



Business Permit (All Zones) **Application Form**

Please complete this form if you are an owner/manager/suitably authorised employee of a business wishing to apply for, or renew an All Zones Business Parking Permit. Applications may be made by any business for use by any personnel of that business for attending at a customer's premises.

Business Permits (All Zones) will allow the holder to leave any passenger or goods vehicle (*with an unladen weight of 2 tonnes or less and not exceeding 6 metres in length*) in parking places within any Winchester permit parking zone.

Available parking places include:

- those reserved for on-street parking permit holders
- 1 hour shared use bays (Available for limited waiting with permit holder exemption) – Business All Zones Permit will exempt only up to 2 hour limit
- On-Street Pay and Display Bays in the following locations – Business All Zones Permit will exempt only up to 2 hour limit. **No payment is required.**

Andover Road (*Shared Use - Zone P*) (8am-6pm)

North Walls (*Shared Use – Zones D & N*) (8am-6pm)

St Peter Street (*Shared Use - Zone M*) (8am-6pm)

Symonds Street (*Shared Use - Zone S*) (8am-10pm)

Tower Street (*Shared Use - Zone R*) (8am-6pm)

Upper High Street (*Shared Use - Zone Q*) (8am-6pm)

Wales Street (*Shared Use - Zone B*) (8am-6pm)

Water Lane (*Shared Use - Zone B*) (8am-6pm)

Parking in any location is limited to no more than 2 hours in any 24 hour period and for the purpose of attending a customer's premises located within the permit parking zone relevant to the parking location.

All Zones Business Permits may not be used for staff parking in bays situated near to your business address. The permit holder must park in accordance with normal parking regulations. You must not park on the pavement or block resident's driveways and the permit is not valid in any of the city car parks.

It is a requirement of the regulations that the permit be displayed on or adjacent to the nearside (i.e. passenger's side) of the front windscreen, in such a manner that the particulars are clearly legible from the outside. This permit is not "vehicle specific" and as such can be displayed in any vehicle used by the holder.

These permits do not authorise parking in contravention of yellow "No Waiting" lines and failure to comply with any of these conditions may result in the issue of a Penalty Charge Notice. On street parking in Winchester, particularly in the city centre, is very limited and the provision of a permit will not guarantee that a space will always be available in the desired location.

In applying, you accept responsibility for explaining the conditions of use for the permits to the users.

How to obtain your Permit

- Complete the application form below.
- Read and sign the Declaration on the reverse of this page.
- Submit the whole completed form together with payment, to Winchester City Council.
- Your Permit will be posted to you following production.

How to pay

If you are delivering your application in person to Winchester City Council, payment may be made by chip and PIN with a credit/debit card, postal order, cheque (**payable to Winchester City Council**) or by cash.

For postal applications, please send either a cheque or postal order (**payable to Winchester City Council**). Please do not send cash by post.

1) APPLICANT'S DETAILS			
Mr/Mrs/Miss/Ms: _____		Forenames: _____	
Surname: _____		OFFICE USE ONLY: -	
Position _____		Customer	
Business Name _____		Number:	
Address: _____		DOI:	
_____		INIT:	
_____ Post Code: _____		T.R. No:	
Contact		Streamline Slip	
Number(s): Work _____ Fax: _____		No.: (If applicable)	

2. BUSINESS (ALL ZONES) PERMIT REQUIREMENTS			
Please state how many you require:	Total Cost:	Permit No. to be renewed (if applicable)	OFFICE USE ONLY: -
@ £300.00	£		Permit Number(s):
Total	£		Start Date:
			Expiry Date:

****Declaration (this section must be completed for the application to be considered)****

The following conditions apply to the issuing of Business (All Zones) Permits: -

I declare that

- I understand that it is my responsibility to apply for renewal of any Business All Zones Permit, when necessary.
- I am aware that the Permit does not guarantee me a space.
- The permit will only be used by bona fide personnel of the business.
- I acknowledge that the permit may be withdrawn if the conditions of issue are contravened.
- I understand that if I no longer require the Permit, I shall be entitled to apply for a refund calculated pro rata for each full month unused, at time of receipt by the Winchester City Council Parking Services, of the surrendered Permit.
- I understand that if any application for renewal of Permit is not made prior to the expiry date printed on the Permit, then the Permit should not be used after its expiry, and any use may be subject to the issue of a Penalty Charge Notice.
- I acknowledge that there is a Permit duplication cost of £10 in the case of loss, damage, mutilation or theft of the Permit and that any duplication is at the discretion of Winchester City Council.
- I acknowledge that the Council may withdraw any Permit should any cheque, cash, credit/debit card or electronic transfer from the payee, as payment of the appropriate fee for the Permit, be subsequently dishonoured.
- I understand that Winchester City Council reserves the right to change these conditions by one-month notice.
- The contents of this form are true and accurate to the best of my knowledge and belief and I understand and accept that if I have stated anything which I know to be false, or do not believe to be true, I may be liable to prosecution.

This authority is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information visit www.winchester.gov.uk

Signature of **Permit Applicant**

Date:

Send to:

Parking Services
Winchester City Council
City Offices
Colebrook Street
Winchester
Hants
SO23 9LJ

Or deliver in person:

Parking Services counter at Winchester City Council, Colebrook Street, Winchester.

Opening times are:

9.00am - 4.00pm Mondays to Friday

V.V.131009