

Leader Portfolio Plan 2015/16

With responsibility for Corporate Policy and Projects, Financial Services, Revenues & Benefits and IMT.



Cllr Stephen Godfrey

'As Leader of the Council I have ultimate responsibility for the whole of the Council's services and activities, I am however committed to making the Winchester District a prosperous place, where everyone has enough to enjoy a good quality of life.

I work with my fellow Cabinet Members to ensure the Council is seen as a friend to business, and not a barrier. I also collaborate with partners such as the Winchester Business Improvement District, the Chamber of Commerce and Hampshire County Council to create the right environment for commercial success.

There is continued change in the way that the government provides financial support to councils and we are adapting our Financial and Capital strategies to ensure the continuing financial resilience of the Council'

The Council has four priority outcomes included in its [Community Strategy](#). Each outcome is supported by a number of objectives. I list below the significant projects that I am responsible for in delivering these objectives and the Council's priorities during 2015/16.

Active Communities Priority Outcome

Objective: Provide accessible sport and recreation

- River Park Leisure Centre – consideration of replacement facility;

Prosperous Economy Priority Outcome

Objective: Support the local economy

- Prepare for proposed future development of Carfax and Cattlemarket sites in Winchester ('Station Approach), with a view to generating high specification business premises in the centre of the City;

- Ensure that the Silver Hill redevelopment is delivered in a way which supports existing businesses as well as providing new opportunities for independent and multiple retailers;

Efficient and Effective Council

Objective: Medium term financial planning to ensure effective use of available resources including asset management.

- Develop the Council's Treasury Management Strategy to support the Council's increased capital spending requirements, with an acceptable level of risk;
- Continue to implement Corporate EDRMS
- Continue to achieve IT cost savings with Test Valley Borough Council;
- Windows server upgrade/infrastructure to meet PSN security standards
- Develop effective project resourcing plans to support the delivery of the Council's capital programme;
- Dispose of or develop Council assets to support Member priorities, including City Offices;

Objective: Streamlined decision making to reduce bureaucracy whilst retaining openness and creativity

- Prepare for the introduction of Universal Credit (UC);

Key documents and strategies that are linked to the objectives in this Portfolio Plan:

Asset Management Plan (report [CAB2655](#))

Budget and Council Tax 2015/16 (report [CAB2647 revised](#))

Capital Strategy 2014 (report [CAB2610](#))

[Corporate Transformation Plan](#)

General Fund Budget 2015/16 - Capital & Revenue Considerations (report [CAB2629](#))

Treasury Management Strategy 2015/16 (report [CAB2648](#))

Medium Term Financial Strategy 2015/16 to 2019/20 (report [CAB2606](#))

[Winchester District Local Plan Part 1](#) (and Local Plan Part 2, under development at time of writing)

Winchester Station Approach Development Assessment September 2014

Leader Portfolio Plan 2015/16

Which projects will contribute towards the outcomes?	Milestones	Milestone Due Date	Responsible Officer	How will we measure success?	Budget/ Resources
Priority Outcome: Active Communities					
Objective: Provide accessible sport and recreation					
River Park Leisure Centre – consideration of replacement facility	A decision on the way forward will be made once the financial assessment and discussion with potential funding partners has been completed.		Corporate Director	Location and form of replacement facility to reflect the views of the local community and financial considerations	Feasibility budget within revenue budget
Priority Outcome: Prosperous Economy					
Objective: Support the local economy					
Prepare for proposed future development of Carfax and Cattlemarket sites in Winchester ('Station Approach), with a view to generating high specification business premises in the centre of the City	Budget confirmed at Full Council Consultation with Key Stakeholders and residents on Carfax site Architectural design for Carfax	Feb 2015 Spring 2015 Early 2015	Head of Estates	Feasibility of scheme established, including high quality of business Development of office space, housing and car parking	£2.6m identified in 2014/15 Capital Programme for the acquisition of land and buildings on Carfax Site £29 million proposed for the development of Carfax and
The Leader has overall responsibility for overseeing delivery of Special Projects	Planning application submitted for Carfax following local consultation	End of 2015			

Which projects will contribute towards the outcomes?	Milestones	Milestone Due Date	Responsible Officer	How will we measure success?	Budget/ Resources
	Development to commence on site	2015/16			£10m proposed for redevelopment of Cattlemarket site in budget options
Ensure that the Silver Hill redevelopment is delivered in a way which supports existing businesses as well as providing new opportunities for independent and multiple retailers	<p>Planning application approved</p> <p>Discharge of planning conditions</p> <p>Start of construction</p>	<p>Dec 2014</p> <p>By Spring 2015</p> <p>To be determined</p>	Corporate Director	<p>Feedback from business community on implementation plans</p> <p>Positive public and business response to development as it takes shape.</p> <p>(Potential inclusion of 'tourism hub' within development - under discussion)</p>	£7m in current Capital Programme with a revised estimate of £6.2m in total in budget options
Priority Outcome: Effective and Efficient					
Objective: Medium term financial planning to ensure effective use of available resources including asset management					
Continue to implement Corporate EDRMS (SharePoint) to additional business areas to maximise efficiencies	SharePoint to go live in the following departments: Major Projects, Solutions, CSC, Business Support Team, HR, Housing, Building Control, Environmental Protection,	Feb 2015	Assistant Director (Housing)	Increase efficiencies across the business and maximise capacity through common document management standards	IMT capital budget approved

Which projects will contribute towards the outcomes?	Milestones	Milestone Due Date	Responsible Officer	How will we measure success?	Budget/ Resources
	Health Protection, Licensing, Planning				
Seek further opportunities towards IT shared services	Assess potential for further savings at times of contract renewal	On-going	Head of IMT	Increased sharing of IT resources between the two Council's resulting in cost savings and more efficient systems	Existing budget and other resources
Windows Server Upgrade/Infrastructure to meet PSN Security standards and build efficiencies through consolidation and rationalisation	Completion of upgrade	June 2015	Head of IMT	No unsupported 2003 servers	IMT capital budget approved
Develop the Council's Treasury Management Strategy to support the Council's increased capital spending requirements, with an acceptable level of risk	Draft treasury management strategy reflecting proposed budget Strategy agreed by Council	Jan 2016 Feb 2016	Chief Finance Officer	Robust Capital Programme	Increased borrowing
Strengthen the financial resilience of the Council by building further on the principles established in the Asset Management Plan	Asset Management Plan reflected in Medium Term Financial forecasts and Budget	Feb 2016	Chief Finance Officer/ Head of Estates	Programme for asset management and income growth	Increased borrowing
Develop effective project resourcing plans to support the delivery of the Council's capital programme	Prepare project plans for all new projects coming forward Monitor project plans	On-going	Assistant Director (Policy and Planning)	Performance Management team to assess progress with established timescales	Existing budget and other resources

Which projects will contribute towards the outcomes?	Milestones	Milestone Due Date	Responsible Officer	How will we measure success?	Budget/ Resources
				and determine risks associated with any identified slippage	
Dispose of or develop Council assets to support Member priorities, including City Offices	Preparation of options for City Offices	On-going	Chief Executive	To identify a scheme that will provide the Council with the appropriate amount and type of workspace to meet future challenges	To be determined
Objective: Ensure that the Council is resilient with an agile and flexible workforce					
Objective: Streamlined decision making to reduce bureaucracy whilst retaining openness and creativity					
Prepare for introduction of Universal Credit: develop internal processes and working arrangements with DWP	Development of internal processes / systems / procedures to deal with initial UC rollout within neighbouring authorities and the District	April 2015 – March 2016	Deputy Head of Revenues	Effective arrangements in place	Existing budget and additional DWP funding
	Establish appropriate working arrangements with DWP for initial UC rollout within the District	June 2015 – March 2016			