



FORWARD PLAN OF KEY DECISIONS

DECEMBER 2008

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 December 2008 to 31 March 2009. It is only valid for the month of December 2008. It will be replaced in January 2009. Changes from the November 2008 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett
Leader of the Council

Cabinet Members:

George Beckett (*Leader*)
John Cooper (*Deputy Leader*)
Frederick Allgood
Tony Coates
Stephen Godfrey
Frank Pearson
Patricia Stallard
Keith Wood

Portfolio Held:

Leader
Communities and Safety
Finance and Efficiency
Housing
Performance and Organisational Development
Environment
Heritage, Culture and Sport
Planning and Access



KEY TO ABBREVIATIONS

CMT Corporate Management Team
 Incorporates:

Chief Executive - Simon Eden
Corporate Director (Governance) - Stephen Whetnall
Corporate Director (Policy) - Bob Merrett
Corporate Director (Operations) - Steve Tilbury

SMG Senior Managers Group
 Comprises all Heads of Division

HE Head of Estates (Tony Langridge)
TACT Tenants and Council Together
N/K Not Known
N/A Not Applicable

KEY DECISIONS – DECEMBER 2008

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Revenue Budgets for 2009/10 Feedback from (General Fund and Housing Revenue Account) budget options	Finance and Efficiency		All	Members, CMT Business Community, parishes, local strategic partners and Winchester Town Forum	Committee Report	Alexis Garlick 21.11.08	Committee Report	Cabinet 10.12.08	
3.	Capital Programme	Finance and Efficiency		All	CMT, Members	Committee Report	Alexis Garlick 21.11.08	Committee Report	Cabinet 10.12.08	
4.	Freedom of Information Act - New Publication Scheme	Performance and Organisational Development		All	None	Committee Report	Fiona Sutherland 21.11.08	Committee Report	Cabinet 10.12.08	
5.	Updated Sustainable Community Strategy	Leader		All	Winchester District Strategic Partnership, local communities, Members,	Workshops, Survey, Draft Report	Antonia Perkins 21.11.08	Committee Report	Cabinet 10.12.08	Sept 2008

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
					Principal Scrutiny Committee					
6.	Council Tax Base	Finance and Efficiency		All	CMT, Members	Committee Report	Gill Cranswick 21.11.08	Committee Report	Cabinet 10.12.08	
7.	Rural Settlement List	Finance and Efficiency		All	CMT, Members	Committee Report	Gill Cranswick 21.11.08	Committee Report	Cabinet 10.12.08	
8.	Corporate Business Plan.	Finance and Efficiency		All	CMT / Members	Draft Report	Jen Anderson 21.11.08	Committee Report	Cabinet 10.12.08	October 2008
9.	Waste Collection Arrangements	Environment		All	CMT, Members	Draft Report	Howard Bone 21.11.08	Committee Report	Cabinet 10.12.08	
10.	Local Plan Saved Policies	Planning and Access		All	Members, CMT	Draft Report	Steve Opacic 21.11.08	Committee Report	Cabinet 10.12.08 Council 7.01.09	
11.	Strategic Housing Land Availability Assessment (SHLAA)	Planning and Access		All	Stakeholder Group, Members	Committee Report	Steve Opacic 24.11.08	Committee Report with SHLAA	Cabinet LDF Cttee 16.12.08	
12.	Local Development Scheme (LDS)	Planning and Access		All	GOSE, Members, CMT	Draft Report	Steve Opacic 24.11.08	Committee Report with LDS	Cabinet 10.12.08	
13.	University of Winchester Master Plan	Planning and Access		Town Wards	Members, CMT	Draft Master Plan	John Hearn 24.11.08	Committee Report with the Master Plan	Cabinet 10.12.08	

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14.	Draft Economy and Tourism Strategy	Leader	None	All	Business Community, CMT, Economic Prosperity SOG, Parish Councils, Local Economy Informal Scrutiny Group	Draft Strategy	Eloise Appleby 21.11.08	Report and Strategy document	Cabinet 10.12.08	November 2008
15.	Older People's Wellbeing Delivery Plan	Communities and Safety	Not yet known	All	Older People's Wellbeing Partnership, Health and Wellbeing Strategic Outcome Group, Members, CMT, SMG	Frontloading followed by circulation of draft plan	Lorraine Mansfield 21.11.08 (on covering report only as consultation complete on action plan)	Committee Report	Cabinet 10.12.08	October 2008
16.	Risk Management Strategy	Finance and Efficiency	N/A	All	CMT, Members	Committee Report	Bob Merrett 21.11.08	Committee Report	Cabinet 10.12.08	April
17.	Review of Vacant Council House Sales Policy	Housing	£2m income	All	Members, CMT, TACT	Committee Report	Richard Botham 21.11.08	Committee Report	Cabinet 10.12.08	Sept 2008
18.	Knowle Community Building	Communities and Safety	£400,000	Wickham	Members, CMT, Stakeholders	Committee Report	Steve Tilbury 21.11.08	Committee Report	Cabinet 10.12.08	Sept 2008

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19.	Older Persons Housing Action Plan	Housing	None	All	Housing Board, Older People's Wellbeing Partnership, Members, CMT, TACT Stakeholders	Draft Decision Notice	Andrew Palmer 21.11.08	Older Persons Housing Action Plan	Delegated powers, Cllr Tony Coates	
20.	Disposal of land adjacent to Simonds Court, Abbots Barton, Winchester, to an RSL	Housing	Disposal at below market value	St Bartholomew	Members, CMT, TACT	Draft Report	Mark Barnett 21.11.08	Committee Report	Cabinet 10.12.08	
21.	Disposal of Council Property at Hoe Road, Bishops Waltham to RSL	Housing	Disposal at below market value	Bishops Waltham	Members, Parish Council, CMT, TACT	Draft Report	Mark Barnett 21.11.08	Committee Report	Cabinet 10.12.08	
22.	Tender Report – Term Maintenance Contract For Heating & Associated Systems	Housing	Exempt information	All	Members, CMT	Draft Report	Clive Broomfield 21.11.08	Committee Report	Cabinet 10.12.08	

KEY DECISIONS – JANUARY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Future Options for Meadowside Centre, Whiteley	Heritage, Culture and Sport	Not yet known	Whiteley	CMT, Members Whiteley Parish Council Hampshire County Council	Draft Report	Mandy Ford 30.12.08	Committee Report	Cabinet 14.01.09	February 2008
3.	Car Park charges –annual review	Planning & Access	Not yet known	All	CMT, Members, HCC	Draft Report	Andy Hickman 30.12.08	Committee Report	Cabinet 14.01.09	
4.	LDF Core Strategy Preferred Options	Planning and Access		All	Community, stakeholders, Members, CMT	Issues & Options consultation	Steve Opacic 24.11.08	Committee Report with Preferred Options	Cabinet LDF Cttee January 2009	December 2008
5.	Rural Housing Development Action Plan	Housing		All Rural wards	Officers, CAH, RSL, Parish Councils, Members	Draft Action Plan and supporting paper	Debbie Rhodes 31/12/08	Working Papers	Portfolio Holder	
6.	Revenue Budgets for 2009/10 Progress Report	Finance and Efficiency		All	Members, CMT Business Community, parishes,	Committee Report	Alexis Garlick 30.12.08	Committee Report	Cabinet 14.01.09	

KEY DECISIONS – JANUARY 2009

					local strategic partners and Winchester Town Forum					
7.	Capital Programme Progress Report	Finance and Efficiency		All	CMT, Members	Committee Report	Alexis Garlick 30.12.08	Committee Report	Cabinet 14.01.09	
8.	South Winchester Park and Ride – Operational Issues	Planning and Access	Not yet known	Compton & Shawford	HCC, CMT, Members	Draft Report	Andy Hickman 30.12.08	Committee Report	Cabinet 14.01.09	October 2008
9.	Winchester Town Access Plan – Options	Planning and Access	N/A	Winchester Wards only	CMT, Members, HCC	Draft Report	Andy Hickman 30.12.08	Committee Report	Cabinet 14.01.09	Sept 2008
10.	HIOW – Integrated Development Control Admin project	Planning and Access	Not yet known	All	CMT, Members	Draft Report	Fiona Tebbutt 30.12.08	Committee Report	Cabinet 14.01.09	
11.	Choice Based Lettings Local Lettings Plans	Housing	None	All	CMT Members TACT	Draft Reports	Andrew Palmer 30.12.08	Report	Cabinet 14.01.09	November
12.	Car Parks Capital Programme – 2009/10	Planning & Access	£180,000	All	Cabinet & CMT	Draft Committee Report	Andy Hickman 30.12.08	Committee Report	Cabinet 14.01.09	February 2009
13.	Sewage Treatment Works Capital Programme – 2009/10	Planning & Access	£200,000	All	Cabinet, CMT & TACT	Draft Committee Report	Andy Hickman 30.12.08	Committee Report	Cabinet 14.01.09	February 2009

KEY DECISIONS - FEBRUARY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Revenue Budgets for 2009/10	Finance and Efficiency		All	Members, CMT Business Community, parishes, local strategic partners and Winchester Town Forum	Committee Report	Alexis Garlick 16.01.09	Committee Report	Cabinet 04.02.09	
3.	Capital Programme	Finance and Efficiency		All	CMT, Members	Committee Report	Alexis Garlick 16.01.09	Committee Report	Cabinet 04.02.09	

KEY DECISIONS - MARCH 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	LDF Core Strategy Preferred Options	Planning and Access		All	Community stakeholders, Members, CMT	Issues & Options consultation	Steve Opacic 1.3.09	Committee Report with Preferred Options	Cabinet LDF Cttee 25.3.09	December 2008
3.	Stock Condition Survey – Private Sector Housing Strategy	Housing	None	All	Housing Board, CMT, Members	Draft Report	Andrew Palmer 6.3.09	Private Sector Housing Strategy Stock Condition Survey	Cabinet 18.3.09	November 2008
4.	Economic Strategy for the Winchester District 2009 - 2013	Leader	None	All	Community stakeholders, Members, CMT	Draft Strategy	Eloise Appleby 6.3.09	Committee Report and the Draft Strategy	Cabinet 18.3.09	