

WINCHESTER TOWN FORUM

22 January 2014

CABINET

12 February 2014

PROPOSED GRANT ALLOCATIONS FOR 2014/15

REPORT OF ASSISTANT DIRECTOR (ECONOMY AND COMMUNITIES)

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RECENT REFERENCES:

[WTF183](#) - Town Forum Small Grants Programme, 21 November 2012

[WTF191](#) – Town Forum Small Grants: Summary of Awards, 11 September 2013

[CAB 2432](#) – Proposed Grant Allocations for 2013/14, 13 February 2013

[CAB2522](#) – Future Funding for Voluntary Sector Support, 4 December 2013

EXECUTIVE SUMMARY:

The Council has for many years provided funds to support the work of voluntary and community organisations in the Winchester District, recognising the wide and valued range of services they provide across the outcomes of the Winchester District Community Strategy.

The proposed total grants budget for 2014/15 totals £722,825. The bulk of this money is given in Core Funding, which makes a contribution towards the overheads of organisations providing essential services for the residents of the Winchester District. In addition, the Council provides ‘one off’ grants for projects across the Winchester District, often helping organisations to attract valuable match funding from other sources.

The Town Forum introduced its own small grants programme in 2013/14 and allocated its first funds over the summer.

Three programmes for business-related grants have also been brought forward in recent years to encourage enterprise and support jobseekers.

This Report sets out proposals for grants allocations in 2014/15. For Core Grants, the proposals include contributions from the Town Account which have been discussed in advance with the Winchester Town Forum (Town Account Grants) Informal Group.

Leading Members have been involved in the evaluation process over recent weeks, and are committed to protecting as many of these grants as possible. The proposals are summarised in Appendix 1, and Members are asked to approve the recommendations below subject to final approval of the budget at Council in February 2014.

RECOMMENDATIONS:

That the Winchester Town Forum:

1. Recommends to Cabinet that, as part of the approval of the total City Council Grants, Cabinet endorse the proposed grant allocations shown in Appendix 1 to be made to organisations in the Town area (funded by a release from the Winchester Town Reserve), and subject to the Council's approval of the Budget & Council Tax for 2014/15.

To Cabinet

That, subject to the Council's approval of the Budget and Council Tax for 2014/15:

1. the proposed allocations of £722,825 set out in Appendix 1 for payment as Core Grants to local organisations in the financial year 2014/15, including the proposals in relation to Winchester Area Community Action outlined in paragraph 3.3 of this Report, be approved;
2. the continued provision of Core Funding for Keystone Winchester Churches Housing, Winchester Churches Night Shelter and the Winchester Rent Deposit Scheme from the central Government grant for preventing homelessness be approved, with Service Level Agreements to be administered through the Housing Services Team;
3. the Assistant Director (Chief Housing Officer) be given delegated authority to determine the exact figure to be made available in Core Grants to Keystone Winchester Churches Housing, Winchester Churches Night Shelter and Winchester Rent Deposit Scheme for 2014/15, in consultation with the Portfolio Holder for Housing;

4. the proposed allocations set out this report for Project Grants (£28,500) and Small Grants (£27,000) be approved ;
5. the three allocations of £10,000 to continue to delivery of apprenticeship/access to work grants, micro-business development grants and business start-up grants respectively be approved.
6. the changes to Part 3 of the Constitution proposed at Appendix 2 reflecting the approach outlined in this report, and in support of the Council's Governance Review, be approved.

WINCHESTER TOWN FORUM22 January 2014CABINET12 February 2014PROPOSED GRANT ALLOCATIONS FOR 2014/15REPORT OF ASSISTANT DIRECTOR (ECONOMY AND COMMUNITIES)DETAIL:1 Introduction

- 1.1 The quality of life in the Winchester District is enhanced by a dynamic line-up of voluntary, community and 'not for profit' organisations. Drawing on extensive volunteer power and responding to local need in a very direct way, these organisations provide a host of services which support those in difficulty and enhance lives.
- 1.2 The voluntary and community sector (or VCS) consists of a very broad spectrum of bodies, from small, local, 'single focus' groups to branches of nationally known charities with headquarter organisations providing additional resources and guidance. The sector provides not only community-based care and support services, but activities such as arts, sports, heritage, environmental and training for work.
- 1.3 The Council recognises and supports the sector in a number of ways, the most high profile of these being its three grants programmes, which are:
 - a) *core funding*, contributing to the overheads and day to day running of organisations. This form of funding is increasingly rare and is greatly appreciated by organisations for the financial stability it provides, and the improved chance it offers of securing match funds from other sources.
 - b) *project funding*, which provides one off sums of over £500 to support community building projects (eg refurbishing parish halls) or self-contained activities (eg setting up a community group, piloting a new service, running an event).
 - c) *small grants*, of up to £500, which provide a quick and easy option for groups in need of basic materials or equipment.

- 1.4 Following the annual application and review process in recent weeks, this paper outlines proposals for grant allocations under the Core Funding programme in 2014/15 and seeks Member approval for these allocations.
- 1.5 It also seeks approval of allocations for Project Funding, Small Grants and three business-related grants programmes.
- 1.6 All of these proposals are subject to final approval of the budget for 2014/15 by Council in February 2014.

2 The Core Grants Evaluation Process

- 2.1 The evaluation process has been led by the Portfolio Holder for Economic Development, in close consultation with the Portfolio Holder for Finance & Organisational Development. These Members have formed the core of an evaluation panel which has included a number of officers working with the voluntary sector and the Portfolio Holder for Housing. A member of the Finance Team reviewed the financial information submitted with the applications and provided feedback for the panel to consider during the evaluation meeting.
- 2.2 The situation for the sector has changed little since Members considered last year's core funding report (CAB 2432 – Proposed Grant Allocations for 2013/14, 13 February 2013, refers). With public spending still squeezed, organisations continue to express concern about the diminishing availability of core funding nationally. Local authorities have traditionally underpinned the work of the not-for-profit sector by providing grants to cover costs such as paid staff, accommodation, lighting, heating, telephones and so on. These grants are important in enabling organisations to exist, but they are also seen as a mark of confidence by other funding bodies that provide project funding, and so the key to securing other external funds.
- 2.3 Organisations were invited to highlight their key achievements over the current financial year, and their proposals for the year ahead. This enabled the panel to consider 'value for money' in relation both to the amount of core funding given and the aspirations set out in the Winchester District Community Strategy. A number outlined steps they had taken to reduce running costs and to generate new income, but there is still a high level of dependence on Council funding. Moreover, most of the organisations are experiencing a continued increase in user-numbers or waiting lists.

3 Partner Organisations

- 3.1 Members approved the designation of a number of Partner Organisations in 2012/13, as key partners in delivering Community Strategy outcomes. This was for a three year period: the last of the three years is 2014/15.

- 3.2 Because of the timing of the adoption of the revised Community Strategy, it was decided that a full review of the criteria for Partner Organisations would take place as part of the grants evaluation process for 2015/16, and the current list should be left to run its third year as originally intended.
- 3.3 There were therefore only two changes to the existing list. This was:
- a) Winchester Area Community Action – this has been the subject of a recent Cabinet paper, as a result of which Members approved the proposal to move from a grant-funded service to a procured service from 2014/15 ([CAB2522](#) – Future Funding for Voluntary Sector Support, 4 December 2013, refers).

At the time of that report, it was anticipated – pending a final decision by the Leader of Hampshire County Council in late January – that the new service would be co-commissioned by the two local authorities. At the time, Members agreed to make available three months of Core Funding to WACA for the first quarter of the year to allow for any transition period, should WACA not be successful in securing the new contract. At that time, it was not expected that the County Council would provide any Core Funding to WACA in 2014/15.

In order to fully develop its thinking around volunteering support, for which the County Council provides a ring-fenced allocation of funding to WACA each year, the County has now decided that it will not be able to meet the City Council's commissioning timetable but will work towards becoming a commissioning partner from 2015/16. Consequently, it has notified WACA that it will, after all, be proposing a Core Funding arrangement for a guaranteed period of six months in 2014/15.

Following a meeting between Leading Members and senior officers of the two Councils at the start of this month, it was agreed that the City Council would retract from the allocation of one quarter's funding to WACA proposed in the December Cabinet report an amount equivalent to the County Council's Core Funding (approx £15,000), and divert this to offset the shortfall in the commissioning budget arising from the revised co-commissioning timetable.

The overall effect will be that WACA would still be in receipt of the same total of Core Funding anticipated in the December Cabinet report and that the commissioning budget will not be diminished, whilst allowing valuable work to proceed on the volunteering agenda which is considered significant in supporting the economic prosperity outcomes of both councils.

- b) Winnall Junior Youth Club – this had been in receipt of £1,000 from the General Fund and £1,000 from the Winchester Town Account over the past two years. However, having considered feedback from officers and reviewed the application, the panel felt that consolidation of youth programmes at KAYAK – which is run by Youth Options and also core funded by the Council - would provide a more consistent, professional and sustainable service for users. The decision was also in line with the views of the Winchester Town Forum (Town Account Grants) Informal Group from 2012, which stated that

officers should take steps to ensure that activities designed for young or vulnerable people were run by properly trained/qualified individuals.

- 3.4 No new organisations were considered for addition to the list of Partner Organisations, pending the full review proposed for next year's cycle.
- 4 Town Forum Allocations
- 4.1 The Town Forum recognises that a number of the not-for-profit organisations provide either dedicated support for the residents of the Town area, or a service for which a significant number of beneficiaries live in the Town area. In view of this, the Forum has for a number of years made contributions from its own account towards the total core grant allocated by the Council.
- 4.2 During the Core Grants cycle for 2012/13 allocations, the Forum determined that it would:
- a) seek to maintain 2012/13 levels of funding for Partner Organisations working in the Town area for proposed three year duration of the Partner Organisation funding agreements;
 - b) discontinue contributions for Core Grants to other organisations (ie non-Partner Organisations) from 2013/14, and reallocate this money – in the order of £5,000 – to a new and completely separate, small grants programme for Town-based projects and initiatives;
 - c) expect to be involved at an early stage in the process in discussions about contributions to future Core Funding allocations for Partner Organisations, once the proposed three-year funding period had elapsed.
- 4.3 The Town Account makes no contribution to the Council's Project Grants, to the Small Grants Programme or the three business-related grants programmes.
- 4.4 The Winchester Town Forum (Town Account Grants) Informal Group met on 9 October 2013, and recommended continuing the commitment to the three principles set out at 4.2 above in relation to the 2014/15 financial year.
- 4.5 The Informal Group met again on 27 November 2013 to consider allocations to Partner Organisations working extensively or predominantly in the Town area. The group consisted of Cllrs Collin, Pines, Tait, Witt and Prowse.
- 4.6 They were not given information about General Fund allocations at that stage. However, the Panel was able to review the applications, progress against the 2013/14 Service Level Agreements and advice from the Council's Project Accountant.
- 4.7 The Group's proposed allocations from the Town Account are set out in Appendix 1, alongside the proposed General Fund allocations. Town Forum Members are asked to endorse these allocations and recommend them to

Cabinet as part of the overall budget for Core Funding in 2014/15 and as part of the Town Account 2014/15 Budget.

- 4.8 Due to a slight reduction in the overall grants budget of the Forum, the Panel agreed to make one change to allocations in 2013/14. This is a reduction of £500 in the allocation to Hat Fair.

5 General Fund Allocations

- 5.1 The evaluation panel adopted the following principles in considering allocations for 2014/15:
- a) the need to identify savings across all the Council's budgets to meet growing pressures;
 - b) the wish to support the stability and sustainability of Partner Organisations by seeking to maintain 2013/14 levels wherever possible;
- 5.2 The proposals are set out in full at Appendix 1. It is not proposed to itemise them here, but Members may wish to note the following, in addition to the significant changes set out at paragraph 3.3 above:
- i) Winchester District Citizens Advice Bureau had anticipated a 5% reduction in funding for the year ahead, in line with a three year programme of planned reductions set out by a previous Portfolio Holder. However, the evaluation panel felt that maintaining the 2013/14 level of funding would help the organisation to protect its important outreach services, especially in the Southern Parishes. This would be built into the Service Level Agreement for 2014/15.
 - ii) it was agreed by Members in 2012 (WTF164, January 2012 refers) to meet core funding requests from three housing-related organisations (Keystone Winchester Churches Housing, Winchester Churches Night Shelter and Winchester Rent Deposit Scheme) from the Council's Government grant for preventing homelessness for as long as this was available. These grants are administered direct via the Council's Housing Services Team.
 - iii) an application from Winchester Street Dance Academy has not been accepted as it was considered that the organisation needed to establish itself further, with the benefit of mentoring from the Council's arts advisor;
 - iv) Denmead Community Association applied for the second year running, but community associations are not eligible for core funding under the published criteria;
 - v) Bumps to Bundles was not prioritised for core funding.

All these organisations can, of course, apply for other grants for one-off funding in 2014/15.

5.3 Questions raised by the evaluation panel about individual organisations have been fed back for answers. Should it be that a satisfactory answer is not forthcoming, the Assistant Director will seek direction from the Portfolio Holder and decide whether to withhold the proposed grant.

6 Small Grants

6.1 Mindful of the Council's ongoing Governance Review and taking into account feedback from grants recipients, officers plan to make a number of changes for the Small Grants programme in 2014/15 as follows:

- a) The traditional Small Grants will be merged with the new fund for small sports grants set up last year as a 2012 legacy programme. This will not preclude applications for sports projects, but would reduce the time spent on promotion, processing and evaluation of applications.
- b) In order to improve payment times for Small Grants, it is further proposed to delegate authority to make decisions on these allocations to the Assistant Director (Economy and Communities), in consultation with the Portfolio Holder for Economic Development. There have been no instances of a sustained objection to any Small Grant allocation raised through the current Portfolio Holder Decision Notice process in at least five years, but the process currently adds a minimum of three weeks onto the time for issuing a grant. Changing the system as proposed would bring it into line with decision making for Town Forum Small Grants and for business grants. Small Grant allocations would be reported back to Ward Members via email and also published on the Council's web pages. The Decision Notice process would still be used for Project Grants.
- c) Following feedback from the Council's arts advisor, it is also proposed to review the criteria for Small Grants and Project Grants to ensure that they are not set out in a way which deters creative arts and cultural projects which have the potential to make impact in delivering the Community Strategy.

6.2 The total of £27,000 proposed for Small Grants represents the amalgamation of the two programmes from 2013/14, and includes £2,000 towards administration of the scheme which has grown significantly as a result of the 2012 legacy element.

6.3 Members are asked to approve these proposals, subject to wider consideration of the Council budget for 2014/15. They are further asked to approve a number of changes to the Constitution, set out at Appendix 2, to ensure that appropriate delegated authorities are in place for the other Grants Programmes.

OTHER CONSIDERATIONS:**7 COMMUNITY STRATEGY AND PORTFOLIO PLANS (RELEVANCE TO):**

- 7.1 Allocation of core funding is a core element of the Council's commissioning approach: grants are made to organisations which can deliver services supporting the outcomes and priorities of the Community Strategy. Organisations are required to demonstrate as part of the evaluation process how they support delivery of these outcomes.
- 7.2 Service Level Agreements attached to the larger grants are linked back to the Strategy, in terms of supporting programmes or initiatives in the year ahead, and these can be across all three outcomes in the case of larger organisations such as The Trinity Centre and Theatre Royal Winchester.
- 7.3 It is considered that the proposals contained in this report are covered by either the general power of competence in S1 Localism Act 2011, or alternatively by the more specific powers outlined in S19 Local Government Act 1976 – “not-for-profit making recreation projects”, S142 Local Government Act 1972 – “information/advice services -: S145 Local Government Act 1972 – “promotion of the entertainments and Housing Act 1996 – assistance in connection with homelessness.

8 RESOURCE IMPLICATIONS

- 8.1 The evaluation panel had considered a target saving of 5% across the community grants budget. However, Leading Members felt that Core Funding should be preserved wherever possible and agreed that a reduced target of 4% could be achieved by making a modest saving on Small Grants and Project Grants for the year ahead.
- 8.2 Appendix 1 shows the proposed applications by organisation. There is a base budget increase of £6,125 from 2013/14 to 2014/15. A budget virement of £6,125 from the Economy and Arts budget is proposed.
- 8.3 The table below summarises the allocations for 2013/14 and proposed allocations for 2014/15:

Grant Programme	2013/14 actual allocations					2014/15 proposed allocations			
	Town Account	General Fund				Total	Town Account	General Fund	Total
		Baseline Budget	One-off Budget	Brought Forward	Budget Virement				
	£	£	£	£	£	£	£	£	
Partner Organisations	75,500	534,700				610,200	75,000	455,325	530,325
Other Organisations		22,000				22,000		22,000	22,000
Procured voluntary sector support								65,000	65,000
Project Grants		30,000				30,000		28,500	28,500
Town Forum Small Grants	5,000					5,000	5,000		5,000
Small Grants		15,000				15,000		27,000	27,000
2012 Legacy Small Grants			17,000			17,000			
Apprenticeship / Access to Work Grants		10,000		2,200		12,200		10,000	10,000
Micro-Business Development Grants		10,000		5,000		15,000		10,000	10,000
Business Start Up Grants				5,000	5,000	10,000		10,000	10,000
Housing Organisations		15,000				15,000		15,000	15,000
Total	80,500	636,700	17,000	12,200	5,000	751,400	80,000	642,825	722,825

Budget Growth	6,125
Virement from Economy & Arts base budget to support business grants	-6,125

- 8.4 Members should also note that there is currently £11,351 of uncommitted balance in the Community Grants Reserve. This has traditionally been used to support emergency requests outside the scope or timeframe of the three programmes. It is proposed to continue this practice. Monies are released via the Portfolio Holder Decision Notice process, giving all Members the opportunity to comment on proposed allocations as they arise during the year.
- 8.5 It should also be noted that the spreadsheet does not include the other one-off grants made to organisations during recent years, nor contracts which have been let for services/projects commissioned by the Council. The Council actively encourages core funded organisations to apply for other grants and commissions, and officers have provided training to support them in securing such opportunities. Such additional funds do not generally support the core running costs of an organisation, and are ringfenced for project delivery purposes.
- 8.6 All financial documentation provided by the voluntary organisations was reviewed by a member of the Finance Team, and her comments were considered as part of the evaluation process. There were no major queries, but a number of points raised for clarification prior to the issuing of any monies.

9 RISK MANAGEMENT ISSUES

- 9.1 All applications for Core Grants are required to meet certain standards in relation to good governance, good management practice and sound financial management. The Council expects charities to operate in line with the requirements of the Charity Commission, and other voluntary organisations are also expected to base their operations on similar principles. Further information can be found on the Charity Commission website.
- 9.2 As is indicated in the body of this report, financial information from all organisations applying for Core Funding is reviewed to identify any concerns about viability or financial practice, and issues are investigated by the Funding and Support Officer and responses considered by the Finance Projects Officer.
- 9.3 A general risk assessment for Core Funding has been drawn up by officers to ensure that risk to the Council is minimised wherever possible, and mitigation takes the form of measures such as staged payments of larger grants; monitoring of delivery against agreed performance indicators; attendance at AGMs and Board Meetings and referral of financial issues – where they arise – to the Finance Team for consideration.
- 9.4 The Council would not give funding to an organisation which was clearly insolvent or was very likely to become insolvent during the course of the year, based on advice from the Finance Team.

- 9.5 All successful applicants are expected to sign up to a Service Level Agreement with the City Council before any payments are made, and this sets out a number of practices designed to reduce risk to the Council in terms of reputation and service delivery. Organisations are not permitted to change the use of the approved grant unless otherwise agreed in writing by the City Council.
- 9.6 Grants payments are generally made at the start of the financial year, once a Funding Agreement has been signed. For the larger grants (ie those over £50,000), grants have been staged in two, half-yearly payments in recent years. The release of the second tranche is triggered by receipt of a mid-year update report. Officers have had discussions about increasing the number of tranches over the year, but the Council has committed itself to keeping bureaucracy and administration to a minimum for the voluntary sector and small business community and at present the level of risk to the Council does not appear to merit a change to the current, twice-yearly payments.

10 EQUALITIES

- 10.1 Many of the organisations funded by the Council provide direct help for the most vulnerable residents of the Winchester District, and all grant funded organisations are expected to promote equality of opportunity for all sections of the community through the services they provide.
- 10.2 It is for this reason that the Portfolio Holder has made every effort to protect the grants budget in spite of the financial constraints under which the Council continues to work.
- 10.3 A full Equality Impact Assessment would usually be carried out to assess the effect of proposed funding decisions on vulnerable groups in the District. However, because there is generally modest change to allocations for 2014/15 no Impact Assessment is recommended. The exceptional proposals relating to Winchester Area Community Action have already been subjected to an Impact Assessment which formed part of the relevant Cabinet report.

11 Code of Conduct

- 11.1 In their consideration of this Report, Members are particularly advised to have regard to their responsibilities under the Code of Conduct and the Council's Protocol on Member Participation in Grant Aid applications. In summary, this states that:
- Council policy is that we accept no public participation regarding specific grant applications – this includes non-Forum Councillors speaking from the floor.
 - Members of the Forum or Cabinet who are ordinary members of an organisation which has submitted a grant application may wish to speak and vote, but should refrain from “special pleading” and limit their

contributions to answering any questions of fact that may arise. This is because no public participation is allowed on grants to support specific cases.

- Members of the Forum or Cabinet who have personal and prejudicial interests (ie an office-holder) in any applications should declare this and leave the room during the consideration of that specific grant, regardless of whether or not they have been appointed to the group as the Council's representative.

11.2 Members are requested to notify the Democratic Services Officer, (01962 848 235) in advance of the meeting.

BACKGROUND DOCUMENTS:

Notes of evaluation panel meeting on 5 December 2013

Notes of Winchester Town Forum (Town Account Grants) Informal Group meetings on 9 October and 27 November

Notes of final allocation meeting with Leading Members on 10 December 2013

APPENDICES:

Appendix 1 - Proposed Grant Allocations for 2014/15

Appendix 2 – Proposed Changes to the Council's Scheme of Delegation

CORE GRANTS 2014/2015

Appendix 1: Proposed Grant Allocations 2014/15

Organisation	Actuals for 2012/13			Awarded for 2013/14			Recommendations for 2014/15				Description 2013/14 recommendations
	General	Town	Awarded	General	Town	Awarded	Requested	Recommendation General	Recommendation Town	Recommended Award	
	£	£	£	£	£	£	£	£	£	£	£
Partner Organisations											
Theatre Royal	148,000	20,000	168,000	135,000	20,000	155,000	155,000	135,000	20,000	155,000	c.25% cut in GF allocation over previous 3 financial years - no further reduction this year
Hat Fair	28,000	3,500	31,500	21,000	3,500	24,500	24,500	21,000	3,000	24,000	TF reduction of £500. Hat Fair has sustained c 25% cut in GF allocation over 3 years
Trinity	87,900	11,100	99,000	83,000	11,100	94,100	94,100	83,000	11,100	94,100	No change in order to enable repayments on capital loan
WACA - Cabinet paper CAB2552 refers	89,100		89,100	84,500		84,500	21,125	6,125		6,125	Cabinet paper CAB2552, December 2013 refers, also section 3 of current report
CAB Winchester & District	156,000	20,000	176,000	148,200	20,000	168,200	160,000	148,200	20,000	168,200	No change in order to sustain rural outreach to Southern Parishes
Carroll Centre	11,000	4,000	15,000	11,000	4,000	15,000	17,000	11,000	4,000	15,000	No change in order to support integration with Community Association
KAYAK (Youth Options)	9,000	3,000	12,000	9,000	3,000	12,000	17,000	9,000	3,000	12,000	No change
Home Start Meon Valley	12,000		12,000	10,000		10,000	12,000	10,000		10,000	No change
Winnall Rock School	5,000	3,000	8,000	5,000	3,000	8,000	9,000	5,000	3,000	8,000	No change
Home Start Winchester & District	5,000	1,700	6,700	5,000	1,700	6,700	7,500	5,000	1,700	6,700	No change
Age UK	5,000	1,500	6,500	5,000	1,500	6,500	7,750	5,000	1,500	6,500	No change
Winchester Live at Home	5,500	500	6,000	5,500	500	6,000	6,500	5,500	500	6,000	No change
Winchester Young Carers	2,000	2,000	4,000	2,000	2,000	4,000	6,000	2,000	2,000	4,000	No change
Activ8 Holiday Club (held @ Winnall Com Assoc)	3,000	1,200	4,200	3,000	1,200	4,200	4,400	3,000	1,200	4,200	No change
Blue Apple	2,000	3,000	5,000	3,500	3,000	6,500	7,500	3,500	3,000	6,500	No change
Meon Valley Carers	2,000		2,000	3,000		3,000	3,000	3,000		3,000	No change
Winnall Junior Youth Club	1,000	1,000	2,000	1,000	1,000	2,000	2,000	0	1,000	1,000	Reflects changing local service provision and consolidation at KAYAC
	571,500	75,500	647,000	534,700	75,500	610,200	554,375	455,325	75,000	530,325	
Other Organisations											
Denmead Community assoc				0		0	1,600	0			0 Not eligible for core funding
Bishops Waltham Festival	2,000		2,000	2,000		2,000	2,000	2,000		2,000	No change
Bumps to Bundles	1,500	0	1,500	0	0	0	2,400	0			0 Not prioritised for core funding
Winchester Festival	2,000	1,000	3,000	2,000	0	2,000	3,000	2,000		2,000	No change
Relate	3,500	0	3,500	1,500	0	1,500	5,000	1,500		1,500	No change
Olive Branch	1,000	100	1,100	1,000	0	1,000	2,500	1,000		1,000	No change
Winchester Youth Counselling	2,000	1,000	3,000	3,000	0	3,000	4,000	3,000		3,000	No change
Rural Theatre and Dance	7,500		7,500	7,500		7,500	7,500	7,500		7,500	No change
Winchester Detached Youth Project (Street Reach)	5,000	1,000	6,000	5,000	0	5,000	8,000	5,000		5,000	No change
Winchester Street Dance Academy				0	0	0	6,950	0			0 Not prioritised for core funding
	24,500	3,100	27,600	22,000	0	22,000	42,950	22,000	0	22,000	
Voluntary Sector Support Commission								65,000		65,000	No contribution from HCC in 2014/15 - see section 3 of this report
Other Proposed Grant Schemes											
Active Communities Project Grants	25,000		25,000	30,000		30,000		28,500		28,500	5% reduction to meet savings targets
Small grants/sports/culture/communities	15,000		15,000	15,000		15,000		27,000		27,000	Integrated small grants budget
2012 Legacy Sports Grants (New budget provision for 2013/14)				17,000		17,000		0			0 Incorporated into small grants budget above
Town Forum Small Grants					5,000	5,000			5,000	5,000	No change
Micro Business Development Grants	10,000		10,000	12,200		12,200		10,000		10,000	
Business start up	10,000		10,000	15,000		15,000		10,000		10,000	
Apprenticeship Incentive Grants/access to work	10,000		10,000	10,000		10,000		10,000		10,000	
	70,000		70,000	99,200	5,000	104,200		85,500	5,000	90,500	
Housing Organisations Funded from Government Grant for Preventing Homelessness											
Keystone Winchester Churches Housing			8,000			8,000				8,000	
Winchester Churches Night Shelter			5,000			5,000				5,000	
Winchester Rent Deposit Scheme			2,000			2,000				2,000	
			15,000			15,000				15,000	
Totals											
Partner Organisations	571,500	75,500	647,000	534,700	75,500	610,200	554,375	455,325	75,000	530,325	
Other Organisations	24,500	3,100	27,600	22,000		22,000	42,950	22,000		22,000	
Other Grant Schemes	70,000		70,000	99,200	5,000	104,200		85,500		90,500	
Housing Organisations	15,000		15,000	15,000		15,000		15,000		15,000	
Voluntary Sector Support Commission								65,000		65,000	
TOTAL GRANT ALLOCATIONS / PROPOSED GRANT ALLOCATIONS	681,000	78,600	759,600	670,900	80,500	751,400	597,325	642,825	80,000	722,825	

Appendix 2: Proposed Changes to the Council's Constitution

CONSTITUTION OF THE CITY COUNCIL PART 3 - RESPONSIBILITY FOR FUNCTIONS

SECTION 3 – THE PORTFOLIO HOLDERS

Existing text:

Portfolio Holder for Economic Development

1. To authorise Community Chest grants in accordance with any policies approved by Cabinet up to a limit of £500 in any individual case.
2. To authorise any minor non-recurring or emergency grants (other than those approved under the Annual Revenue Grants Scheme) up to a limit of £10,000 in any individual case.
3. To approve community transport scheme grants up to a limit of £5,000 per project.

Proposed text:

(Proposed Changes shown in bold).

1. To authorise any minor non-recurring or emergency grants (other than those approved under the annual Core Grants scheme) over £500 and up to a limit of £10,000 in any individual case.
2. To approve community transport scheme grants up to a limit of £5,000 per project

SECTION 6 - THE SCHEME OF DELEGATION TO OFFICERS

Existing text:

E. ASSISTANT DIRECTOR (ECONOMY AND COMMUNITIES)

1. Any of the duties, authorities and responsibilities named under E.1 to E.4 below.

E.1. HEAD OF MUSEUMS

1. Operation of the Council's museum facilities including special bookings.
2. Authority to permit or restrict photography and publication of museum and picture gallery exhibits.
3. Authority to loan museum and picture gallery exhibits subject to satisfactory security arrangements and insurance cover.

E.2 HEAD OF TOURISM

1. Operation of the Council's tourism facilities including booking services.

E.3 HEAD OF ECONOMY AND ARTS

None specific.

E.4 HEAD OF SPORTS AND PHYSICAL ACTIVITY

1. Operation of the Council's sporting and recreational facilities including special bookings.

Proposed text:

E. ASSISTANT DIRECTOR (ECONOMY AND COMMUNITIES)

(Proposed changes shown in bold).

1. Authority to determine the allocation of Small Grants to community organisations from both the General Fund and the Town Account up to a maximum of £500, in accordance with any previously approved policies and in consultation with the Portfolio Holder for Economic Development or if appropriate the chair of the Town Forum.

2. Authority to review and make minor amendments to community grants criteria, in consultation with the Portfolio Holder for Economic Development or the Chair of Town Forum in the case of the Town Forum Small Grants Criteria.

3. Authority to withhold any grant, should officers identify, after approval for a grant has been formally given by Members, any significant concerns associated with the governance, performance or operation of the recipient, or should the recipient fail to comply with the Council's published criteria and requirements.

4. Any of the duties, authorities and responsibilities named under E.1 to E.4 below.

E.1. HEAD OF MUSEUMS

1. Operation of the Council's museum facilities including special bookings.

2. Authority to permit or restrict photography and publication of museum and picture gallery exhibits.

3. Authority to loan museum and picture gallery exhibits subject to satisfactory security arrangements and insurance cover.

E.2 HEAD OF TOURISM

1. Operation of the Council's tourism facilities including booking services.

E.3 HEAD OF ECONOMY AND ARTS

1. Authority to determine the allocation of economic development grants to businesses and individuals up to a maximum of £1,000, in accordance with any previously approved policies and in consultation with the Portfolio Holder for Economic Development.

2. Authority to review and make minor amendments to economic development grants criteria, in consultation with the Portfolio Holder for Economic Development.

E.4 HEAD OF SPORTS AND PHYSICAL ACTIVITY

1. Operation of the Council's sporting and recreational facilities including special bookings.