



FORWARD PLAN OF KEY DECISIONS

FEBRUARY 2007

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 February 2007 to 31 May 2007. It is only valid for the month of February 2007. It will be replaced in March 2007. Changes from the January 2007 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr George Beckett
Leader of the Council

Cabinet Members:	Portfolio Held:
George Beckett (<i>Leader</i>)	Economy and Tourism
George Hollingbery (<i>Deputy Leader</i>)	Performance and Communications
Frederick Allgood	Finance and Resources
Tony Coates	Housing and Communities
Frank Pearson	Environment, Health and Safety
Patricia Stallard	Culture, Heritage and Sport
Keith Wood	Planning and Transport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – FEBRUARY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Budget and Council Tax 2007/08	Finance & Resources	£13m Rev £9m Cap	All	LSP, Business Reps	Reports	Alexis Garlick 02.02.07	Committee Report	Cabinet recommendation to Council	Feb 07
2.	Treasury management strategy	Finance & Resources	Up to approximately £35m invested at any one time	All	None	None	Alexis Garlick 02.02.07	Committee report	Cabinet 13.02.07	Feb 07
3.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
4.	Banking Services Contract	Finance & Resources	Exempt	All	None	None	Alexis Garlick 02.02.07	Committee Report	Cabinet 13.02.07	Feb 07
5.	Tree Strategy	Planning & Transport	N/A	All	Key stakeholders, Members, CMT	Draft Strategy document	Vivienne Fifield 02.02.07	Committee Report and draft strategy	Cabinet 13.02.07	Feb 07
6.	Biodiversity Action Plan	Planning & Transport	N/A	All	Key stakeholders, Members, CMT	Draft Action Plan	Vivienne Fifield 02.02.07	Committee Report and draft action plan	Cabinet 13.02.07	Feb 07

KEY DECISIONS – FEBRUARY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
7.	Corporate Strategy Implementation Plan (Best Value Performance Plan Part 1)	Leader	N/A	All	Key stakeholders, Members	Workshops	Jacky Adams 02.02.07	Committee Report and draft plan	Council 28.02.07 Cabinet 13.02.07	Feb 07
9.	Electronic Documents Record Management System	Finance & Resources	N/A	All	CMT, Project Team	Meetings	Sheila Davidge 02.02.07	Committee Report and Action Plan	Cabinet 13.02.07	Feb 07
10.	Project Integra Partner Implementation Plan	Health, Safety & the Environment	N/A	All	CMT Cabinet	None	David Boardman 02.02.07	Committee Report	Cabinet 13.02.07	Jan 07
11.	Choice Based Lettings Scheme	Housing and Communities	Not yet known	All	CMT Cabinet TACT	Committee Report, Letters	Andrew Palmer 02.02.07	Committee Report	Cabinet 13.02.07	Jan 07
12.	Community Revenue Grant Allocation	Culture, Heritage and Sports	£450k	All	Voluntary Community Sector Members	Meetings, Letters Committee Report	Lorraine Mansfield 02.02.07	Committee Report	Cabinet 13.02.07	Feb 07

KEY DECISIONS – FEBRUARY 2007

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13.	Community Capital Grant Allocation	Culture, Heritage and Sports	£80k	All	Voluntary Community Sector Members	Meetings, Letters Committee Report	Lorraine Mansfield 02.02.07	Committee Report	Cabinet 13.02.07	Feb 07
14.	Sewage Treatment – Capital Works	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Andy Hickman 02.02.07	Committee Report	Cabinet 13.02.07	Feb 07
15.	Car Parks – Update to Capital Programme	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Andy Hickman 02.02.07	Committee Report	Cabinet 13.02.07	Feb 07
16.	Transport Contributions from Developers	Planning & Transport	N/A	All	CMT, Members	Committee Report	Andy Hickman 02.02.07	Committee Report	Cabinet 13.02.07	Feb 07
17.	St Barnabas (West) NDS & Denmead VDS	Planning & Transport	N/A	St Barnabas, Denmead	Key stakeholders, Parish Council, general public	Draft Neighbourhood & Village Design Statements	Steve Opacic 26.10.06	Committee Report	Cabinet (LDF) Cttee 07.02.07	Feb 07
18.	Flexible Working Proof of Concept Project	Finance & Resources	N/A	All	None	None	Alison Gavin 02.02.07	Committee Report	Cabinet 13.02.07	

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19.	Community Strategy 2007 onwards	Leader	N/A	All	Public Partnerships, LSP Board, Scrutiny Panels, Principal Scrutiny Committee	Written papers and reports	Jen Anderson by 29.12.06	Report and recommended Corporate Strategy	Cabinet 13.02.07	Jan 07
20.	Statement of Community Involvement (adoption)	Planning & Transport	N/A	All	Cabinet (LDF) Cttee / Portfolio Holder	Draft Committee report	Steve Opacic 22.12.06	Committee report and Inspector's Report	Cabinet 13.02.07	Feb 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
2.	Housing Revenue Account Business Plan (including Major Repairs Strategy)	Housing & Communities	N/A	All	CMT Members TACT	Written reports, TACT meetings	Richard Botham 13.02.07	Committee Report and draft plan	Cabinet 07.03.07	Mar 07
3.	Annual Review of Constitution	Leader Portfolio Holders	N/A	All	Group Leaders, Principal Scrutiny Committee	Request for Options	Stephen Whetnall 20.02.07	Committee Report	Cabinet 07.03.07	Mar 07
4.	Guildhall 3 Year Maintenance plan	Culture, Heritage & Sport	TBC	All	English Heritage, Internal customers, regular customers, Members	Committee Report	Eloise Appleby 20.02.07	Committee Report and Maintenance Plan	Cabinet 07.03.07	Jan 07
5.	Forward Plan for Winchester Museums Service	Culture, Heritage & Sport	N/A	All	Key stakeholders, MLA South East, Museum, HCC Development Service, Members, University of Winchester	Draft Plan	Eloise Appleby 20.02.07	Committee Report and draft plan	Cabinet 07.03.07	Feb 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
6.	Alcohol Exclusion Zone Possible Extension	Environment, Health and Safety	Not yet known	All	Key Stakeholders Members	Meetings, Letters Committee Report	Lorraine Mansfield 20.02.07	Committee Report	Cabinet 07.03.07	Mar 07
7.	Decision on Local Reserve Housing Sites Release	Planning & Transport	N/A	All	Key stakeholders, Parish Councils, general public	Assessment document	Steve Opacic 19.02.07	Committee Report	Cabinet 22.03.07	Mar 07
8.	Approval of Business Plan for Policy Division	Leader and Deputy Leader	To be confirmed	All	Principal Scrutiny Committee	Circulation of Business Plan	Jen Anderson 15.03.07	Decision Notice and Business Plan	Leader and Deputy Leader (date to be confirmed)	Mar 07
9.	Approval of Business Plan for Performance Division	Deputy Leader and Finance & Resources	To be confirmed	All	Principal Scrutiny Committee Resources Scrutiny Panel	Circulation of Business Plan	Jacky Adams 20.03.07	Decision Notice and Business Plan	Deputy Leader and Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
10.	Approval of Business Plans for Strategic Planning Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Steve Opacic 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
11.	Approval of Business Plans for Planning Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Fiona Tebbutt 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07
12.	Approval of Business Plans for Building Control Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Chris Griffith Jones 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07
13.	Approval of Business Plans for Access & Infrastructure Division	Planning & Transport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Andy Hickman 12.03.07	Decision Notice and Business Plan	Planning & Transport Portfolio Holder (date to be confirmed)	Mar 07
14.	Approval of Business Plans for Health & Environment Division	Environment, Health & Safety	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Environment Scrutiny Panel	Circulation of Business Plan	Robert Heathcock 12.03.07	Decision Notice and Business Plan	Environment Health & Safety Portfolio Holder (date to be confirmed)	Mar 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
15.	Approval of Business Plan for Cultural Services Division	Leader & Culture, Heritage & Sport	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee Local Economy Scrutiny Panel	Circulation of Business Plan	Eloise Appleby 15.03.07	Decision Notice and Business Plan	Leader & Culture, Heritage & Sport Portfolio Holder (date to be confirmed)	Mar 07
16.	Approval of Business Plan for Community Development Division	Culture, Heritage & Sport; Environment, Health & Safety and Housing & Communities	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee Local Economy Scrutiny Panel; Social Issues Scrutiny Panel	Circulation of Business Plan	Lorraine Mansfield 15.03.07	Decision Notice and Business Plan	Leader & Culture, Heritage & Sport Portfolio Holder (date to be confirmed)	Mar 07
17.	Approval of Business Plans for Strategic Housing Division	Housing & Communities	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Social Issues Scrutiny Panel	Circulation of Business Plan	Andrew Palmer 14.03.07	Decision Notice and Business Plan	Housing & Communities Portfolio Holder (date to be confirmed)	Mar 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
18.	Approval of Business Plans for Legal Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Howard Bone 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
19.	Approval of Business Plans for Secretariat Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Chris Ashcroft 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
20.	Approval of Business Plans for Estates Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Tony Langridge 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
21.	Approval of Business Plans for Financial Services Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Alexis Garlick 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
22.	Approval of Business Plans for Customer Service Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Paul Wood 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
23.	Approval of Business Plans for IMT Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Sheila Davidge 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
24.	Approval of Business Plans for Revenues Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Gill Cranswick 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07
25.	Approval of Business Plans for Human Resources Division	Finance & Resources	To be confirmed	All	Chair & Vice Chair, Principal Scrutiny Committee; Resources Scrutiny Panel	Circulation of Business Plan	Alison Gavin 20.03.07	Decision Notice and Business Plan	Finance & Resources Portfolio Holder (date to be confirmed)	Mar 07

KEY DECISIONS – APRIL 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council’s approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
2.	Museums Storage Options	Culture, Heritage & Sport	Not yet known	All	CMT, Portfolio Holder, English Heritage, HCC	Committee Report	Tony Langridge & Eloise Appleby 30.03.07	Committee Report	Cabinet 11.04.07	Mar 07
3.	Affordable Housing Supplementary Planning Document	Planning & Transport	N/A	All	CMT, Members	Portfolio Holder Decision Notice	Steve Opacic 30.03.07	Portfolio Holder Decision Notice	Portfolio Holder Apr 07	Apr 07
4.	Procurement options for new offices	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Tony Langridge 30.03.07	Committee Report	Cabinet 11.04.07	Dec 06
5.	Possible Open Space Compulsory Purchase Order for New Alresford Town Council	Planning & Transport	Not yet known	The Alresfords	Portfolio Holder Parish Council	Committee Report	Howard Bone 28.03.07	Committee Report	Cabinet 11.04.07	Dec 06

KEY DECISIONS – MAY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council’s approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	