



**Winchester**  
City Council

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## **FORWARD PLAN OF KEY DECISIONS**

**June 2009**

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 June 2009 to 30 September 2009. It is only valid for the month of June 2009. It will be replaced in July 2009. Changes from the May 2009 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

**Cllr George Beckett**  
Leader of the Council

<b>Cabinet Members:</b>	<b>Portfolio Held:</b>
George Beckett ( <i>Leader</i> )	Leader
John Cooper ( <i>Deputy Leader</i> )	Communities and Safety
Frederick Allgood	Finance and Efficiency
Tony Coates	Housing
Stephen Godfrey	Performance and Organisational
Frank Pearson	Development
Patricia Stallard	Environment
Keith Wood	Heritage, Culture and Sport
	Planning and Access

### **KEY TO ABBREVIATIONS**

CMT Corporate Management Team

Incorporates:

Chief Executive - Simon Eden

Corporate Director (Governance) - Stephen Whetnall

Corporate Director (Policy) - Bob Merrett

Corporate Director (Operations) - Steve Tilbury

SMG Senior Managers Group  
Comprises all Heads of Division

HE Head of Estates

TACT Tenants and Council Together

N/K Not Known

N/A Not Applicable

## KEY DECISIONS – JUNE 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Capital Outturn 2008/09	Finance and Efficiency	c. £11m	All	CMT, Members	Draft Report	Alexis Garlick 01.06.09	Committee Report	Cabinet 17.06.09	
3.	Revenue Outturn 2008/09	Finance and Efficiency	c. £14m	All	CMT, Members	Draft Report	Alexis Garlick 01.06.09	Committee Report	Cabinet 17.06.09	
4.	Statement of Accounts 2008/09	Finance and Efficiency	Net worth c. £500m	All	CMT, Members	Draft Report	Alexis Garlick 08.06.09	Committee Report	Statement of Accounts Committee 25.06.09	
5.	Annual Governance Statement	Leader	N/A	All	CMT, Members	Draft Report	Stephen Whetnall 01.06.09	Committee Report	Cabinet 17.06.09	

## KEY DECISIONS – JUNE 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
6.	Highway Contributions Programme	Planning and Access	Yes – exact cost TBC	All	CMT, Cabinet	Draft Report	Andy Hickman <b>01.06.09</b>	Committee Report	Cabinet <b>17.06.09</b>	<b>April</b>
7.	Approval of pre-consultation draft of the Economic Strategy	Leader	N/A	All	Members, Business community, Officers, Wider public	Circulation of draft/on-line survey	Eloise Appleby <b>01.06.09</b>	Draft strategy	<b>Cabinet 17.06.09</b>	Cabinet 21.05.09
8.	Winchester District Climate Change Plan – Update	Environment	TBC	All	CMT, Cabinet	Draft Report	Teresa Kennard 01.06.09	Committee Report	Cabinet 17.06.09	
9.	Future Approach to ICT Contract	Performance and Organisational Development	n/a	All	CMT, Cabinet	Draft Report	Sheila Davidge 01.06.09	Committee Report	Cabinet 17.06.09	

## KEY DECISIONS – JUNE 2009

10.	Disposal of HRA land at Willis Way garages, Kings Worthy for the purpose of providing affordable housing	Housing	Exempt	Headbourne Worthy, Kings Worthy	CMT, Members, TACT	Draft Report	Mark Barnett 01.06.09	Committee Report	Cabinet 17.06.09	
11.	Bapsy Bequest and future approach to catering contract	Finance and Efficiency	Capital Works £1.2 m approx	St Michael	CMT, Group Leaders	Draft Report	Stephen Whetnall 01.06.09	Committee Report	Cabinet 17.06.09	Cabinet 21.05.09
12.	Update on Revenues Shared Services with Test Valley Borough Council	Finance and Efficiency	Not yet known	All	CMT, Portfolio Holder	Draft Report	Gill Cranswick 01.06.09	Committee Report	Cabinet 17.06.09	Cabinet 21.05.09
13.	PUSH Business Plan Update 2009-2011	Leader	N/A	Southern Parishes	CMT, Members	Draft Report	Simon Eden 01.06.09	Committee Report	Cabinet 17.06.09	

## KEY DECISIONS – JUNE 2009

14.	<b>Maintenance Works to Winchester City Council Owned Bridges</b>	<b>Finance and Efficiency</b>	<b>£100,000</b>	<b>Winchester Town</b>	<b>CMT, Members</b>	<b>Draft Report</b>	<b>Clive Broomfield 01.06.09</b>	<b>Committee Report</b>	<b>Cabinet 17.06.09</b>	
15	Allocation of Affordable Housing Grant to A2 Dominion for support to the Emmaus project	Housing	£150,000	St Michael	CMT, Portfolio Holder	Draft Portfolio Holder Decision Notice	Simon Maggs <b>19.06.09</b>	Draft Portfolio Holder Decision Notice	Delegated Portfolio Holder Decision	

## KEY DECISIONS – JULY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Financial Strategy	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Alexis Garlick 01.07.09	Committee Report	Cabinet 08.07.09	
3.	Asset Management Plan	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Head of Estates 01.07.09	Committee Report	Cabinet 08.07.09	
4.	Corporate Property (Non-Housing) Condition Surveys	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Clive Broomfield 01.07.09	Committee Report	Cabinet 08.07.09	

## KEY DECISIONS – JULY 2009

5.	Adoption of Economic Strategy for the Winchester District 2009 – 2019	Leader	None	All	Community stakeholders, Members, CMT, Local Economy Scrutiny Panel ISG	Draft Strategy/e-survey	Eloise Appleby <b>01.07.09</b>	Committee Report, Draft Strategy	Cabinet <b>08.07.09</b>	<b>March 2009</b>
6.	Efficiency and Value for Money	Finance and Efficiency	Savings target £500,000	All	Members, CMT, SMG	Draft Report	Alexis Garlick 01.07.09	Committee Report	Cabinet 08.07.09	
7.	Stock Condition Survey – Private Sector Housing Strategy	Housing	None	All	Housing Board, CMT, Members	Draft Report	Andrew Palmer <b>01.07.09</b>	Private Sector Housing Strategy Stock Condition Survey	Cabinet <b>08.07.09</b>	<b>November 2008</b>
8.	<b>Upgrade or Replacement of core Financial System</b>	<b>Finance and Efficiency</b>	<b>Capital Programme £150,000</b>	All	<b>Members, CMT, SMG</b>	<b>Draft Report</b>	<b>Alexis Garlick 01.07.09</b>	<b>Committee Report</b>	<b>Cabinet 08.07.09</b>	



## KEY DECISIONS – JULY 2009

9.	Procurement Options for Environment & Housing Repair services	Environment Housing Finance and Efficiency	Yes - TBC	All	CMT Members	Draft Report	Bob Merrett 26.06.09	Committee Report	Cabinet 08.07.09	
10.	South East Plan Gypsy & Traveller Consultation	Planning & Access	NA	All	CMT Members	Draft Report	Steve Opacic 26.06.09	Committee Report	Cabinet 08.07.09	
11.	River Park Leisure Centre – Contract Options	Heritage, Culture and Sport	n/a	All	CMT Members	Draft Report	Mandy Ford 26.6.09	Committee Report	Cabinet 8.07.09	

## KEY DECISIONS – AUGUST 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	

## KEY DECISIONS – SEPTEMBER 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	<b>Treasury Management Stewardship</b>	<b>Finance and Efficiency</b>	<b>Not yet known</b>	<b>All</b>	<b>Members, CMT</b>	<b>Committee Report</b>	<b>Alexis Garlick 07.09.09</b>	<b>Committee Report</b>	<b>Cabinet 16.09.09</b>	
3.	<b>CCTV – approval of tenders</b>	<b>Communities and Safety</b>	<b>Up to £700,000</b>	<b>All</b>	<b>Cabinet, Members, CMT</b>	<b>Committee Report</b>	<b>Andy Hickman</b>	<b>Tender details / Committee Report</b>	<b>Cabinet 16.09.09</b>	
4.	<b>Capital Strategy and Revised Programme</b>	<b>Finance and Efficiency</b>	<b>N/A</b>	<b>All</b>	<b>Members, CMT</b>	<b>Draft Strategy &amp; revised programme</b>	<b>Alexis Garlick 07.09.09</b>	<b>Committee Report</b>	<b>Cabinet 16.09.09</b>	<b>Cabinet 08.07.09</b>