



FORWARD PLAN OF KEY DECISIONS

SEPTEMBER 2007

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 September 2007 to 31 December 2007. It is only valid for the month of September 2007. It will be replaced in October 2007. Changes from the August 2007 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett
Leader of the Council

Cabinet Members:

George Beckett (*Leader*)
George Hollingbery (*Deputy Leader*)
Frederick Allgood
Tony Coates
Frank Pearson
Patricia Stallard
Keith Wood

Portfolio Held:

Economy and Tourism
Performance and Communications
Finance and Resources
Housing and Communities
Environment, Health and Safety
Culture, Heritage and Sport
Planning and Transport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates: Chief Executive - Simon Eden Corporate Director (Governance) - Stephen Whetnall Corporate Director (Policy) - Bob Merrett Corporate Director (Operations) - Steve Tilbury
SMG	Senior Managers Group Comprises all Heads of Division
HE	Head of Estates (Tony Langridge)
TACT	Tenants and Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – SEPTEMBER 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Portfolio Holder Decision Making	Leader, Finance & Resources	N/A	All	Members, CMT	Committee Report	Stephen Whetnall 07.09.07	Committee Report	Cabinet 19.09.07	
3.	Winchester Town Access Plan	Planning & Transport	Not yet known	All	Key Stakeholders Members	Committee Report	Andy Hickman 07.09.07	Committee Report	Cabinet 19.09.07	June 07
4.	Concessionary Travel – update	Planning & Transport	Not yet known	All	Senior Managers	Committee Report	Andy Hickman 07.09.07	Committee Report	Cabinet 19.09.07	July 07
5.	Operational Property Maintenance Plan (including Guildhall)	Finance & Resources	Not yet known	All	Members, CMT	Committee Report, Maintenance Plan	Tony Langridge 07.09.07	Committee Report	Cabinet 19.09.07	
6.	Hockley Viaduct Repairs	Finance & Resources	Not yet known		Members, CMT	Committee Report	Tony Langridge 07.09.07	Committee Report	Cabinet 19.09.07	
7.	Choice Based Lettings Scheme	Housing & Communities	Not yet known	All	CMT Cabinet TACT	Committee Report, Letters	Andrew Palmer 30.08.07	Committee Report	Cabinet 19.09.07	Jan 07

KEY DECISIONS – SEPTEMBER 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
8.	Local Authority Business Growth Incentive (LABGI) - update	Finance & Resources	Not yet known	All	Members, CMT	Committee Report	Alexis Garlick 07.09.07	Committee Report	Cabinet 19.09.07	
9.	Capital Programme Review	Finance & Resources	Not yet known	All	Members, CMT	Committee Report	Alexis Garlick 07.09.07	Committee Report	Cabinet 19.09.07	
10.	Treasury Management Stewardship	Finance & Resources	Not yet known	All	Members, CMT	Committee Report	Alexis Garlick 07.09.07	Committee Report	Cabinet 19.09.07	
11.	Results of Strategic Housing CPA Inspection	Housing & Communities	N/A	All	CMT Cabinet	Committee Report	Andrew Palmer 07.09.07	Committee Report	Cabinet 19.09.07	June 07
12.	Flexible Working Proof of Concept Project	Finance & Resources	N/A	All	None	None	Alison Gavin 07.09.07	Committee Report	Cabinet 19.09.07	Feb 07
13.	Rationalising Council Publications	Performance and Communications	N/A	All	Portfolio Holders, CMT, SMG	Committee Report	Jen Anderson and Eleanor Hodge 07.09.07	Committee Report	Cabinet 19.09.07	July 07
14.	Relocation from Historic Resources Centre, Hyde	Culture, Heritage & Sport	Not yet known	All	CMT, Portfolio Holder, English Heritage, HCC	Committee Report	Tony Langridge & Eloise Appleby 07.09.07	Committee Report	Cabinet 19.09.07	Mar 07

KEY DECISIONS – SEPTEMBER 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
15.	Hampshire Gypsy and Traveller Study	Planning & Transport	N/A	All	Members, CMT	Committee Report	Steve Opacic 07.09.07	Committee Report	Cabinet 19.09.07	Sept 07
16.	Car Clubs	Planning & Transport	N/A	All	Members, CMT	Committee Report	Andy Hickman 07.09.07	Committee Report	Cabinet 19.09.07	Sept 07
17.	Procurement of Complaints System	Performance & Communications	N/A	All	Portfolio Holder, CMT, SMG, Complaints Officer	Discussion, review of specification	Jacky Adams 07.09.07	Committee Report	Cabinet 19.09.07	Sept 07
18.	Winnall Moors Project	Finance & Resources	£10,000 pa for 5 years	St Bartholomew & Itchen Valley	Portfolio Holder, HE	Committee Report	Tony Langridge 07.09.07	Committee Report	Cabinet 19.09.07	Sept 07

KEY DECISIONS – OCTOBER 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Scrutiny Review – E government – Cabinet Response to Recommendations	Finance & Resources	N/A	All	Portfolio Holder	Committee Report	Sheila Davidge 05.10.07	Committee Report	Cabinet 17.10.07	
3.	Winchester District Climate Change Action Plan	Environment Health and Safety	N/A	All	Cabinet, CMT, SMG	Committee Report	Jen Anderson and Teresa Kennard 05.10.07	Committee Report	Cabinet 17.10.07	
4.	Roll forward of the Corporate Strategy	Leader	N/A	All	Cabinet, CMT, SMG	Meetings and draft report	Jacky Adams 05.10.07	Committee Report	Cabinet 17.10.07	
5.	Budget 2008/09	Finance & Resources	N/A	All	Members, CMT	Committee Report	Alexis Garlick 05.10.07	Committee Report	Cabinet 17.10.07	
6.	Introductory Tenancies	Housing and Communities	N/A	All	Cabinet, CMT, SMG, TACT	Committee Report	Richard Botham 05.10.07	Committee Report	Cabinet 17.10.07	
7.	Risk Management Strategy	Finance & Resources	N/A	All	None	None	Alexis Garlick 05.10.07	Committee Report	Cabinet 17.10.07	July 07
8	Disposal of Vacant Council Dwellings - Update	Housing and Communities	N/A	All	Cabinet, CMT, SMG, TACT	Committee Report	Richard Botham 05.10.07	Committee Report	Cabinet 17.10.07	Oct 07

KEY DECISIONS – OCTOBER 2007

9.	Partnership for Urban South Hampshire: Proposed Joint Committee	Leader	N/A	All	Cabinet, CMT	Committee Report	Simon Eden – 05.10.07	Committee Report	Cabinet 17.10.07 Council 31.10.07	Sept 07
10.	Insurance Contract Procurement	Finance & Resources	Not yet known	All	Portfolio Holder, CMT	Committee Report	Alexis Garlick 05.10.07	Committee Report	Cabinet 17.10.07	Oct 07
11.	Silver Hill – Compulsory Purchase	Finance & Resources	Not yet known	Town Wards	Portfolio Holder, CMT	Committee Report	Tony Langridge 05.10.07	Committee Report	Cabinet 17.10.07	Oct 07

KEY DECISIONS – NOVEMBER 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Possible open Space Compulsory Purchase Order for New Alresford Town Council	Planning & Transport	Not Yet Known	The Alresfords	Portfolio Holder, Parish Council, CMT	Committee Report	Howard Bone 30.10.07	Committee Report	Cabinet 14.11.07	April 06
3.	LDF Core Strategy – Issues and Options Paper	Planning & Transport	N/A	All	Senior Managers	Draft report and attachments	Jenny Nell by 30.10.07	Committee Report and draft paper	Cabinet 14.11.07	Sept 07
4.	Affordable Housing Supplementary planning Document	Planning & Transport	N/A	All	CMT, Members	Committee Report	Steve Opacic by 30.10.07	Committee Report	Cabinet (LDF Committee) 14.11.07	Sep 07
5.	Council Offices – Progress Report	Finance & Resources	Not Yet Known	Town Wards	Portfolio Holder, CMT	Committee Report	Tony Langridge by 30.10.07	Committee Report	Cabinet 14.11.07	Oct 07

KEY DECISIONS – DECEMBER 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	