



## FORWARD PLAN OF KEY DECISIONS

NOVEMBER 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 November to 28 February 2007. It is only valid for the month of November 2006. It will be replaced in December 2006. Changes from the October 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

**Cllr George Beckett**  
Leader of the Council

**Cabinet Members:**

George Beckett (*Leader*)  
George Hollingbery (*Deputy Leader*)  
Frederick Allgood  
Tony Coates  
Barry Lipscomb  
Frank Pearson  
Patricia Stallard

**Portfolio Held:**

Economy and Tourism  
Performance and Communications  
Finance and Resources  
Housing and Communities  
Planning and Transport  
Environment, Health and Safety  
Culture, Heritage and Sport

## **KEY TO ABBREVIATIONS**

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

## KEY DECISIONS – NOVEMBER 2006

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	General Fund Budget	Leader, Finance & Resources	£13m Rev £8m Cap	All	Cabinet	Meetings and discussion, committee report	Sheila Boden 14.11.06	Committee Report	Cabinet 15.11.06	Nov 06
2.	<b>Storage Area Network</b>	<b>Finance &amp; Resources</b>	<b>Exempt</b>	<b>All</b>	<b>None</b>	<b>None</b>	<b>Sheila Davidge 15.11.06</b>	<b>Committee Report</b>	<b>Cabinet 15.11.06</b>	
3.	Banking Contract	Finance & Resources	Exempt	All	None	None	Alexis Garlick 14.11.06	Committee Report	Cabinet 15.11.06	Nov 06
4.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
5.	<b>Member Charter Review</b>	<b>Finance &amp; Resources</b>	<b>N/A</b>	<b>All</b>	<b>Group Leaders Principal Scrutiny Committee</b>	<b>Committee Report</b>	<b>Chris Ashcroft 23.10.06</b>	<b>Committee Report</b>	<b>Cabinet 15.11.06</b>	<b>Oct 06</b>
6.	Potential Sale of Council Houses	Housing and Communities	Unknown		TACT Members CMT	Meetings Committee Reports	Richard Botham <b>03.11.06</b>	Committee Report	<b>Cabinet 15.11.06</b>	<b>Jul 06</b>

**KEY DECISIONS – NOVEMBER 2006**

7.	Refurbishment of Abbey Gardens Public Conveniences	Environment, Health and Safety	£200k		Members CMT Key Stakeholders	Meetings Committee Reports	Robert Heathcock 03.11.06	Committee Report	Cabinet 15.11.06	Sep 06
<b>No</b>	<b>Item</b>	<b>Portfolio Holder</b>	<b>Cost (over £100,000)</b>	<b>Wards Affected</b>	<b>Consultees</b>	<b>Method of Consultation</b>	<b>Comments to</b>	<b>Documents submitted to decision taker</b>	<b>Decision taker</b>	<b>Month decision to be taken (original)</b>
8.	<b>Sustainable Environmental Audit</b>	Environment, Health and Safety	N/A		None	Meetings Committee Reports	Bob Merrett 03.11.06	Committee Report	Cabinet 15.11.06	Nov 06
9.	<b>Review of Grants Process</b>	Housing and Communities	Unknown		Members CMT Key Stakeholders	Meetings Committee Reports	Lorraine Mansfield 03.11.06	Committee Report	Cabinet 15.11.06	Nov 06
10.	Knowle Community Building	Housing and Communities	Unknown		Members CMT Key Stakeholders	Meetings Committee Reports	Lorraine Mansfield 03.11.06	Committee Report	Cabinet 15.11.06	Nov 06
11.	<b>Review of Rural Transport</b>	Planning & Transport	N/A	All	Stakeholders, CMT, Members	Committee Report	Andy Hickman 14.11.06	Committee Report	Cabinet 15.11.06	Nov 06
12.	<b>Review of Concessionary Travel Scheme</b>	Planning & Transport	N/A	All	Stakeholders, CMT, Members	Committee Report	Andy Hickman 14.11.06	Committee Report	Cabinet 15.11.06	Nov 06
13.	<b>Terms of Reference for Proposed Cabinet (LDF) Committee</b>	Leader Planning & Transport	N/A		Group Leaders	Discussion	Stephen Whetnall 01.11.06	Committee Report	Cabinet 15.11.06	Nov 06

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1.	General Fund Budget	Leader Finance & Resources	£13m Rev £8m Cap	All	Scrutiny Panels, major businesses	Meetings and discussion, committee report	Sheila Boden 12.12.06	Committee Report	Cabinet 13.12.06	Dec 06
2.	Council Tax Base	Finance & Resources	N/A	All	None	None	Gill Cranswick 12.12.06	Committee Report	Cabinet 13.12.06	Dec 06
3.	Rural Settlement List	Finance & Resources	N/A	All	None	None	Gill Cranswick 12.12.06	Committee Report	Cabinet 13.12.06	Dec 06
4.	<b>Flexible Working Project</b>	<b>Finance &amp; Resources</b>	<b>Exempt</b>	<b>All</b>	<b>None</b>	<b>None</b>	<b>Sheila Davidge 12.12.06</b>	<b>Committee Report</b>	<b>Cabinet 13.12.06</b>	<b>Jul 06</b>
5.	Members Allowances Review	Finance & Resources	Depends upon independent panel report	All	Groups and Principal Scrutiny	Members Survey and Committee Report	Survey – Sep Comments to Chris Ashcroft by 19.09.06	Reports of Independent Panel	Cabinet recommendation to Council	Nov 06
6.	<b>Constitution Changes on Procedure for Council arising from suggestions in Report CAB1228</b>	<b>Finance &amp; Resources</b>	<b>N/A</b>	<b>All</b>	<b>Group Leaders Principal Scrutiny Committee</b>	<b>Committee Report</b>	<b>Stephen Whetnall 30.11.06</b>	<b>Committee Report</b>	<b>Cabinet 13.12.06</b>	<b>Oct 06</b>

**KEY DECISIONS – DECEMBER 2006**

<b>No</b>	<b>Item</b>	<b>Portfolio Holder</b>	<b>Cost (over £100,000)</b>	<b>Wards Affected</b>	<b>Consultees</b>	<b>Method of Consultation</b>	<b>Comments to</b>	<b>Documents submitted to decision taker</b>	<b>Decision taker</b>	<b>Month decision to be taken (original)</b>
7.	Treasury Management – decisions in accordance with the Council’s approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
8.	<b>Winchester Park &amp; Ride 2</b>	<b>Planning &amp; Transport</b>	<b>Not yet known</b>	<b>All</b>	<b>Stakeholders, HCC, Members</b>	<b>Committee Report</b>	<b>Andy Hickman 12.12.06</b>	<b>Committee Report</b>	<b>Cabinet 13.12.06</b>	<b>Dec 06</b>
9.	<b>Procurement options for new offices</b>	<b>Planning &amp; Transport</b>	<b>Not yet known</b>	<b>All</b>	<b>CMT, Members</b>	<b>Committee Report</b>	<b>Tony Langridge 12.12.06</b>	<b>Committee Report</b>	<b>Cabinet 13.12.06</b>	<b>Dec 06</b>
10.	<b>Silver Hill – update</b>	<b>Planning &amp; Transport</b>	<b>N/A</b>	<b>All</b>	<b>CMT, Members</b>	<b>Committee Report</b>	<b>Tony Langridge 12.12.06</b>	<b>Committee Report</b>	<b>Cabinet 13.12.06</b>	<b>Dec 06</b>
11.	<b>Housing Revenue Account Rent Setting</b>	<b>Housing &amp; Communities</b>	<b>Not yet known</b>	<b>All</b>	<b>TACT Members CMT</b>	<b>Meetings Committee Reports</b>	<b>Richard Botham 05.12.06</b>	<b>Committee Report</b>	<b>Cabinet 13.12.06</b>	<b>Dec 06</b>
12.	<b>Possible Open Space Compulsory Purchase Order for New Alresford Town Council</b>	<b>Planning &amp; Transport</b>	<b>Not yet known</b>	<b>The Alresfords</b>	<b>Portfolio Holder Parish Council</b>	<b>Committee Report</b>	<b>Howard Bone 30.11.06</b>	<b>Committee Report</b>	<b>Cabinet 13.12.06</b>	<b>Dec 06</b>

### KEY DECISIONS – DECEMBER 2006

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
13.	Corporate Strategy 2007 onwards	Leader	N/A	All	Principal Scrutiny Committee, Scrutiny Panels, LSP, Chamber of Commerce and Major Businesses	Written papers and reports	Jen Anderson by 17.11.06	Report and recommended Corporate Strategy	Cabinet 13.12.06	Jan 07
14.	Community Strategy 2007 onwards	Leader	N/A	All	Public Partnerships, LSP Board, Scrutiny Panels, Principal Scrutiny Committee	Written papers and reports	Jen Anderson by 17.11.06	Report and recommended Corporate Strategy	Cabinet 13.12.06	Jan 07

**KEY DECISIONS – JANUARY 2007**

<b>No</b>	<b>Item</b>	<b>Portfolio Holder</b>	<b>Cost (over £100,000)</b>	<b>Wards Affected</b>	<b>Consultees</b>	<b>Method of Consultation</b>	<b>Comments to</b>	<b>Documents submitted to decision taker</b>	<b>Decision taker</b>	<b>Month decision to be taken (original)</b>
1.	Capital Programme	Leader Finance & Resources	£8m	All	Cabinet, Scrutiny Panels, Major businesses	None	Alexis Garlick 16.01.07	Committee Report	Cabinet 17.01.07	Jan 07
2.	Electronic Documents and Records Management System	Finance & Resources	Exempt		None	None	Sheila Davidge 16.01.07	Committee Report	Cabinet 17.01.07	Jan 07
3.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	Daily
4.	<b>Guildhall 3 Year Maintenance plan</b>	<b>Culture, Heritage &amp; Sport</b>	<b>TBC</b>	<b>ALL</b>	<b>English Heritage, Internal customers, regular customers, Members</b>	<b>Committee Report</b>	<b>Eloise Appleby 5.01.07</b>	<b>Committee Report and Maintenance Plan</b>	<b>Cabinet 17.01.07</b>	<b>Jan 07</b>



**KEY DECISIONS – FEBRUARY 2007**

<b>No</b>	<b>Item</b>	<b>Portfolio Holder</b>	<b>Cost (over £100,000)</b>	<b>Wards Affected</b>	<b>Consultees</b>	<b>Method of Consultation</b>	<b>Comments to</b>	<b>Documents submitted to decision taker</b>	<b>Decision taker</b>	<b>Month decision to be taken (original)</b>
1.	Treasury management strategy	Finance & Resources	Up to approximately £35m invested at any one time	All	None	None	Alexis Garlick 13.02.07	Committee report	Cabinet 14.12.07	
2.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
3.	<b>Forward Plan for Winchester Museums Service</b>	<b>Culture, Heritage &amp; Sport</b>	<b>N/A</b>	<b>All</b>	<b>Key stakeholders, MLA South East, Museum Development Service, HCC, Members, University of Winchester</b>	<b>Draft Plan</b>	<b>Eloise Appleby 26.01.07</b>	<b>Committee Report and draft plan</b>	<b>Cabinet 13.02.07</b>	<b>Feb 07</b>
4.	<b>Corporate Business Plan</b>	<b>Leader</b>	<b>N/A</b>	<b>All</b>	<b>Key stakeholders, Members</b>	<b>Workshops</b>	<b>Jacky Adams 13.02.07</b>	<b>Committee Report and draft plan</b>	<b>Cabinet 13.02.07</b>	<b>Feb 07</b>