WINCHESTER DISTRICT SPORT AND PHYSICAL ACTIVITY ALLIANCE
CHAIR ROLE AND JOB SPECIFICATION

Title
Winchester District Sport and Physical Activity Alliance (SPAA) - Chair

Eligibility
The chair should either live or work within or near to the local authority boundary of Winchester City Council.

Remuneration
This is a voluntary position.

Location
There will be approximately 4 SPAA meetings per year. There will also be a need to attend occasional meetings in other areas of Hampshire.

Term
To be reviewed after two years.

Time Commitment
As a minimum, attendance and preparation for:
• At least four meetings of the Sport and Physical Activity Alliance annually.
• Attendance at a minimum of two events or other meetings annually.
• Contact with members of the SPAA outside of meetings.

The majority of these meetings are held on week days during the day with the occasional evening meeting or weekend event – such as the Sports Awards or Club Engagement Evening.

Other appropriate contributions will be considered and agreed following appointment.

Purpose of Post
• Provide the public face of the Winchester and District SPAA, where appropriate.
• Grow the network and influence of the Winchester District SPAA.
• Establish a high performing SPAA with the responsibility of the delivery of the Winchester District Sport and Physical Activity Framework.
• Endorse bids developed by the Alliance to source external funding.
• Chair and co-ordinate the agenda for Winchester District Sport and Physical Activity Alliance meetings.
Drive the delivery of action plans associated with the Winchester District Sport and Physical Activity Framework

Job Specification

Essential Experience

- Experience of leading and managing a partnership or business and working in a multi agency environment.
- Track record in a management role in the commercial, public or voluntary sectors.
- Experience of strategic and business planning and review mechanisms.
- Experience of public relations and working with the media.

Desirable Experience

- Leading a multi agency partnership.
- Involvement in the development of sport and physical activity.

Knowledge and skills

- Knowledge of the sport and physical activity sector.
- Understanding of local, regional and national government policy and networks in relation to sport and physical activity.
- Understanding of partnership working.
- Ability to build constructive relationships.
- Ability to motivate and inspire others.
- Understanding of organisational development and planning for business growth.
- Ability to confidently present ideas and arguments and negotiate convincingly.
- Skilled communicator and negotiator.
- Ability and willingness to act as an advocate for sport to a broad audience.
- Understanding and commitment to equal opportunities and valuing diversity.