



## FORWARD PLAN OF KEY DECISIONS

OCTOBER 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 October to 31 January 2007. It is only valid for the month of October 2006. It will be replaced in November 2006. Changes from the September 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

**Cllr George Beckett**  
Leader of the Council

<b>Cabinet Members:</b>	<b>Portfolio Held:</b>
George Beckett ( <i>Leader</i> )	Economy and Tourism
George Hollingbery ( <i>Deputy Leader</i> )	Performance and Communications
Frederick Allgood	Finance and Resources
Tony Coates	Housing and Communities
Barry Lipscomb	Planning and Transport
Frank Pearson	Environment, Health and Safety
Patricia Stallard	Culture, Heritage and Sport

## **KEY TO ABBREVIATIONS**

CMT	Corporate Management Team
	Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

## KEY DECISIONS – OCTOBER 2006

No	Item	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	General Fund Budget	£13m rev £8m cap	All	Relevant PFH	Meetings and Discussion Committee Report	Sheila Boden 10.10.06	Committee Report	Cabinet 11.10.06	Oct 06	
2.	Community Strategy 'refresh'	N/A	All	Public Partnerships LSP Board	Articles in Perspectives, Discussion at partnership meetings, Discussion at meetings	Jen Anderson By 17.08.06	Report and proposed 'refresh' of Community Strategy	<b>Cabinet 11.10.06</b>	<b>Oct 06</b>	
3.	Consultation Draft of Corporate Strategy	N/A	All	Cabinet	Meetings and Discussions	Jacky Adams By 17.08.06	Report and proposed consultation draft	Cabinet 11.10.06	Oct 06	
4.	Member Charter Review	N/A	All	Group Leaders, Principal Scrutiny Cttee	Committee Report	Chris Ashcroft 30.09.06	Committee Report	Cabinet recommendation to Council	Oct 06	
5.	Constitution changes on Procedures for Council arising from suggestions in Report CAB1228	N/A	All	Group Leaders, Principal Scrutiny Cttee	Committee Report	Stephen Whetnall 30.09.06	Committee Report	Cabinet recommendation to Council	Oct 06	
6.	Potential sale of Council Houses	Not Known		TACT, Members, CMT	Meetings, Committee Report	Richard Botham <b>27.09.06</b>	Committee Report	<b>Cabinet 11.10.06</b>	July 06	<b>Oct 06</b>

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7.	Refurbishment of Abbey Gardens Public Conveniences	£200,000	Winchester Town	Members, CMT, Key Stakeholders	Meetings, Committee Report	Robert Heathcock <b>27.09.06</b>	Committee Report	<b>Cabinet 11.10.06</b>	Sept 06	<b>Oct 06</b>
8.	New Community Building – Knowle	Exempt	Wickham	Key Stakeholders Members CMT	Committee Report	Steve Tilbury <b>22.09.06</b>	Committee Report	Cabinet 11.10.06	Oct 06	
9.	<b>Car Parks Capital Programme – Update</b>	<b>£180,000 pa</b>		<b>CMT, Members</b>	<b>Committee Report</b>	<b>Andy Hickman 22.09.06</b>	<b>Committee Report</b>	<b>Cabinet 11.10.06</b>	<b>Oct 06</b>	
10.	<b>Office Relocation Arrangements</b>	<b>£400,000</b>		<b>CMT, Members</b>	<b>Committee Report</b>	<b>Steve Tilbury 22.09.06</b>	<b>Committee Report</b>	<b>Cabinet 11.10.06</b>	<b>Oct 06</b>	
11.	Biodiversity Action Plan		All	Key Stakeholders	Draft Action Plan	Vivienne Fifield <b>22.09.06</b>	Committee Report	Cabinet <b>11.10.06</b>	Mar 06	<b>Oct 06</b>
12.	Tree Strategy		All	Key Stakeholders	Draft Strategy Document	Vivienne Fifield <b>22.09.06</b>	Committee Report	Cabinet <b>11.10.06</b>	Mar 06	<b>Oct 06</b>
13.	Draft Winnall Study		St John & All Saints	Winnall Businesses, Representative business organisations	Consultation during Winnall Study work	Eloise Appleby 15.09.06	Report and draft Winnall Study	Cabinet 11.10.06	Jul 06	Oct 06
14.	<b>South Downs Management Plan</b>	<b>None</b>	<b>Wards in proposed national park</b>	<b>Key Stakeholders</b>	<b>Management Plan</b>	<b>Greg White 11.10.06</b>	<b>Committee Report</b>	<b>Cabinet 11.10.06</b>	<b>Oct 06</b>	

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No	Item	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
15.	<b>Kings Worthy Village Design Statement</b>	<b>N/A</b>	<b>Kings Worthy</b>	<b>CMT, Members, Parish Council</b>	<b>Village Design Statement</b>	<b>Steve Opacic 11.10.06</b>	<b>Committee Report</b>	<b>Cabinet 11.10.06</b>	<b>Oct 06</b>	
16.	<b>LDF/Core Strategy</b>	<b>Not Known</b>		<b>CMT, Members</b>	<b>Committee Report</b>	<b>Jenny Nell 11.10.06</b>	<b>Committee Report</b>	<b>Cabinet 11.10.06</b>	<b>Oct 06</b>	
17.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Up to £5m per transaction		None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	Daily	Daily

# KEY DECISIONS – NOVEMBER 2006

No	Item	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	General Fund Budget	£13m Rev £8m Cap	All	Cabinet	Meetings and discussion, Committee Report	Sheila Boden 14.11.06	Committee Report	Cabinet 15.11.06	Nov 06	
2.	Flexible Working Project	Exempt		None	None	Sheila Davidge <b>15.11.06</b>	Committee Report	Cabinet <b>15.11.06</b>	Jul 06	<b>Nov 06</b>
3.	Banking Contract	Exempt		None	None	Alexis Garlick 14.11.06	Committee Report	Cabinet 15.11.06	Nov 06	
4.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Up to £5m per transaction		None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	Daily	Daily

## KEY DECISIONS – DECEMBER 2006

No	Item	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	General Fund Budget	£13m Rev £8m Cap	All	Scrutiny Panels, Major businesses	None	Sheila Boden 12.12.06	Committee Report	Cabinet 13.12.06	Dec 06	
2.	Council Tax Base	N/A	All	None	None	Gill Cranswick 12.12.06	Committee Report	Cabinet 13.12.06	Dec 06	
3.	Rural Settlement List	N/A		None	None	Gill Cranswick 12.12.06	Committee Report	Cabinet 13.12.06	Dec 06	
4.	Members Allowances Review	Depends upon independent panel report	All	Groups and Principal Scrutiny	Members Survey and Committee Report	Survey – Sept Comments to Chris Ashcroft by 19.09.06	Reports of Independent Panel	Cabinet recommendation to Council	Nov 06	<b>Dec 06</b>
5.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Up to £5m per transaction		None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	Daily	Daily

## KEY DECISIONS – JANUARY 2007

No	Item	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	<b>Corporate Strategy 2007 onwards</b>	N/A	All	Principal Scrutiny Committee, Scrutiny Panels, LSP, Chamber of Commerce and Major Businesses	Written papers and reports	Jen Anderson by 17.11.06	Report and recommend- ed Corporate Strategy	Cabinet 13.012.06  Council 10.01.07	Jan 07	
2.	<b>Community Strategy 2007 onwards</b>	N/A	All	Public Partnerships, LSP Board, Scrutiny Panels, Principal Scrutiny Committee	Written papers and reports	Jen Anderson by 17.11.06	Report and recommend- ed Corporate Strategy	Cabinet 13.012.06  Council 10.01.07	Jan 07	
3.	<b>Capital Programme</b>	£8m	All	Cabinet, Scrutiny Panels, Major businesses	None	Alexis Garlick 16.01.07	Committee Report	Cabinet 17.01.07	Jan 07	
4.	<b>Electronic Documents and Records Management System</b>	Exempt		None	None	Sheila Davidge 16.01.07	Committee Report	Cabinet 17.01.07	Jan 07	
5.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Up to £5m per transaction		None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	Daily	Daily