



FORWARD PLAN OF KEY DECISIONS

JULY 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 July to 31 October 2006. It is only valid for the month of July 2006. It will be replaced in August 2006. Changes from the June 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr George Beckett
Leader of the Council

Cabinet Members:

George Beckett (*Leader*)
George Hollingbery (*Deputy Leader*)
Frederick Allgood
Tony Coates
Barry Lipscomb
Frank Pearson
Patricia Stallard

Portfolio Held:

Economy and Tourism
Performance and Communications
Finance and Resources
Housing and Communities
Planning and Transport
Environment, Health and Safety
Culture, Heritage and Sport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – FINANCIAL – CHIEF EXECUTIVE

No	Item	Project Cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
	None								

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Corporate Procurement Strategy and Action Plan	All	Resources Scrutiny Panel	Report and draft strategy and action plan.	Head of Performance and Management by 30.06.06	Report and draft strategy and action plan	Cabinet 26.07.06	Dec 04	Jul 06
2.	Selling to the Council Guide	All	Representative Business Organisations	Circulation of draft guide	Head of Performance & Management by 30.06.06	Report and draft Guide	Cabinet 26.07.06	Jul 06	
3.	Adoption of Springvale / Headbourne Worthy Local Area Design Statement.	Sparsholt Kings Worthy	Public Parish Councils Development interests	Publication of draft document.	Head of Strategic Planning by 30.04.05	Report and proposed Design Statement	Cabinet 26.07.06	Dec 05	Jul 06
4.	Statement of Community Involvement – Submission Draft	All	Public All Stakeholders All Councillors Staff	Consultation Draft	Head of Strategic Planning by 27.04.06	Report and revised Statement of Community Involvement	Cabinet 26.07.06	Jul 06	
5.	Adoption of the 'Implementation of Local Reserve Sites Policy' – Supplementary Planning Document	St Luke, St Bartholomew Denmead, New Alresford	Public All Stakeholders Councillors	Draft supplementary planning document	Head of Strategic Planning by 09.03.06	Report and revised Supplementary Planning document	Cabinet 26.07.06	Jul 06	

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
6.	Adoption of the 'Implementation of Infilling Policy' – Supplementary Planning Document	All	Public All Stakeholders Councillors	Draft supplementary planning document	Head of Strategic Planning by 09.03.06	Report and revised Supplementary Planning document	Cabinet 26.07.06	Jul 06	
7.	Community Strategy 'refresh'	All	Public Partnerships LSP Board	Articles in Perspectives Discussion at partnership meetings Discussion at meetings	Head of Policy by 17.08.06	Report and proposed 'refresh' of the Community Strategy	Cabinet 13.09.06	Sept 06	
8.	Consultation Draft of Corporate Strategy	All	Cabinet	Meetings and Discussions	Head of Performance & Management by 17.08.06	Report and proposed consultation draft	Cabinet 13.09.06	Sept 06	

KEY DECISIONS – FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	None								
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KEY DECISIONS – NON-FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	None								
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KEY DECISIONS – FINANCIAL – COMMUNITIES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	CCTV Control Room Relocation-Project Plan	Not known	Members CMT	Meetings, Committee Report	Lorraine Mansfield 23.06.06	Committee Report	Cabinet 10.07.06	Jan 05	July 06
2	University Outdoor Sports Centre – Bar End	Estimated	Members CMT Key Stake- holders	Meetings Committee Report	Amanda Ford 23.06.06	Committee Report	Cabinet 10.07.06	May 06	July 06
3.	Sale of residential property in Lower Brook St, Winchester	150	TACT Members CMT	Meetings Committee Report	Richard Botham 10.07.06	Committee Report	Cabinet 26.07.06	July 06	
4	Disposal of HRA land – Greatfield Road, Weeke	EXEMPT	Members CMT TACT	Meetings Committee Report	Angela Simpson 23.06.06	Committee Report	Cabinet 10.07.06	July 06	

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	None								
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KEY DECISIONS – FINANCIAL – DEVELOPMENT

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Council Offices Feasibility Update / Use of Bapsy Bequest	Exempt	CMT, Members	Committee Report	Tony Langridge 26.05.06	Committee Report	Cabinet 21.06.06 Full Council 19.07.06	Jul 04	Jul 06
2.	Council Offices - Surplus Property	Exempt	CMT Members	Committee Report	Tony Langridge 26.05.06	Committee Report	Cabinet 21.06.06 Full Council 19.07.06	Jul 06	
3.	Planning Division – Enforcement staffing update	All	Members, CMT	Committee Report	Fiona Tebbutt 07.07.06	Committee Report	Cabinet 26.07.06	July 2006	
4.	Open Space Strategy	All	Members, CMT	Committee Report	Steve Tilbury 28.04.06	Committee Report	Cabinet 10.07.06	May 06	July 06
5.	Draft Winnall Study	St John & All Saints	Winnall Businesses; Representative Business organisations	Consultation during Winnall Study work	Head of Strategic Planning by 07.07.06	Report and draft Winnall Study	Cabinet 26.07.06	Jul 06	
6.	Whiteley School Update	N/K	Members, CMT, Whiteley Parish Council, HCC	Committee Report	Steve Tilbury 30.06.06	Committee Report	Cabinet 10.07.06 Full Council 19.07.06	July 06	

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1.	Biodiversity Action Plan	All	Key Stakeholders	Draft Action Plan	Vivienne Fifield 25.08.06	Committee Report	Cabinet 13.09.06	Mar 06	Sept 06
2.	Tree Strategy	All	Key Stakeholders	Draft Strategy Document	Vivienne Fifield 25.08.06	Committee Report	Cabinet 13.09.06	Mar 06	Sept 06
3.	Forward Plan for Winchester Museums Service	All	Key Stakeholders	Draft Plan	Eloise Appleby 27.10.06	Committee Report	Cabinet 15.11.06	Nov 06	

KEY DECISIONS – FINANCIAL – FINANCE

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Treasury management – decisions in accordance with the Council’s approved strategy and policy	Up to £5m per transaction	None	None	Fred Lyon daily	Designated working papers	Designated Finance staff daily	Daily	Daily
2.	Capital Strategy	N/A	None	None	Fred Lyon 25.07.06	Committee report	Cabinet 26.07.06	Jul 06	
3.	Financial Strategy	N/A	None	None	Fred Lyon 25.07.06	Committee report	Cabinet 26.07.06	Jul 06	
4.	Electronic document and records management system	Exempt	None	None	Sheila Davidge 12.09.06	Committee report	Cabinet 13.09.06	Sep 06	
5.	Printer review	Exempt	None	None	Sheila Davidge 12.09.06	Committee report	Cabinet 13.09.06	Jun 06	Sep 06
6.	Treasury management stewardship	N/A	None	None	Fred Lyon 12.09.06	Committee report	Cabinet 13.09.06	Sep 06	
7.	Flexible Working Project	Exempt	None	None	Sheila Davidge 10.10.06	Committee report	Cabinet 11.10.06	Jul 06	Oct 06
8.	Financial Strategy (in conjunction with the Corporate Strategy)	N/A	None	None	Fred Lyon 10.10.06	Committee report	Cabinet 11.10.06	Oct 06	

KEY DECISIONS – NON-FINANCIAL – FINANCE

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1.	None								
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KEY DECISIONS – FINANCIAL – HUMAN RESOURCES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Contract in conjunction with HCC for using a preferred Recruitment Agency for hiring Agency staff to work for the Council	Not yet known	Members CMT	Meetings Report	Alison Gavin 12.05.06	Committee Report	Cabinet 10.07.06	May 06	July 06
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KEY DECISIONS – NON-FINANCIAL – HUMAN RESOURCES

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