

WINCHESTER CITY COUNCIL – PERSONAL PROPERTY SEARCH INFORMATION SHEET

The table below sets out details of access for personal search agents for the enquiries referred to in the Con29R and Con29O forms.

To inspect the Local Land Charge Register, the agent is required to book an appointment with the Business Support Team, Land Charges, and ten working days notice is required for this. The agent will then be able to collect all relevant information to take away with them and there is no fee for this service.

TO BOOK AN APPOINTMENT

Please ring 01962 848122 to arrange a date, and then email full details of the property required and any additional information relating to the Con29R and Con29O. This must be accompanied by an ordinance survey or land registry location plan with the property in question clearly outlined in red and emailed to personalsearches@winchester.gov.uk .

For Hampshire County Council questions please email Land.Charges@hants.gov.uk

For Building Control questions please email directly to buildingcontrol@winchester.gov.uk

Enquiry No	Enquiry	Fee per question	Access to Data	Notes
1.1a-h	Planning	N/A	The Planning Register can be inspected free of charge in person at City Offices, Colebrook Street, Winchester, SO23 9LJ. More planning information is available at http://www.winchester.gov.uk/	Online information gives basic details of all applications and the associated decisions from 1974 although it should be noted that the online service may not contain copies of all planning documents
1.1i-j	Building Control	N/A	Contact buildingcontrol@winchester.gov.uk	Copy documents and queries from Building Control by emailing buildingcontrol@winchester.gov.uk separate fees may apply, set by Building Control
1.1h	Building Control	N/A	Contact buildingcontrol@winchester.gov.uk	Copy documents and queries from Building Control by emailing buildingcontrol@winchester.gov.uk separate fees may apply, set by Building Control
1.2	Planning, Designations and Proposals	N/A	The Proposals Maps and insets are available a) in person at City Offices Customer Services (hard copy) b) online at http://www.winchester.gov.uk/	
2	Highways	Set by HCC	Contact Highways Management, Hampshire County Council at highways.development.control@hants.gov.uk	Highways Questions are dealt with by Hampshire County Council
3.1	Land required for public purposes	N/A	By Planning Department	Email queries to planningenquiries@winchester.gov.uk
3.2	Land to be acquired for road works	N/A	Contact Highways Management, Hampshire County Council at highways.development.control@hants.gov.uk	Highways Questions are dealt with by Hampshire County Council
3.3a-c	Drainage Agreements and Consents	Set by HCC	Contact Highways Management, Hampshire County Council at highways.development.control@hants.gov.uk	Highways Questions are dealt with by Hampshire County Council
3.4a-f	Nearby Road Schemes	Set by HCC	Contact Highways Management, Hampshire County Council at highways.development.control@hants.gov.uk	Highways Questions are dealt with by Hampshire County Council

3.5	Nearby Railway Schemes	Set by HCC	Contact Highways Management, Hampshire County Council at highways.development.control@hants.gov.uk	Highways Questions are dealt with by Hampshire County Council
Enquiry No	Enquiry	Fee per question	Access to data	Notes
3.6	Traffic Schemes	Set by HCC	Contact Highways Management, Hampshire County Council at Highways.development.control@hants.gov.uk	Highways Questions are dealt with by Hampshire County Council
3.7a	Outstanding Notices (Building)	N/A	By initial enquiry	Copy documents and queries from Building Control by emailing buildingcontrol@winchester.gov.uk separate fees may apply, set by Building Control
3.7b-d	Outstanding Notices (Environment/Health and Safety/ Housing/ Public Health)	N/A	By initial enquiry	Queries to eh@winchester.gov.uk
3.7e	Outstanding Notices (Highways)	Set by HCC	Contact Highways Management, Hampshire County Council at Highways.development.control@hants.gov.uk	Highways Questions are dealt with by Hampshire County Council
3.7g	Flood & Coastal risk management		Contact Environment Agency at enquiries@environment-agency.gov.uk	Phone 03708 506 506
3.8	Building Regulations Proceedings	N/A	By initial enquiry	Copy documents and queries from Building Control by emailing buildingcontrol@winchester.gov.uk separate fees may apply, set by Building Control
3.9	Notices, Orders, Directions and Proceedings under the Planning Acts	N/A	By initial enquiry	Email queries only that are not on the Land Charges Register to planningenquiries@winchester.gov.uk for copies of Decision Notices and Agreements email landcharges@winchester.gov.uk Any Enforcement queries email enf@winchester.gov.uk
3.10	Community infrastructure levy (CIL)	N/A	Contact cil@winchester.gov.uk	Queries to cil@winchester.gov.uk
3.11	Conservation Area	N/A	By initial enquiry	Queries to

				landcharges@winchester.gov.uk
3.12	Compulsory purchase	N/A	By initial enquiry	Queries to landcharges@winchester.gov.uk
3.13	Contaminated Land	N/A	Contact eh@winchester.gov.uk	Queries to eh@winchester.gov.uk
Enquiry No	Enquiry	Fee per question	Access to data	Notes
3.14	Radon gas		Contact www.UKradon.org	Queries to www.UKradon.org
3.15	Assets of Community Value	N/A	By initial enquiry	Queries to ACV@winchester.gov.uk
4	Road Proposals by private bodies	Set by HCC	Contact Highways Management, Hampshire County Council at Highways.development.control@hants.gov.uk	
5.1, 5.2	Advertisements	N/A	By initial enquiry	Email queries to planningenquiries@winchester.gov.uk
5.3	Notices	N/A	By initial enquiry	Email queries to planningenquiries@winchester.gov.uk
6	Completion Notice	N/A	Planning Enforcement Department at	Email queries to enf@winchester.gov.uk
7	Parks & Countryside	N/A	By initial enquiry	Email queries to planningenquiries@winchester.gov.uk
8	Pipelines	N/A	By initial enquiry	Email queries to landcharges@winchester.gov.uk
9	Houses in Multiple Occupation	N/A	By initial enquiry	Email queries to privatesectorhousing@winchester.gov.uk
10	Noise Abatement Zone	N/A	By initial enquiry	Email queries to eh@winchester.gov.uk
11, 12, 13, 14,	Urban Development Areas, Enterprise Zones, Inner Urban Improvement Areas, Simplified Planning Zones	N/A	Planning Department	Email queries to planningenquiries@winchester.gov.uk
15	Land Maintenance Notices (215 notices)	N/A	Planning Department	Email queries to planningenquiries@winchester.gov.uk
16	Mineral Consultation Areas	N/A	Planning Department	Email queries to planningenquiries@winchester.gov.uk
17	Hazardous Substances Consent	N/A	Planning Department	Email queries to planningenquiries@winchester.gov.uk
18	Environment and Pollution Notices	N/A	By initial enquiry	Email queries to eh@winchester.gov.uk

19	Food Safety Notices	NA	By initial enquiry	Email queries to eh@winchester.gov.uk
20	Hedgerow Notices	N/A	By initial enquiry	Email queries to planningenquiries@winchester.gov.uk
21	Flood Defence & Land Drainage Consents	Set by HCC	Contact Highways Management, Hampshire County Council at Highways.development.control@hants.gov.uk	For further details please contact Environment Agency at enquiries@environment-agency.gov.uk
22	Common Land/Village Greens	Set by HCC	Contact Commons Registration Section of the Chief Executive's Department, Hampshire County Council, The Castle, Winchester, SO23 8UJ	By letter where HCC will charge or Land Charges Department at Winchester City Council on a Con290 form where there will be a fee for question 22 and administration fee.