



FORWARD PLAN OF KEY DECISIONS

MAY 2007

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 May 2007 to 31 August 2007. It is only valid for the month of May 2007. It will be replaced in June 2007. Changes from the April 2007 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848 284.

Cllr George Beckett
Leader of the Council

Cabinet Members:

George Beckett (*Leader*)
George Hollingbery (*Deputy Leader*)
Frederick Allgood
Tony Coates
Frank Pearson
Patricia Stallard
Keith Wood

Portfolio Held:

Economy and Tourism
Performance and Communications
Finance and Resources
Housing and Communities
Environment, Health and Safety
Culture, Heritage and Sport
Planning and Transport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – MAY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
2.	Annual Efficiency Statement - Forward Look 2007/08	Finance & Resources	£0.5m	All	None	None	Gill Cranswick 16.05.07	Committee report	Cabinet 30.05.07	
3.	Flexible Working Proof of Concept Project	Finance & Resources	N/A	All	None	None	Alison Gavin 04.05.07	Committee Report	Cabinet 30.05.07	Feb 07
4.	Possible open Space Compulsory Purchase Order for New Alresford Town Council	Planning & Transport	Not Yet Known	The Alresfords	Portfolio Holder, Parish Council	Committee Report	Howard Bone 04.03.07	Committee Report	Cabinet 30.05.07	April 06
5.	Car Park Charges – Update	Planning & Transport	Not Yet Known	All	CMT & Members	Committee Report	Andy Hickman 4.05.07	Committee report	Cabinet 30.05.07	
6.	Transport Contributions from Developers	Planning & Transport	N/A	All	CMT, Members	Committee Report	Andy Hickman 04.05.07	Committee Report	Cabinet 30.05.07	Feb 07

KEY DECISIONS – MAY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
7.	Tree Strategy	Planning & Transport	N/A	All	Key stakeholders, Members, CMT	Draft Strategy document	Vivienne Fifield 04.05.07	Committee Report and draft strategy	Cabinet 30.05.07	Feb 07
8.	Forward Plan for Winchester Museums Service	Culture, Heritage & Sport	N/A	All	Key stakeholders, MLA South East, Museum Development Service, HCC, Members, University of Winchester	Draft Plan	Eloise Appleby 04.05.07	Committee Report and draft plan	Cabinet 30.05.07	Feb 07
9.	Non Housing Property Conditions Survey	Housing and Communities	N/A	All	Members, CMT	Committee Report	Clive Broomfield 04.05.07	Committee Report	Cabinet 30.05.07	
10.	Disability Equality Scheme	Housing and Communities	N/A	All	Members, CMT	Committee Report	Alison Gavin 04.05.07	Committee Report	Cabinet 30.05.07	
11.	Review of Constitution – Organisational Development	City Secretary and Solicitor	N/A	All	Members, CMT	Committee Report	Stephen Whetnall 17.05.07	Committee Report	Cabinet 30.05.07 and 20.06.07	

KEY DECISIONS – JUNE 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
2.	Capital Outturn 2006/07	Finance & Resources	£13m	All	None	None	Alexis Garlick 19.06.07	Committee report	Cabinet 20.06.07	
3.	Capital Strategy	Finance & Resources	N/A	All	None	None	Alexis Garlick 19.06.07	Committee report	Cabinet 20.06.07	
4.	Revenue Outturn 2006/07	Finance & Resources	£13m (net)	All	None	None	Alexis Garlick 19.06.07	Committee report	Cabinet 20.06.07	
5.	Statement of Accounts	Finance & Resources	£500m	All	None	None	Alexis Garlick 24.06.07	Committee Report	SOA Ctte 25.06.07	
6.	Winchester Town Access Plan	Planning & Transport	Not yet known	All	Key Stakeholders Members	Committee Report	Andy Hickman 28.05.07	Committee Report	Cabinet 20.06.07	June 07
7.	Museums Storage Options	Culture, Heritage & Sport	Not yet known	All	CMT, Portfolio Holder, English Heritage, HCC	Committee Report	Tony Langridge & Eloise Appleby 8.06.07	Committee Report	Cabinet 20.06.07	Mar 07

KEY DECISIONS – JUNE 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
8.	Community Planning Guidance	Housing & Communities	N/A	All	Key Stakeholders Members	Circulation of draft plan	Antonia Perkins 28.05.07	Committee Report	Cabinet 20.06.07	
9.	Housing Revenue Account Outturn	Housing & Communities		All			Richard Botham	Committee Report		
10.	Choice Based Lettings Scheme	Housing & Communities	Not yet known	All	CMT Cabinet TACT	Committee Report, Letters	Andrew Palmer 11.06.07	Committee Report	Cabinet 20.06.07	Jan 07
11.	Results of Strategic Housing CPA inspection	Housing & Communities	N/A	All	CMT Cabinet	Committee Report	Andrew Palmer 11.06.07	Committee Report	Cabinet 20.06.07	
12	Review of Constitution – Organisational Development	City Secretary and Solicitor	N/A	All	Members, CMT	Committee Report	Stephen Whetnall 17.05.07	Committee Report	Cabinet 30.05.07 and 20.06.07	

KEY DECISIONS – JULY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Financial Strategy	Finance & Resources	N/A	All	None	None	Alexis Garlick 17.07.07	Committee report	Cabinet 18.07.07	
3.	Guildhall 3 Year Maintenance plan	Culture, Heritage & Sport	TBC	All	English Heritage, Internal customers, regular customers, Members	Committee Report	Eloise Appleby 06.07.07	Committee Report and Maintenance Plan	Cabinet 18.07.07	Jan 07
4.	LDF Core Strategy – Issues and Options Paper	Planning & Transport		All	Senior managers	Draft report and attachments	Jenny Nell by 29.06.07	Committee Report and draft paper	Cabinet 18.07.07	

KEY DECISIONS – AUGUST 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	