



FORWARD PLAN OF KEY DECISIONS

MARCH 2007

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 March 2007 to 30 June 2007. It is only valid for the month of March 2007. It will be replaced in February 2007. Changes from the February 2007 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr George Beckett
Leader of the Council

Cabinet Members:

George Beckett (*Leader*)
George Hollingbery (*Deputy Leader*)
Frederick Allgood
Tony Coates
Frank Pearson
Patricia Stallard
Keith Wood

Portfolio Held:

Economy and Tourism
Performance and Communications
Finance and Resources
Housing and Communities
Environment, Health and Safety
Culture, Heritage and Sport
Planning and Transport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
2.	Housing Revenue Account Business Plan (including Major Repairs Strategy)	Housing & Communities	N/A	All	CMT Members TACT	Written reports, TACT meetings	Richard Botham 08.03.07	Committee Report and draft plan	Cabinet 28.03.07	Mar 07
3.	Annual Review of Constitution	Leader Portfolio Holders	N/A	All	Group Leaders, Principal Scrutiny Committee	Request for Options	Stephen Whetnall 16.03.07	Committee Report	Cabinet 28.03.07	Mar 07
4.	Guildhall 3 Year Maintenance plan	Culture, Heritage & Sport	TBC	All	English Heritage, Internal customers, regular customers, Members	Committee Report	Eloise Appleby 20.02.07	Committee Report and Maintenance Plan	Cabinet 07.03.07	Jan 07
6.	Alcohol Exclusion Zone Possible Extension	Environment, Health and Safety	Not yet known	All	Key Stakeholders Members	Meetings, Letters Committee Report	Lorraine Mansfield 26.02.07	Committee Report	Licensing & Regulation 13.03.07	Mar 07

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7.	Decision on Local Reserve Housing Sites Release	Planning & Transport	N/A	All	Key stakeholders, Parish Councils, general public	Assessment document	Steve Opacic 19.02.07	Committee Report	Cabinet 28.03.07	Mar 07
8.	Approval of Business Plan for Policy Division	Leader and Deputy Leader	To be confirmed	All	Principal Scrutiny Committee	Circulation of Business Plan	Jen Anderson 15.03.07	Decision Notice and Business Plan	Leader and Deputy Leader (date to be confirmed)	Mar 07
9.	Approval of Business Plan for Performance Division	Deputy Leader and Finance & Resources	To be confirmed	All	Principal Scrutiny Committee Resources Scrutiny Panel	Circulation of Business Plan	Jacky Adams 20.03.07	Decision Notice and Business Plan	Deputy Leader and Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
10.	Approval of Business Plans for Strategic Planning Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Steve Opacic 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07
11.	Approval of Business Plans for Planning Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Fiona Tebbutt 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07

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12.	Approval of Business Plans for Building Control Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Chris Griffith Jones 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07
13.	Approval of Business Plans for Access & Infrastructure Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Andy Hickman 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07
14.	Approval of Business Plans for Health & Environment Division	Environment, Health & Safety	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Robert Heathcock 12.03.07	Decision Notice and Business Plan	Environment Health & Safety Portfolio Holder (date to be confirmed)	Mar 07
15.	Approval of Business Plan for Cultural Services Division	Leader & Culture, Heritage & Sport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee Local Economy Scrutiny Panel	Circulation of Business Plan	Eloise Appleby 15.03.07	Decision Notice and Business Plan	Leader & Culture, Heritage & Sport Portfolio Holder (date to be confirmed)	Mar 07

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16.	Approval of Business Plan for Community Development Division	Culture, Heritage & Sport; Environment, Health & Safety and Housing & Communities	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee Local Economy Scrutiny Panel; Social Issues Scrutiny Panel	Circulation of Business Plan	Lorraine Mansfield 15.03.07	Decision Notice and Business Plan	Leader & Culture, Heritage & Sport Portfolio Holder (date to be confirmed)	Mar 07
17.	Approval of Business Plans for Strategic Housing Division	Housing & Communities	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Social Issues Scrutiny Panel	Circulation of Business Plan	Andrew Palmer 14.03.07	Decision Notice and Business Plan	Housing & Communities Portfolio Holder (date to be confirmed)	Mar 07
18.	Approval of Business Plans for Legal Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Howard Bone 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
19.	Approval of Business Plans for Secretariat Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Chris Ashcroft 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07

KEY DECISIONS – MARCH 2007

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20.	Approval of Business Plans for Estates Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Tony Langridge 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
21.	Approval of Business Plans for Financial Services Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Alexis Garlick 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
22.	Approval of Business Plans for Customer Service Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Paul Wood 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
23.	Approval of Business Plans for IMT Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Sheila Davidge 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07

KEY DECISIONS – MARCH 2007

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24.	Approval of Business Plans for Revenues Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Gill Cranswick 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
25.	Approval of Business Plans for Human Resources Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Alison Gavin 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
26.	Tree Strategy	Planning & Transport	N/A	All	Key stakeholders, Members, CMT	Draft Strategy document	Vivienne Fifield 20.02.07	Committee Report and draft strategy	Cabinet 07.03.07	Feb 07
27.	Biodiversity Action Plan	Planning & Transport	N/A	All	Key stakeholders, Members, CMT	Draft Action Plan	Vivienne Fifield 20.02.07	Committee Report and draft action plan	Cabinet 07.03.07	Feb 07
28.	Sewerage Treatment – Capital Works	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Andy Hickman 20.02.07	Committee Report	Cabinet 07.03.07	Feb 07

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
29.	Car Parks – Update to Capital Programme	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Andy Hickman 20.02.07	Committee Report	Cabinet 07.03.07	Feb 07
30.	Transport Contributions from Developers	Planning & Transport	N/A	All	CMT, Members	Committee Report	Andy Hickman 20.02.07	Committee Report	Cabinet 07.03.07	Feb 07
31.	Planning Grants 2007/08	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Fiona Tebbutt 20.02.07	Committee Report	Cabinet 07.03.07	Mar 07
32.	Engineering Capital Projects	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Andy Hickman 20.02.07	Committee Report	Cabinet 07.03.07	Mar 07
33.	Project Integra Partner Implementation Plan	Health, Safety & the Environment	N/A	All	CMT Cabinet	None	David Boardman 23.02.07	Committee Report	Cabinet 07.03.07	Jan 07
34.	Flexible Working Proof of Concept Project	Finance & Resources	N/A	All	None	None	Alison Gavin 23.02.07	Committee Report	Cabinet 07.03.07	Feb 07
35.	Report from CCTV Consultants	Environment, Health & Safety	Not yet known	All	CMT, Members, Key Partners	Committee Report	Lorraine Mansfield 16.03.07	Committee Report	Cabinet 28.03.07	Mar 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
36.	CSS Fees and Charges	Finance & Resources	N/A	All	CMT, Members	Committee Report	Stephen Whetnall 23.02.07	Committee Report	Cabinet 07.03.07	Mar 07
37.	Consultation Draft Climate Change Plan	Environment, Health & Safety	N/A	All	CMT, Members, Key Partners	Committee Report	Teresa Kennard 23.02.07	Committee Report	Cabinet 28.03.07	Mar 07
38.	WCC Organisational Restructure	Finance & Resources Leader	EXEMPT	All	Staff, Members, UNISON	Consultation Papers	Simon Eden 16.02.07	Committee Report	Cabinet 28.03.07	Mar 07
39.	Corporate Strategy Implementation Plan (Best Value Performance Plan Part 1)	Leader	N/A	All	Key Stakeholders, Members	Workshops	Jacky Adams 23.02.07	Committee Report, Draft Plan	Cabinet 28.03.07	Feb 07

KEY DECISIONS – APRIL 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
2.	Museums Storage Options	Culture, Heritage & Sport	Not yet known	All	CMT, Portfolio Holder, English Heritage, HCC	Committee Report	Tony Langridge & Eloise Appleby 30.03.07	Committee Report	Cabinet 11.04.07	Mar 07
3.	Affordable Housing Supplementary Planning Document	Planning & Transport	N/A	All	CMT, Members	Portfolio Holder Decision Notice	Steve Opacic 30.03.07	Portfolio Holder Decision Notice	Portfolio Holder Apr 07	Apr 07
4.	Procurement options for new offices	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Tony Langridge 30.03.07	Committee Report	Cabinet 11.04.07	Dec 06
5.	Possible Open Space Compulsory Purchase Order for New Alresford Town Council	Planning & Transport	Not yet known	The Alresfords	Portfolio Holder Parish Council	Committee Report	Howard Bone 28.03.07	Committee Report	Cabinet 11.04.07	Dec 06

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
6.	Forward Plan for Winchester Museums Service	Culture, Heritage & Sport	N/A	All	Key stakeholders, MLA South East, Museum Development Service, HCC, Members, University of Winchester	Draft Plan	Eloise Appleby 28.03.07	Committee Report and draft plan	Cabinet 11.04.07	Feb 07
7.	Choice Based Lettings Scheme	Housing and Communities	Not yet known	All	CMT Cabinet TACT	Committee Report, Letters	Andrew Palmer 28.03.07	Committee Report	Cabinet 11.04.07	Jan 07

KEY DECISIONS – MAY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	

KEY DECISIONS – JUNE 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
2.	Capital Outturn 2006/07	Finance & Resources	£13m	All	None	None	Alexis Garlick	Committee report	Cabinet 20.06.07	Mar 07
3.	Capital Strategy	Finance & Resources	N/A	All	None	None	Alexis Garlick	Committee report	Cabinet 20.06.07	Mar 07