



FORWARD PLAN OF KEY DECISIONS

FEBRUARY 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 February to 31 May 2006. It is only valid for the month of February 2006. It will be replaced in March 2006. Changes from the January 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr Sheila Campbell
Leader of the Council

Cabinet Members:	Portfolio Held:
Sheila Campbell (<i>Leader</i>)	Community Strategy
Therese Evans (<i>Deputy Leader</i>)	Culture, Heritage and Sport
John Beveridge	Planning
Brian Collin	Healthy and Inclusive Communities
Dominic Hiscock	Housing
Richard Knasel	Economy and Transport
Kelsie Learney	Finance and Resources
Jim Wagner	Environmental Health

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – FINANCIAL – CHIEF EXECUTIVE

No	Item	Project Cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
	None								

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Corporate Strategy	All	LSP; Principal Scrutiny Committee Scrutiny Panels	Discussion at meetings	Chief Executive by 31.01.06	Report and draft document	Cabinet 07.02.06 Council 23.02.06	Feb 06	
2.	Statement of Community Involvement – Consultation Draft	All	All stakeholders	Q'naires, workshops & targeted events	Head of Strategic Planning by 31.12.05	Report and consultation draft	Cabinet 07.02.06	Feb 06	
3.	Partnership Review	All	Partners, Partnership Chairs, Principal Scrutiny Committee	Circulation of draft Report	Head of Policy by 31.01.06	Report	Cabinet 01.03.06	Jun 05	Mar 06
4.	Corporate Procurement Strategy and Action Plan	All	Principal Scrutiny Committee	Report and draft strategy and action plan.	Head of Performance and Management by 31.01.06	Report and draft strategy and action plan	Cabinet 22.03.06	Dec 04	Mar 06
5.	Carbon Management Programme Strategy and Implementation Plan	All	Members and staff	Workshop	Director of Communities by 28.02.06	Report and Draft Strategy and Implementation Plan	Cabinet 22.03.06	Mar 06	
6.	Economic Development Action Plan	All	Local Businesses	Discussion at meetings	Head of Strategic Planning by 31.01.06	Report and Draft Action Plan	Cabinet 22.03.06	Mar 06	

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
7.	Chief Executive Directorate and Divisional Business Plans	All	Staff in CX Directorate Relevant scrutiny panels	Meetings Draft report	Head of Performance & Management / Head of Policy / Head of Strategic Planning by	Report and Draft Business Plans	Cabinet 22.03.06	Mar 06	
8.	Performance Plan Part 1 (Corporate Business Plan)	All	Principal Scrutiny Committee Scrutiny Panels LSP	Discussion at meetings	Chief Executive by 31.01.06	Report and draft document	Cabinet 22.03.06 Council 19.04.06	Feb 06	Apr 06
9.	Biodiversity Action Plan	All	Environmental Organisations, All Members	Circulation of draft Plan	Head of Policy by 31.03.06	Report and draft Plan	Cabinet 18.05.06	Jun 05	May 06
10.	Adoption of Springvale / Headbourne Worthy Local Area Design Statement.	Sparsholt Kings Worthy	Public Parish Councils Development interests	Publication of draft document.	Head of Strategic Planning by 30.04.05	Report and proposed Design Statement	Cabinet 31.05.06	Dec 05	May 06
11.	Winchester District Local Plan Review	All	Public All other stakeholders	Notification of proposed modifications	Head of Strategic Planning by 09.03.06	Report and proposed Winchester District Local Plan	Cabinet 18.05.06 Council	Jun 06	

KEY DECISIONS – FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Capital Works to Abbey House	Not yet available					Chris Ashcroft 07.02.06		Feb 06
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KEY DECISIONS – NON-FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Annual Review of the Constitution	All	Group Leaders		CSS 12.02.06	Report	Cabinet 1 and 22.03.05		

KEY DECISIONS – FINANCIAL – COMMUNITIES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	CCTV Control Room Relocation-Project Plan	Not known	Members CMT	Meetings, Committee Report	Lorraine Mansfield 13.03.06	Committee Report	Cabinet 22.03.06	Jan 05	Mar 06
2.	Disposal of land at Harwood Place & Wesley Court	Not known	Members CMT	Meetings, Committee Report	Andrew Palmer 30.01.06	Committee Report	Cabinet 7.02.06	Feb 06	

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1.	Sport and Recreation Strategy	All	Members CMT Key stakeholders	Draft Strategy Document	Lorraine Mansfield 08.03.06	Committee Report	Cabinet 22.03.06	Mar 04	Mar 06
2.	Air Quality Action Plan - review	All	Members CMT	Meetings Reports Letters	Robert Heathcock 09.01.06	Committee Report	Cabinet 22.03.06	Nov 05	Mar 06
3.	Outcome of Recycling Pilot Project	All	Members CMT	Meetings Reports Letters	Robert Heathcock 27.01.06	Committee Report	Cabinet 07.02.06	Dec 05	Feb 06

KEY DECISIONS – FINANCIAL – DEVELOPMENT

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Council Offices Feasibility Update / Use of Bapsy Bequest	Exempt	CMT, Members	Committee Report	Tony Langridge 27.01.06	Committee Report	Cabinet 07.02.06 Full Council 22.02.06	Jul 04	Feb 06
2.	Silver Hill Development (Broadway/Friarsgate) Landowner's approval of draft application	Exempt	CMT, Members	Committee Report	Tony Langridge 2.12.05	Committee Report	Special Council 01.02.06	Sep 05	Feb 06
3.	Residents Parking Scheme Review	Not known	CMT, Members	Committee Report	Alan Jowsey 20.01.06	Committee Report	Cabinet 07.02.06	Jan 06	Feb 06
4.	Development Control – Appeal costs - budget implications	Not known	CMT, Members	Committee Report	Steve Tilbury 20.01.06	Committee Report	Cabinet 07.02.06	Dec 05	Feb 06
5.	Upper Brook Street site – purchase details	Exempt	CMT, Members	Committee Report	Tony Langridge 27.01.06	Committee Report	Cabinet 07.02.06	Feb 06	
6.	Planning Grants 2006/07	Not known	CMT, Members	Committee Report	Steve Tilbury 27.01.06	Committee Report	Cabinet 07.02.06	Feb 06	
7.	Jewry Street car park – capital expenditure	Not known	CMT, Members	Committee Report	Steve Tilbury 27.01.06	Committee Report	Cabinet 07.02.06	Feb 06	

KEY DECISIONS – NON-FINANCIAL – DEVELOPMENT

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1.	Arts Strategy	ALL	Key Stakeholders	Draft Strategy Document	Eloise Appleby 06.01.06	Committee Report	Cabinet 7.02.06	Mar 04	Feb 06
2.	Biodiversity Action Plan	All	Key Stakeholders	Draft Action Plan	Vivienne Fifield 10.02.06	Committee Report	Cabinet 01.03.06	Mar 06	
3.	Development Directorate - Divisional Business Plans	ALL	Key stakeholders	Draft Business Plans	Heads of Divisions 31.01.06	Committee Report	Cabinet 22.03.06	Mar 06	
4.	Tree Strategy	ALL	Key Stakeholders	Draft Strategy Document	Vivienne Fifield 10.02.06	Committee Report	Cabinet 01.03.06	Mar 06	

KEY DECISIONS – FINANCIAL – FINANCE

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Treasury management – decisions in accordance with the Council’s approved strategy and policy	Up to £5m per transaction	None	None	Fred Lyon daily	Designated working papers	Designated Finance staff daily	Daily	Daily
2.	Treasury Management Strategy	N/A	None	None	Fred Lyon 06.02.06	Committee report	Cabinet 07.02.06	Feb 06	
3.	Budget and Council Tax	N/A	LSP, Business Reps	Report	Fred Lyon 06.02.06	Committee report	Cabinet 07.02.06	Feb 06	
4.	Customer Service Centre	N/K	Staff and union	Various	Paul Wood 28.02.06	Committee report	Cabinet 01.03.06	Mar 06	
5.	Insurance Fund Review	N/A	None	None	Fred Lyon 21.03.06	Committee report	Cabinet 22.03.06	Mar 06	

KEY DECISIONS – NON-FINANCIAL – FINANCE

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1.	None								
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KEY DECISIONS – FINANCIAL – HUMAN RESOURCES

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