



## FORWARD PLAN OF KEY DECISIONS

JUNE 2008

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 June 2008 to 30 September 2008. It is only valid for the month of June 2008. It will be replaced in July 2008. Changes from the May 2008 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

**Cllr George Beckett**  
Leader of the Council

<b>Cabinet Members:</b>	<b>Portfolio Held:</b>
George Beckett ( <i>Leader</i> )	Leader
John Cooper ( <i>Deputy Leader</i> )	Communities and Safety
Frederick Allgood	Finance and Efficiency
Tony Coates	Housing
Stephen Godfrey	Performance and Organisational Development
Frank Pearson	Environment
Patricia Stallard	Heritage, Culture and Sport
Keith Wood	Planning and Access

## **KEY TO ABBREVIATIONS**

CMT	Corporate Management Team Incorporates:  Chief Executive - Simon Eden Corporate Director (Governance) - Stephen Whetnall Corporate Director (Policy) - Bob Merrett Corporate Director (Operations) - Steve Tilbury
SMG	Senior Managers Group Comprises all Heads of Division
HE	Head of Estates (Tony Langridge)
TACT	Tenants and Council Together
N/K	Not Known
N/A	Not Applicable

## KEY DECISIONS – JUNE 2008

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Capital Outturn 2007/08	Finance and Efficiency	£11m	All	None	None	Alexis Garlick 22.05.08	Committee Report	Cabinet 04.06.08	
3.	Revenue Outturn 2007/08	Finance and Efficiency	£14m	All	None	None	Alexis Garlick 22.05.08	Committee Report	Cabinet 04.06.08	
4.	Statement of Accounts 2007/08	Finance and Efficiency	Net worth c. £500m	All	None	None	Alexis Garlick 22.05.08	Committee Report	Statement of Accounts Committee 23.06.08	
5.	Annual Governance Statement	Leader	N/A	All	None	None	Stephen Whetnall 22.05.08	Committee Report	Cabinet 04.06.08	
6.	Efficiency Savings Report – Changes to National Regime	Finance and Efficiency	N/A	All	None	Committee Report	Antonia Perkins 22.05.08	Committee Report	Cabinet 04.06.08	

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
7.	Update of Constitution	Performance and Organisational Development	None	All	CMT, Members	Committee Report	Stephen Whetnall 22.05.08	Committee Report	Cabinet 04.06.08	May
8.	Henry Beaufort School - Community Sports Turf Pitch – Open Space Contribution	Heritage, Culture and Sport	£120,000	Littleton & Harestock	CMT, Members	Draft Report	Mandy Ford <b>22.05.08</b>	Committee Report	Cabinet <b>04.06.08</b>	<b>March</b>
9.	CCTV – relocation of control room update	Planning and Access Environment	Not yet know	All	Stakeholders. CMT, Members	Draft Report	Andy Hickman <b>22.05.08</b>	Committee Report	Cabinet <b>04.06.08</b>	May
10.	<b>Design Brief for Former Laundry Site, Gordon Road, Winchester</b>	<b>Planning and Access</b>	<b>£10,353</b>	<b>St. Bartholomew</b>	<b>Portfolio Holder, the public, stakeholders, members</b>	<b>Workshop event</b>	<b>Simon Finch 22.05.08</b>	<b>Committee report and the Design Brief</b>	<b>Cabinet 4.06.08</b>	
11.	<b>Abbey Gardens Replacement Toilets Procurement</b>	<b>Environment</b>	<b>£250,000</b>	<b>St. Michael</b>	<b>CMT, Members</b>	<b>Draft Report</b>	<b>Howard Bone 22.05.08</b>	<b>Committee Report</b>	<b>Cabinet 04.06.08</b>	

### KEY DECISIONS – JULY 2008

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1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Financial Strategy	Finance and Efficiency	n/a	All	None	None	Alexis Garlick 26.06.08	Committee Report	Cabinet 09.07.08	
3.	Capital Strategy	Finance and Efficiency	n/a	All	None	None	Alexis Garlick 26.06.08	Committee Report	Cabinet 09.07.08	
4.	Review of Capital and Revenue Community Grants	Heritage, Culture and Sport  Communities and Safety	n/a	All	CMT, SMG	Committee report	Antonia Perkins and Bernice Heller 26.06.08	Committee Report	Cabinet 09.07.08	
5.	Backward Look Annual Efficiency Statement	Finance and Efficiency	£0.5M	All	Principal Scrutiny & Portfolio Holders	Committee Report	Antonia Perkins 26.06.08	Annual Efficiency Statement 2007/08 Backward Look	Cabinet 09.07.08	
6.	Residential Parking Standards	Planning and Access	None	All	CMT, Internal officers	Draft Report	Andy Hickman 26.06.08	Committee Report	Cabinet 09.07.08	May

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7.	Housing Strategy	Housing	None	All	Stakeholders CMT, Members, Housing Board	Draft Report	Andrew Palmer 26.06.08	Committee Report	Cabinet 09.07.08	
8.	Future Options for Meadowside Centre, Whiteley	Heritage, Culture and Sport	Not yet known	Whiteley	CMT, Members	Draft Report	Mandy Ford <b>22.06.08</b>	Committee Report	Cabinet <b>09.07.08</b>	February
9.	<b>2012 Games and Paralympic Games: A Framework for Winchester</b>	<b>Heritage, Culture and Sport</b>	<b>None</b>	<b>All</b>	<b>CMT, SMG, Members, Community/ Stakeholders</b>	<b>Draft document to be circulated post Cabinet</b>	<b>Eloise Appleby 22.06.08</b>	<b>Committee Report Draft Framework</b>	<b>Cabinet 09.07.08</b>	
10.	<b>Stock Condition Survey</b>	<b>Housing</b>	<b>None</b>	<b>All</b>	<b>Housing Board, CMT, Members</b>	<b>Draft report</b>	<b>Andrew Palmer 22.6.08</b>	<b>Private Sector Housing Strategy Sock Condition Survey</b>	<b>Cabinet 09.07.08</b>	
11.	<b>Renewal of Term Maintenance Contracts (Heating Systems and Building Cleaning)</b>	<b>Housing</b>	<b>Approx. £4.75m</b>	<b>All</b>	<b>Portfolio Holder, TACT</b>	<b>Committee Report</b>	<b>Clive Broomfield 20.06.08</b>	<b>Committee Report</b>	<b>Cabinet 09.07.08</b>	

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12.	Risk Management Strategy	Finance and Efficiency	N/A	All	CMT, Members	Committee Report	Bob Merrett <b>22.06.08</b>	Committee Report	Cabinet <b>09.07.08</b>	April
13.	Compulsory Purchase Order -Silver Hill Development Winchester	Finance and Efficiency	N/A	St Bartholomew	CMT Cabinet	Committee Report	Tony Langridge <b>22.06.08</b>	Committee Report	Cabinet <b>09.07.08</b>	June

## KEY DECISIONS – AUGUST 2008

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	



**KEY DECISIONS – AUGUST 2008**

<b>No</b>	<b>Item</b>	<b>Portfolio Holder</b>	<b>Cost (over £100,000)</b>	<b>Wards Affected</b>	<b>Consultees</b>	<b>Method of Consultation</b>	<b>Comments to</b>	<b>Documents submitted to decision taker</b>	<b>Decision taker</b>	<b>Month decision to be taken (original)</b>
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	<b>Winchester District Sustainable Community Strategy Review 2008</b>	<b>Leader</b>	<b>N/A</b>	<b>All</b>	<b>Principal Scrutiny Committee, Winchester District Strategic Partnership (WDSP), Cabinet</b>	<b>Committee report, WDSP report</b>	<b>Antonia Perkins 05.09.08</b>	<b>Committee report</b>	<b>Cabinet 17.09.08</b>	
3.	Treasury Management Stewardship	Finance and Efficiency	Not yet known	All	Members, CMT	Committee Report	Alexis Garlick 05.09.08	Committee Report	Cabinet 17.09.08	
4.	Progressing the Local Access Points at Whiteley	Finance and Efficiency	N/A	Whiteley, Wickham	CMT, Cabinet, Ward Members	Committee Report	Steve Lincoln <b>05.09.08</b>	Committee Report	Cabinet <b>17.09.08</b>	June
5.	Review of Need to Release Local Reserve Housing Sites	Planning and Access	N/A	All	CMT, Cabinet	Draft Assessment Document	Steve Opacic <b>05.09.08</b>	Committee Report	Cabinet <b>17.09.08</b>	Jan 08