



Winchester
City Council

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(Governance)

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FORWARD PLAN OF KEY DECISIONS

September 2009

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 September 2009 to 31 December 2009. It is only valid for the month of September 2009. It will be replaced in October 2009. Changes from the August 2009 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett
Leader of the Council

Cabinet Members:	Portfolio Held:
George Beckett (<i>Leader</i>)	Leader
John Cooper (<i>Deputy Leader</i>)	Communities and Safety
Frederick Allgood	Finance and Efficiency
Tony Coates	Housing
Stephen Godfrey	Performance and Organisational Development
Frank Pearson	Environment
Patricia Stallard	Heritage, Culture and Sport
Keith Wood	Planning and Access

KEY TO ABBREVIATIONS

CMT Corporate Management Team

Incorporates:

Chief Executive - Simon Eden

Corporate Director (Governance) - Stephen Whetnall

Corporate Director (Policy) - Bob Merrett

Corporate Director (Operations) - Steve Tilbury

SMG Senior Managers Group
Comprises all Heads of Division

HE Head of Estates – Kevin Warren

TACT Tenants and Council Together

N/K Not Known

N/A Not Applicable

KEY DECISIONS – SEPTEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Finance staff, daily	
2.	Treasury Management Stewardship	Finance and Efficiency	Not yet known	All	Members, CMT	Committee Report	Alexis Garlick 03.09.09	Committee Report	Cabinet 16.09.09	
3.	CCTV – approval of tenders	Communities and Safety	£1m	All	Cabinet, Members, CMT	Committee Report	Andy Hickman 03.09.09	Tender details/ Committee Report	Cabinet 16.09.09	
4.	Capital Strategy and Revised Programme	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy & revised programme	Alexis Garlick 03.09.09	Committee Report	Cabinet 16.09.09	July 2009

KEY DECISIONS – SEPTEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
5.	Hampshire Health & Wellbeing Strategy – WCC response to consultation	Communities and Safety	N/A	All	Health and Wellbeing Outcome Group, Members, CMT	Circulation of Strategy, Draft Report	Lorraine Mansfield 03.09.09	Committee Report	Cabinet 16.09.09	
6.	Stock Condition Survey – Private Sector Housing Strategy	Housing	None	All	Housing Board, CMT, Members	Draft Report	Andrew Palmer 03.09.09	Private Sector Housing Strategy Stock Condition Survey	Cabinet 16.09.09	November 2008
7.	Asset Management Plan	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Kevin Warren 03.09.09	Committee Report	Cabinet 16.09.09	July 2009
8.	Approval of pre-consultation draft of the Economic Strategy	Leader	N/A	All	Members, Business community, Officers, Wider public	Circulation of draft/on-line survey	Eloise Appleby 03.09.09	Draft Strategy	Cabinet 16.09.09	May 2009

KEY DECISIONS – SEPTEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
9.	LABGI allocations for Cultural Organisations	Heritage, Culture and Sport	N/A	All	Members, CMT	Draft Report	Eloise Appleby 03.09.09	Committee Report	Cabinet 16.09.09	
10.	Corporate Property (Non-Housing) Condition Surveys	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Clive Broomfield 03.09.09	Committee Report	Cabinet 16.09.09	July 2009
11.	Bapsy Bequest and future approach to catering contract - further update	Finance and Efficiency	Capital Works £2.5 m approx	St Michael	CMT, Group Leaders	Draft Report	Kevin Warren 03.09.09	Committee Report	Cabinet 16.09.09	
12.	Annual Performance Report	Performance and Organisational Development	None	All	CMT, Cabinet	Draft Report	Antonia Perkins 03.09.09	Committee Report	Cabinet 16.09.09	July 2009

KEY DECISIONS – SEPTEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
13.	Heating installations to council owned housing property	Housing	£1m	All	Members, CMT	Draft Report	Clive Broomfield 03.09.09	Committee Report	Cabinet 16.09.09	
14.	Renewal of Housing Responsive Repairs Contract	Housing	£5m	All	Members, CMT, TACT	Draft Report	Richard Botham 03.09.09	Committee Report	Cabinet 16.09.09	
15.	Allocation of Affordable Housing Grant to A2 Dominion for support to the Emmaus project	Housing	£150,000	St Michael	CMT, Portfolio Holder	Draft Portfolio Holder Decision Notice	Simon Maggs 03.09.09	Draft Portfolio Holder Decision Notice	Portfolio Holder Decision Sept. 2009	Portfolio Holder Decision June 2009
16.	Consultation on the Future Financing of Council Housing	Housing	N/A	All	Members, CMT, TACT	Draft Report	Richard Botham 03.09.09	Committee Report	Cabinet 16.09.09	

KEY DECISIONS – SEPTEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
17.	South Downs National Park Consultation	Planning and Access	N/A	All	Members, CMT	Draft Report	Steve Opacic 03.09.09	Committee Report	Cabinet 16.09.09	
18.	Further Development of Local Offices	Communities and Safety	N/A	All	Members, CMT	Draft Report	Steve Lincoln 03.09.09	Committee Report	Cabinet 16.09.09	
19.	Assessment of Need to release Local Reserve Housing Sites	Planning and Access	N/A	St Barth., St Luke, Sparsholt & Headbourne Worthy, Alresford, Tichbourne, Denmead	Public consultation on draft document, March 2009, Members, CMT	Draft Committee Report	Steve Opacic 03.09.09	Committee Report	Cabinet 16.09.09	
20.	Sale of vacant housing revenue account dwellings	Housing	Exempt	The Alresfords St. John	Members, CMT	Draft Portfolio Holder Decision (PHD 241)	Richard Botham 03.09.09	Committee Report	Cabinet 16.09.09	

KEY DECISIONS – SEPTEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
21.	Transfer of ownership of the model of HMS Constantine	Heritage, Culture and Sport	No	All	Members, CMT	Draft Report	Eloise Appleby 03.09.09	Committee Report	Cabinet 16.09.09	

KEY DECISIONS – OCTOBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Budget Options 2010/11	Finance and Efficiency	N/A	All	Members, CMT	Committee Report	Alexis Garlick 01.10.09	Committee Report	Cabinet 14.10.09	
3.	Efficiency and Value for Money	Finance and Efficiency	Savings target £500,000	All	Members, CMT, SMG	Draft Report	Alexis Garlick 01.10.09	Committee Report	Cabinet 14.10.09	July 2009
4.	Adoption of Economic Strategy for the Winchester District 2009 – 2019	Leader	None	All	Community stakeholders, Members, CMT, Local Economy Scrutiny Panel ISG	Draft Strategy/e-survey	Eloise Appleby 01.10.09	Committee Report, Draft Strategy	Cabinet 14.10.09	March 2009

KEY DECISIONS – OCTOBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
5.	River Park Leisure Centre Refurbishment	Finance and Efficiency	N/A	All	Members, CMT	Draft Report	Clive Broomfield 01.10.09	Committee Report	Cabinet 14.10.09	
6.	HRA Revised Budget 2009/10	Housing	£20m	All	Members, CMT, TACT	Draft Report	Richard Botham 01.10.09	Committee Report	Cabinet 14.10.09	
7.	River Park Leisure Centre – Contract Options	Heritage, Culture and Sport	N/A	All	CMT, Members	Draft Report	Mandy Ford 01.10.09	Committee Report	Cabinet 14.10.09	July 2009
8.	Winchester Town Access Plan	Planning and Access	Yes- TBC	St. Michael	CMT, Members	Draft Report	Andy Hickman 01.10.09	Committee Report	Cabinet 14.10.09	
9.	Winchester High Street	Planning and Access	Yes- TBC	St. Michael	CMT , Members	Draft Report	Andy Hickman 01.10.09	Committee Report	Cabinet 14.10.09	
10	Review of Electoral Arrangements – Next Stages of Work	Performance and Organisational Development	No	All	CMT, Members	Draft Report	Chris Ashcroft 01.10.09	Committee Report	Cabinet 14.10.09	

KEY DECISIONS – OCTOBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
11.	Winchester District Climate Change Plan – Update	Environment	TBC	All	CMT, Cabinet	Draft Report	Teresa Kennard 01.10.09	Committee Report	Cabinet 14.10.09	June 2009
12.	Alresford CPO	Planning and Access	£200,000	The Alresfords	Members, CMT	Draft Report	Howard Bone 01.10.09	Committee Report	Cabinet 14.10.09	

KEY DECISIONS – NOVEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	South of Winchester Park and Ride	Planning and Access	Up to £0.5m	All	HCC, Employers, Businesses	Meetings	Andy Hickman/ Dan Massey, 02.11.09	Report/ Tender documents	Cabinet 12.11.09	

KEY DECISIONS – DECEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Council Tax Base	Finance and Efficiency	N/A	All	CMT, Members	Committee Report	Gill Cranswick 20.11.09	Committee Report	Cabinet 09.12.09	
3.	Rural Settlement List	Finance and Efficiency	N/A	All	CMT, Members	Committee Report	Gill Cranswick 20.11.09	Committee Report	Cabinet 09.12.09	
4.	LDF Core Strategy Pre-Submission Version	Planning and Access	N/A	All	LDF Cttee, CMT, Members	Committee Report	Steve Opacic 20.11.09	Committee Report	Cabinet 09.12.09	