



Winchester
City Council

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Director
(Governance)

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FORWARD PLAN OF KEY DECISIONS

May 2009

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 May 2009 to 31 August 2009. It is only valid for the month of May 2009. It will be replaced in June 2009. Changes from the April 2009 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett
Leader of the Council

Cabinet Members:	Portfolio Held:
George Beckett (<i>Leader</i>)	Leader
John Cooper (<i>Deputy Leader</i>)	Communities and Safety
Frederick Allgood	Finance and Efficiency
Tony Coates	Housing
Stephen Godfrey	Performance and Organisational Development
Frank Pearson	Environment
Patricia Stallard	Heritage, Culture and Sport
Keith Wood	Planning and Access

KEY TO ABBREVIATIONS

CMT Corporate Management Team

Incorporates:

Chief Executive - Simon Eden

Corporate Director (Governance) - Stephen Whetnall

Corporate Director (Policy) - Bob Merrett

Corporate Director (Operations) - Steve Tilbury

SMG Senior Managers Group
Comprises all Heads of Division

HE Head of Estates

TACT Tenants and Council Together

N/A Not Applicable

KEY DECISIONS - MAY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	South Winchester Park and Ride - Agreement of specification for bus services tender process	Planning and Access	Over £100k	All	Hampshire County Council	Liaison Meeting	Andy Hickman 14.05.09	Background Reports	Cabinet 21.05.09	
3.	Approval of pre-consultation draft of the Economic Strategy	Leader	N/A	All	Members, Business community, Officers, Wider public	Circulation of draft/on-line survey	Eloise Appleby 14.05.09	Draft Strategy	Cabinet 21.05.09	

KEY DECISIONS - MAY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
4.	Future options for Meadowside Centre, Whiteley	Heritage, Culture and Sport; Communities and Safety	Not yet known	Whiteley	CMT, Members, Whiteley Parish Council, Hampshire County Council	Draft Report, Meetings with Parish Council, developers and other stakeholders	Steve Tilbury 14.05.09	Committee Report	Cabinet 21.05.09	February 2008
5.	Bapsy Bequest	Finance and Efficiency	£1.2 m approx	St Michael	CMT, Group Leaders	Draft Report	Stephen Whetnall 14.05.09	Committee Report	Cabinet 21.05.09	
6.	University of Winchester Master Plan	Planning and Access	Not yet known	Town Wards	Members, CMT	Draft Master Plan	John Hearn 14.05.09	Committee Report with the Master Plan	Cabinet 21.05.09	December 2008
7.	Update on Revenues Shared Services with Test Valley Borough Council	Finance and Efficiency	Not yet known	All	CMT, Portfolio Holder	Draft Report	Gill Cranswick 14.05.09	Committee Report	Cabinet 21.05.09	

KEY DECISIONS - MAY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
8.	Allocation of Affordable Housing Grant to A2 Dominion for support to the Emmaus project	Housing	£150,000	St Michael	CMT, Portfolio Holder	Draft Portfolio Holder Decision Notice	Simon Maggs 14.05.09	Draft Portfolio Holder Decision Notice	Delegated Portfolio Holder Decision	
9.	Options for River Park Leisure Centre	Heritage, Culture and Sport	TBC	All	Town Forum, Key officers	Draft Report	Amanda Ford 14.05.09	Committee Report	Cabinet 21.05.09	March 2009
10.	West Wing Headlease – consideration of Prudential borrowing	Finance and Efficiency	TBC	All	CMT, Portfolio Holder	Draft Report	Alexis Garlick 14.05.09	Committee Report	Cabinet 21.05.09	
11.	Hampshire Children & Young People's Plan 2009 – 2012 – Formal Endorsement by WCC	Communities and Safety	TBC	All	CMT, SMG, Portfolio Holder	Draft Report	Lorraine Mansfield 14.05.09	Committee Report	Cabinet 21.05.09	

KEY DECISIONS – JUNE 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Capital Outturn 2008/09	Finance and Efficiency	c. £11m	All	CMT, Members	Draft Report	Alexis Garlick 01.06.09	Committee Report	Cabinet 17.06.09	
3.	Revenue Outturn 2008/09	Finance and Efficiency	c. £14m	All	CMT, Members	Draft Report	Alexis Garlick 01.06.09	Committee Report	Cabinet 17.06.09	
4.	Statement of Accounts 2008/09	Finance and Efficiency	Net worth c. £500m	All	CMT, Members	Draft Report	Alexis Garlick 08.06.09	Committee Report	Statement of Accounts Committee 25.06.09	
5.	Annual Governance Statement	Leader	N/A	All	CMT, Members	Draft Report	Stephen Whetnall 01.06.09	Committee Report	Cabinet 17.06.09	

KEY DECISIONS – JUNE 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
6.	Highway Contributions Programme	Planning and Access	Yes – exact cost TBC	All	CMT, Cabinet	Draft Report	Andy Hickman 01.06.09	Committee Report	Cabinet 17.06.09	April
7.	Winchester District Climate Change Plan – Update	Environment	TBC	All	CMT, Cabinet	Draft Report	Teresa Kennard 01.06.09	Committee Report	Cabinet 17.06.09	
8.	Future Approach to ICT Contract	Performance and Organisational Development	n/a	All	CMT, Cabinet	Draft Report	Sheila Davidge 01.06.09	Committee Report	Cabinet 17.06.09	

KEY DECISIONS – JULY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Financial Strategy	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Alexis Garlick 01.07.09	Committee Report	Cabinet 08.07.09	
3.	Capital Strategy and Revised Programme	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy & revised programme	Alexis Garlick 01.07.09	Committee Report	Cabinet 08.07.09	
4.	Asset Management Plan	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Head of Estates 01.07.09	Committee Report	Cabinet 08.07.09	
5.	Corporate Property (Non-Housing) Condition Surveys	Finance and Efficiency	N/A	All	Members, CMT	Draft Strategy	Clive Broomfield 01.07.09	Committee Report	Cabinet 08.07.09	

KEY DECISIONS – JULY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
6.	Adoption of Economic Strategy for the Winchester District 2009 – 2019	Leader	None	All	Community stakeholders, Members, CMT, Local Economy Scrutiny Panel, Informal Scrutiny Group	Draft Strategy/ e-survey	Eloise Appleby 01.07.09	Committee Report, Draft Strategy	Cabinet 08.07.09	March 2009
7.	Efficiency and Value for Money	Finance and Efficiency	Savings target £500,000	All	Members, CMT, SMG	Draft Report	Alexis Garlick 01.07.09	Committee Report	Cabinet 08.07.09	
8.	Stock Condition Survey – Private Sector Housing Strategy	Housing	None	All	Housing Board, CMT, Members	Draft Report	Andrew Palmer 01.07.09	Private Sector Housing Strategy Stock Condition Survey	Cabinet 08.07.09	November 2008
9.	Upgrade or Replacement of core Financial System	Finance and Efficiency	Capital Programme £150,000	All	Members, CMT, SMG	Draft Report	Alexis Garlick 01.07.09	Committee Report	Cabinet 08.07.09	

KEY DECISIONS – AUGUST 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	