



FORWARD PLAN OF KEY DECISIONS

SEPTEMBER 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 September to 31 December 2006. It is only valid for the month of September 2006. It will be replaced in October 2006. Changes from the August 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr George Beckett
Leader of the Council

Cabinet Members:

George Beckett (*Leader*)
George Hollingbery (*Deputy Leader*)
Frederick Allgood
Tony Coates
Barry Lipscomb
Frank Pearson
Patricia Stallard

Portfolio Held:

Economy and Tourism
Performance and Communications
Finance and Resources
Housing and Communities
Planning and Transport
Environment, Health and Safety
Culture, Heritage and Sport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – FINANCIAL – CHIEF EXECUTIVE

No	Item	Project Cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
	None								

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	-----------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

1.	Community Strategy 'refresh'	All	Public Partnerships LSP Board	Articles in Perspectives Discussion at partnership meetings Discussion at meetings	Head of Policy by 17.08.06	Report and proposed 'refresh' of the Community Strategy	Cabinet 11.10.06	Oct 06	
2.	Consultation Draft of Corporate Strategy	All	Cabinet	Meetings and Discussions	Head of Performance & Management by 17.08.06	Report and proposed consultation draft	Cabinet 11.10.06	Oct 06	

KEY DECISIONS – FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	------------------------------	-------------------	-----------------------------------	--	--	---------------------------	--	---

1.	Members Allowances Review	Depends upon Independent Panel Report	Groups and Principal Scrutiny Report	Member Survey and Committee Report	Survey – Sept Comments to CSS	Reports of Independent Panel	Cabinet recommendation to Council	15 Nov 2006	
----	---------------------------	---------------------------------------	--------------------------------------	------------------------------------	----------------------------------	------------------------------	-----------------------------------	-------------	--

KEY DECISIONS – NON-FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Member Charter Review		Group Leaders, Principal Scrutiny Committee	Report	CSS – 30 September 2006	Report	Cabinet recommendation to Council	11 Oct 2006	
2.	Constitution Changes on Procedures for Council arising from suggestions in Report CAB1228		Group Leaders, Principal Scrutiny Committee	Report	CSS – 30 September 2006	Report	Cabinet recommendation to Council	11 Oct 2006	

KEY DECISIONS – FINANCIAL – COMMUNITIES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Potential Sale of Council Houses	Unknown	TACT Members CMT	Meetings Committee Report	Richard Botham 30.08.06	Committee Report	Cabinet 13.09.06	July 06	Sep 06
2	Refurbishment of Abbey Gardens Public Conveniences	200	Members CMT Key Stakeholders	Meetings Committee Report	Robert Heathcock 30.08.06	Committee Report	Cabinet 13.09.06	Sep 06	

KEY DECISIONS – NON-FINANCIAL – COMMUNITIES

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	-----------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

	None								
--	-------------	--	--	--	--	--	--	--	--

KEY DECISIONS – FINANCIAL – DEVELOPMENT

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
----	------	----------------------	------------	---------------------------	---	--	-------------------	---	--

1.	Planning Division – Enforcement staffing update	Exempt	Members, CMT	Committee Report	Fiona Tebbutt 25.08.06	Committee Report	Cabinet 13.09.06	July 06	Sept 06
2.	New Community building - Knowle	Not known	Key Stakeholder s, Members, CMT	Committee Report	Steve Tilbury	Committee Report	Cabinet 11.10.06	Oct 06	

KEY DECISIONS – NON-FINANCIAL – DEVELOPMENT

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
----	------	----------------	------------	------------------------	-----------------------------------	---------------------------------------	----------------	---------------------------------------	--------------------------------------

1.	Biodiversity Action Plan	All	Key Stakeholders	Draft Action Plan	Vivienne Fifield 25.08.06	Committee Report	Cabinet 13.09.06	Mar 06	Sept 06
2.	Tree Strategy	All	Key Stakeholders	Draft Strategy Document	Vivienne Fifield 25.08.06	Committee Report	Cabinet 13.09.06	Mar 06	Sept 06
3.	Draft Winnall Study	St John & All Saints	Winnall Businesses; Representative Business organisations	Consultation during Winnall Study work	Eloise Appleby 15.09.06	Report and draft Winnall Study	Cabinet 11.10.06	Jul 06	Oct 06
4.	Forward Plan for Winchester Museums Service	All	Key Stakeholders	Draft Plan	Eloise Appleby 27.10.06	Committee Report	Cabinet 15.11.06	Nov 06	

KEY DECISIONS – FINANCIAL – FINANCE

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Treasury management – decisions in accordance with the Council’s approved strategy and policy	Up to £5m per transaction	None	None	Fred Lyon daily	Designated working papers	Designated Finance staff daily	Daily	Daily
2.	Electronic document and records management system	Exempt	None	None	Sheila Davidge 12.09.06	Committee report	Cabinet 13.09.06	Sep 06	
3.	Printer review	Exempt	None	None	Sheila Davidge 12.09.06	Committee report	Cabinet 13.09.06	Jun 06	Sep 06
4.	Treasury management stewardship	N/A	None	None	Sheila Boden 12.09.06	Committee report	Cabinet 13.09.06	Sep 06	
5.	Flexible Working Project	Exempt	None	None	Sheila Davidge 10.10.06	Committee report	Cabinet 11.10.06	Jul 06	Oct 06
6.	General Fund Budget	N/A	None	None	Sheila Boden 10.10.06	Committee report	Cabinet 11.10.06	Oct 06	
7.	Banking Contract	Exempt	None	None	Sheila Boden 14.11.06	Committee report	Cabinet 15.11.06	Nov 06	
8.	General Fund Budget	N/A	None	None	Sheila Boden 14.11.06	Committee report	Cabinet 15.11.06	Nov 06	
9.	General Fund Budget	N/A	None	None	Sheila Boden 12.12.06	Committee report	Cabinet 13.12.06	Dec 06	
10.	Council Tax Base	N/A	None	None	Gill Cranswick 12.12.06	Committee report	Cabinet 13.12.06	Dec 06	
11.	Rural Settlement List	N/A	None	None	Gill Cranswick 12.12.06	Committee report	Cabinet 13.12.06	Dec 06	

KEY DECISIONS – NON-FINANCIAL – FINANCE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	-----------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

1.	None								
----	------	--	--	--	--	--	--	--	--

KEY DECISIONS – FINANCIAL – HUMAN RESOURCES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	------------------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

	None								
--	------	--	--	--	--	--	--	--	--

KEY DECISIONS – NON-FINANCIAL – HUMAN RESOURCES

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	-----------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

	None								
--	------	--	--	--	--	--	--	--	--