winchester	St Michael	Sashes and folders for fundraising purposes	500	512	0	Not eligible
Atticatelier Art Centre	Saint John & All Saints	Funding to run a free community Screenprinting Art Day for people living in Winnall. At the event promotion of a free weekly screenprinting club/course which will be aimed at people age 18+	485.65	485.65	0	Not eligible
Stanmore Community Association	St Luke	Improve / create signage for the entrance to the site and at the front of the building as this is currently non existent	500	800	0	Defer to 2nd round of small grants in September 2015
Winchester Science Foundation	St Bartholomew	Promotion and marketing for online and fixed media advertising for the Winchester Science which is 24-26 July at the Discovery Centre	500	500	0	Not prioritised for funding
			6808.33	8524.1	4821	