



FORWARD PLAN OF KEY DECISIONS

DECEMBER 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 December 2006 to 31 March 2007. It is only valid for the month of December 2006. It will be replaced in January 2007. Changes from the November 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr George Beckett
Leader of the Council

| Cabinet Members: | Portfolio Held: |
|---|--------------------------------|
| George Beckett (<i>Leader</i>) | Economy and Tourism |
| George Hollingbery (<i>Deputy Leader</i>) | Performance and Communications |
| Frederick Allgood | Finance and Resources |
| Tony Coates | Housing and Communities |
| Frank Pearson | Environment, Health and Safety |
| Patricia Stallard | Culture, Heritage and Sport |
| Keith Wood | Planning and Transport |

KEY TO ABBREVIATIONS

| | |
|------|---|
| CMT | Corporate Management Team Incorporates: |
| CX | Chief Executive (Simon Eden) |
| CSS | City Secretary & Solicitor (Stephen Whetnall) |
| DC | Director of Communities (Bob Merrett) |
| DD | Director of Development (Steve Tilbury) |
| DF | Director of Finance (Sheila Boden) |
| DHR | Director of Human Resources (Alison Gavin) |
| TACT | Tenants And Council Together |
| N/K | Not Known |
| N/A | Not Applicable |

KEY DECISIONS – DECEMBER 2006

| No | Item | Portfolio Holder | Cost (over £100,000) | Wards Affected | Consultees | Method of Consultation | Comments to | Documents submitted to decision taker | Decision taker | Month decision to be taken (original) |
|----|---|--------------------------------|---------------------------|----------------|---------------------------------------|---|------------------------------------|---------------------------------------|--------------------------------|---------------------------------------|
| 1. | General Fund Budget | Leader Finance & Resources | £13m Rev £8m Cap | All | Scrutiny Panels, major businesses | Meetings and discussion, committee report | Sheila Boden 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 2. | Council Tax Base | Finance & Resources | N/A | All | None | None | Gill Cranswick 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 3. | Rural Settlement List | Finance & Resources | N/A | All | None | None | Gill Cranswick 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 4. | Flexible Working Project | Finance & Resources | Exempt | All | None | None | Sheila Davidge 01.12.06 | Committee Report | Cabinet 13.12.06 | Jul 06 |
| 5. | Treasury Management – decisions in accordance with the Council's approved strategy and policy | Finance & Resources | Up to £5m per transaction | All | None | None | Sheila Boden – daily | Designated working papers | Designated finance staff daily | |
| 6. | Winchester Park & Ride 2 | Planning & Transport | Not yet known | All | Stakeholders, HCC, Members | Committee Report | Andy Hickman 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 7. | Asset Management Plan | Finance & Resources | N/A | All | Portfolio Holder, CMT | Committee Report | Tony Langridge 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 8. | West Wing – Office Relocation Costs | Finance & Resources | Exempt | All | Portfolio Holder, Members, CMT | Committee Report | Tony Langridge 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |

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|-----------|--|--------------------------------------|-----------------------------|--|--|-----------------------------------|----------------------------------|---|-------------------------|--|
| 9. | Winnall Business and Innovation Centre | Finance & Resources | Not Known | All | Portfolio Holder, Members, CMT | Committee Report | Tony Langridge 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 10. | Housing Revenue Account Rent Setting | Housing & Communities | Not yet known | All | TACT Members CMT | Meetings Committee Reports | Richard Botham 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 11. | Capital Funding For Meadowside Leisure Centre | Culture, Heritage & Sport | £116,000 | Whiteley | CMT, regular customers, Members | Written papers and reports | Clive Broomfield 30.11.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 12. | Transfer Of The Councils Building And Associated Contractor Select List To Constructionline | Housing & Communities | N/A | All | TACT Members CMT | Meetings Committee Reports | Richard Botham 01.12.06 | Committee Report | Cabinet 13.12.06 | Dec 06 |
| 13. | Annual Monitoring Report | Planning & Transport | N/A | All | None | N/A | N/A | Report and draft AMR | Cabinet 13.12.06 | Dec 06 |
| 14. | Consultation on need for release of Local Reserve Sites | Planning & Transport | N/A | St Luke, St Bartholomew, Denmead, New Alresford | Portfolio Holder | Discussion of draft report | Steve Opacic 01.12.06 | Report and draft consultation document | Cabinet 13.12.06 | Dec 06 |

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|-----|--|---------------------|---------------------------------------|----------------|---|-------------------------------------|--|---------------------------------------|-----------------------------------|---------------------------------------|
| 15. | Members Allowances Review | Finance & Resources | Depends upon independent panel report | All | Groups, Principal Scrutiny Committee | Members Survey and Committee Report | Survey – Sep Comments to Chris Ashcroft 19.09.06 | Reports of Independent Panel | Cabinet recommendation to Council | Nov 06 |
| 16. | Constitution Changes on Procedure for Council arising from suggestions in Report CAB1228 | Finance & Resources | N/A | All | Group Leaders, Principal Scrutiny Committee | Committee Report | Stephen Whetnall 30.11.06 | Committee Report | Cabinet 13.12.06 | Oct 06 |

KEY DECISIONS – JANUARY 2007

| No | Item | Portfolio Holder | Cost (over £100,000) | Wards Affected | Consultees | Method of Consultation | Comments to | Documents submitted to decision taker | Decision taker | Month decision to be taken (original) |
|-----------|---|----------------------------------|-----------------------------|-----------------------|---|---|------------------------------------|--|--------------------------------|--|
| 1. | General Fund Budget | Leader Finance & Resources | £13m Rev £8m Cap | All | Scrutiny Panels, major businesses | Meetings and discussion, committee report | Alexis Garlick 05.01.06 | Committee Report | Cabinet 17.01.07 | Dec 06 |
| 2. | Capital Programme | Leader Finance & Resources | £8m | All | Cabinet, Scrutiny Panels, Major businesses | None | Alexis Garlick 05.01.07 | Committee Report | Cabinet 17.01.07 | Jan 07 |
| 3. | Housing Investment Programme | Housing & Communities | £6m | All | Cabinet, Scrutiny Panels, Major businesses, TACT | | Richard Botham 05.01.07 | Committee Report | Cabinet 17.01.07 | Jan 07 |
| 4. | Electronic Documents and Records Management System | Finance & Resources | Exempt | | None | None | Sheila Davidge 05.01.07 | Committee Report | Cabinet 17.01.07 | Jan 07 |
| 5. | Treasury Management – decisions in accordance with the Council's approved strategy and policy | Finance & Resources | Up to £5m per transaction | All | None | None | Sheila Boden – daily | Designated working papers | Designated Finance staff daily | Daily |
| 6. | Local Development Scheme Update | Planning & Transport | N/A | All | Cabinet (LDF) Cttee, Govt Office for South East | Committee report | Steve Opacic 05.01.07 | Report and revised LDS | Cabinet 17.01.07 | Jan 07 |
| 7. | Procurement options for new offices | Planning & Transport | Not yet known | All | CMT, Members | Committee Report | Tony Langridge 05.01.07 | Committee Report | Cabinet 17.01.07 | Dec 06 |

KEY DECISIONS – JANUARY 2007

| No | Item | Portfolio Holder | Cost (over £100,000) | Wards Affected | Consultees | Method of Consultation | Comments to | Documents submitted to decision taker | Decision taker | Month decision to be taken (original) |
|-----------|--|---|-----------------------------|-----------------------|--|---|------------------------------------|--|-----------------------------|--|
| 8. | Silver Hill - Update | Planning & Transport | N/A | All | CMT, Members | Committee Report | Tony Langridge 05.01.07 | Committee Report | Cabinet 17.01.07 | |
| 9. | Future Options – 75 Hyde Street | Finance & Resources | Not yet known | All | CMT, Members, English Heritage, local residents | Committee Report | Tony Langridge 05.01.07 | Committee Report | Cabinet 17.01.07 | Jan 07 |
| 10. | Guildhall 3 Year Maintenance plan | Culture, Heritage & Sport | TBC | All | English Heritage, Internal customers, regular customers, Members | Committee Report | Eloise Appleby 05.01.07 | Committee Report and Maintenance Plan | Cabinet 17.01.07 | Jan 07 |
| 11. | Project Integra Partner Implementation Plan | Health, Safety & The Environment | N/A | All | CMT Cabinet | None | David Boardman 05.01.07 | Committee Report | Cabinet 17.01.07 | Jan 07 |
| 12. | Possible Open Space Compulsory Purchase Order for New Alresford Town Council | Planning & Transport | Not yet known | The Alresfords | Portfolio Holder Parish Council | Committee Report | Howard Bone 30.11.06 | Committee Report | Cabinet 17.01.07 | Dec 06 |
| 13. | Equality and Diversity review of strategy to meet new duties | Finance & Resources | N/A | All | CMT, Members, Equality Target Groups | Committee Report, Group meetings | Alison Gavin 15.12.06 | Committee Report | Cabinet 17.01.07 | Jan 07 |

KEY DECISIONS – FEBRUARY 2007

| No | Item | Portfolio Holder | Cost (over £100,000) | Wards Affected | Consultees | Method of Consultation | Comments to | Documents submitted to decision taker | Decision taker | Month decision to be taken (original) |
|-----------|---|--------------------------------|---|-----------------------|--|-------------------------------|------------------------------------|--|--|--|
| 1. | Budget and Council Tax 2007/08 | Finance & Resources | £13m Rev £9m Cap | All | LSP, Business Reps | Reports | Alexis Garlick 02.02.07 | Committee Report | Cabinet recommendation to Council | Feb 07 |
| 2. | Treasury management strategy | Finance & Resources | Up to approximately £35m invested at any one time | All | None | None | Alexis Garlick 02.02.07 | Committee report | Cabinet 13.02.07 | Feb 07 |
| 3. | Treasury Management – decisions in accordance with the Council's approved strategy and policy | Finance & Resources | Up to £5m per transaction | All | None | None | Sheila Boden – daily | Designated working papers | Designated Finance staff daily | |
| 4. | Banking Services Contract | Finance & Resources | Exempt | All | None | None | Alexis Garlick 02.02.07 | Committee Report | Cabinet 13.02.07 | Feb 07 |
| 5. | Forward Plan for Winchester Museums Service | Culture, Heritage & Sport | N/A | All | Key stakeholders, MLA South East, Museum Development Service, HCC, Members, University of Winchester | Draft Plan | Eloise Appleby 26.01.07 | Committee Report and draft plan | Cabinet 13.02.07 | Feb 07 |

KEY DECISIONS – FEBRUARY 2007

| No | Item | Portfolio Holder | Cost (over £100,000) | Wards Affected | Consultees | Method of Consultation | Comments to | Documents submitted to decision taker | Decision taker | Month decision to be taken (original) |
|-----------|--|---------------------------------|-----------------------------|-----------------------|---|--------------------------------|------------------------------|--|-------------------------|--|
| 6. | Tree Strategy | Planning & Transport | N/A | All | Key stakeholders, Members, CMT | Draft Strategy document | Vivienne Fifield | Committee Report and draft strategy | Cabinet 13.02.07 | Feb 07 |
| 7. | Biodiversity Action Plan | Planning & Transport | N/A | All | Key stakeholders, Members, CMT | Draft Action Plan | Vivienne Fifield | Committee Report and draft action plan | Cabinet 13.02.07 | Feb 07 |
| 8. | Corporate Business Plan | Leader | N/A | All | Key stakeholders, Members | Workshops | Jacky Adams 02.02.07 | Committee Report and draft plan | Cabinet 13.02.07 | Feb 07 |
| 9. | Statement of Community Involvement (adoption) | Planning & Transport | N/A | All | Cabinet (LDF) Cttee / Portfolio Holder | Draft Committee report | Steve Opacic 02.02.07 | Committee report and Inspector's Report | Cabinet 13.02.07 | Feb 07 |

KEY DECISIONS – MARCH 2007

| No | Item | Portfolio Holder | Cost (over £100,000) | Wards Affected | Consultees | Method of Consultation | Comments to | Documents submitted to decision taker | Decision taker | Month decision to be taken (original) |
|-----------|---|--------------------------------------|-----------------------------|-----------------------|---|---------------------------------------|----------------------------------|--|-------------------------|--|
| 1. | Museums Storage Options | Culture, Heritage & Sport | Not yet known | All | CMT, Portfolio Holder, English Heritage, HCC | Committee Report | Tony Langridge | Committee Report | Cabinet | Mar 07 |
| 2. | Housing Revenue Account Business Plan (including Major Repairs Strategy) | Housing & Communities | N/A | All | CMT Members TACT | Written reports, TACT meetings | Richard Botham 13.02.07 | Committee Report and draft plan | Cabinet 07.03.07 | Mar 07 |
| 3. | Annual Review of Constitution | Leader Portfolio Holders | N/A | All | Group Leaders, Principal Scrutiny Committee | Request for Options | Stephen Whetnall 20.02.07 | Committee Report | Cabinet 07.03.07 | Mar 07 |