



FORWARD PLAN OF KEY DECISIONS

JANUARY 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 January to 30 April 2006. It is only valid for the month of January 2006. It will be replaced in February 2006. Changes from the December 2005 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr Sheila Campbell
Leader of the Council

Cabinet Members:

Sheila Campbell (*Leader*)
Therese Evans (*Deputy Leader*)
John Beveridge
Brian Collin
Dominic Hiscock
Richard Knasel
Kelsie Learney
Jim Wagner

Portfolio Held:

Community Strategy
Culture, Heritage and Sport
Planning
Healthy and Inclusive Communities
Housing
Economy and Transport
Finance and Resources
Environmental Health

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – FINANCIAL – CHIEF EXECUTIVE

No	Item	Project Cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
	None								

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Corporate Procurement Strategy and Action Plan	All	Principal Scrutiny Committee	Report and draft strategy and action plan.	Head of Performance and Management by 23.12.05	Report and draft strategy and action plan	Cabinet 18.01.06	Dec 04	Jan 06
2.	Partnership Review	All	Partners, Partnership Chairs, Principal Scrutiny Committee	Circulation of draft Report	Head of Policy by 31.12.05	Report	Cabinet 22.03.06	Jun 05	Mar 06
3.	Adoption of Springvale / Headbourne Worthy Local Area Design Statement.	Sparsholt Kings Worthy	Public Parish Councils Development interests	Publication of draft document.	Head of Strategic Planning by 30.04.05	Report and proposed Design Statement	Cabinet 31.05.06	Dec 05	May 06
4.	Corporate Strategy	All	LSP; Principal Scrutiny Committee Scrutiny Panels	Discussion at meetings	Chief Executive by 31.01.06	Report and draft document	Cabinet 18.01.06 Council 23.02.06	Feb 06	Jan 05
5.	Performance Plan Part 1 (Corporate Business Plan)	All	Principal Scrutiny Committee Scrutiny Panels LSP	Discussion at meetings	Chief Executive by 31.01.06	Report and draft document	Cabinet 18.01.05 Council 23.02.06	Feb 06	Jan 06
6.	Biodiversity Action Plan	All	Environmental Organisations, All Members	Circulation of draft Plan	Head of Policy by 31.03.06	Report and draft Plan	Cabinet 18.05.06	Jun 05	May 06
7.	Chief Executive Directorate and Divisional Business	All	Staff in CX Directorate	Meetings	Head of Performance &	Report and Draft	Cabinet 22.03.06	Mar 06	

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

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	Plans		Relevant scrutiny panels	Draft report	Management / Head of Policy / Head of Strategic Planning by	Business Plans			
10.	Carbon Management Programme Strategy and Implementation Plan	All	Members and staff	Workshop	Director of Communities by 28.02.06	Report and Draft Strategy and Implementation Plan	Cabinet 22.03.06	Mar 06	
11.	Economic Development Action Plan	All	Local Businesses	Discussion at meetings	Head of Strategic Planning by 31.01.06	Report and Draft Action Plan	Cabinet 22.03.06	Mar 06	
12.	Statement of Community Involvement – Consultation Draft	All	All stakeholders	Q’naires, workshops & targeted events	Head of Strategic Planning by 31.12.05	Report and consultation draft	Cabinet 07.02.06	Feb 06	
13.	Winchester District Local Plan Review	All	Public All other stakeholders	Notification of proposed modifications	Head of Strategic Planning by 09.03.06	Report and proposed Winchester District Local Plan	Cabinet 18.05.06 Council	Jun 06	

KEY DECISIONS – FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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1.	Land Charges IT Feasibility Study	Not yet available	Staff & ICT Group	Feasibility Study	CSS 31.12.05	Report	Cabinet 18.01.06	Dec 04	Jan 06
2.	Capital Revenue to Abbey House	Not yet available					Chris Ashcroft 07.02.06		Feb 06

KEY DECISIONS – NON-FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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	Annual Review of the Constitution	All	Group Leaders		CSS 12.02.06	Report	Cabinet 1 and 22.03.05		
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KEY DECISIONS – FINANCIAL – COMMUNITIES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	CCTV Control Room Relocation-Project Plan	Not known	Members CMT	Meetings, Committee Report	Lorraine Mansfield 13.03.06	Committee Report	Cabinet 22.03.06	Jan 05	Mar 06
2.	Great Field Road, Weeke Urban Capacity Site Development Scheme	Not known cost of land	Members CMT	Meetings Exhibitions Reports	Andrew Palmer 05.12.05	Committee Report	Cabinet 14.12.05	Dec 05	
3.	Drayton Street, Stanmore Urban Capacity Site Development Scheme	Not known cost of land	Members CMT	Meetings Exhibitions Reports	Andrew Palmer	Committee Report	Cabinet 4.1.06	Jan 06	
4.	Depot Service Contract - Benchmarking	£615	Members CMT TACT	Meetings Reports	Richard Botham 05.01.2006	Committee Report	Cabinet 18.01.06	Jan 06	

KEY DECISIONS – NON-FINANCIAL – COMMUNITIES

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1.	Sport and Recreation Strategy	All	Members CMT Key stakeholders	Draft Strategy Document	Lorraine Mansfield 08.03.06	Committee Report	Cabinet 22.03.06	Mar 04	Feb 06
2.	Air Quality Action Plan - review	All	Members CMT	Meetings Reports Letters	Robert Heathcock 09.01.06	Committee Report	Cabinet 18.01.06	Nov 05	Jan 06
3.	Outcome of Recycling Pilot Project	All	Members CMT	Meetings Reports Letters	Robert Heathcock 27.01.06	Committee Report	Cabinet 07.02.06	Dec 05	Feb 06

KEY DECISIONS – FINANCIAL – DEVELOPMENT

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Council Offices Feasibility Update / Use of Bapsy Bequest	Exempt	CMT, Members	Committee Report	Tony Langridge 27.01.06	Committee Report	Cabinet 7.02.06 Full Council 22.02.06	Jul 04	Feb 06
2.	Silver Hill Development (Broadway/Friarsgate) Landowner's approval of draft application	Exempt	CMT, Members	Committee Report	Tony Langridge 2.12.05	Committee Report	Special Council 01.02.06	Sep 05	Feb 06
3.	Residents Parking Scheme Review	Not known	CMT, Members	Committee Report	Alan Jowsey 30.12.05	Committee Report	Cabinet 18.01.06	Jan 06	
4.	Development Control – Appeal costs - budget implications	Not known	CMT, Members	Committee Report	Steve Tilbury 30.12.05	Committee Report	Cabinet 18.01.06	Dec 05	Jan 06
5.	Guildhall Catering Contract	Exempt	CMT, Members	Committee Report	Eloise Appleby 30.12.05	Committee Report	Cabinet 18.01.06	Jan 06	

KEY DECISIONS – NON-FINANCIAL – DEVELOPMENT

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1.	Arts Strategy	ALL	Key Stakeholders	Draft Strategy Document	Eloise Appleby 06.01.06	Committee Report	Cabinet 7.02.06	Mar 04	Feb 06
2.	Biodiversity Action Plan	All	Key Stakeholders	Draft Action Plan	Vivienne Fifield 10.02.06	Committee Report	Cabinet 01.03.06	Mar 06	
3.	Development Directorate - Divisional Business Plans	ALL	Key stakeholders	Draft Business Plans	Heads of Divisions 31.01.06	Committee Report	Cabinet 01.03.06	Mar 06	
4.	Tree Strategy	ALL	Key Stakeholders	Draft Strategy Document	Vivienne Fifield 10.02.06	Committee Report	Cabinet 01.03.06	Mar 06	

KEY DECISIONS – FINANCIAL – FINANCE

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Treasury management – decisions in accordance with the Council’s approved strategy and policy	Up to £5m per transaction	None	None	Fred Lyon daily	Designated working papers	Designated Finance staff daily	Daily	Daily
2.	General Fund Budget Report	N/A	None	None	Fred Lyon 17.01.06	Committee report	Cabinet 18.01.06	Jan 06	
3.	Treasury Management Strategy	N/A	None	None	Fred Lyon 06.02.06	Committee report	Cabinet 07.02.06	Feb 06	
4.	Budget and Council Tax	N/A	LSP, Business Reps	Report	Fred Lyon 06.02.06	Committee report	Cabinet 07.02.06	Feb 06	
5.	Insurance Fund Review	N/A	None	None	Fred Lyon 21.03.06	Committee report	Cabinet 22.03.06	Mar 06	

KEY DECISIONS – NON-FINANCIAL – FINANCE

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1.	None								
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KEY DECISIONS – FINANCIAL – HUMAN RESOURCES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
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