

WINCHESTER DISTRICT SPORT AND PHYSICAL ACTIVITY ALLIANCE CHAIR ROLE AND JOB SPECIFICATION

Title

Winchester District Sport and Physical Activity Alliance (SPAA) - Chair

Eligibility

The chair should either live or work within or near to the local authority boundary of Winchester City Council.

Remuneration

This is a voluntary position.

Location

There will be approximately 4 SPAA meetings per year . There will also be a need to attend occasional meetings in other areas of Hampshire.

Term

To be reviewed after two years.

Time Commitment

As a minimum, attendance and preparation for:

- At least four meetings of the Sport and Physical Activity Alliance annually.
- Attendance at a minimum of two events or other meetings annually.
- Contact with members of the SPAA outside of meetings.

The majority of these meetings are held on week days during the day with the occasional evening meeting or weekend event – such as the Sports Awards or Club Engagement Evening.

Other appropriate contributions will be considered and agreed following appointment.

Purpose of Post

- Provide the public face of the Winchester and District SPAA, where appropriate.
- Grow the network and influence of the Winchester District SPAA.
- Establish a high performing SPAA with the responsibility of the delivery of the Winchester District Sport and Physical Activity Framework.
- Endorse bids developed by the Alliance to source external funding.
- Chair and co-ordinate the agenda for Winchester District Sport and Physical Activity Alliance meetings.

- Drive the delivery of action plans associated with the Winchester District Sport and Physical Activity Framework

Job Specification

Essential Experience

- Experience of leading and managing a partnership or business and working in a multi agency environment.
- Track record in a management role in the commercial, public or voluntary sectors.
- Experience of strategic and business planning and review mechanisms.
- Experience of public relations and working with the media.

Desirable Experience

- Leading a multi agency partnership.
- Involvement in the development of sport and physical activity.

Knowledge and skills

- Knowledge of the sport and physical activity sector.
- Understanding of local, regional and national government policy and networks in relation to sport and physical activity.
- Understanding of partnership working.
- Ability to build constructive relationships.
- Ability to motivate and inspire others.
- Understanding of organisational development and planning for business growth.
- Ability to confidently present ideas and arguments and negotiate convincingly.
- Skilled communicator and negotiator.
- Ability and willingness to act as an advocate for sport to a broad audience.
- Understanding and commitment to equal opportunities and valuing diversity.