



Winchester
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FORWARD PLAN OF KEY DECISIONS

MARCH 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 March to 30 June 2006. It is only valid for the month of March 2006. It will be replaced in April 2006. Changes from the February 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr Sheila Campbell
Leader of the Council

Cabinet Members:	Portfolio Held:
Sheila Campbell (<i>Leader</i>)	Community Strategy
Therese Evans (<i>Deputy Leader</i>)	Culture, Heritage and Sport
John Beveridge	Planning
Brian Collin	Healthy and Inclusive Communities
Dominic Hiscock	Housing
Richard Knasel	Economy and Transport
Kelsie Learney	Finance and Resources
Jim Wagner	Environmental Health

KEY TO ABBREVIATIONS

CMT	Corporate Management Team
	Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Statement of Community Involvement – Consultation Draft	All	All stakeholders	Q'naires, workshops & targeted events	Head of Strategic Planning by 31.12.05	Report and consultation draft	Cabinet 01.03.06	Feb 06	Mar 06
2.	Revised Local Development Scheme	All	Chief Executive	Discussion at meetings	Head of Strategic Planning by 16.02.06.	Report and revised Local Development Scheme	Cabinet 01.03.06	Mar 06	
3.	Partnership Review	All	Partners, Partnership Chairs, Principal Scrutiny Committee	Circulation of draft Report	Head of Policy by 31.01.06	Report	Cabinet 22.03.06	Jun 05	Mar 06
4.	Carbon Management Programme Strategy and Implementation Plan	All	Members and staff	Workshop	Director of Communities by 28.02.06	Report and Draft Strategy and Implementation Plan	Cabinet 22.03.06	Mar 06	
5.	Economic Development Action Plan	All	Local Businesses	Discussion at meetings	Head of Strategic Planning by 31.01.06	Report and Draft Action Plan	Cabinet 22.03.06	Mar 06	

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
6.	Chief Executive Directorate and Divisional Business Plans	All	Staff in CX Directorate Relevant scrutiny panels	Meetings Draft report	Head of Performance & Management / Head of Policy / Head of Strategic Planning by 28.02.06	Report and Draft Business Plans	Cabinet 22.03.06	Mar 06	
7.	Performance Plan Part 1 (Corporate Business Plan)	All	Principal Scrutiny Committee Scrutiny Panels LSP	Discussion at meetings	Chief Executive by 31.01.06	Report and draft document	Cabinet 22.03.06 Council 19.04.06	Feb 06	Apr 06
8.	Biodiversity Action Plan	All	Environmental Organisations, All Members	Circulation of draft Plan	Head of Policy by 31.03.06	Report and draft Plan	Cabinet 18.05.06	Jun 05	May 06
9.	Corporate Procurement Strategy and Action Plan	All	Principal Scrutiny Committee	Report and draft strategy and action plan.	Head of Performance and Management by 31.01.06	Report and draft strategy and action plan	Cabinet 31.05.06	Dec 04	May 06
10.	Adoption of Springvale / Headbourne Worthy Local Area Design Statement.	Sparsholt Kings Worthy	Public Parish Councils Development interests	Publication of draft document.	Head of Strategic Planning by 30.04.05	Report and proposed Design Statement	Cabinet 26.07.06	Dec 05	Jul 06

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
11.	Winchester District Local Plan Review	All	Public All other stakeholders	Notification of proposed modifications	Head of Strategic Planning by 09.03.06	Report and proposed Winchester District Local Plan	Cabinet 31.05.06 Council 31.05.06	Jun 06	May 06
12.	Statement of Community Involvement – Submission Draft	All	Public All Stakeholders All Councillors Staff	Consultation Draft	Head of Strategic Planning by 27.04.06	Report and revised Statement of Community Involvement	Cabinet 26.07.06	Jul 06	
13.	Adoption of the 'Implementation of Local Reserve Sites Policy' – Supplementary Planning Document	St Luke, St Bartholomew, Denmead, New Alresford	Public All Stakeholders Councillors	Draft supplementary planning document	Head of Strategic Planning by 09.03.06	Report and revised Supplementary Planning document	Cabinet 26.07.06	Jul 06	
14	Adoption of the 'Implementation of Infilling Policy' – Supplementary Planning Document	All	Public All Stakeholders Councillors	Draft supplementary planning document	Head of Strategic Planning by 09.03.06	Report and revised Supplementary Planning document	Cabinet 26.07.06	Jul 06	

KEY DECISIONS – FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Capital Works to Abbey House	Not yet available		Cabinet Report	CSS 05.03.06	Report	Cabinet 22.03.06	Feb 06	Mar 06
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KEY DECISIONS – NON-FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Annual Review of the Constitution	All	Group Leaders		CSS 28.02.06	Report	Cabinet 1 and 22.03.06	Mar 06	
2.	Business Plans	All	Resources Scrutiny Panel	Report	CSS 05.03.06	Report		Mar 06	

KEY DECISIONS – FINANCIAL – COMMUNITIES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	CCTV Control Room Relocation-Project Plan	Not known	Members CMT	Meetings, Committee Report	Lorraine Mansfield 13.03.06	Committee Report	Cabinet 22.03.06	Jan 05	Mar 06
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KEY DECISIONS – NON-FINANCIAL – COMMUNITIES

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Sport and Recreation Strategy	All	Members CMT Key stakeholders	Draft Strategy Document	Lorraine Mansfield 08.03.06	Committee Report	Cabinet 22.03.06	Mar 04	Mar 06
2.	Air Quality Action Plan - review	All	Members CMT	Meetings Reports Letters	Robert Heathcock 09.01.06	Committee Report	Cabinet 22.03.06	Nov 05	Mar 06
3.	Communities Directorate - Divisional Business Plans (General Fund)	All	Members CMT Key stakeholders	Draft Business Plans	Heads of Divisions 01.03.06	Committee Report	Cabinet 22.03.06		Mar 06
4.	Housing Revenue Account Business Plans	All	TACT Members CMT Key stakeholders	Draft Business Plan	Richard Botham 01.03.06	Committee Report	Cabinet 22.03.06		Mar 06
5	Repairs and Renewals Strategy 2006 Update	All	TACT Members CMT Key stakeholders	Draft Strategy Document	Richard Botham 01.03.06	Committee Report	Cabinet 22.03.06		Mar 06

KEY DECISIONS – FINANCIAL – DEVELOPMENT

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Council Offices Feasibility Update / Use of Bapsy Bequest	Exempt	CMT, Members	Committee Report	Tony Langridge 03.03.06	Committee Report	Cabinet 22.03.06 Full Council 19.04.06	Jul 04	Apr 06
2.	Upper Brook Street site – purchase details	Exempt	CMT, Members	Committee Report	Tony Langridge 10.02.06	Committee Report	Cabinet 01.03.06	Feb 06	Mar 06
3.	Planning Grants 2006/07	Not known	CMT, Members	Committee Report	Steve Tilbury 10.02.06	Committee Report	Cabinet 01.03.06	Feb 06	Mar 06
4.	Concessionary Travel Scheme – update	Not known	CMT, Members	Committee Report	Alan Jowsey 3.03.06	Committee Report	Cabinet 22.03.06	Mar 06	

KEY DECISIONS – NON-FINANCIAL – DEVELOPMENT

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Arts Strategy	ALL	Key Stakeholders	Draft Strategy Document	Eloise Appleby 10.02.06	Committee Report	Cabinet 01.03.06	Mar 04	Mar 06
2.	Biodiversity Action Plan	All	Key Stakeholders	Draft Action Plan	Vivienne Fifield 21.04.06	Committee Report	Cabinet 18.05.06	Mar 06	May 06
3.	Development Directorate - Divisional Business Plans	ALL	Key stakeholders	Draft Business Plans	Heads of Divisions 31.01.06	Committee Report	Cabinet 22.03.06	Mar 06	
4.	Tree Strategy	ALL	Key Stakeholders	Draft Strategy Document	Vivienne Fifield 21.04.06	Committee Report	Cabinet 18.05.06	Mar 06	May 06

KEY DECISIONS – FINANCIAL – FINANCE

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Treasury management – decisions in accordance with the Council's approved strategy and policy	Up to £5m per transaction	None	None	Fred Lyon daily	Designated working papers	Designated Finance staff daily	Daily	Daily
2.	Customer Service Centre	N/K	Staff and union	Various	Paul Wood 17.05.06	Committee report	Cabinet 18.05.06	May 06	Mar 06
3.	Insurance Fund Review	N/A	None	None	Fred Lyon 21.03.06	Committee report	Cabinet 22.03.06	Mar 06	

KEY DECISIONS – NON-FINANCIAL – FINANCE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	None								
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KEY DECISIONS – FINANCIAL – HUMAN RESOURCES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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	None								
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KEY DECISIONS – NON-FINANCIAL – HUMAN RESOURCES

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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