

FORWARD PLAN OF KEY DECISIONS

NOVEMBER 2008

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 November 2008 to 28 February 2009. It is only valid for the month of November 2008. It will be replaced in December 2008. Changes from the October 2008 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett

Leader of the Council

Cabinet Members:	Portfolio Held:
George Beckett (<i>Leader</i>)	Leader
John Cooper(<i>Deputy Leader</i>)	Communities and Safety
Frederick Allgood	Finance and Efficiency
Tony Coates	Housing
Stephen Godfrey	Performance and Organisational Development
Frank Pearson	Environment
Patricia Stallard	Heritage, Culture and Sport
Keith Wood	Planning and Access

KEY TO ABBREVIATIONS

CMT Corporate Management Team
Incorporates:

Chief Executive - Simon Eden
Corporate Director (Governance) - Stephen Whetnall
Corporate Director (Policy) - Bob Merrett

Corporate Director (Operations) - Steve Tilbury

SMG	Senior Managers Group Comprises all Heads of Division
HE	Head of Estates (Tony Langridge)
TACT	Tenants and Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – NOVEMBER 2008

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Stock Condition Survey – Private Sector Housing Strategy	Housing	None	All	Housing Board, CMT, Members	Draft Report	Andrew Palmer 07.11.08	Private Sector Housing Strategy Stock Condition Survey	Cabinet 18.11.08	
3.	Choice Based Lettings Local Lettings Plans	Housing	None	All	CMT Members TACT	Draft Report	Andrew Palmer 07.11.08	Report	Cabinet 18.11.08	
4.	Silver Hill – Compulsory Purchase Order report	Leader	None	St Bartholomew	CMT Members	Draft Report	Tony Langridge 07.11.08	Report	Cabinet 18.11.08	June
5.	Silver Hill – Development Agreement Terms	Leader	To be assessed	St Bartholomew	CMT Members	Draft Report	Tony Langridge 07.11.08	Report	Cabinet 18.11.08	
6.	Residential Parking Standards	Planning and Access	None	All	CMT, Internal officers	Committee Report	Andy Hickman 07.11.08	Committee Report	Cabinet 18.11.08	May

KEY DECISIONS – NOVEMBER 2008

7.	Older People's Wellbeing Delivery Plan	Communities and Safety	Not yet known	All	Older People's Wellbeing Partnership, Health and Wellbeing Strategic Outcome Group, Members, CMT, SMG	Frontloading followed by circulation of draft plan	Lorraine Mansfield 04.11.08 (on covering report only as consultation complete on action plan)	Committee Report	Cabinet 18.11.08	October 2008
8.	River Itchen – maintenance issues	Environment	Not yet known	Winchester Wards	Members, CMT	Committee Report	Patrick Aust 07.11.08	Committee Report	Cabinet 18.11.08	October 2008
9.	Risk Management Strategy	Finance and Efficiency	N/A	All	CMT, Members	Committee Report	Bob Merrett 07.11.08	Committee Report	Cabinet 18.11.08	April
10.	Review of Vacant Council House Sales Policy	Housing	£2m income	All	Members, CMT, TACT	Committee Report	Richard Botham 07.11.08	Committee Report	Cabinet 18.11.08	Sept 2008
11.	Knowle Community Building	Communities and Safety	£400,000	Wickham	Members, CMT, Stakeholders	Committee Report	Steve Tilbury 07.11.08	Committee Report	Cabinet 18.11.08	Sept 2008
12.	Older Persons Housing Action Plan	Housing	None	All	Housing Board, Older People's Wellbeing Partnership, Members, CMT, TACT Stakeholders	Draft Decision Notice	Andrew Palmer 4.11.08	Older Persons Housing Action Plan	Delegated powers, Cllr Tony Coates	

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1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Draft Revenue Budgets for 2009/10 (General Fund and Housing Revenue Account)	Finance and Efficiency		All	Members, CMT Business Community, parishes, local strategic partners and Winchester Town Forum	Committee Report	Alexis Garlick 21.11.08	Committee Report	Cabinet 10.12.08	
3.	Draft Capital Programme	Finance and Efficiency		All	CMT, Members	Committee Report	Alexis Garlick 21.11.08	Committee Report	Cabinet 10.12.08	
4.	Freedom of Information Act - New Publication Scheme	Performance and Organisational Development		All	None	Committee Report	Fiona Sutherland 21.11.08	Committee Report	Cabinet 10.12.08	
5.	Updated Sustainable Community Strategy	Leader		All	Winchester District Strategic Partnership, local communities, Members,	Workshops, Survey, Draft Report	Antonia Perkins 21.11.08	Committee Report	Cabinet 10.12.08	Sept 2008

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					Principal Scrutiny Committee					
6.	Council Tax Base	Finance and Efficiency		All	CMT, Members	Committee Report	Gill Cranswick 21.11.08	Committee Report	Cabinet 10.12.08	
7.	Rural Settlement List	Finance and Efficiency		All	CMT, Members	Committee Report	Gill Cranswick 21.11.08	Committee Report	Cabinet 10.12.08	
8.	Corporate Business Plan.	Finance and Efficiency		All	CMT / Members	Draft Report	Jen Anderson 21.11.08	Committee Report	Cabinet 10.12.08	October 2008
9.	Waste Collection Arrangements	Environment		All	CMT, Members	Draft Report	Howard Bone	Committee Report	Cabinet 10.12.08	
10.	Local Plan Saved Policies	Planning and Transportation		All	Members, CMT	Draft Report	Steve Opacic 21.11.08	Committee Report	Cabinet 10.12.08 Council 7.01.09	
11.	Strategic Housing Land Availability Assessment (SHLAA)	Planning and Transportation		All	Stakeholder Group, Members	Committee Report	Steve Opacic 24.11.08	Committee Report with SHLAA	Cabinet LDF Cttee 16.12.08	
12.	Local Development Scheme (LDS)	Planning and Transportation		All	GOSE, Members, CMT	Draft Report	Steve Opacic 24.11.08	Committee Report with LDS	Cabinet LDF Cttee 16.12.08	

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
13.	Disposal council property on Hoe Road, Bishops Waltham to RSL	Housing	Disposal at below market value	Bishops Waltham	Members, Parish Council, CMT, TACT.	Draft Report	Mark Barnett 24.11.08	Committee Report	Cabinet 10.12.08	
14.	South Winchester Park and Ride – Operational Issues	Planning and Access	Not yet known	Compton & Shawford	HCC, CMT, Members	Draft Report	Andy Hickman 21.11.08	Committee Report	Cabinet 10.12.08	October 2008
15.	Winchester Town Access Plan – Options	Planning and Access	N/A	Winchester Wards only	CMT, Members, HCC	Draft Report	Andy Hickman 21.11.08	Committee Report	Cabinet 10.12.08	Sept 2008
16.	Homelessness Strategy	Housing	N/A	All	Members, Housing Board	Draft Report	Andrew Palmer 21.11.08	Committee Report	Cabinet 10.12.08	October 2008
17.	Draft Economy and Tourism Strategy	Leader	None	All	Business Community, CMT, Economic Prosperity SOG, Parish Councils, Local Economy Informal Scrutiny Group	Draft Strategy	Eloise Appleby 21.11.08	Report and Strategy document	Cabinet 10.12.08	November 2008

KEY DECISIONS – JANUARY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Future Options for Meadowside Centre, Whiteley	Heritage, Culture and Sport	Not yet known	Whiteley	CMT, Members Whiteley Parish Council Hampshire County Council	Draft Report	Mandy Ford 30.12.08	Committee Report	Cabinet 14.01.09	February 2008
3.	Car Park charges – annual review	Planning & Transport	Not yet known	All	CMT, Members	Draft Report	Andy Hickman 30.12.08	Committee Report	Cabinet 14.01.09	
4.	LDF Core Strategy Preferred Options	Planning and Transportation		All	Community, stakeholders, Members, CMT	Issues & Options consultation	Steve Opacic 24.11.08	Committee Report with Preferred Options	Cabinet LDF Cttee date TBA & Council April 2009	December 2008

KEY DECISIONS – FEBRUARY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Car Parks Capital Programme – 2009/10	Planning & Transport	£180,000	All	Cabinet & CMT	Draft Committee Report	Andy Hickman 16.01.09	Committee Report	Cabinet 04.02.09	
3.	Sewage Treatment Works Capital Programme – 2009/10	Planning & Transport	£200,000	All	Cabinet, CMT & TACT	Draft Committee Report	Andy Hickman 16.01.09	Committee Report	Cabinet 04.02.09	