

Winchester Guildhall

Winchester Guildhall situated in the heart of one of England's most beautiful historic cities, the venue boast some of the largest event spaces in the district and couples the Gothic splendour of its exterior with a conference and banqueting centre. the Guildhall is a grade II listed building owned and managed by Winchester City Council There are ten rooms available for hire, providing flexible accommodation for a wide range of corporate and community events including conferences, business meetings, seminars, concerts, sporting events, training courses, banquets, proms, balls, high-profile social occasions, celebratory events, civil marriages / partnerships and all major civic and democratic events such as council meetings the annual Mayor's charity ball, Mayor Making Ceremony, the retiring Mayor's Banquet and other events relevant to the civic life of the city.

2010 will be an important year for Winchester Guildhall as we invest £3.2m in a refurbishment programme, which will see many of the event spaces and public areas refurbished including over the summer months the kitchen facilities incorporating state of the art technology and innovative design features.

The Tender: The current catering contract expires on 31 March 2010. Winchester City Council is offering a banqueting services framework contract which will commence on 13th April 2010 and run until December 2013 with an option to extend for further periods of up to one year at the sole discretion of the council. The council is now seeking expressions of interest from suitable catering companies / providers for the provision of Banqueting services for larger scale events e.g. weddings / partnerships, dinner dances, charity balls, celebrity dinners and large conference lunches, to be included on a framework contract of 4 / 5 contractors, which will reflect variation of price, style, cultural and international diversity and service provisions.

Companies / providers wishing to be included on the list from which tenders will be invited should make a written request for a pre-tender qualification questionnaire from **Ian Folger Guildhall & Conference Manager, Winchester Guildhall, Broadway, High Street, Winchester, SO23 9GH, e-mail: banquetingtender@winchester.gov.uk, fax: 01962 878458.**

A copy of the draft contract specification will be sent out with the questionnaire .

Completed questionnaires must be returned no later than noon on **Friday 8th January 2010**, following which Winchester City Council will draw up a short list of companies from which it will invite tenders. Full tender documents will be issued to companies on the short list from **Monday 1st February 2010**.